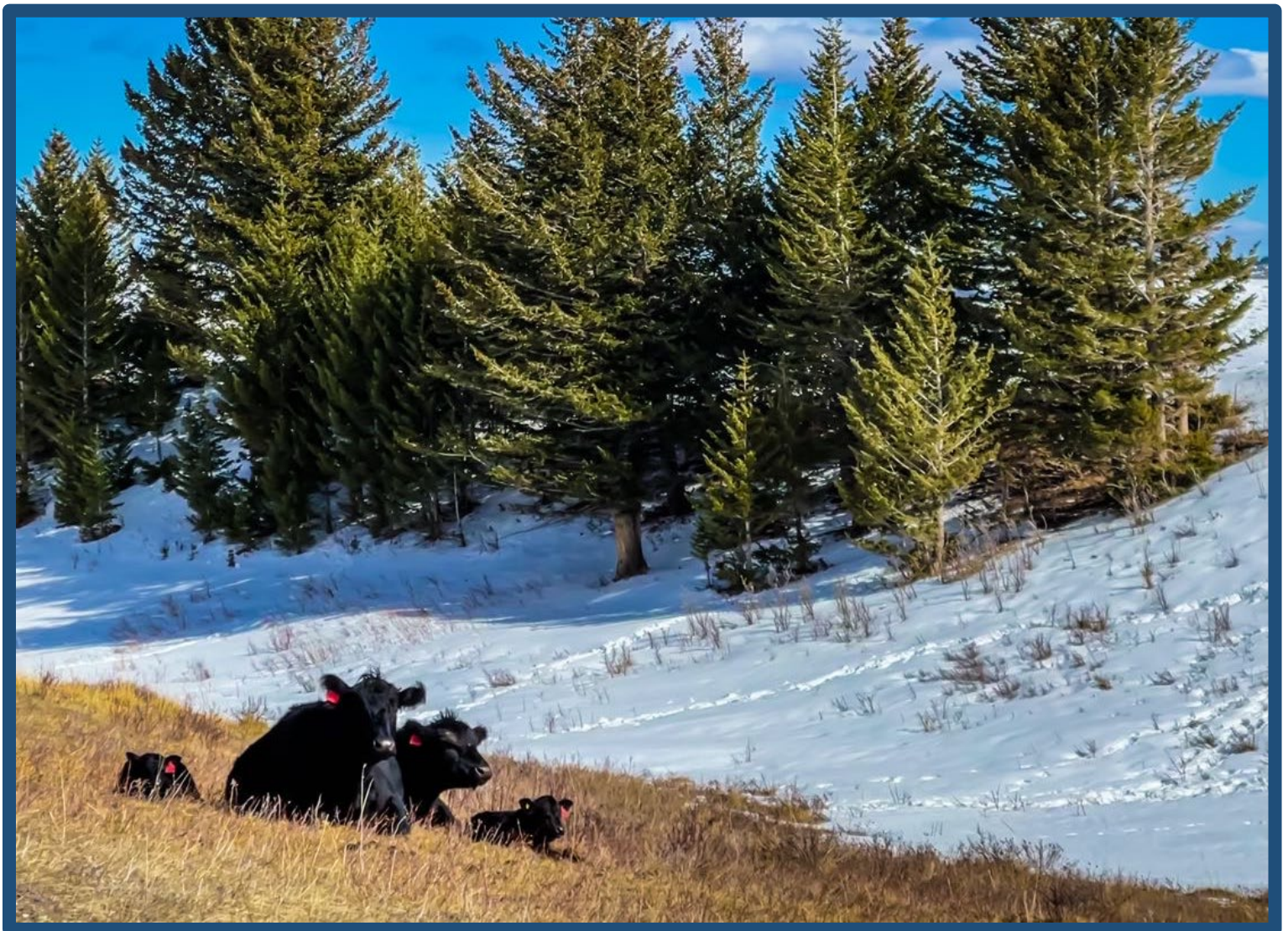




2024 Municipal District of Pincher Creek No. 9 Budget



Operating Budget Summary by Department

	2022	2023	2024	Variance	2023 vs 2024 Variance Highlights
Revenue					
School and PCF Requisitions	3,175,215	3,165,215	3,383,830	218,615	
Council	10,000	-	-	-	
General	495,030	340,030	340,030	-	
Administrative Services	29,205	30,550	83,030	52,480	
Planning & Development	64,800	64,800	94,800	30,000	Favorable due to grant funding from JUPA
Law Enforcement	10,250	15,150	15,150	-	
Fire	95,000	-	-	-	
Public Works	269,630	265,850	350,400	84,550	
Agriculture & Environmental Services	309,900	354,900	407,245	52,345	Favorable due to an increase in the legislative grant and securing a spraying contract with parks.
Airport	41,480	39,235	39,235	-	
Waste Management	15,000	20,000	20,000	-	
Water Services	226,900	313,440	194,900	(118,540)	Unfavorable as the Environment and Sustainable Resource Development Grant for operating costs was specific to 2023, offset slightly by onboarding Beaver Mines.
Wastewater Services	12,000	19,000	16,000	(3,000)	
Community Services	207,000	207,000	211,620	4,620	
Parks & Recreation	-	-	-	-	
Cemeteries	-	-	-	-	
Total Revenues	4,961,410	4,835,170	5,156,240	321,070	
Expense					
School and PCF Requisitions	3,165,215	3,165,215	3,383,830	218,615	
Council	266,010	306,000	259,115	(46,885)	Favorable as the council room AV upgrade and strategic plan was completed in 2023.
Administrative Services	2,199,710	2,256,605	2,224,225	(32,380)	
Planning & Development	410,200	249,650	323,950	74,300	Unfavorable due to JUPA and Wind Energy Conversion System Review.
Law Enforcement	221,920	330,100	373,900	43,800	Unfavorable due to Community Peace Officer
Fire	715,090	917,915	826,630	(91,285)	Favorable due to a decrease in contribution to PCESC as the 2023 budget was too high.
Public Works	5,725,640	5,615,560	5,742,360	126,800	Unfavorable due to increases in personnel costs, general supply increases, crushing and royalty costs. This is offset slightly by going back to internal mowing.
Agriculture & Environmental Services	583,300	681,170	677,960	(3,210)	
Airport	73,710	106,310	78,360	(27,950)	
Waste Management	402,700	406,555	326,960	(79,595)	Favorable due to more accurate reflection of drive in tipping costs and changes to misc. bins.
Water Services	590,650	826,885	777,200	(49,685)	Favorable due to operating work provided by Fintegrate in 2023, offset slightly by the increasing cost as a result of a new pipeline, spare parts for the standpipes, and general increases.
Wastewater Services	19,000	89,080	117,240	28,160	Unfavorable due to correcting wastewater reporting and general increases associated with Beaver Mines coming online.
Community Services	574,285	582,125	641,550	59,425	Unfavorable due to increases to the Joint Funding/Joint Budget Process.
Parks & Recreation	410,000	465,850	524,200	58,350	
Cemeteries	55,140	50,000	55,140	5,140	
Total Expenses	15,412,570	16,049,020	16,332,620	283,600	
Deficiency of Revenue Over Expenses	10,451,160	11,213,850	11,176,380	(37,470)	
Tax Levy Operating Reserves	280,395	41,215	330,800	289,585	
Tax Levy Capital Reserves	1,666,540	1,722,105	1,890,305	168,200	
Debt Principal	375,970	383,390	394,620	11,230	
Loans	450,000	-	52,745	52,745	CEIP
Municipal Tax Levy	13,224,065	13,360,560	13,844,850	484,290	
Note: Amortization expense to be include					
	3,350,000	3,350,000	3,350,000		

3 Year Operating Budget Summary by Department

Required per MGA (283.1)	2024	2025	2026	2027
Requisitions	3,383,830	3,451,505	3,520,535	3,590,945
Council	-	-	-	-
General	340,030	346,835	353,770	360,845
Administrative Services	83,030	30,285	30,285	30,285
Planning & Development	94,800	64,800	64,800	64,800
Law Enforcement	15,150	20,150	20,150	20,150
Fire	-	-	-	-
Public Works	350,400	239,190	239,190	239,190
Agriculture & Environmental Services	407,245	364,900	259,900	259,900
Airport	39,235	39,235	39,235	39,235
Waste Management	20,000	20,000	20,000	20,000
Water Services	194,900	194,900	194,900	194,900
Wastewater Services	16,000	19,000	19,000	19,000
Community Services	211,620	211,620	111,620	111,620
Parks & Recreation	-	-	-	-
Cemeteries	-	-	-	-
Total Revenues	5,156,240	5,002,420	4,873,385	4,950,870
Requisitions	3,383,830	3,451,505	3,520,535	3,590,945
Council	259,115	285,415	290,675	296,085
Administrative Services	2,224,225	2,194,000	2,210,350	2,255,636
Planning & Development	323,950	269,110	272,110	275,200
Law Enforcement	373,900	373,670	374,975	-
Fire	826,630	971,655	993,630	993,630
Public Works	5,742,360	5,923,560	6,083,800	6,237,190
Agriculture & Environmental Services	677,960	676,735	618,045	630,010
Airport	78,360	107,110	81,110	81,110
Waste Management	326,960	332,830	337,912	343,113
Water Services	777,200	692,725	690,502	703,806
Wastewater Services	117,240	72,545	72,735	72,930
Community Services	641,550	613,765	509,690	511,690
Parks & Recreation	524,200	486,200	497,200	497,200
Cemeteries	55,140	56,245	57,370	58,515
Total Expenses	16,332,620	16,507,070	16,610,639	16,547,061
Deficiency of Revenue Over Expenses	11,176,380	11,504,650	11,737,254	11,596,191
Transfer to/from Tax Rate Stabilization	135,000	501,485	544,831	967,354
Tax Levy Operating Reserves	195,800	195,800	195,800	195,800
Tax Levy Capital Reserves	1,890,305	1,523,675	1,526,145	1,528,670
Debt Principal	394,620	404,300	408,560	412,905
Loans	52,745			
Municipal Tax Levy	13,844,850	14,129,910	14,412,590	14,700,920

Property Tax					
Municipal	2023 Actuals	Bylaw	Variance	Tax Revenue 2024 (2.35% Increase)	Additional Revenue in 2024 Budget
Residential	2,968,288	2,969,347	(1,059)	3,038,040	69,752
Farmland	447,268	447,260	8	457,780	10,512
Non-Residential (NR)	10,002,976	10,017,839	(14,863)	10,238,060	235,084
NR - Small Commercial	103,525	107,762	(4,237)	105,960	2,435
Minimum Tax	5,010	5,202	(192)	5,010	-
	13,527,067	13,547,410	(20,343)	13,844,850	317,783

2024 Property Tax Bylaw			
Municipal	Tax Levy	Assessment	Tax Rate
Residential	3,038,040	620,887,470	4.8931
Farmland	457,780	58,799,800	7.7854
Non-Residential	10,238,060	954,634,640	10.7246
NR - Small Commercial	105,960	10,310,600	10.2768
Minimum Tax	5,010		
Total	13,844,850	1,644,632,510	
Alberta School Foundation Fund			
Residential and Farmland	1,777,545	678,462,370	2.6200
Non-Residential	1,176,310	313,773,080	3.7489
Pincher Creek Foundation	315,825	1,642,214,110	0.1923
Designated Industrial Property	72,390	935,914,230	0.0773
Grand Total	17,186,920		

General			
2024 Net Budget	\$	14,160,195	The ‘General’ section of the budget addresses the following items: <ul style="list-style-type: none"> • Municipal Tax Revenue • The Alberta School Foundation Fund, Designated Industrial Property and Senior Housing which are collected from special tax levies on behalf of those agencies. • Tax arrears, penalty, other revenues, and property assessment adjustments • Investment income and interest expenses • Unconditional grants that are not identified to a specific department.
2023 Net Budget	\$	13,576,250	
% Change		4.3%	

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Municipal Property Taxes	13,259,350	13,823,300	2.35% ↑ on all assessment categories.
Tax Penalties and Costs	70,900	70,900	
Investment Income	266,000	266,000	
Taxation Collected for Requisition	3,165,215	3,383,830	
Total Revenues	\$ 16,741,465	\$ 17,544,030	
Requisitions	3,165,215	3,383,835	
Net Revenue	\$ 13,576,250	\$ 14,160,195	

Council and Other Legislative		
2024 Net Budget	(259,115)	The Council budget area deals with all costs associated and incurred by Municipal Council including stipends, per diems and fees for meetings and conferences.
2023 Net Budget	(306,000)	
% Change	-15.3%	
M.D. Council members sit on various internal and external boards including: Agricultural Services Board, Agricultural Service Appeal Committee, Airport Committee, Alberta Southwest Regional Alliance, Beaver Mines Community Association, Castle Mountain Community Association, Chinook Arch Regional Library Board, Crowsnest Pincher Creek Landfill Association, Economic Development, Facilities Planning Study Steering Committee, Family & Community Support Services, Housing Committee, Inter Collaborative Framework Committee, Inter Municipal Development Committee, Lundbreck Citizens Council, Oldman River Regional Services Commission, Pincher Creek Emergency Services Commission, Pincher Creek Foundation, Pincher Creek Municipal Library Board, Pincher Creek Regional Emergency Management Organization, Recycling Management Committee and Regional Emergency Livestock Plan.		

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Sales of Good & Services	-	-	
Total Revenues	-	-	
Personal Costs	174,215	170,030	
Training, Workshops, Conferences, Etc. Paid	13,500	13,500	
Mileage	19,825	21,125	
Hotels and Accommodation	17,000	15,000	
Meals	8,000	8,000	
Airfare	2,000	2,000	
Information Technology	20,000	3,000	
Election Costs	3,500	3,500	
Memberships and Subscriptions	19,960	19,960	
General Purchases	28,000	3,000 ↓ no upgrades planned for Council Chambers	
Total Expenses	306,000	259,115	
Net Operations	(306,000)	(259,115)	

Administration		
2024 Net Budget	(2,503,940)	Administration Services provided are: <ul style="list-style-type: none"> • Finance • Reception • Information Technology • Health and Safety • Human Resources
2023 Net Budget	(2,171,470)	
% Change	15.3%	

2023 Key Accomplishments

- Bargained a Collective Agreement for Years 2023 - 2026
- Provided supervisors with training to transition towards a culture of commitment within their immediate teams and across the MD of Pincher Creek regarding Health, Safety, and Wellness.
- Amended or in the final stages of policy review/approval regarding leaves, tangible capital assets, credit cards and council remuneration.

2024 Initiatives

- #1** Implement asset management practices throughout the MD. Begin to develop key performance indicators which will facilitate Council in determining existing levels of service.
- #2** The Software upgrade processes remains ongoing. In 2023-25 the MD is working towards correcting inventory and fixed asset modules with our financial software.
- #3** Expand the tools and skills required to transition towards a culture of commitment across the MD of Pincher Creek regarding Health, Safety, and Wellness to all employees.

Summary Budget						
	Budget 2022		Budget 2023		Budget 2024	2023 vs 2024 Variance Highlights
Sales of Good & Services	10,750		10,750		10,750	
Leases, Rentals and Other	18,455		19,800		19,535	
Total Revenues	\$	29,205	\$	30,550	\$	83,030
Personnel Costs	1,348,730		1,301,000		1,261,680	
General Purchases	228,240		225,390		233,765	
Insurance	152,090		159,695		167,710	↑ General increases on all policies.
Training	25,250		28,750		30,000	
Health and Safety	17,430		32,530		28,110	
Information Technology	101,170		123,440		123,910	
Legal Fees	28,000		50,000		30,000	
Contracted Services	270,800		282,400		319,050	↑MEPL moved to a contractor, CPO Admin Setup
Local Government Transfers	-		33,400		20,000	
Bank Charges	10,000		10,000		10,000	
Bad Debts	18,000		10,000		-	
Subtotal Expenses	\$	2,199,710	\$	2,256,605	\$	2,224,225
Transfer to Reserves	46,965		-	54,585	310,000	Transfers to building reserve and from the tax rate stabilization reserve.
Loans			-		52,745	CEIP
Total Expenses	\$	2,246,675	\$	2,202,020	\$	2,586,970
Net Operations	(2,217,470)		(2,171,470)		(2,503,940)	

Planning		
2024 Net Budget	(229,150)	Planning & Development department ensures all development within M.D. conforms with the policies and requirements of the municipal planning documents and Provincial legislation or regulations that affect land development within the M.D. Services provided include: <ul style="list-style-type: none"> • Development and utility permits • Compliance certificates • Geographical Information System inquiries • Land use bylaw amendments • Liaison between the public and Council regarding road closures
2023 Net Budget	(184,850)	
% Change	24.0%	

2023 Key Accomplishments Updates to Land Use Bylaw 1289-18, which targets protecting agricultural land, while determining recreational land and gravel pit development guidelines is expected to be passed by December 2023.

2024 Initiatives

- #1 Explore a Municipal Business Licensing system.
- #2 Complete the Wind Energy Conversion System (WECS) Review, including Solar and Transmission Line Review.
- #3 Confirm Next Generation 911 data.

Other Highlights Oldman River Regional Services Commission is contracted to provide the following services:

- Subdivision processing
- Statutory plans and bylaw amendments as required
- Advice and assistance
- Regional Subdivision and Development Appeal Board

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Sales of Good & Services	8,500	8,500	
Fees and Other	6,300	6,300	
Safety Codes	50,000	50,000	
Government Grants	-	30,000	↑ Grant received for Joint Use Planning Agreements (JUPA)
Total Revenues	64,800	94,800	
Personnel Costs	90,200	97,000	
General Purchases	10,950	11,450	
Training	2,000	5,000	
Legal Fees	5,000	10,000	
Contracted Services	131,500	190,500	↑JUPA and WECS
Right of Way Purchases	10,000	10,000	
Subtotal Expenses	249,650	323,950	
Net Operations	(184,850)	(229,150)	

Law Enforcement		
2024 Net Budget	(358,750)	Bylaw enforcement operates on a complaint basis. The related bylaws are: <ul style="list-style-type: none"> • Land use • Community services • Unsightly premises • Noise • Animal Control
2023 Net Budget	(314,950)	
% Change	13.9%	

2023 Key Accomplishments Strengthened relationship with RCMP in absence of a bylaw enforcement officer.

- 2024 Initiatives**
- #1 Find a community peace officer or bylaw officer to address community needs.

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Licenses	150	150	
RCMP Fines	15,000	15,000	
Total Revenues	15,150	15,150	
Personal Costs	-	42,300	↑ Staffing for CPO
Miscellaneous	-	7,500	↑ Staffing for CPO
Police Costing	324,100	324,100	Provincial download - Police Funding Model (30% Recovery Year 5)
Safety	-	-	
Local Government Transfers	6,000	-	↓ No longer using Town Bylaw officers
Subtotal Expenses	330,100	373,900	
Net Operations	(314,950)	(358,750)	

Fire/PCREMO		
2024 Net Budget	(830,430)	Items included in the Fire budget are: <ul style="list-style-type: none"> • Contribution to Pincher Creek Emergency Services Commission (PCESC) • Contribution to Pincher Creek Regional Emergency Management Organization (PCREMO) • Revenue/expense for M.D. residents requiring fire services • M.D. fire hall utility costs • Contribution to Pincher Creek Search & Rescue
2023 Net Budget	(917,915)	
% Change	-9.5%	

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Total Revenues	-	-	
General Purchases	1,500	-	
Contracted Services	-	-	
Contributions to PCESC	837,320	745,500	
Contributions to PCREMO	67,965	70,000	
Contributions to Other Agencies	11,130	11,130	PC Search and Rescue
Subtotal Expenses	917,915	830,430	
Transfer to Reserves	-	-	
Total Expenses	917,915	830,430	
Net Operations	(917,915)	(830,430)	

Public Works		
2024 Net Budget	(6,871,060)	The Public Works department provides oversight to all municipal infrastructure including 5 hamlets, 5 dams, approx. 1,205 km of roads, 160 bridges, the airport, regional water system, wastewater systems, all buildings and the equipment fleet.
2023 Net Budget	(6,880,260)	
% Change	-0.1%	

- 2023 Key Accomplishments
 - Successfully converted the Christie Mines Road back to gravel. This project was done internally and used the new stone crusher.
 - Worked with TC Energy to mitigate dust control issues caused by increased traffic.
 - Completed various capital projects such as 3rd Avenue / Station Street Road Rebuild and Drainage Project and Bitango Road Culvert Replacement.

- 2024 Initiatives
 - #1 Complete a 10-year PW Master Plan and bring it before Council for adoption.
 - #2 Complete a Road Study in order to prioritize road work and support the asset management program.
 - #3 Review and amend the winter road maintenance policy to meet the standard set by Council.
 - #4 Establish a work order system in order to properly assign work orders to individual staff.
 - #5 Explore and test alternative products for dust control suppression on hills, specifically the use of gravel lock.

Summary Budget				
	Budget 2022	Budget 2023	Budget 2024	2023 vs 2024 Variance Highlights
Sales of Good & Services	42,600	42,600	43,600	
Sale of Gravel & Asphalt	20,000	20,000	20,000	
Sale of Dust Control	43,750	43,750	50,000	
Government Grants	50,000	50,000	50,000	
Contribution from agencies	52,280	48,500	44,600	
Transfer from Reserves	-	-	81,200	
Interdepartmental Changes	61,000	61,000	61,000	
Total Revenues	269,630	265,850	350,400	
Personnel Costs	2,585,000	2,580,000	2,668,000	
General Purchases	1,043,750	1,298,890	1,377,700	
Contracted Services	175,400	210,600	265,600	
Safety	21,870	21,870	41,000	↑ STARS Vigilant
Training	33,250	68,250	43,250	
Information Technology	90,170	102,470	121,690	
Gravel Hauling	270,000	320,000	320,000	
Gravel Crushing	502,500	-	250,000	
Gravel Royalties	270,000	20,000	145,000	
Gravel Pit Reclamation	50,000	50,000	50,000	
Mowing	-	250,000	-	↓ to be done internally in 2024
Bridge Repairs	25,000	25,000	25,000	
Engineering & Surveying	66,000	46,000	46,000	
Dust Control & Cold Mix Product	528,000	563,000	335,000	
Long Term Debt Interest	64,700	59,480	54,120	
Subtotal Expenses	5,725,640	5,615,560	5,742,360	
Transfer to Reserves	1,550,000	1,350,000	1,293,200	
Long Term Debt Principal	175,350	180,550	185,900	
Total Expenses	7,450,990	7,146,110	7,221,460	
Net Operations	(7,181,360)	(6,880,260)	(6,871,060)	

Agricultural and Environmental Services		
2024 Net Budget	(270,715)	The Agricultural and Environmental Services department provides oversight to the municipal obligations of the Weed Control Act, Pest Act and the Soil Conservation Act. Services include: <ul style="list-style-type: none"> • Weed control (primary task) • Extension services for residents to assist with farm and ranch productivity • Manage the MD dams and water requirements to benefit residents downstream.
2023 Net Budget	(326,270)	
% Change	-17.0%	

2023 Key Accomplishments

- The Alternative Land Use Systems (ALUS) program started initial projects.
- Signed multi-year contracts with Alberta Environment and Protected Areas (AEPA).

- 2024 Initiatives**
- #1 Continue to improve public awareness on environmental stewardship programs.
 - #2 Ensure that municipal land owners are aware of weed removal obligations.
 - #3 Digitalize historical data to allow ease in searching prior period information.

Summary Budget				
	Budget 2022	Budget 2023	Budget 2024	2023 vs 2024 Variance Highlights
Sales of Good & Services	141,000	121,000	131,000	↑ in contract with AB Parks
Government Grants	138,900	193,900	236,245	↑ in the provincial Legislative and Resources Management Grant
Deadstock Program	35,000	35,000	40,000	
Misc. Revenue	(5,000)	5,000		
Transfer from Reserves	-	-	-	
Total Revenues	309,900	354,900	407,245	
Personnel Costs	292,500	305,500	352,000	
Training	9,750	10,300	10,300	
General Purchases	117,680	132,500	124,380	
Contracted Services	62,500	141,500	109,000	
Safety	9,340	9,840	9,250	
Information Technology	6,530	6,530	13,030	
Chemical	75,000	65,000	50,000	
Interdepartmental	10,000	10,000	10,000	
Subtotal Expenses	583,300	681,170	677,960	
Net Operations	(273,400)	(326,270)	(270,715)	

Airport		
2024 Net Budget	(39,125)	The Pincher Creek Airport is managed by the M.D. There is minimal activity; therefore, there is little revenue generated. M.D. is responsible for: <ul style="list-style-type: none"> • Grass Cutting • Maintenance of Facility • Snow Removal
2023 Net Budget	(67,075)	
% Change	-41.7%	

2023 Key Accomplishments • The Airfield Lighting Replacement project was complete in 2024.

- 2024 Initiatives**
- #1** Continue to engage local partners to enhance services and viability of our airport.

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Leases	34,235	34,235	
Transfer From Reserves	-	-	- Transfer from CF Reserve for Line Painting
Interdepartmental Changes	5,000	5,000	
Total Revenues	39,235	39,235	
Personal Costs	950	950	
General Purchases	38,660	29,910	
Contracted Services	26,700	7,500	
Interdepartmental	40,000	40,000	
Subtotal Expenses	106,310	78,360	
Transfer to Reserves	-	-	
Net Operations	(67,075)	(39,125)	

Waste Management		
2024 Net Budget	(310,760)	Solid waste services are provided within this department by the Crowsnest Pincher Creek Landfill Association as a contractor to the MD. The most significant service provided is the placement of roll-off bins for residents to place their solid waste for pick-up. Curbside pickup is provided to the Hamlets of Beaver Mines and Lundbreck. The MD partners with the Town to offer additional Waste Management services through the Eco-Centre.
2023 Net Budget	(386,555)	
% Change	-19.6%	

2023 Key Accomplishments

- Utility Bylaw 1344-22 was updated to align fees and charges for those rates payers who receive curbside pickup.
- Reviewed and addressed all random bins across the MD.

2024 Initiatives

- #1 Enter into a long-term agreement with an Eco-Centre Operator.
- #2 Confirm Eco-Centre service level expectations through a public survey.

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Waste Management Fees	20,000	20,000	
Total Revenues	20,000	20,000	
Bin Rentals/Pickups	158,610	104,470	
Tipping Fees	99,660	63,120	↓ Drive-in tipping reduced, as offsetting with Eco Centre.
Eco Centre and Other Recycling	148,285	159,370	MD portion of the Eco Centre
Contracted Services	-	-	
Subtotal Expenses	406,555	330,760	
Net Operations	(386,555)	(310,760)	

Water Services		
2024 Net Budget	(1,213,125)	<p>The Water Services Segment provides potable water for the Hamlet of Lundbreck and Beaver Mines, Castle Parks, Castle Mountain Resort and contracts potable water treatment and delivery services to the Village of Cowley.</p> <p>Additional services are being currently installed for the Hamlet of Beaver Mines.</p> <p>Water services also temporarily includes Dams (Other Environmental Use and Protection) for financial reporting purposes.</p>
2023 Net Budget	(988,390)	
% Change	22.7%	

- 2023 Key Accomplishments

 - The Beaver Mines Water and Wastewater project is near completion. The first residents were brought online by an internally rolled-out guided installation and inspection process, along with pre-qualification.
 - Utility Bylaw 1344-22 was revised to provide better clarity and understanding to ratepayers regarding water services.

2024 Initiatives

- #1 Process a large volume of connections in the Hamlet of Beaver Mines.
- #2 Successfully complete a long-term water solution that provides a viable and dependable water source.

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Sales of Good & Services	174,900	194,900	
Government Grants	100,000	-	↓ Environment and Sustainable Resource Development Grant (Fintegrate)
Transfer From Reserves	38,540	-	↓ Transfer from Carry Forward Reserve for dam outcomes
Total Revenues	313,440	194,900	
Personnel Costs	247,000	248,500	
Training	10,000	10,000	
General Purchases	235,725	346,575	General ↑ due to new pipeline rising costs, BM park hookup and spare parts required for the Standpipes (75k)
Contracted Services	236,530	135,760	↓ Work provided by Fintegrate under the Environment and Sustainable Resource Development Grant is no longer an operating expense.
Long Term Debt Interest	32,630	36,365	
Miscellaneous*	65,000	-	↓ Dam Study recommendations
Subtotal Expenses	826,885	777,200	
Transfer to Capital Reserves	272,105	422,105	
Long Term Debt Principal	202,840	208,720	
Additional Cash Required	474,945	630,825	
Net Operations	(988,390)	(1,213,125)	

Wastewater Services		
2024 Net Budget	(101,240)	Wastewater services are provided to the Hamlet of Lundbreck by Water Operations personnel. These services include: <ul style="list-style-type: none"> • Inspections • Flushing • General maintenance
2023 Net Budget	(70,080)	
% Change	44.5%	

2023 Key Accomplishments

- The Beaver Mines Water and Wastewater project is near completion.
- The Lundbreck Sewer System Repairs, Flush, and Collection rehabilitation project was complete.

2024 Initiatives

- #1** Complete and review the Lundbreck Cowley Resiliency Analysis and Regional Study.
- #2** Heavily review and monitor the Beaver Mines Treatment System during its first year of operation.

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
User Fees	19,000	16,000	2023 budget was too high.
Total Revenues	19,000	16,000	
General Purchases	35,570	65,240	↑ Utilities and other repair and maintenance costs. The Lundbreck Lagoon Resiliency Analysis was complete in 2023. In 2024 we seeing an increase in overall costs due to a new wastewater facility.
Contracted Services	53,510	52,000	
Subtotal Expenses	89,080	117,240	
Net Operations	(70,080)	(101,240)	

Community Services		
2024 Net Budget	(479,930)	Community Services includes the following services: <ul style="list-style-type: none"> • Family and Community Support Services • Joint Funding Program – The MD and the Town decide together to fund local organizations on a per capita basis. • Chinook Arch Regional Library & Pincher Creek Library • Community funding and donations • ICF Funding Objectives • Pincher Creek Community Early Learning Centre (PCCELC) contribution
2023 Net Budget	(425,125)	
% Change	12.9%	

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
FCSS Provincial	107,000	111,620	
Reserve Transfer	100,000	100,000	Transfer from Regional Community Initiative Reserves for PCCELC
Total Revenues	207,000	211,620	
FCSS Grants	134,000	139,525	
PC Library and Chinook Arch	147,050	150,145	
Town - PCCELC	100,000	100,000	
Town - CRC and Fireworks	53,790	50,000	
Kootenai Brown		25,000	Pulled out of Joint Funding
Heritage Acres		25,000	Pulled out of Joint Funding
Grant Writer		40,000	Pulled out of Joint Funding
Humane Society	23,000	23,000	
Joint Funding	98,685	62,800	↓ Museums and Grant Writer now part of Joint Budget
Other Contributions to Groups*	25,600	26,080	
Subtotal Expenses	582,125	641,550	
Transfer to Operating Reserves	50,000	50,000	Seniors Housing Reserve
Total Expenses	632,125	691,550	
Net Operations	(425,125)	(479,930)	

*Includes contributions to Ag For Life, Rural Crime Watch, STARS, and the annual misc. allocations determined at a later date

Parks & Recreation		
2024 Net Budget	(670,000)	Maintained by MD personnel:
2023 Net Budget	(611,650)	<ul style="list-style-type: none"> • Patton Park in the Hamlet of Lundbreck • Foothills (Fishburn) Park on RR 28-4 • Beaver Mines Park
% Change	9.5%	Contracted Maintenance:
		<ul style="list-style-type: none"> • Castle River Rodeo Grounds & Campground • Bobby Burns Fish Pond

2023 Key Accomplishments Worked with the Beaver Mines Community Association and other related parties to construct phase 1 pathway development.

- 2024 Initiatives**
- #1** Engage with community groups to determine the best use and future development requirements of designated municipal parks.
 - #2** Construct a crushed lime pathway in Lundbreck that will start at the end of the first street cul-de-sac and end in the park by the track (approx. 60m in length).

Summary Budget			
	Budget 2023	Budget 2024	Variance Highlights
Transfer from Reserves	-	-	
Total Revenues	-	-	
General Purchases	3,500	3,500	
Contracted Services	14,700	14,700	
Interdepartmental	11,000	11,000	
Contributions to Town Rec	411,650	470,000	2.5% ↑ from previous years actuals
Contributions to CNP Rec	25,000	25,000	
Subtotal Expenses	465,850	524,200	
Transfer to Operating Reserves	145,800	145,800	
Total Expenses	611,650	670,000	
Net Operations	(611,650)	(670,000)	

Cemeteries		
2024 Net Budget	(55,140)	The Municipal District of Pincher Creek agreed to an annual contribution to the Town as part of ICF.
2023 Net Budget	(50,000)	
% Change	10.3%	Cemeteries throughout the MD are maintained by local residents at no cost to the MD.

Summary Budget

	Budget 2023	Budget 2024	Variance Highlights
Transfer from Reserves	-	-	
Total Revenues	-	-	
Contributions to Town	50,000	55,140	
Subtotal Expenses	50,000	55,140	
Net Operations	(50,000)	(55,140)	

Long Term Debt

2023 Debt Limit

The Municipal Government Act requires municipalities to keep long term debt below thresholds determined by annual revenues. The debt (total debt) and debt servicing (annual payments of principal and interest) limits as at December 31, 2023 are:

Debt Limit (1.5 times revenue)	22,983,473
Actual Debt	2,688,284
Debt Servicing Limit (0.25 times revenue)	3,830,579
Actual Debt Servicing	342,165

Debt as of December 31, 2023	Principal Owing	Interest Rate	Annual Principal Payment	Annual Interest	Repayment Date
Lundbreck Water Reservoir	512,027	2.9420%	50,476	14,695	Dec 2032
Lundbreck Regional Water System	290,497	2.9420%	28,637	8,337	Dec 2032
Landfill Road (75% Landfill Association)	1,414,320	2.9420%	139,423	40,591	Dec 2032
Landfill Road (25% MD)	471,440	2.9420%	46,474	13,530	Dec 2032
Total Debt	2,688,284		265,011	77,154	

Debt as of December 31, 2024	Principal Owing	Interest Rate	Annual Principal Payment	Annual Interest Payment	Repayment Date
Lundbreck Water Reservoir	461,551	2.9420%	51,971	13,199	Dec 2032
Lundbreck Regional Water System	261,860	2.9420%	29,486	7,489	Dec 2032
Landfill Road (75% Landfill Association)	1,274,897	2.9420%	143,555	36,459	Dec 2032
Landfill Road (25% MD)	424,966	2.9420%	47,852	12,153	Dec 2032
Total Debt	2,423,274		272,864	69,300	

Reserves and Trusts

	2024 Beginning	Transfer In	Transfer Out	2024 Ending
Airport	329,770			329,770
Bridge	3,461,920	400,000	443,000	3,418,920
Buildings	265,450	175,000	70,000	370,450
Dams (Water Storage)	75,000	400,000	115,000	360,000
Equipment	3,957,280	643,200	320,000	4,280,480
Emergency management	61,000			61,000
Next Year Completion	96,780		31,200	65,580
PCESC Equipment*	109,370	1,000,000		1,109,370
Regional Community Initiatives	545,630	145,800	100,000	591,430
Road Infrastructure	3,154,400	250,000	765,000	2,639,400
Recycle Equipment	104,970			104,970
Senior Housing	250,000	50,000		300,000
Tax Rate Stabilization*	2,466,690	235,000	118,745	2,582,945
Water and Wastewater Infrastructure*	1,092,210	822,105		1,914,315
Total Restricted Surplus	15,970,470	4,121,105	1,962,945	18,128,630
Unrestricted Surplus*	4,643,590		1,900,000	2,743,590
Public Trust	61,960		-	61,960
Regional Airport Development Trust	40,990			40,990
Tax Recovery Sales Trust	14,820			14,820
Total Trusts	117,770	-	-	117,770

STAFF COUNT

2023 2023 2024
Budget Actual* Budget

Public Works			
PW Manager	1	1	1
Assistant Manager	1	0	1
Operations Foreman	0	0	1
Field Lead	1	1	0
Buyer	1	1	1
Technical Assistant	1	1	1
Full Time Union - Operator 4	9	8	8
Full Time Union - Operator 3	1	1	2
Full Time Union - Operator 2	4	4	5
HDM - Union	2	2	2
Labourer	1	1	0
Seasonal Labourer	0	0	4
Seasonal Operator 1	1	1	0
Seasonal Operator 3	4	4	4
Total PW	27	25	30

AES			
AES Manager (Ag Fieldsman)	1	1	1
Seasonal Ag Technician (March-October)	0	0	1
Summer Student (Temp weed inspector - Short)	4	4	4
Summer Student (Temp weed inspector - Long)	2	2	2
Seasonal (Operator PAC)	2	2	1
Total AES	9	9	9

Admin			
CAO	1	1	1
Director of Human Resources & Finance	1	1	1
Infrastructure and Utilities Manager	1	1	1
Finance Manager	0	1	1
Human Resources and Payroll	1	1	1
Safety	1	1	1
Financial and Asset Management	1	0	0
IT Specialist	1	1	1
Executive Assistant	1	1	1
Financial Service Clerk	1	1	1
Customer Service Clerk	1	0	1
Temp - Mat Leave Cover	1	1	1
Summer Student	0	0	1
Total Admin	11	10	12

Law Enforcement			
Community Peace Officer	0	0	0.5
Total Law Enforcement	1	0	0.5

Planning			
Development Officer	1	1	1
Total Planning	1	1	1

Water and Wastewater			
Water Plant Supervisor	0		1
Water Plant Operator	2	2	1
Total Water and Wastewater	2	2	2

Staff Total 51 47 54.5

Council	5	5	5
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Grand Total 55 52 59.5

*2023 Actuals are as of October 2023

2024 Capital Budget Summary								
			Sources of Project Funding					
Project #	Service Area	Description	2024 Total Cost	Grants	Debt	Reserves	Operations	Total Revenue
Infrastructure								
PW-BF-1	Bridges	BF#TBD1 Tapay Road over Iron Creek						
PW-BF-2	Bridges	BF#TBD2 Chapel Rock Road over South Todd Tributary						
PW-BF-3	Bridges	Bridge File #70175 Spread Eagle Road Over Yarrow Creek						
PW-BF-4	Bridges	Bridge File #74048 RR30A Over Todd Creek						
PW-BF-5	Bridges	Bridge File #74260 Tributary to Foothills Creek						
PW-BF-6	Bridges	Bridge File #2488 Fischer Bridge						
PW-BF-7	Bridges	Bridge File #75801 RR14 Over Oldman Tributary						
PW-BF-8	Bridges	Bridge File #70417 TWN RD 70 Over Castle River Tributary						
PW-BF-10	Bridges	Bridge File #75481 TWP RD 93B Over Olin Creek Tributary						
	Bridges	Bridge File #470 Toney Rd Over Pincher Creek Tributary						
	Dams	Therriault Dam Rehabilitation						
	Roads	Meyers Corner Road Repair						
	Roads	Maycroft						
	Roads	North Pincher Station						
	Roads	Gladstone Road						
	Water/Waste Water	Beaver Mines Lift Station						
Infrastructure Total			3,438,000	2,115,000	-	1,323,000	-	3,438,000
Equipment								
	Public Works	Hook Lift Flat Deck Kit System						
	Public Works	Flat Decks x2						
	Public Works	Post Pounder Attachment						
FLEET	Bylaw	Peace Officer Vehicle						
Equipment Total			320,000	-	-	320,000	-	320,000
Community Services								
	Public Works	Pedestrian Crosswalk in Lundbreck School						
Parks Total			16,000	-	-	16,000	-	16,000
Facilities								
	Airport	Renewable Energy Installation						
Facilities Total			100,000	30,000	-	70,000	-	100,000
Grand Total			3,874,000	2,145,000	-	1,729,000	-	3,874,000

Long Range Plan						
Future Capital Projects		2025	2026	2027	2028	2029
Infrastructure						
	Bridges	Bridge File #70417				
	Bridges	Bridge File #75481				
	Bridges	Bridge File #00470				
	Bridges	Bridge File #07080				
	Bridges	Bridge File #76203				
	Bridges	Bridge File #71542				
	Bridges	Bridge File #13960				
	Bridges	Bridge File #01077				
	Bridges	Bridge File #76636				
	Bridges	Bridge File #01348				
	Bridges	Bridge File #02187				
	Bridges	Bridge File #00673				
	Bridges	Bridge File #74110				
	Bridges	Bridge File #08685				
	Bridges	Bridge File #06836				
	Bridges	Bridge File #74906				
	Bridges	Bridge File #01528				
	Roads	Maycroft				
	Dam	Therriault Dam Rehabilitation				
Infrastructure Total		2,300,000	1,110,000	1,518,000	455,000	2,463,000
Equipment						
	Public Works	Grader				
	Public Works	Gravel Truck and Plow				
	Public Works	Water truck				
	Public Works	Welder				
	Public Works	Backhoe				
	Public Works	Picker Truck				
	Public Works	Heavy Haul Trailer				
	Public Works	Packer				
	Agriculture	Animal scale				
	Agriculture	Quad				
	Agriculture	Truck mounted intelligent sprayer				
Equipment Total		840,000	840,000	890,200	800,000	850,000
Fleet						
	Public Works	3/4 Ton Pick Up Truck				
	Public Works	Light truck				
	Agriculture	Light truck				
Fleet Total		215,000	75,000	125,000	125,000	75,000
Information Services						
	Water Services	SCADA System Renewal				
Information Services Total		75,000	-	-	-	
Facilities						
	Public Works	Public Works Shop wash bay				
Facilities Total		370,000	-	-	-	
Grand Total Expenditures		3,800,000	2,025,000	2,533,200	1,380,000	
Sources of Project Funding						
	Grants	760,000	-	-	-	
	Reserves	3,040,000	2,025,000	2,533,200	1,380,000	
	Operations	-	-	-	-	
Total Sources of Project Funding		3,800,000	2,025,000	2,533,200	1,380,000	

Capital Grants & Reserves Summary

Capital Grants Summary

Available Grant Funding*	2024	2025	2026	2027	2028
Beginning of year	3,358,400	4,391,400	4,409,400	5,187,400	5,965,400
Grant Funding Received	1,033,000	778,000	778,000	778,000	778,000
Expenditures	-	(760,000)	-	-	-
End of year	4,391,400	4,409,400	5,187,400	5,965,400	6,743,400

Capital Reserve Summary

	Equipment	Road Construction	Bridges	Buildings	Water and Waste Water Infrastructure
Annual Transfer to Reserve	800,000	250,000	400,000	175,000	350,000
Projected End of the Year Balance					
2023	3,200,000	2,947,000	3,053,000	255,000	887,000
2024	4,000,000	3,197,000	3,453,000	430,000	1,237,000
2025	4,800,000	3,447,000	3,853,000	605,000	1,587,000
2026	5,600,000	3,697,000	4,253,000	780,000	1,937,000
2027	6,400,000	3,947,000	4,653,000	955,000	2,287,000
2028	7,200,000	4,197,000	5,053,000	1,130,000	2,637,000

Detailed Capital Grant Summary

	Municipal Sustainability Initiative (MSI) Capital	Canada Community- Building Fund (CCBF)	Local Government Fiscal Framework (LGFF)	Local Roads and Bridges Program (STIP)	Watercourse Remediation
Projected Balance Jan 1, 2024	1,545,600	420,800	-		1,392,000
Estimated 2024 Allocation		228,000	550,000	255,000	-
Funding Available	1,545,600	648,800	550,000	255,000	1,392,000
Tapay Road over Iron Creek					-
Chapel Rock Road over South Todd Creek Tributary					-
Bridge File #70175 Spread Eagle Road over Yarrow Creek		-			
Bridge File #74048 RR30A Over Todd Creek	(85,000)			(255,000)	
Bridge File #2488 Fischer Bridge	-				
Beaver Mines Lift Station	(62,500)				
Projected Balance December 31, 2024	1,398,100	648,800	550,000	-	1,392,000
Estimated 2025 Allocation	-	228,000	550,000	-	-
Projected Balance December 31, 2025	1,398,100	876,800	1,100,000	-	1,392,000

Project Name	Tapay Road over Iron Creek
Project Number	
Priority	5 - High
Service Area	Public Works - Bridges
Division	Division 3
Project Description	Culvert Replacement, SE-15-006-03 W5M
Project Cost	
Funding Sources	Watercourse Remediation Grant
Timeline	2023 - Engineering 2024 - Complete
Rationale for Need	<p>Preliminary engineering and design was done in 2023 (res 23/205) on the existing culvert structure on Iron Creek under Tapay Road because it was identified as a high priority for remediation of fish passage as part of the Watercourse Crossing Assessment and Remediation Program.</p> <p>The chosen design is a 4.7m x 2m x 15m L corrugated steel box culvert, which was determined to be the most affordable option to maintain fish passage both short and long term. Administration will tender together with Chapel Rock Road over South Todd Tributary.</p>
Impact on future operating costs	
Impact on other departments and deferral	Delaying would result in loss of grant funding to replace this culvert with one that passes fish.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	

Project Name	Chapel Rock Road over South Todd Tributary
Project Number	
Priority	5 - High
Service Area	Public Works - Bridges
Division	Division 5
Project Description	Culvert Replacement, SE-23-009-03 W5M
Project Cost	
Funding Sources	Watercourse Remediation Grant
Timeline	2023 - Engineering 2024 - Complete
Rationale for Need	<p>Preliminary engineering and design was done in 2023 (res 23/205) on the existing culvert structure on the South Todd Creek Tributary under Chapel Rock Road because it was identified as a high priority for remediation of fish passage as part of the Watercourse Crossing Assessment and Remediation Program.</p> <p>The chosen design is a 1.8m x 23m L open bottom Corrugated Steel Pipe Culvert, which was determined to be the most affordable option to maintain fish passage both short and long term.</p> <p>Administration will tender together with Tapay over Iron Creek.</p>
Impact on future operating costs	
Impact on other departments and deferral	Delaying would result in loss of grant funding to replace this culvert with one that passes fish.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	

Project Name	Bridge File 70175 Spr. Eagle Rd. Over Yarrow Creek
Project Number	
Priority	4 - Medium/High
Service Area	Public Works - Bridges
Division	Division 1
Project Description	Bridge Maintenance, NW-22-003-30 W4M
Project Cost	
Funding Sources	Canada Community Building Fund
Timeline	2023 - Engineering 2024 - Complete
Rationale for Need	<p>The main truss was built in 1908 and installed over Yarrow Creek in 1957. A recent inspection and level 2 timber coring report indicated there are timber substructure components with extensive rot resulting in a low rating notification recommending annual inspection. 2023 engineering confirmed the following scope of work is necessary to improve the 2 rating:</p> <ul style="list-style-type: none"> - Splice repair of 2 pier piles, 2 piles in West abutment - Replacement of east pile cap - Addition of riprap at West head slope - Minor work on existing wheel guards, timber east span, and channel alignment <p>Repairs are estimated to extend the life by 25 years.</p>
Impact on future operating costs	
Impact on other departments and deferral	Delay in maintenance could result in deterioration which would require load rating reductions (in 2-5 years) and an increase in inspection resource requirements. Detour is 13 km. The Average Daily Traffic (AADT) is estimated at 60 vehicles/day.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	Replacement was not considered due to feasibility of maintenance and significant cost of replacement (\$1.3M+)

Project Name	Bridge File 74048 RR30A Over Todd Creek
Project Number	
Priority	5 - High
Service Area	Public Works - Bridges
Division	Division 5
Project Description	Culvert Replacement, NW-36-009-03 W5M
Project Cost	
Funding Sources	<p>Municipal Sustainability Initiative Grant - Capital</p> <p>The MD will submit an application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation). If the STIP application is unsuccessful, installing timber struts is the preferred option at \$55,000 through the bridge reserve. 2023 engineering confirmed treated timber struts are feasible and would extend the life an estimated 10-15 years.</p>
Timeline	<p>2023 - Engineering</p> <p>2024 - Complete</p>
Rationale for Need	<p>The 1.8m x 1.1m 16m L culvert was built in 1962. This structure has 13% roof deflection (R=3), and minor corrosion, but no erosion concerns.</p> <p>A replacement 1.8m D x 24m L culvert would be expected to last 50-75 years at an estimated project cost of \$345,000.</p>
Impact on future operating costs	N/A
Impact on other departments and deferral	Delay could result in further deterioration and an increase in inspection resource requirements or lesser ability to maintain. No detour available.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	

Project Name	Bridge File 74260 SGT Wilde Over Foothills Creek Trib.
Project Number	
Priority	4 - Medium/High
Service Area	Public Works - Bridges
Division	Division 2
Project Description	Culvert Replacement, SW-13-05-29 W4M
Project Cost	
Funding Sources	<p>Reserve - Bridge Repair and Replacement</p> <p>The MD will submit an application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation). For Budget purposes in the event the application is not successful this project will be funded through the Bridge Repair & Replacement Reserve.</p>
Timeline	<p>2023 - Engineering</p> <p>2024 - Complete</p>
Rationale for Need	<p>The 1.9m x 1.7m x 15.2m L culvert was built in 1954. The culvert is in poor condition due to roof/sidewall deflections and extensive corrosion on the floor.</p> <p>Design work was completed in 2022, with construction delayed until 2024 due to higher priority bridge file replacements.</p> <p>The proposed replacement structure is a 2m x 25 m culvert with an expected life of 50 to 75 years.</p>
Impact on future operating costs	
Impact on other departments and deferral	<p>Delay in replacement could result in further deterioration and an increase in inspection resource requirements. There is a 15km detour for this culvert. The Average Daily Traffic (AADT) is estimated at 17 vehicles/day.</p>
Treatment of asset replaced	Disposed
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	Maintenance options such as liner and struts provide insufficient flow

Project Name	Bridge File 2488 Fisher Bridge over Crowsnest River
Project Number	
Priority	4 - Medium/High
Service Area	Public Works - Bridges
Division	Division 5
Project Description	Single lane bridge replacement, NW-26-007-02 W5M
Project Cost	
Funding Sources	Strategic Transportation Infrastructure Program 75% STIP \$855,000 (STIP Grant Received to a maximum of \$930,150) 25% MSI \$285,000
Timeline	Complete in 2024
Rationale for Need	<p>The replacement of Fisher Bridge was completed in 2023, including epoxy repairs of the existing abutments. All of this work was done above water without any below water permitting.</p> <p>During construction and low water, the condition of the existing abutments below the water was visible for review. The river channel at the bridge will be subject to erosion and riprap can prevent this in the future and extend the life of the existing abutments.</p>
Impact on future operating costs	Less maintenance requirements
Impact on other departments and deferral	Delaying could result in further erosion under existing abutments, requiring rehabilitation in the future
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	

Project Name	Bridge File 75801 RR14 Over Oldman Tributary
Project Number	
Priority	5 - High
Service Area	Public Works - Bridges
Division	Division 4
Project Description	Culvert Maintenance, SW 09-010-01 W5M
Project Cost	
Funding Sources	Reserve - Bridge Repair and Replacement
Timeline	2023 - Engineering 2024 - Complete
Rationale for Need	The 1.4m x 1.6m x 25m L culvert was built in 1953. The structure has 15% roof deflection and 13% sidewall deflection. There is also a minor scour hole downstream. Vertical steel struts are estimated to extend the life of this structure 10-15 years and are feasible.
Impact on future operating costs	
Impact on other departments and deferral	Delay in maintenance could result in further deterioration and an increase in inspection resource requirements. Further deterioration could impact ability to maintain as an alternate to replacement. The Average Daily Traffic (AADT) is estimated at 132 vehicles/day.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	Replace Culvert (Est. Cost: \$390,000).

Project Name	Bridge File 70417 TWN RD 70 Over Castle River Trib.
Project Number	
Priority	4 - Medium/High
Service Area	Public Works - Bridges
Division	Division 3
Project Description	Bridge Replacement, SE-05-007-01 W5M
Project Cost	
Funding Sources	Reserve - Bridge Repair and Replacement
Timeline	2024 - Engineering 2025 - Complete
Rationale for Need	<p>The single 6.1m clear span bridge was built in 1960. A level 2 coring inspection in 2021 found extensive rot and voids in a few piles and pile caps.</p> <p>Replacing/repairing timber piles could extend life by 10-15 years. Replacing this structure with dual culverts may be more feasible.</p> <p>Preliminary engineering is recommended to determine the benefit of replacement vs. continued maintenance.</p>
Impact on future operating costs	
Impact on other departments and deferral	Delay could result in reduced load requirements and eventual closure. There is an 8km detour available for this bridge. The Average Daily Traffic (AADT) is estimated at 52 vehicles/day.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	Defer to future year

Project Name	Bridge File 75481 TWP RD 93B Over Olin Creek Tributary
Project Number	
Priority	3 - Medium
Service Area	Public Works - Bridges
Division	Division 4
Project Description	Culvert Maintenance/Replacement, SW-23-009-01 W5M
Project Cost	
Funding Sources	Reserve - Bridge Repair and Replacement
Timeline	2024 - Engineering 2025 - Complete
Rationale for Need	<p>The 1.5m x 24m L culvert was built in 1961 with a re-used structure. The structure has 12% roof deflection and 19% sidewall deflection. There is also some corrosion on the floor and roof with pitting along the floor as well.</p> <p>Preliminary engineering is required to determine if struts are feasible, or if replacement will be the preferred solution.</p>
Impact on future operating costs	
Impact on other departments and deferral	Delay in maintenance could result in further deterioration and an increase in inspection resource requirements. Deflections have been stable. There is no detour available for this culvert. The Average Daily Traffic (AADT) is estimated at 16 vehicles/day.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	Continued monitoring of deflections, defer to future year

Project Name	Bridge File 00470 Toney Rd Over Pincher Creek Trib.
Project Number	
Priority	3 - Medium
Service Area	Public Works - Bridges
Division	Division 3
Project Description	Culvert Replacement, SE-02-006-01 W5M
Project Cost	
Funding Sources	Reserve - Bridge Repair and Replacement
Timeline	2024 - Engineering 2025 - Complete
Rationale for Need	<p>The 1.6m x 43m L culvert was built in 1971. The structure has perforations throughout. The floor is not visible for inspection (sitting water), and there is minor deflection occurring. This is a Class B waterbody.</p> <p>Preliminary engineering is required to determine a replacement option. It is anticipated replacement with a similarly sized structure will be required.</p>
Impact on future operating costs	
Impact on other departments and deferral	Delay could result in worsening of perforations. Infiltration would require prioritization. There is a 17km detour available. The Average Daily Traffic (AADT) is estimated at 28 vehicles/day.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	Defer to future year

Project Name	Therriault Dam Rehabilitation
Project Number	
Priority	3 - Medium
Service Area	Other
Division	Division 1
Project Description	Therriault Dam Toe Berm + Spillway Upgrades, SW-27-005-29-W4M
Project Cost	
Funding Sources	Reserve - Water and Wastewater Infrastructure
Timeline	Other: 2024 Engineering/Design 2025 Construction
Rationale for Need	<p>The Therriault Dam is an earth fill dam built in 1967, with capacity upgrades in 1989. The Dam is one of two "significant" consequence dams in the MD.</p> <p>The geotechnical investigation and spillway study were done in 2023. Seepage was observed, which can result in progressive internal erosion and failure over time. The spillway survey confirmed that a large flood event would overtop west of the intended spillway. Inflow design flood and minimum freeboard are not met.</p> <p>The 2024 engineering report is required to determine the most economically viable solutions to address the undersized spillway/overtop potential. Toe berm upgrades will address seepage.</p> <p>2024 work will involve cost-benefit estimates of the construction solutions and completing a design for the solution with the intent to rehabilitate in 2025.</p>
Impact on future operating costs	Reduced annual monitoring
Impact on other departments and deferral	
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	Yes Outcomes of 2022 Dam Study
Other options to Recommendation	- Continued monitoring of seepage - Address spillway concerns only

Project Name	Meyers Corner Road Repair
Project Number	
Priority	5 - High
Service Area	Public Works - Roads
Division	
Project Description	To replace an existing 900mm culvert with a 1200mm culvert. This will be done by boring under the road alongside the existing culvert. Both ends of the new culvert will be armoured with rip rap.
Project Cost	
Funding Sources	Reserve - Road Construction
Timeline	Complete in 2024
Rationale for Need	This culvert was inspected this year and identified as a level 5 rating (essentially failure) so this culvert requires replacement. The road is now compromised at this location and is an elevated risk to the MD.
Impact on future operating costs	No impact on future operating cost. This road will continue to be maintained under current service levels.
Impact on other departments and deferral	Deferring would have a significant impact on the road surface condition if the culvert were to fail. Public Works would have additional costs in the form of daily road/culvert inspections and providing maintenance as required.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	

Project Name	Maycroft Road - Surface Rebuild / Ditching Project
Project Number	
Priority	3 - Medium
Service Area	Public Works - Roads
Division	Division 5
Project Description	Rebuild and reconstruct the top 300mm of a 6km road surface along with 6km of linear ditching. Double application of MAG30, worked in the sub base and another application on the surface. Culverts crossing the road will be inspected and replaced if needed.
Project Cost	
Funding Sources	Reserve - Road Construction The MD has explored potential grant opportunities under Local Municipal Initiatives (LMI) and Resource Road Program (RRP) under STIP. In order to secure eligibility the MD must do engineering in 2024 and construction in 2025. The MD will also review the results of the road study to see if there is an opportunity to partner with Ranchlands.
Timeline	Complete in 2024
Rationale for Need	This road is a bus route. Due to the road being over 8m wide, it is difficult to maintain after rain events. This work will make this road safer to travel on.
Impact on future operating costs	No impact on future operating costs. This road will continue to be maintained under current service levels.
Impact on other departments and deferral	Deferring would have very little impact on our department and other departments. Residents will continue to call in and let us know when it is too wet.
Average Daily Traffic Count	The Average Daily Traffic (AADT) is estimated at 288 vehicles/day. There are approximately 20 residences along the 14km stretch of road.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	Engineering in 2024 and Construction in 2025.

Project Name	North Pincher Station Road - Surface Rebuild / Ditching
Project Number	
Priority	3 - Medium
Service Area	Public Works - Roads
Division	Division 4
Project Description	Rebuild and reconstruct the top 300mm of a maximum of 3km road surface along with 6km of linear ditching. Culverts crossing the road will be inspected and replaced if needed.
Project Cost	
Funding Sources	Reserve - Road Construction
Timeline	Complete in 2024
Rationale for Need	This road is a bus route. Due to the road being over 8m wide, it is difficult to maintain after rain events. There are sections of this road where there is no ditch. This work will make this road safer to travel on.
Impact on future operating costs	No impact on future operating costs. this road will continue to be maintained under current service levels.
Impact on other departments and deferral	Deferring would have very little impact on our department and other departments. Residents will continue to call in and let us know when it is too wet.
Average Daily Traffic Count	
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	

Project Name	Gladstone Road - Surface Pulverize / Soil Stabilize
Project Number	
Priority	3 - Medium
Service Area	Public Works - Roads
Division	Division 3
Project Description	<p>Internally pulverize 2km of the top 150mm of the oiled and milled road top surface and 4km of minor linear ditching to improve drainage. Culverts crossing the road will be inspected and replaced if needed.</p> <p>This road is currently surface treated with a bitumen emulsion/millings which will be pulverized and returned back to a gravel surface.</p>
Project Cost	
Funding Sources	Reserve - Road Construction
Timeline	Complete in 2024
Rationale for Need	The MD is looking to return the top surface back to gravel. It is currently a bus route that is difficult to maintain. Work will make the road safer to travel on.
Impact on future operating costs	No impact on future operating costs as this road will continue to be maintained under current service levels.
Impact on other departments and deferral	
Average Daily Traffic Count	The Average Daily Traffic (AADT) is estimated at 168 vehicles/day.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	

Project Name	Hook Lift Flat Deck Kit System for 1 Ton Truck
Project Number	
Priority	3 - Medium
Service Area	Public Works - Equipment
Project Description	Replacement of a utility flat deck with a new hook lift flat deck system for our 1 ton truck with a flat deck and two hook lift bins.
Project Cost	
Funding Sources	Reserve - Equipment Replacement
Timeline	Complete in 2024
Rationale for Need	Unit 415 is currently underutilized because of the lack of a proper deck. It presents a safety hazard when transporting tools and liquids to and from work sites. Replacing the deck and adding a hook lift will eliminate the use of specialty trucks that are only used for individual tasks while making the fleet more versatile.
Impact on future operating costs	Less maintenance and repair costs, higher efficiency.
Impact on other departments and deferral	Deferring could result in downtime of equipment due to the welding repairs required to keep the flat decks together and continuing inefficiencies.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	No New purchase
Other options to Recommendation	N/A

Project Name	Flat decks for trucks x 2
Project Number	
Priority	3 - Medium
Service Area	Public Works - Equipment
Project Description	Replacement of older utility flat deck for a 1 ton truck and 3/4 ton truck
Project Cost	
Funding Sources	Reserve - Equipment Replacement
Timeline	Complete in 2024
Rationale for Need	Unit 400 and Unit 477 have older flat decks that are deteriorating due to corrosion and in need of replacement. A new deck would improve the usage of this truck and increase efficiency because this truck currently presents a safety hazard when transporting tools and liquids on projects.
Impact on future operating costs	Less maintenance and repair costs.
Impact on other departments and deferral	Deferring could result in significant down time of equipment due to the welding repairs required to keep the flat decks together.
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No New purchase
Other options to Recommendation	N/A

Project Name	Post Pounder Attachment
Project Number	
Priority	5 - High
Service Area	Public Works - Equipment
Project Description	Replacement of an existing post pounder attachment for skid steer
Project Cost	
Funding Sources	Reserve - Equipment Replacement
Timeline	Complete in 2024
Rationale for Need	We currently have an old post pounder which is difficult to find parts for. This piece of equipment is necessary for building our permanent snow fences.
Impact on future operating costs	Less maintenance and repair costs.
Impact on other departments and deferral	
Treatment of asset replaced	Sell at auction with proceeds going back to Equipment Reserve.
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	N/A

Project Name	Peace Officer Truck
Project Number	
Priority	3 - Medium
Service Area	Public Works - Equipment
Project Description	Purchase of a Peace Officer Truck
Project Cost	
Funding Sources	Reserve - Equipment Replacement
Timeline	Complete in 2024
Rationale for Need	<p>Administration will be undergoing a needs assessment to determine the most effective method of bylaw enforcement for the community. If a Peace Officer program is developed the purchase of a specialized enforcement vehicle and the associated equipment are required. The cost split between the vehicle and equipment is 50/50.</p> <p>This purchase is contingent on the Peace Officer position being filled. Further, the MD will attempt to purchase a used Peace Officer vehicle from an alternative source before following through with a new vehicle.</p>
Impact on future operating costs	Incremental increase due to vehicle operation costs.
Impact on other departments and deferral	Incremental impact on MD shop for vehicle operation.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	No New purchase
Other options to Recommendation	

Project Name	Pedestrian Crosswalk in Lundbreck School
Project Number	
Priority	3 - Medium
Service Area	Community and Parks
Division	
Project Description	To replace standard pedestrian crosswalk signage in front of the Lundbreck Elementary School with a smart crosswalk system. Comes with dual LED yellow light bar with 30W solar powered battery bank with pedestrian activated push button.
Project Cost	
Funding Sources	Reserve - Tax Rate Stabilization The Grant Writer will submit an application for grant funding under TC Energy's - Make a Positive Impact in Your Community. It is expected the grant will cover 100% of the total capital costs, however this project is not contingent on the success of this application and will be funded out of the tax rate stabilization reserve if unsuccessful.
Timeline	Complete in 2024
Rationale for Need	The MD is looking at new and innovative ways to make our streets safer for pedestrians. An area of focus is around school zones and with all of the heavy traffic in and around the school. LED lights at the crosswalks here would improve safety.
Impact on future operating costs	There will be an additional operating cost of having to replace the battery banks every 10-15 years - in today's dollars, it will cost \$3000.00 to replace the battery bank system.
Impact on other departments and deferral	
Treatment of asset replaced	
Was this included as part of the Asset Management Plan	No New asset
Other options to Recommendation	

Project Name	Renewable Energy Installation
Project Number	
Priority	3 - Medium
Service Area	Airport
Division	3
Project Description	Renewable energy installation at the Airport to generate energy and reduce long-term operational costs. The project was approved as part of the 2023 Budget however, the Alberta Municipal Solar Program was delayed until 2024.
Project Cost	
Funding Sources	Reserve - M.D. Buildings The MD will submit an application for grant funding under the Alberta Municipal Solar Program. This project is contingent on the success of this grant application which will cover 30% (\$30,000) of the total capital costs. The remainder will be funded through building reserve.
Timeline	Complete in 2024
Rationale for Need	Reduces long term infrastructure operational costs through energy savings.
Impact on future operating costs	Expected decrease in annual energy costs by \$2,500 rising to \$6,000 upon contract renewal. Savings can get as high as \$9,000 per year as contract is over assumed.
Impact on other departments and deferral	N/A Price escalation and extension of any payback period from generating passive income.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	No
Other options to Recommendation	Proceed regardless of grant funding

Project Name	Beaver Mines Lift Station and Forcemain			
Project Number	BMLSF			
Priority	5 - High			
Service Area	Wastewater			
Project Description	Lift station and forcemain up to the tie in location (MPE). As of December, 2024 the project is complete and operational with the exception of a generator installation and minor work to be closed out early 2024.			
Project Cost				
Funding Sources	Other: The MD has received funding under Alberta Municipal Water, Wastewater Partnership (AMWWP) and Small Community Funds (SCF). Effective June 30th 2020 (resolution 20/287) the MD will fund the Beaver Mines Lift Station and Forcemain, where eligible, by applying SCF (66.67%), followed by AMWWP (75%) and MSI (100%).			
		2019-2023	2024	Total
	SCF	1,055,000	-	1,055,000
	AMWWP	1,577,000	187,500	1,764,500
	MSI	425,000	62,500	487,500
	Reserves	-	-	-
	Total	\$ 3,057,000	\$ 250,000	\$ 3,307,000
Timeline	Complete in 2024			
Rationale for Need	Beaver Mines presently relies on point of use wells/cisterns for potable water and septic systems for wastewater collection and treatment. There are health and safety issues due to bacteria found in the water samples as well as septic systems in a state of deterioration.			
Impact on future operating costs	Increased operating costs when system is fully functional.			
Impact on other departments				
Treatment of asset replaced				
Implications of deferral				
Other options to Recommendation				