

Employment Opportunity – Full Time (12 Month Contract)

Water Distribution & Collection Specialist

The Municipal District of Pincher Creek is looking for a highly organized, service-oriented individual to be part of our Utilities & Infrastructure team as a Water Distribution & Collection Specialist.

This role is complex, technical, time-sensitive, and project-based in nature and will be working with and reporting to the Infrastructure and Utilities Supervisor.

This position requires Level II Water Treatment, Level 1 Water Distribution, and Wastewater Collection & Wastewater Treatment Certification.

The successful candidate must have a keen understanding of project management, procurement, construction, and demonstrate high ethical standards.

The initial few months of the position will be focused on training for day-to-day plant operation of the MD's existing water infrastructure. The position will transition to a split between assisting with ongoing projects and day-to-day water plant operations.

We offer a competitive salary and an environment where work and home life balance is achievable!

For a complete job description please visit our website <https://mdpinchercreek.ab.ca/>.

This posting will close at 4:00 pm (MST), on August 15, 2022.

Those interested in applying for this position should submit their resume and cover letter marked **“Confidential – Water Distribution & Collection Specialist”** to:

Human Resources
MD of Pincher Creek
P.O. Box 279
(1037 Herron Avenue)
Pincher Creek, AB T0K 1W0
jobs@mdpinchercreek.ab.ca

Position Title: Water Distribution & Collection Specialist

Term: Twelve (12) Months

Reports To: Infrastructure and Utilities Supervisor

Department: Administration

POSITION SUMMARY

The Water Distribution & Collection Specialist (WDCS) provides support to the development and construction of utility projects and the day-to-day operations of current water & wastewater services. This position requires a keen understanding of project management, procurement, construction, and have technical training/expertise in water & wastewater operations. This position must demonstrate high ethical standards, and excellent organizational, communication, and interpersonal skills.

RESPONSIBILITIES

- Communicate plans, actions, risks, and issues with key stakeholders.
- Analyze, document, and report on project data while adhering to timelines and deliverables.
- Analyze, document and report all non-compliance with applicable regulations, policies, and procedures.
- Provide recommendations on current projects and existing assets to increase efficiencies.
- Provide on-call support to all current Water Distribution Systems and the Wastewater Collection & Treatment Systems.
- Read and interpret meters and gauges.
- Adjust controls to regulate flow rates.
- Monitor and coordinate the maintenance activity.
- Monitor and adjust biological processes.
- Monitor and provide recommendations for water demand management during peak flow periods.
- Additional duties as assigned.

WORKING CONDITIONS

This position works indoors and outdoors, and may work in a team or on their own. Typical work tasks may involve extreme temperatures, loud mechanical noises, and plant off-gassing may emit bad odors. This position requires potential exposure to hazardous chemicals, gasses, open tanks, electrical equipment, chemicals, confined spaces, and slippery walkways.

PREFERRED QUALIFICATIONS

Level II Water Treatment, Level 1 Water Distribution, Wastewater Collection & Wastewater Treatment Certification.

3+ years in municipal or construction setting

Proficiency in MS Office Software

Basic accounting skills

Ability to interact well with and respond to inquiries from employees, Management, Council and Residents.

Valid Alberta Class 5 Driver's License