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May 27th, 2022

Meeting Notes: Beaver Mines Virtual Discussion: Water Distribution/Collection & Pathway

1. Housekeeping & Introductions
 - a. Key Personnel

Company	Name	Project Role	Email	Phone
MD of Pincher Creek	David Desabrais	Project Manager; Primary Contact	AdminInfra@mdpincercreek.ab.ca	403 904 8015
MD of Pincher Creek	Jessica Cavanaugh	Executive Assistant; Beaver Mines Emailing List	AdminExecAsst@mdpincercreek.ab.ca	403 627 3130
MPE Engineering	Gavin Nummi	Engineering Project Engineer Manager; Primary Contact	gnummi@mpe.ca	403 317 3658
MPE Engineering	Jamie Nagy	Engineering Project Engineer; On-site Contact	jnagy@mpe.ca	
BYZ Enterprises Inc.	Evan Larnas	Construction Project Manager; Primary Contact	evan@byz2.com	403 526 9172
BYZ Enterprises Inc.	Tanis Bakalar	Construction Project Coordinator	tanis@byz2.com	403 526 9172
BYZ Enterprises Inc.	Brian Funk	Construction Site Supervisor		

2. Water Distribution & Collection Discussion

a. Construction Update

Refer to Attachment #1 for construction update.

b. Questions

1. *How will properties be accessed/where can residents park when work is taking place?*

Surface street parking as close to residences as possible. As coloured boxes are under construction vehicle access will be blocked for 2-3 weeks depending on construction window. Pedestrian access will be maintained.

2. *Will there be any further tree removal from resident properties?*

All remaining work of BYZ contract is limited to MD Right of Way's (ROW's). There will not be anything on private properties removed.

Lot servicing contract will be coordinated with a different consultant to coordinate any on-property work (expected completion by next year).

3. *How will properties Between 5th Street & store on West side of highway be impacted in terms of road access?*

The plan is to open cut approaches. There will be periods when the approach is unavailable as BYZ does this work.

4. *Will there be any work or installation of lines outside the corridor to the side (shoulder) of the road protruding into the private property?*

No installations this summer on private property. Connections to property edge only within this contract. Final connections to residences are anticipated next year.

UPDATE: The MD is currently working to see if any of the on property (separate work) can be completed later this summer. If this approach is taken, it will be on an opt-in basis.

5. *When do we have to make final decision on location of water & sewer tie-ins? Will there be some expert advice on how and where to connect & some information on cost to connect?*

Jamie & Brian have been in discussion with residences from service cards that have been collected. Verification should take place 1-2 weeks before BYZ moves in to work in an area. Between Brian and Jamie some guidance will be provided on-site. Generally, shortest length to septic tanks or where services come out of house will be easiest. There are other factors at play as well with how installation will take place on each property. Once MPE has met with residents on-site & finalized location, signoffs will be complete.

Only connections to property edge will be completed as part of BYZ's current scope of work. The servicing contract will be separate. A single contractor will be selected for residents to make connections more efficiently throughout hamlet. For everything on-lot, the contractor will be working with residents to address. There is no physical requirement to remove septic tanks. Once they are disconnected and sewer service is running to the collection system, the top can be taken off and the tank filled with gravel.

UPDATE: The MD is taking this comment away and seeing what we can do to provide for advice to residents. If residents require on-property consulting services, these fees will be charged back to residences as part of the on-property work. More detail was provided for general advice on locations during the meeting.

6. *About how many weeks will my property be inaccessible to me during construction?*

Generally about 2-3 weeks vehicle access will be blocked.

UPDATE: The MD understands this is a temporary inconvenience to residences. The intent is to have the main lines to property edge installed this summer at an accelerated schedule (the original proposal was to complete the work over 2 summers; into the 2023 season).

7. *Will private properties trees be removed?*

Trees that are on private property will not be removed by BYZ. Lot servicing is not part of this current scope of work. Notice will be given 1 week ahead of time (hand delivered) before any areas are blocked off.

8. *Is there a plan for providing access for Emergency Services when restricted access is in place?*

BYZ & the MD will work with Emergency Services to ensure they are fully aware of closures and impact is minimized. BYZ will have direct conversations with Emergency Services to ensure any requirements are met.

UPDATE: BYZ has contacted Fire & Emergency services and ensured the shutdown plans and access is acceptable. Emergency & Fire services will be kept in communication on all construction notices going forward.

9. *Cattle East of 1st Avenue. There are issues with fences and cows. Will the fence be fixed?*

BYZ's project consists of adding fence along entire East boundary of hamlet.

10. *Contact has started regarding where to put the curb stop. Is that underway or does signoff happen first?*

For individuals that are not around, stakes will be put in the ground showing where the services would be.

11. *Who do we report damage to on private property during construction?*

Report to MD, David Desabrais.

12. *Residents shown aerial photos of route for connection. Relocation of gas line has not been addressed along 1st avenue. Lack of information around where gas line will go*

ATCO gas has been coordinated with. They will be relocating the main. The line will be moved prior to sewer main install. Would either be installed on either front 3m of property or on opposite side of road with new services drilled from other side of highway. Residents would find out when all residences have provided a response regarding easements. MPE to follow up with ATCO on their status.

13. *For residences not in hamlet, for 1 week prior to road closure can residences be notified prior to construction via email or phone?*

Yes. Notices will be sent out bi-weekly every 2nd Friday to residents.

UPDATE: If a residence has concerns whether they are on the mailing list or not, please check with Jessica at the MD.

14. *Is there a way to stake out line virtually for out of town residences?*

If residences want the connection in a specific place and are not available in person, they are welcome to send a note to MPE (Gavin). A virtual meeting can also be setup. Contact Gavin directly to setup. Can be staked out and signed off on after such a meeting. Please reach out to MPE (Gavin) on this ~2 weeks ahead if feasible.

If residences do not have copies of their service cards still, reach out to the MD.

15. On South end of Town there are narrow laneways where either water & sewer lines will be located. Potential to go through fences, peoples backyards, etc. that they wouldn't want disturbed. Are curbstops still going on inside?

Contract for services where there are lanes did have services running to the private property. Any fencing disturbed would be required to be put back, equal or better. Intent was to put curbstops on the property line of the lane, so curbstops are always on MD property. Pipe would be ran to actual property line.

UPDATE: Where curbstops are provided at end of laneway, residences will be responsible for additional costs to run the line to property edge as part of the separate servicing contract. In respect to trees the MD is taking this comment away to see what can be done for potential alternatives. This would be coordinated with the lot servicing contract.

c. Questions from BMCA unanswered during meeting

1. Hours of work last year were 7am to 7pm. Is that still the case?

Yes

2. Will construction impact snow removal or garbage pickup? Last year MD said BYZ will coordinate snow removal and garbage pickup with the MD. What does this mean? Should we still leave our garbage out as usual if road is closed?

Snow removal not expected to be an issue during summer construction. Garbage removal to be coordinated with landfill manager by BYZ for bin placement. Updates to come.

3. We understand roads won't be repaved until 2023. Will gravel be put down after each section is complete to minimize mud, or at the end of the season?

Roads will be paved by end of construction season (2022).

4. How long will Hwy 774 be partially blocked and how will this be done? Is the Traffic Accommodation Strategy for Hwy 774 complete?

There will be times when HWY is down to 1 lane. BYZ will include information on this in regular two week updates. Residents will be notified of road closures. There will not be room for input on the Traffic Accommodation Strategy with the province.

5. Will you be doing curb stops on 2nd Ave, 4th St and 5th St at the same time as you do the mains or will you come back to do those later?

In general services will be installed at the same time. But will be installed after the mains are installed.

6. For the service installations, we understand you're only going as far as the property lines at this point and that connection to homes will happen later.

a. How will service lines be marked?

Pressure Treated Posts – painted color to match

b. Will you be surveying property lines? How will these be marked?

Properties will be surveyed along roads and where services are to be installed. Property pins will be marked where located.

3. Pathway Discussion

MD has received feedback through BMCA on initial pathway plan. MD reached out to MPE to scope engineering and brought a resolution to council to review. Current council has tabled the motion until next council meeting. Council is looking for ideas from community association and residents of Beaver Mines on applying for capital grants, fundraisers. Is there interest in a local improvement tax?

Council has discussed pathway strategic planning separately.

UPDATE: Council revisited the issue during the May 24th council meeting and provided the BMCA with a letter addressing this matter.