AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, November 10, 2026
3:00 pm
Council Chambers

A. ADOPTION OF AGENDA

B. DELEGATION

a) 3:00 PM TO 3:10 PM - Robert Wolburt – Road Ban Old Highway 3A

C. MINUTES/NOTES

1. Council Committee Minutes
   - October 27, 2026
2. Council Organizational Meeting Minutes
   - October 27, 2026
3. Council Meeting Minutes
   - October 27, 2026

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox– Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Department Report
   - Report from Public Works dated November 6, 2026
   - Schedule A – Shop/Fleet Report
b) Proposed Amendments to C-PW-001
   - Report dated Oct 29, 2026
c) Utilities and Infrastructure Report
   - Report from Utilities and Infrastructure, dated November 6, 2026

2. Finance

a) Transfer of Unrestricted Surplus
   - Report from Finance, dated November 6, 2026

3. Planning and Community Services

a) Application for a Departmental Licence of Occupation for Access - Castle River Rodeo Grounds
   - Report from Development, dated November 4, 2026
b) Update to Fees & Charges Policy - Development Permit Fees
   - Report from Development, dated November 4, 2026

4. Municipal

a) CAO Report
   - Report from Administration, dated November 6, 2026

H. CORRESPONDENCE

1) For Action

a) Ianthe Goodfellow
   - Request for Lights for Football
b) Town of Pincher Creek
   - Hometown Holiday Fest Parade
c) Oldman Watershed Council
   - Annual Request for Support
d) Emerging Trends 2027
   - Save the Date for February 2027
e) St. Michael's School
   - Volleyball & Basketball Fundraiser Event Request for Sponsorship

2) <u>For Information</u>

a) Alberta Transportation and Economic Corridors
   - Alberta's Automated Traffic Enforcement (ATE) program

I. NEW BUSINESS

J. CLOSED MEETING SESSION

a) Head Count – Budget 2027 – ATIA – Section 19.1
b) CAO Review – ATIA – Section 19.1

K. ADJOURNMENT

***MPC Meeting at 5:00 pm*

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, October 27, 2026
11:00 am
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors John MacGarva, Jim Welsch, and Dave Cox.

Staff: CAO Roland Milligan, Acting Director of Corporate Services Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Alan McRae, Development Officer Laura McKinnon, Community Peace Officer Robyn Potter, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for October 27, 2026, be amended to include, in closed session, a discussion on Road Bans,

AND THAT the agenda be approved as amended.

Carried

2. Delegations

a) Legion – Poppy presentation

Royal Canadian Legion members from the Pincher Creek branch, Dick Burnham, John Reid, and Fred White attended the Council Meeting to present poppies to the Reeve, Council, and staff for the MD of Pincher Creek.

Members left at 11:03 am

b) Marco Bergeron – Train Whistling Application Follow-Up

Marco attended the meeting to follow up on his request to stop the train from whistling at the crossing near his home. The MD contacted CPR and received information about the required steps and associated costs. Marco said he does not want to spend the money, nor does he want the MD to. He would like the MD to close the road to public access, perhaps by labelling it a private road, as he is now concerned about liability for people driving on it and the possibility of cattle being injured. Marco asked all of Council to drive the road and assess its condition before making a decision.

Council advised that this issue would be discussed at the next Council meeting and followed up then. Marco left the meeting at 11:22 am.

3. Closed Session

Councillor Jim Welsch

Moved that Council move into closed session to discuss the following, the time being 11:22 am.

a) Application for Pincher Creek Library Board – ATIA Sec. 29.1
b) Heritage Acres Submission – ATIA Sec. 19.1
c) Road Ban Discussion – ATIS Sec. 29.1

Carried

Councillor John MacGarva

Moved that Council move out of closed session, the time being 12:05 pm.

Carried

4. Round Table

- Selling/renting of MD irrigation pipe
- Road discussion
- Pincher Creek & District Library potential expansion
  - The MD will continue discussions once the Library and the Town reach an agreement for the extra space (gym space)
- Rural Municipality Conference discussion
  - Council, CAO and the Public Works Manager will be attending the conference
- Administration to examine the legal implications of rumours regarding a Councillor

5. Adjournment

Councillor Tony Bruder

Moved that the committee meeting adjourn at 12:45 pm.

Carried

_____
REEVE

_____
CHIEF ADMINISTRATIVE OFFICER

MINUTES **10172**

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
ORGANIZATIONAL COUNCIL MEETING
OCTOBER 27, 2026

The Organizational Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 27, 2026, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.

STAFF CAO Roland Milligan, Acting Director of Corporate Services Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Alan McRae, and Executive Assistant Jessica McClelland.

CAO Roland Milligan called the meeting to order at 3:00 pm.

A. CALL TO ORDER

CAO Roland Milligan called the Council Meeting to order, the time being 3:00 pm.

B. ELECTION OF REEVE

CAO Roland Milligan asked Council for nominations for the position of Reeve; Councillor Jim Welsch nominated Councillor Rick Lemire.

CAO Roland Milligan asked if Councillor Rick Lemire would let his name stand for Reeve, Councillor Rick Lemire affirmed he would.

CAO Roland Milligan asked for other nominations another two times. No other nominations were received.

Councillor Rick Lemire was declared Reeve and assumed the chair.

C. ELECTION OF DEPUTY REEVE

Reeve Rick Lemire asked Council for nominations for the position of Deputy Reeve. Councillor Dave Cox nominated Councillor Tony Bruder.

Reeve Rick Lemire asked if Councillor Tony Bruder would let his name stand for Deputy Reeve, Councillor Tony Bruder affirmed he would.

Reeve Rick Lemire asked for other nominations another two times. No other nominations were received.

Councillor Tony Bruder was declared Deputy Reeve.

D. ADOPTION OF AGENDA

Councillor John MacGarva 26/435

Moved that the agenda for the Organizational Meeting of October 27, 2026 be approved as presented.

Carried

E. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Dave Cox 26/436

Moved that Reeve Rick Lemire, or Deputy Reeve Tony Bruder, and the CAO, Director of Finance, or Finance Manager are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9.

Carried

F. APPOINTMENT OF AUDITORS

Councillor Jim Welsch 26/437

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2027.

Carried

G. MEETING TIMES AND DATES

Councillor Tony Bruder 26/438

Moved that, unless altered by resolution:

Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm

- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the Second and Fourth Tuesday of each month, starting at 11:00 am
- Council Meetings be held the Second and Fourth Tuesday of each month, starting at 3:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- Foothills Little Bow
- Municipal Planning Commission
- Pincher Creek Regional Emergency Management Organization (PCREMO)
- Road Tours with Public Works Manager
- RMA (Rural Municipalities of Alberta)
  Subdivision Authority

H. COMMITTEES/ BOARDS APPOINTMENTS

1) Agricultural Service Board

Councillor John MacGarva 26/439

Moved that the following members be appointed to the Agricultural Service Board for the 2026/2027 term;

- Councillors Tony Bruder and Jim Welsch
- Alternate: Councillor Dave Cox
- Members at Large: Anna Welsch, Mark Zoratti, Stuart Lewis and Todd Vance

Carried

2) Agricultural Service Board Appeal Committee

Councillor Dave Cox 26/440

Moved that the following members be appointed to the Agricultural Service Board Appeal Committee for the 2026/2027 term;

- Reeve Rick Lemire
- Councillors Dave Cox and John MacGarva

Carried

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3) Airport Committee

Councillor Tony Bruder 26/441

Moved that the following members be appointed to the Airport Committee for the 2026/2027 term;

- Councillors John MacGarva and Jim Welsch
- Alternate: Councillor Dave Cox
- Member at Large: Leo Reedyk

Carried

4) Alberta Southwest Regional Alliance

Councillor Jim Welsch 26/442

Moved that the following members be appointed to the Alberta Southwest Regional Alliance for the 2026/2027 term;

- Reeve Rick Lemire
- Alternate: Councillor Dave Cox

Carried

5) Alternative Land Use System Partnership Advisory Committee (ALUS)

Councillor Jim Welsch 26/443

Moved that the following members be appointed to the Alternative Land Use System Partnership Advisory Committee (ALUS) for the 2026/2027 term;

- Councillor Tony Bruder
- Members at Large: Dixon Hammond, Dennis Lastuka and Mark Zoratti

Carried

6) Beaver Mines Community Association

Councillor Jim Welsch 26/444

Moved that Councillor Dave Cox be appointed to the Beaver Mines Community Association for the 2026/2027 term.

Carried

7) Castle Mountain Community Association

Councillor Jim Welsch 26/445

Moved that Councillor Dave Cox be appointed to the Castle Mountain Community Association for the 2026/2027 term.

Carried

8) Chinook Arch Regional Library Board

Councillor John MacGarva 26/446

Moved that Councillor Dave Cox be appointed to the Chinook Arch Regional Library Board for the 2026/2027 term.

Carried

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9) Chinook Intermunicipal Subdivision & Development Appeal Board

Councillor Dave Cox 26/447

Moved that Bjorn Berg be appointed as the MD of Pincher Creek representative to the Chinook Intermunicipal Subdivision & Development Appeal Board for the 2026/2027 term.

Carried

10) Crowsnest Pincher Creek Landfill Association

Councillor Tony Bruder 26/448

Moved that the following members be appointed to the Crowsnest Pincher Creek Landfill Association for the 2026/2027 term;

- Councillor Tony Bruder
- Alternate: Councillor John MacGarva

Carried

11) Emergency Advisory Committee (EAC)

Councillor Jim Welsch 26/449

Moved that the following members be appointed to the Emergency Advisory Committee (EAC) for the 2026/2027 term;

- Councillors Tony Bruder and John MacGarva
- Alternate: Councillor Dave Cox

Carried

12) Enforcement Appeal Committee

Councillor Jim Welsch 26/450

Moved that the following members be appointed to the Enforcement Appeal Committee for the 2026/2027 term;

- Councillor Tony Bruder
- Members at Large: Jeff Hammond and Laurie Klassen

Carried

13) Family and Community Support Services (FCSS)

Councillor Tony Bruder 26/451

Moved that the following members be appointed to the Family and Community Support Services (FCSS) for the 2026/2027 term;

- Councillor Jim Welsch
- Alternate: Councillor John MacGarva

Carried

14) Healthcare Committee

Councillor Jim Welsch 26/452

Moved that the following members be appointed to the Healthcare Committee for the 2026/2027 term;

- Reeve Rick Lemire
- Councillor John MacGarva
- Member at Large: Sarah Papp

Carried

15) Hometown Award

Councillor Tony Bruder 26/453

Moved that the following members be appointed to the Hometown Award Committee for the 2026/2027 term;

- Reeve Rick Lemire
- Member at Large: Michelle Spencer

Carried

16) Intercollaborative Framework Committee with the Town of Pincher Creek (ICF)

Councillor Dave Cox 26/454

Moved that the following members be appointed to the Intercollaborative Framework Committee with the Town of Pincher Creek (ICF) for the 2026/2027 term;

- Reeve Rick Lemire
- Councillor Jim Welsch
- Alternate: Councillor Dave Cox

Carried

17) Intermunicipal Development Committee (IDP)

Councillor John MacGarva 26/455

Moved that the following appointments be made to the Intermunicipal Development Committees (IDP) for the 2026/2027 term;

a) Cardston County

- Reeve Rick Lemire
- Councillor Tony Bruder

b) Municipality Crowsnest Pass

- Councillors Dave Cox and John MacGarva

c) Municipal District of Ranchlands

- Councillors Jim Welsch and John MacGarva

d) Municipal District of Willow Creek

- Reeve Rick Lemire
- Councillor Jim Welsch

e) Town of Pincher Creek

- Reeve Rick Lemire
- Councillor Jim Welsch
- Alternate: Councillor Dave Cox

f) Village of Cowley

- Councillors Jim Welsch and John MacGarva

Carried

18) Joint Council Grant Sub Committee

Councillor John MacGarva 26/456

Moved that the following members be appointed to the Joint Council Grant Sub Committee for the 2026/2027 term;

- Councillors Tony Bruder and Dave Cox
- Alternate: Reeve Rick Lemire

Carried

19) Lundbreck Citizens Council

Councillor Jim Welsch 26/457

Moved that Councillor John MacGarva be appointed to the Lundbreck Citizens Council for the 2026/2027 term.

Carried

20) Mayors and Reeves

Councillor John MacGarva 26/458

Moved that the following be authorized to attend the Mayors and Reeves meetings for the 2026/2027 term;

- Reeve Rick Lemire
- Alternate: Deputy Reeve Tony Bruder

Carried

21) Municipal Planning Commission (Members at Large)

Councillor Tony Bruder 26/459

Moved that the following Members at Large be appointed to the Municipal Planning Commission (MPC) for the 2026/2027 term;

- Laurie Klassen
- Jeff Hammond

Carried

22) Municipal Energy Committee

Councillor Tony Bruder 26/460

Moved that the following members be appointed to the Municipal Energy Committee for the 2026/2027 term;

- Councillors Tony Bruder and Jim Welsch
- Alternate: Councillor Dave Cox

Carried

23) Oldman River Regional Services Commission (ORRSC)

Councillor John MacGarva 26/461

Moved that the following members be appointed to the Oldman River Regional Services Commission (ORRSC) for the 2026/2027 term;

- Councillor Jim Welsch
- Alternate: Councillor Dave Cox

Carried

24) Pincher Creek Foundation

Councillor John MacGarva 26/462

Moved that the following members be appointed to the Pincher Creek Foundation for the 2026/2027 term;

- Councillors Dave Cox and Jim Welsch
- Alternate: Reeve Rick Lemire

Carried

25) Pincher Creek Emergency Services Commission

Councillor Jim Welsch 26/463

Moved that the following members be appointed to the Pincher Creek Emergency Services Commission for the 2026/2027 term;

- Reeve Rick Lemire
- Councillor Jim Welsch
- Alternate: Councillor Dave Cox

Carried

26) Pincher Creek and District Public Library Board

Councillor John MacGarva 26/464

Moved that the following members be appointed to the Pincher Creek and District Public Library Board for the 2026/2027 term;

- Councillor Dave Cox
- Members at Large: Debbie Reed, Sandra Baker and Lois Chouinard

Carried

27) Pincher Creek Regional Recreation Advisory Board

Councillor Tony Bruder 26/465

Moved that Kris Larson be appointed as the MD of Pincher Creek representative on the Pincher Creek Regional Recreation Advisory Board for the 2026/2027 term.

Carried

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28) Police Advisory Committee

Councillor Dave Cox 26/466

Moved that the following members be appointed to the Police Advisory Committee for the 2026/2027 term;

- Councillor Jim Welsch
- Community Peace Officer Robyn Potter

Carried

29) Regional Assessment Review Board

Councillor Tony Bruder 26/467

Moved that Councillor Jim Welsch be appointed to the Regional Assessment Review Board for the 2026/2027 term;

AND THAT Administration be directed to advertise for an additional member to this board.

Carried

30) Regional Tourism Advisory Committee

Councillor Jim Welsch 26/468

Moved that the following be appointed to the Regional Tourism Advisory Committee for the 2026/2027 term;

- Councillors Tony Bruder and John MacGarva
- Development Officer Laura McKinnon

Carried

31) Soil Conservation Act Appeal Committee

Councillor Dave Cox 26/469

Moved that the following be appointed to the Soil Conservation Act Appeal Committee for the 2026/2027 term;

- Reeve Rick Lemire
- Councillors Dave Cox and John MacGarva

Carried

32) Town of Pincher Creek Housing Committee

Councillor Dave Cox 26/470

Moved that the following be appointed to the Town of Pincher Creek Housing Committee for the 2026/2027 term;

- Councillor John MacGarva
- Alternate: Reeve Rick Lemire

Carried

33) Weed Control & Agricultural Act Appeal Committee

Councillor Jim Welsch 26/471

Moved that the following be appointed to the Weed Control & Agricultural Act Appeal Committee for the 2026/2027 term;

- Kent Zielke, Tony Naumczyk, Kelly Cooley

Carried

34) Waterton Biosphere – Carnivore and Communities Program

Councillor John MacGarva 26/472

Moved that Councillor Tony Bruder be appointed to the Waterton Biosphere – Carnivore and Communities Program for the 2026/2027 term.

Carried

K. ADJOURNMENT

Councillor Tony Bruder 26/473

Moved that Council adjourn the meeting, the time being 3:22 pm.

Carried

_____
REEVE

_____
CHIEF ADMINISTRATIVE OFFICER

MINUTES **10181**
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
OCTOBER 27, 2026

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 27, 2026, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.

STAFF CAO Roland Milligan, Acting Director of Corporate Services Brendan Schlossberger, Development Officer Laura McKinnon, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Alan McRae, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:22 pm.

A. ADOPTION OF AGENDA

Councillor Jim Welsch 26/474

Moved that the agenda for October 27, 2026, be amended to include:

Operations:

b) 2026 School Bus Route

Information Action:

c) Tourism Meeting During RMA

Information:

d) Raise the Woof Fundraiser Invitation

AND THAT the agenda be approved as amended.

Carried

B. DELEGATION

C. MINUTES

1) Council Committee Meeting Minutes – October 13, 2026

Councillor Tony Bruder 26/475

Moved that the minutes of the Council Committee Meeting of October 13, 2026, be approved as presented.

Carried

2) Council Meeting Minutes – October 13, 2026

Councillor Dave Cox 26/476

Moved that the minutes of the Council Meeting of October 13, 2026, be approved as presented.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

a) Chinook Area Land User Association & Captus Generation Concerned Citizens

Councillor Tony Bruder 26/477

Moved that the Chinook Area Land User Association & Captus Generation Concerned Citizens presentation from the October 13, 2026, Committee Meeting be received as information.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
   - South Canadian Rockies Regional Tourism
   - Pincher Creek & District Municipal Library Board
   - Twin Butte Community Association
2. Reeve Rick Lemire – Division 2
   - Healthcare Committee
   - Pincher Creek & District Chamber of Commerce Business Awards
3. Councillor Dave Cox– Division 3
   - Pincher Creek Emergency Services Commission
   - Pincher Creek Foundation
4. Councillor Jim Welsch - Division 4
   - Pincher Creek Emergency Services Commission
   - Pincher Creek Foundation
   - Family and Community Services
5. Councillor John MacGarva – Division 5
   - South Canadian Rockies Regional Tourism
   - Healthcare Committee
   - Town of Pincher Creek Housing Committee
   - Pincher Creek & District Chamber of Commerce Business Awards

Councillor Dave Cox 26/478

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor John MacGarva 26/479

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period October 5, 2026, to October 18, 2026, as information.

Carried

b) 2026 School Bus Route

Councillor Tony Bruder 26/480

Moved that the 2026 School Bus Route map be approved as presented.

Carried

c) Utilities & Infrastructure Report

Councillor John MacGarva 26/481

Moved that Council receive the Utilities & Infrastructure report for October 8, 2026, to October 21, 2026, as information.

Carried

2. Finance

a) Q3 Financial Summary

Councillor Dave Cox 26/482

Moved that Council receive the Q3 Financial Summary as information.

Carried

3. Development and Community Services

a) Notice of Public Hearing - Bylaw No. 2051 from MD of Willow Creek

Councillor John MacGarva 26/483

Moved that Council receive the Public Hearing Notice and Bylaw No. 2051 from MD of Willow Creek as information.

Carried

b) Southern Alberta Land Trust Society (SALTS) Conservation Easement – Andersen W 30-7-1 W5, SE 30-7-1 W5 & Block D, Plan 891010

Councillor Tony Bruder 26/484

Moved that Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society's Anderson project (Andersen W 30-7-1 W5, SE 30-7-1 W5 & Block D, Plan 891010);

AND THAT Council waive the 60-day notice period prior to registration for the Conservation Easement.

Carried

4. Municipal

a) CAO Report

Councillor Jim Welsch 26/485

Moved that Council receive the CAO Report for the period October 12, 2026, to October 23, 2026, as information.

Carried

H. CORRESPONDENCE

A. For Action

a) Alberta Invasive Species Council

Councillor Dave Cox 26/486

Moved that Council sponsor the Alberta Invasive Species Council as a Silver Partner for 2027, in the amount of $2,000;

AND THAT this amount be taken from Grants to Groups and Organizations;

AND FINALLY THAT Council approve a letter of support on behalf of the Alberta Invasive Species Council for their core funding to the Minister of Agriculture and Irrigation.

Carried

b) Community Peace Officer Induction Program (CPOIP)

Councillor Jim Welsch 26/487

Moved that Council authorize a letter of support for Lethbridge Polytechnic to develop a Community Peace Officer Induction Program (CPOIP) for the Southern Alberta region.

Carried

c) Travel Alberta Meeting During RMA

Councillor John MacGarva 26/488

Moved that Council direct administration to arrange a meeting with Travel Alberta during RMA,

AND THAT administration be directed to provide speaking notes for Council on airport infrastructure and history.

Carried

B. For Information

a) Department of Fisheries and Oceans - Policy Changes for September 2026

Councillor Dave Cox 26/489

Moved that the policy changes for September 2026 by the Department of Fisheries and Oceans be received as information.

Carried

b) Altalink

Councillor Jim Welsch 26/490

Moved that the following from AltaLink be received as information:
- 170L Transmission Line Structure Replacement
- Map
- Newsletter

Carried

c) Cavvy Energy - Upcoming License Transfer Applications

Councillor Tony Bruder 26/491

Moved that administration be directed to sign up to receive more information from Shell or Cavvy Energy regarding the upcoming license transfer application.

Carried

d) Pincher Creek Human Society - Raise the Woof Invitation

Councillor Tony Bruder 26/492

Moved that the Pincher Creek Human Society, Raise the Woof, be received as information,

AND THAT the event be shared on the MD's social media.

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor John MacGarva 26/493

Moved that Council move into closed session to discuss the following, the time being 5:11 pm.

a) Beaver Mines Water and Sewer Connections – Property Exemptions & Penalties – ATIA Sec. 29.1

Councillor Jim Welsch 26/495

Moved that Council move out of closed session, the time being 5:30 pm.

Carried

Councillor Tony Bruder 26/496

Moved that Council proceed with next steps regarding the mandatory connection requirements to the Water and Wastewater Systems within the Hamlet of Beaver Mines, as discussed in closed.

Carried

K. ADJOURNMENT

Councillor John MacGarva 26/497

Moved that Council adjourn the meeting, the time being 5:30 pm.

Carried

_____
REEVE

_____
CHIEF ADMINISTRATIVE OFFICER

Recommendation to Council

TITLE: PUBLIC WORKS DEPARTMENT REPORT	
PREPARED BY: Jeremy Cartwright	**DATE: November 2, 2026**
DEPARTMENT: Public Works	
ATTACHMENTS: **1.Shop/Fleet Report**	

APPROVALS:

	November 2, 2026		2026/11/06
Public Works Manager	**Date**	**CAO**	**Date**

RECOMMENDATION:

That Council accepts the Public Works Department Report for the period of October 19 to November 1, 2026, as information.

Gravel Road Maintenance
-Divisional Maintenance- grading and plowing
-Ditching on RR22 in Division 3 for water management

Vegetation Management
-Ditch mowing in Beaver Mines-3rd Street

Temporary Snow fence
- Working on the last installation of temp snow fence in Division 3.

Bridge Maintenance
- Bridge strip decking repairs on BF# 73608 Waterton Colony bridge

Sign Maintenance
-Reinstalled 80km speed sign on RR15 south of four corners
-Reinstalled directional sign on Twp 75 east of Fishers bridge
-Fix/ straighten sign on Twp 81A up North Burmis
-Installed "No Parking Within 30m of Bridge" sign in Division 1
-Remove signage at ECO center and install new Circular Materials signage.

Recommendation to Council

Hard Surface Maintenance
- Spray patching- Repair work on Tower RD, Beaver Mines and Hwy 3A along with the bridge deck on 3A over the Castle River. Work completed by Jetpatcher.
- Plowing and sanding of hard surface roads

Park Maintenance
- Collect garbage and dog waste bags from Patton Park and the dog park and haul to landfill

Gravel Pit Maintenance
- Installed larger approach, culvert, Texas gate and gates at Sapeta pit
- Ventus has begun conducting drone surveys of our gravel pits to calculate year-end inventory volumes.

Culvert Maintenance
- Install a culvert in the drainage ditch on the east side of the Hamlet of Lundbreck.

Training
- Online Biz trainer courses
- Class 3 training in Lethbridge with one employee

EVENTS

N/A

FINANCIAL IMPLICATIONS:

NONE

PUBLIC WORKS REPORT SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT	
PREPARED BY: Brett Ackerman	**DATE: October 29, 2026**
DEPARTMENT: PUBLIC WORKS	**ATTACHMENTS: N/A**

SHOP/FLEET OPERATIONS SUMMARY: October 19, 2026 – November 01, 2026

Graders

Unit # 73 (150) - A/C repairs.
Unit # 57 (Mower) – Mower attachment frame crack repairs.
Unit # 75 (150) – Webasto electrical repairs.
Unit # 71 (160) – Leak repair. Remove fenders for winter operation.
Unit # 74 (150) – Winter rig-up and blade exchange.
Unit # 61 (160) – 12,000hrs service, inspection. Hydraulic repairs throughout. Radiator remove and clean. Circle adjustments.

Heavy Trucks/Trailers/Equipment

Unit # 402 (2 Ton Plow)- Plow and sander install
Unit # 418 (Plow) – Plow and sander install.
Units # 07, 41, 42 – Winter pre-season inspect, prep., and equipment rig-ups on loader and tractors.
Units # Mowers – de-rig grader mount mowers and post-season inspections.

Light Duty and Light Trailers

Unit # 402 (1-Ton) – CVIP.
Unit # 509 (3/4-Ton) – LOF service.
Unit # 477 (1-Ton) – Powertrain inspection and diagnose for differential noise. HVAC repairs.

EVENTS –

- N/A

Recommendation to Council

TITLE: Amendment to Policy C-PW-001- Private Driveway Grading Requests	
PREPARED BY: Alan McRae	**DATE: October 29, 2026**
DEPARTMENT: Public Works	
ATTACHMENTS: 1. C-PW-001- Private Driveway Gravel and Grading	
APPROVALS:	

	October 29, 2026		2026/11/06
Department Manager	**Date**	**CAO**	**Date**

RECOMMENDATION:

THAT Council amend Policy C-PW-001 – Private Driveway Grading to establish September 30 as the annual deadline for private driveway grading requests, while maintaining the existing provision of up to one (1) hour of complimentary grading per property per year, with any additional time charged in accordance with the Fees and Charges Bylaw.

BACKGROUND:

Policy C-PW-001 currently allows residents to request grading of private driveways. Under the policy, the Municipality provides up to one (1) hour of grading service at no charge per property each year. Where grading exceeds one hour, the additional time is billed to the resident in accordance with the Fees and Charges Bylaw.

Over the past few years, Administration has observed a number of private driveway grading requests being submitted during October. Although the number of requests is generally manageable, completing this work can affect Public Works' ability to prioritize municipal road maintenance activities leading up to freeze-up. This is a critical time of year for ensuring roads are properly maintained and prepared for winter conditions, making it desirable to focus available resources on the municipal road network.

While the current policy provides a valued service to residents, accommodating numerous private driveway requests late in the season can place additional demands on staff, equipment, and operational schedules at a time when municipal roads are the highest priority.

Recommendation to Council

Establishing a September 30 annual deadline for private driveway grading requests would allow Public Works staff to better manage workloads, complete requested private driveway grading, and dedicate October operations to municipal road preparation activities.

Administration is not currently recommending the elimination of the private driveway grading program. Rather, the proposed amendment balances continued service delivery to residents with the operational requirements of maintaining the municipal transportation network. Residents would continue to receive the same level of service currently provided under the policy, provided requests are submitted on or before September 30 of each year.

This change is expected to improve operational efficiency, support seasonal maintenance priorities, and provide greater clarity to residents regarding service availability.

FINANCIAL IMPLICATIONS:
NONE

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-001

TITLE: PRIVATE DRIVEWAY GRAVEL AND GRADING

Approved by Council **Date: October 9, 2018**

Revised by Council **Date:**

Policy Statement

The Municipal District of Pincher Creek No. 9 has established a policy to direct the use of Municipal resources for Private Driveway grading.

1.0 Criteria

a. All private driveways must meet standards for safety and accessibility for equipment, as per Public Works Superintendents discretion, to be considered for municipal grading.
b. Inspection and Agreement to Purchase Materials or Services must be complete prior to grading occurring.
c. A private driveway must be recognized by the Municipal District of Pincher Creek No. 9 Addressing System (911 system) and serve as access to a permanent dwelling.
d. Upon request from a ratepayer, a motor grader operator may grade a private driveway one time per year/to a maximum of one hour, at no charge. Snow removal is not included with this policy. Any work above and beyond as stated in policy will be billed as per Fees and Charges Policy C-FIN-27.
e. During the course of gravelling or ~~regravelling~~ re-gravelling a municipal road, up to 10 cubic yards of gravel may be applied on an approach within the public right-of-way, leading to a private residence, without charge to the owner of the residence, ~~At~~ at the discretion of the Public Works ~~Superintendent~~ Manager or designate.
f. All private driveway maintenance will be scheduled at the discretion of the Public Works ~~Superintendent~~ Manager or designate.
g. Private driveway grading request forms must be received by Administration no later than the last business day of September. Requests received after this date will not be accepted and a new request form must be submitted in the following year.

2.0 Procedure

a. ~~An Private Driveway Application needs to be filled Agreement to Purchase Materials or Services shall be made in writing, on the approved form, to the Municipal District Of Pincher Creek No. 9.~~ No private driveway grading services will be provided unless a completed Private Driveway Application has been submitted to the Municipal District of Pincher Creek No.9 and is approved by the Public Works Manager or their designate

TITLE: PRIVATE DRIVEWAY GRAVEL AND GRADING

Approved by Council **Date: October 9, 2018**

Revised by Council **Date:**

b. Upon receipt of the agreement, the Public Works Department shall:
   1) Review the information for completeness
   2) ~~Determine if a charge is applicable in accordance with the policy~~.
   3) Ensure driveway meets standards for safety and accessibility.
   Numbering to be amended on approval of the revisions

c. If grading is approved, Public Works shall:
   ~~1) Contact the applicant to inform them that they meet the MD's requirements and that grading will be completed when operator is in the area.~~
   2) Complete grading.
   3) Upon completion invoice the applicant in accordance with the (fees and charges) policy, if required.
   Numbering to be amended on approval of the revisions

d. If grading is not approved, Public Works shall:
   1) Contact the applicant to inform them that they did not meet the MD's requirements.
   2) Instruct the applicant why they did not meet the MD's requirements and what can be done, if anything, to meet the requirements.

M.D. OF PINCHER CREEK NO. 9

UTILITIES & INFRASTRUCTURE REPORT

SUMMARY OF MAJOR UPDATES OCT. 21st – NOV. 5th

LARGE (PRE-2026) PROJECTS

- Watercourse Remediation Program grant status update report complete.
- Iron Creek and BF 70175 Yarrow warranty monitoring/work underway.

LARGE 2026 IMPLEMENTATION PROJECTS

- BF 71542 Indian Creek submittals received, yet to be approved. Kickoff Nov. 6th.
- Pisony road culvert: New landowner contacted, discussions ongoing.

LARGE 2027+ IMPLEMENTATION PROJECTS

- BF 76203 landowners signed, awaiting receipt of hard copies to execute.
- Gladstone culvert: Draft design complete, under internal review.
- Therriault Dam sampling results received, under external review.
- BF 73608 inspection bill for damage sent to offending party.

STUDIES & PLANNING WORK

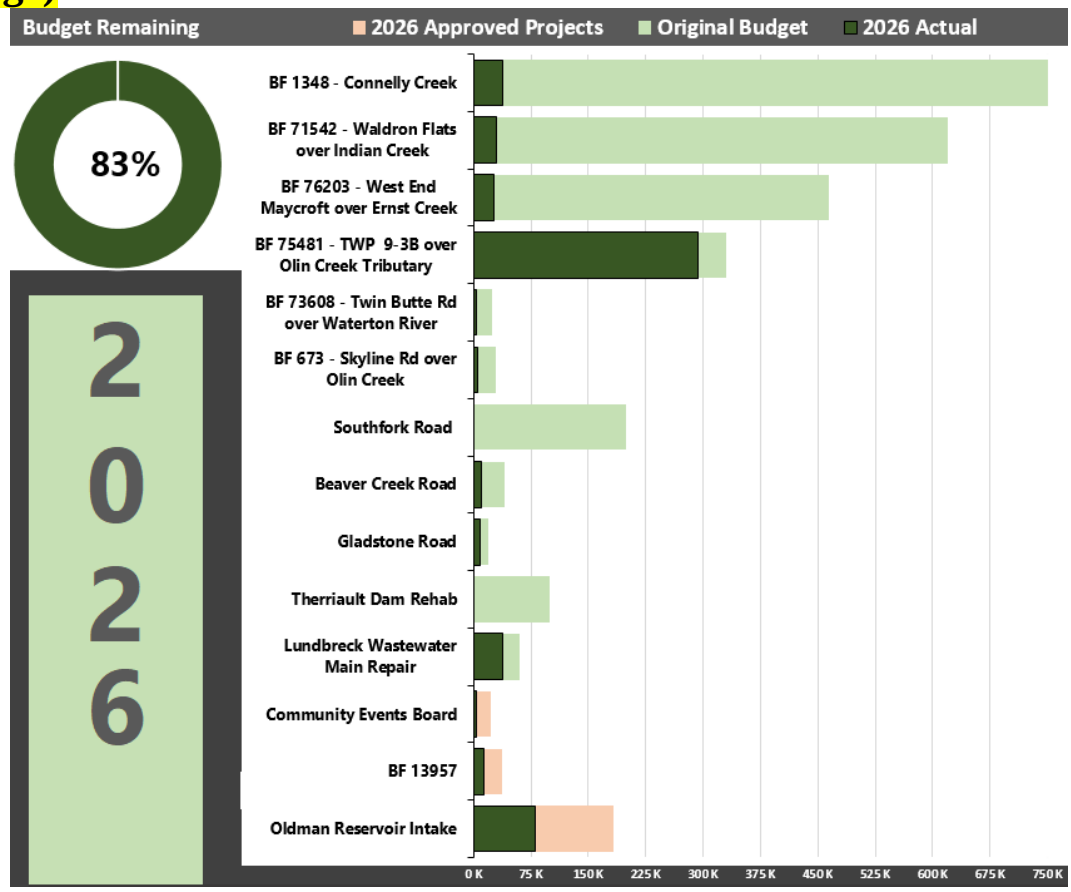
- Regional Facilities Assessment & Master Plan: Received draft FCA for PW Shop, under internal review.
- Regional Water and Wastewater Expansion & Upgrade Plan: Draft report sent to AEPA at funders request, under review. DFPP funding opened (funding 50% instead of previous 70%).
- Regional Drought Study: Final comments sent back to MPE, under finalization.
- Southfork road ban assessment: Ongoing back and forth between Tetratech and MD.
- Airport pavement assessment: Received draft report. Comments provided. Awaiting revision.

OPERATIONS UPDATES

- Water shortage risk scoring dropped due to snow pillow gains, monitoring monthly (previously by-weekly).
- Standpipe testing/calibration methods under review.
- Processing water/wastewater application abutting Beaver Mines.
- Construction of new Rural Water Service Connection (excluding private portion) complete.
- Winterizing maintenance repairs complete at Airport Shop & Admin building.
- Airport terminal cameras operational.
- New Eco center signage installed.
- Waste handling contract revision requested by CNPCL.

General Projects Budget Update

2026 Approved Budget: $3,331,182. Oct 19th Spent: $598,319 (No change)



Large Ongoing Projects (Pre-2026 Construction Start)

Oldman Reservoir Water Intake Low Level Project

- $1.68M grant application finalized Jan 30th, 2024.
  - Approval received for $1.8M project, covering up to 75% of costs.
- DFPP (Drought and Flood Protection Program) grant tops up capital project and covers 70% of costs for a Drought Projects Assessment.
- Potassium Permanganate (KMnO4) treatment setup order placed.
  - Treatment setup shipped to building fabricator Jul 21st.
  - Building package and install pricing received May 19th from Thunder Mountain Welding, awarded June 13th. Draft drawings received, reviewed directly with designed Oct. 20th. Under final scoping.
  - Pricing received for processing scope. Purchase order drafted pending building drawing fabrication.

Watercourse Crossing Inspection & Remediation Project – 100% Grant funded

- Funding agreement signed Mar. 28th, 2023 for $1.55M.
  - Extension received to March 31st, 2027.
- Funding agreement signed Mar. 28th, 2023 for $1.55M.

- Met with funder Jun. 7th, discussed ongoing work and potential for extension. Funder working on extension. Reconfirmed Aug 27th.
- Grant status report 4 submitted Oct. 28th.

Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M

1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs

- Project complete, in warranty phase.
- Reseed complete Sep. 30th.

Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M

Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work

- Seeding reviewed May 8th, deficient. Volker reseed complete Jun. 4th, starting to take per Jul. 5th site visit.
- Seeding reviewed Oct. 23rd, growth confirmed over Summer with some weeds.

WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M

Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)

- Project complete, warranty monitoring underway.
- Landowner stopped by office Aug. 14th and expressed concerns about repair work done by TA Excavating outside of agreed upon ROW. Passed along concerns following Aug 20th site visit to Contractor, indicated they plan to reach out to landowner and work to address.
- Contractor has contacted landowner. Intends to make new SARA species signs and temp. fence areas of reseed/tree protection. Contractor has failed to indicate completion by end of October – indicated would complete by Council.

Large Projects Planned for 2026 Implementation

Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M

2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Replace with a 2.7m diameter x 48m long culvert.

- STIP application submitted Nov. 24th. Unsuccessful.
- 8 bids received (**$525,504 to $1,143,360**)
- Awarded to low bidder Whissell Contracting Ltd. Aug. 11th. Contract signed Sep. 8th.
- Culvert ordered and fabricated, inspection complete Oct. 8th.
- Eco Plan and TAS received, revisions required. Kickoff planned Nov. 6th.

Pisony Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M

1m x 14m L culvert failing on dead end road. Dual 1m x 13m L culverts are anticipated solution.

- Kicked off land acquisition, detailed design, and regulatory approval work Apr. 2nd.
- Design complete Jul 17th. RDS submission complete Jul. 31st. Land acquisition underway. HRA received Aug. 14th. DFO review received Aug. 20th.
  - Landowner has sold property privately, awaiting closure. Received new landowner contact from realtor Oct. 20th. Attempting to contact and proceed.
  - RDS approval received Sep. 14th.
- Anticipate Fall 2026 construction if land can be acquired. Contact made with new landowner, discussing options.

Large Projects Planned for 2027+ Implementation

WCR #3: Connelly Creek under Connelly Rd (BF 1348), LSD SW-03-008-02 W5M

Replace or design a maintenance solution for the 3.3m x 49m L (5.6m cover) structural plate corrugated steel pipe (SPCSP) and remediate fish passage under the WCR Program.

- STIP application submitted Nov. 24th. Unsuccessful.
- Received funder guidance/approval to proceed with prelim eng. under WCR program.
  - Notified funder we are proceeding with design with intent to construct.
- Replacement recommendation is a 3.3m diameter x 64m L culvert (nearly the same as budget assumption).
- Legal survey complete. Design complete June 5th for land/regulatory. Land acquisition underway, DFO permit submitted June 9th.
  - DFO permit received Jul. 14th, extension accepted to 2027.
  - RDS received Sep. 14th.
- Tender drafted June 29th, reviewed. Awaiting land prior to Tender.
  - Land discussions ongoing, modified IOP redrafted and approved Aug 27th.
- Project delayed to 2027 due to land acquisition constraining tender timing (project must be complete in/around Aug. 15th – Sep. 1st).

Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M

2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present. Replace with one (1) 2.7m x 32m L culvert.

- STIP application submitted Nov. 24th. Notice of success received June 17th, 2026.
- Land acquisition underway.
  - Revised agreements under review by landowners.
  - 1 of 2 agreements executed. Other landowner has signed, awaiting receipt on MD end.
- RDS submitted. Province returned May 14th with deficiencies. Resubmitted.
- DFO permit submitted June 4th – site flagged for site specific review by DFO.

        - Additional information sent to DFO Jul. 6th, response received Oct. 5th requesting SARA permit - submitted Oct. 7th, received Oct. 19th.
    - Tender drafted June 26th, reviewed. Awaiting land and permits prior to Tender.
    - Project delayed to 2027 due to DFO and land acquisition constraining tender timing (project must be complete in/around Aug. 15th – Sep. 1st).

Gladstone Rd. over Mill Creek Trib., LSD SE-01-006-02 W5M

0.6m x 17m L culvert failing and causing significant scour and erosion downstream. Preliminary engineering required to determine replacement requirements.

- Prelim. scope complete June 16th, internal review complete Jul. 8th. Recommended design is a 0.9m diameter x 24m CSP with strong downstream riprap provisions to mitigate erosion. TWS required – minimal environmental requirements.
- Awarded design and land work Sep 10th. Survey complete.
- Draft design complete Oct. 22nd, under internal review.

Southfork Hill Road

Emergent investigatory and repair work for the Southfork Hill slide issues.

- Per 2026 capital budget, project deferred due to unsuccessful STIP application.
- Geotechnical report reviewed by another firm – generally agreed with initial findings and recommendations. "Intermediate" solutions could be pursued if desired, although guarantees could not be made as to their effectiveness and timing of next slough event.
- Options discussed in 2027 budget.

Therriault Dam – Rehabilitation Work

Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work included detailed design work to rehabilitate spillway. 2026 work set to begin after DFPP funding decision and (if successful) shall include a lifecycle assessment on how to best use water source during drought.

- DFPP application submitted Nov. 27th. Grant agreement received and executed June 5th.
- Amended scope awarded Jul 21st.
- Land acquisition underway for spillway scope – IOP reviewed Aug. 27th. Met with landowner Sep. 14th, reviewing acquisition plan. Negotiations continue.
- Raw Water Utilization Study site kickoff complete Aug 10th, potential blue-green algae blooms observed. Sampling complete, blue green algae was not confirmed.

Bridge File 73608 – Twin Butte Rd. Over Waterton River, NW-34-003-10 W4M W5M

78m L steel truss bridge with isolated pile and stringers in fair-poor condition. Preliminary engineering required to determine extend of recommend repair work and costs.

- Prelim. eng. kicked off with Roseke May 28th, 2026.

- Damage to bridge secondary bracing was recently noticed – offending party identified. Professional assessment complete Jul. 20th defining damage and required repair scope. Inspection bill and cost estimate for repairs sent to offending party end of October.
- Site survey complete.
- Preliminary eng. estimate received, to be discussed with capital budget.

Bridge File 673 – Skyline Rd. Over Olin Creek, SE-31-009-01 W5M

2m x 2.2m x 54m L culvert (7m cover) with roof/sidewall deflection and cracked seems. Preliminary engineering required to determine feasibility of maintenance vs. replacement.

- Fish passage anticipated to be a requirement at this site. Current site likely inhibits.
- Prelim. eng. complete Sep. 24th. Very challenging site due to various complexities.
  - Roseke's recommendation is replacement with dual culvert with offset elevations (2.7m diam. X 74m L with substrate, 2m diam. X 72m L).
  - Additional design/land work will not be awarded at this time.
  - Alternate options being reviewed in 2027 budget discussions.
- Site survey complete.

Beaver Creek Rd. over Beaver Creek Trib., LSD NE and SE-33-008-28 W4M

Two separate failing culverts along Beaver Creek Rd. One 0.9m x 28m L (5m cover) has failed section in middle with cavity in ditch. One 0.75m x 30m L (9-10m cover) silted off/failed at downstream end. Preliminary engineering required to determine appropriate replacement/boring feasibility.

- Maintenance not anticipated to be feasible. Assessment of options required.
- Site visits complete.
- Prelim. assessment complete for 1 of 2 culverts. Reviewed Jul 21st. Preferred solution is a bored 0.9m diam. X 39m L steel pipe, pending geotechnical confirmation.
- Budget pricing obtained for bored options, verified cost efficiency over other options.
- Geotechnical work awarded Oct. 7th to confirm viability. Drill rig scheduled Nov. 16th.

Studies and Planning Work

Regional Water and Wastewater Expansion & Upgrade Plan

Joint servicing plan for extending Town water and Wastewater services into the NW regional growth area, with the Airport and Pincher Station as initial priorities.

- Grant agreement applied for by MD on October 1, 2026 deadline.
- Scoping potential of accompanying Water For Life grant submission.

Regional Facilities Condition Assessment & Master Plan

Condition assessment and management strategy for all 38 facilities owned by the MD and Cowley. Goal is to collect data on all facilities and define lifecycle capital plans , help prioritize cost planning, and report on opportunities for collaboration.

- Grant agreement received and signed May 13th, executed by Province Jun. 1st.
- Project awarded to Parsus Jul. 9th for total contract value of $200,000 (including $62,050 Contract Allowance).
- Initial site visits complete (38 facilities over 5 days), 3D scans complete.
- Requested and received draft Public Works shop facility condition assessment Nov. 2nd prior to remainder of assessments. Under internal review.

Regional Drought Strategic Implementation Strategy & Raw Water Storage Project

- Grant received (up to 70%) for a Drought Projects Assessment under DFPP.
- Grant application for 3 month (25-year) forecasted volumes received from AEPA.
  - $3.4M project, up to 75% of costs.
  - ATEC has confirmed stacking of AMMWP Raw Water Storage grant funds acceptable for the Drought Projects Assessment (Phase 2).
- Draft final memo reviewed with Council alongside 2027 budget discussions. Report under finalization.
  - Budgetary pricing requested for 2027 capital project engineering.
  - Draft report sent to AEPA for review.
  - DFPP funding opened Nov. 3rd, deadline Dec. 21st, 2026. Cost share has dropped from 70 to 50%.

Transportation Master Plan

$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment

- Gravel pit report presented to Council Apr. 28th, 2026.
- Maycroft report presented to Council Jul. 14th, 2026.
- ACP funding closeout submission complete Jul. 20th, 2026.
- Handover documents received Apr. 9th for full final report from MPE. Under internal review.

Cridland Dam

Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties

- Quarterly documented monitoring required.
- Provincial audit results received Mar. 12th. Audit required that we submit the geotechnical and spillway study results to them due to observed seepage and that comment be provided on hazard potential downstream to the Regulator.

Miscellaneous

- Airport pavement assessment kicked off May 29th, 2 of 2 site visits complete.
  - Draft report received Oct. 23rd, reviewed and provided comments back to MPE on the 28th. MPE confirmed they are revising per comments.
- Revised costing for Southfork road assessment received Feb. 18th. Council approved up to $30,000 for Southfork road assessment Mar. 10th.

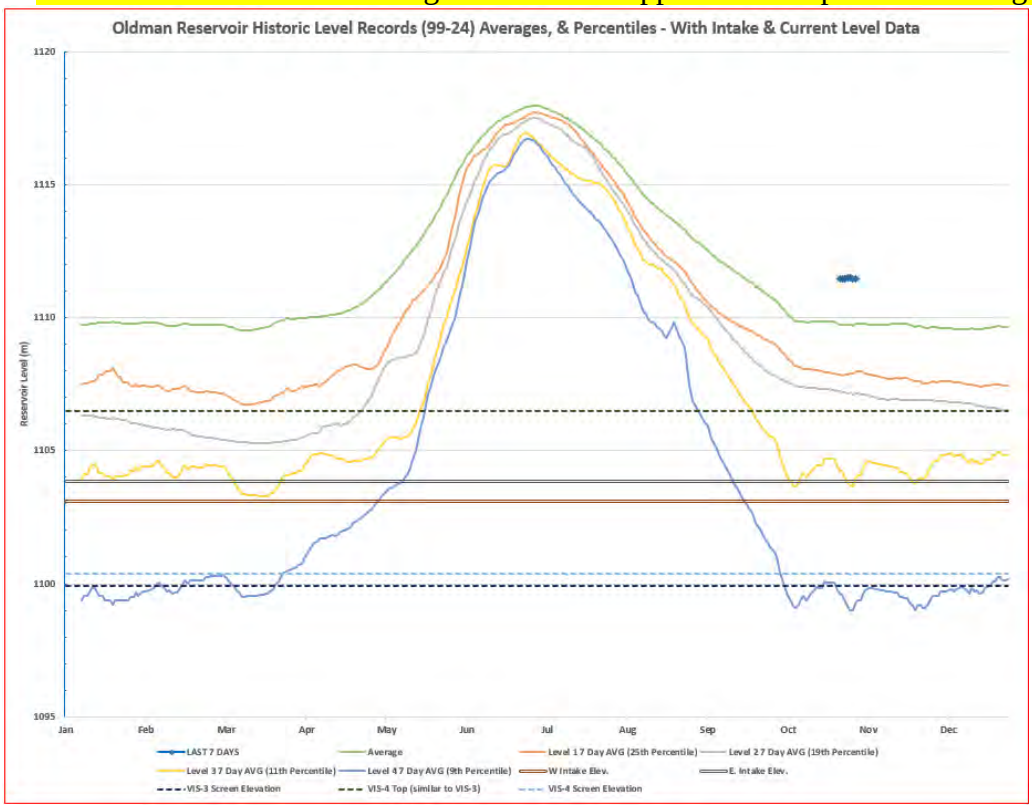
- Formally awarded May 22nd, both rounds of FWD and GPR data has been collected, analysis draft received Oct. 14th. Comments sent back for review. Additional comments reviewed by Tetra Tech Nov. 2nd, response given by MD. Awaiting additional response.

Operations Updates

WATER SHORTAGE RESPONSE PLAN

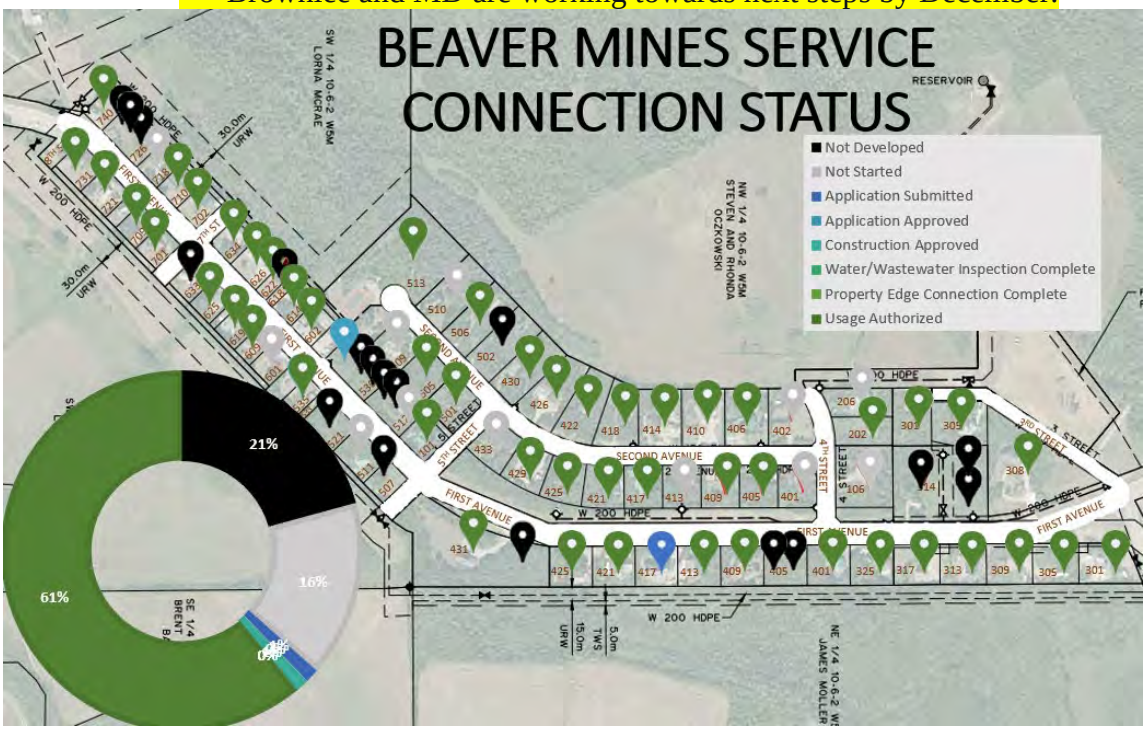
Implemented Stage: Normal (Restrictions ended Dec. 13th)

- Monitoring risk scoring once/month. Risk assessed Nov. 2nd: 3.9 ~~Oct 19th: 7.8~~
  - Reservoir level maintaining. Risk score dropped as snow pillows build again.



Beaver Mines Lot Servicing

- 52/64 developed applications received, 51 approved, 50 connected (78%)
  - Fifteen (15) undeveloped fully serviced locations, One (1) exempt with conditions
  - Plan for unconnected dwellings come Jan. 1, 2028 reviewed with Council in Closed.
    - Brownlee and MD are working towards next steps by December.



General Water Operations Updates Nov. 4th, 2026:

- Standpipe flow testing & calibration refinement underway. Gathering data to modify system for more accurate volumes with price changes.
- Water/wastewater application received SW of Beaver Mines, processing.
- Water valve buried under manhole cover near lift station entrance to prevent plow contact.
- LB Wood Ave. hydrant plug installed. Having some issues with threading back together.
- Reviewing plan for imminent loss of 3G support for backup dialers. Require replacement of multiple dialers compatible with 4G, award planned.
- New rural service on Beaver Mines line awarded to Westerra, public portion of construction complete week of Oct. 26th.



- Reported leak in BM park originally believe to be groundwater is still under investigation, potential that meter vault hose is leaking again slightly. Under review.
- Recent high Bac-T tests may trigger additional testing requirements for AEPA's Water Resource Assessment for Giardia and Cryptosporidium. AEPA has confirmed we can stop the additional Bac-T sampling while we await direction regarding Giardia. AEPA has verbally confirmed Giardia and Cryptosporidium sampling will be required in 2027/2028.
- BM SMH29 excavation and exterior seal complete by Westerra. Drainage issues observed with melt, ditch work done Nov. 4th. Anticipate seed/surface work required in Spring.
- BM lift station instrument air modifications for forcemain awarded to DMT, install complete Oct. 1st and 2nd, pending electrical tie-in. Troubleshooting setup.

General Miscellaneous Operations Update Nov. 4th, 2026:

- Airport Shop gas heater repaired.
- New heat trace installed in Admin drains.
- Airport camera remote monitoring operational.
- 2026 gravel pit reclamation work:
    - Carbondale
        - Grading work complete June 25th.
        - Received response from Public Lands Sep. 8th that they are working with capital branch on plan for pit, with meeting planned Dec. 8th.
        - Weed control complete by Vitae Oct. 14th/15th while awaiting direction prior to erosion control works.
    - Castle Falls
        - Met with Public Lands July 8th. Received direction that additional topsoil spreading and erosion control not required, but weed control is required.
            - AES agreed to control weeds at site. Initial cutting of seeded Mullein complete. Spraying complete.
    - Pine Creek
        - Sent *Resolution Framework* agreement to landowner Jul. 31st – response received Aug. 25th (reviewing). Termination & Release agreement tied to partial reclamation drafted, under review with reclamation consultant.
- Eco Center signage order received by Circular Materials, installed by PW crews with accompanying MD/Town signage
- Garbage utility bill refunded for resident in Beaver Mines back to May. CNPCL failed to deliver been until September despite original request in March, followed by complaint and subsequent request in May with incorrect confirmation it had been delivered. Working to investigate.
- Waste handling contract expiring, discussed with CNPCL. Proposing 2.5% annual increase to 2030. Amendment sent to CNPCL for review Oct. 19th.
    - Meeting held with Manager Nov. 5th. Very significant increase proposed. To be discussed alongside 2027 budget.

Recommendation:
That the Utilities & Infrastructure report for October 22nd – November 5th, 2026 received as information.

Prepared by: David Desabrais Date: November 5th, 2026

Council Meeting Date: November 10th, 2026

Recommendation to Council

TITLE: Transfer of Unrestricted Surplus	
PREPARED BY: Brendan Schlossberger	**DATE: November 6, 2026**
DEPARTMENT: Administration	
Department Supervisor / **Date**	**ATTACHMENTS:** 1.

APPROVALS:

Department Director	2026/11/06 **Date**	**CAO**	2026/11/06 **Date**

RECOMMENDATION:
That Council approve the transfer of $1,000,000 from the Unrestricted Surplus to the Regional Community Reserve.

BACKGROUND:

The 2025 Financial Year Overview and Unrestricted Surplus was presented to Council on May 12th of this year. During that presentation the Unrestricted Surplus balance of $5,650,000 was discussed and that Council would be able to restrict some of those funds, as needed, to address reserve deficiencies.

Council has funded the Pincher Creek Curling Club through this reserve along with the local Sports Court, and the Early Childhood Learning Facilities in recent years. As a result, the balance is $110,000 and additional allocations are required to ensure a sufficient level of funding to support Council in future funding of community projects.

FINANCIAL IMPLICATIONS: Transfer $1,000,000 from the Unrestricted Surplus to the Regional Community Initiatives Reserve.

Presented to: Council Meeting
Date of Meeting: November 10, 2026

Recommendation to Council

TITLE: Application for a Departmental Licence of Occupation for Access – Castle River Rodeo Grounds			
PREPARED BY: Laura McKinnon		**DATE: November 4, 2026**	
DEPARTMENT: Planning and Development			
2026/11/06		**ATTACHMENTS:** **1. Aerial**	
Department Supervisor		**Date**	
APPROVALS:			
		2026/11/06	
Department Director	**Date**	**CAO**	**Date**

RECOMMENDATION:
That Council authorize Administration to apply for a Departmental Licence of Occupation (DLO) to allow Steve Oczkowski to cross portions of NW 27-6-2 W5 and NE 27-6-2 W5 to access SE 27-6-2 W5 for personal use.

BACKGROUND:
The Municipal District of Pincher Creek (MD) has historically held a provincial lease with Forestry and Parks for NW 27-6-2 W5 and NE 27-6-2 W5. The MD has a sub-operating agreement with the Cowley Lions Club to operate a campground on the leased lands.

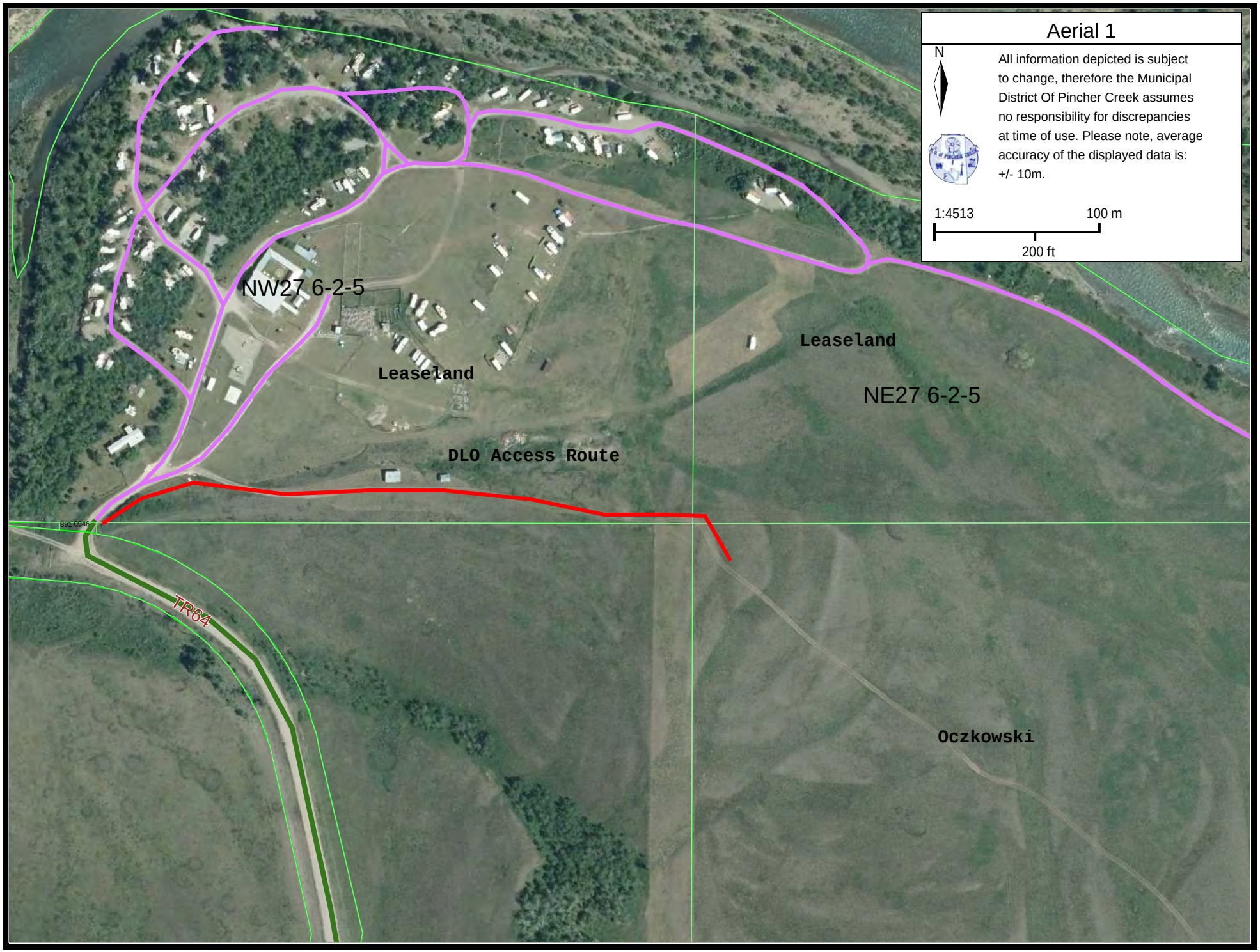
For many years, Mr. Oczkowski has used a small roadway across the leased lands to access his parcel at SE 27-6-2 W5, which would otherwise be effectively landlocked ***(Attachment No. 1).***

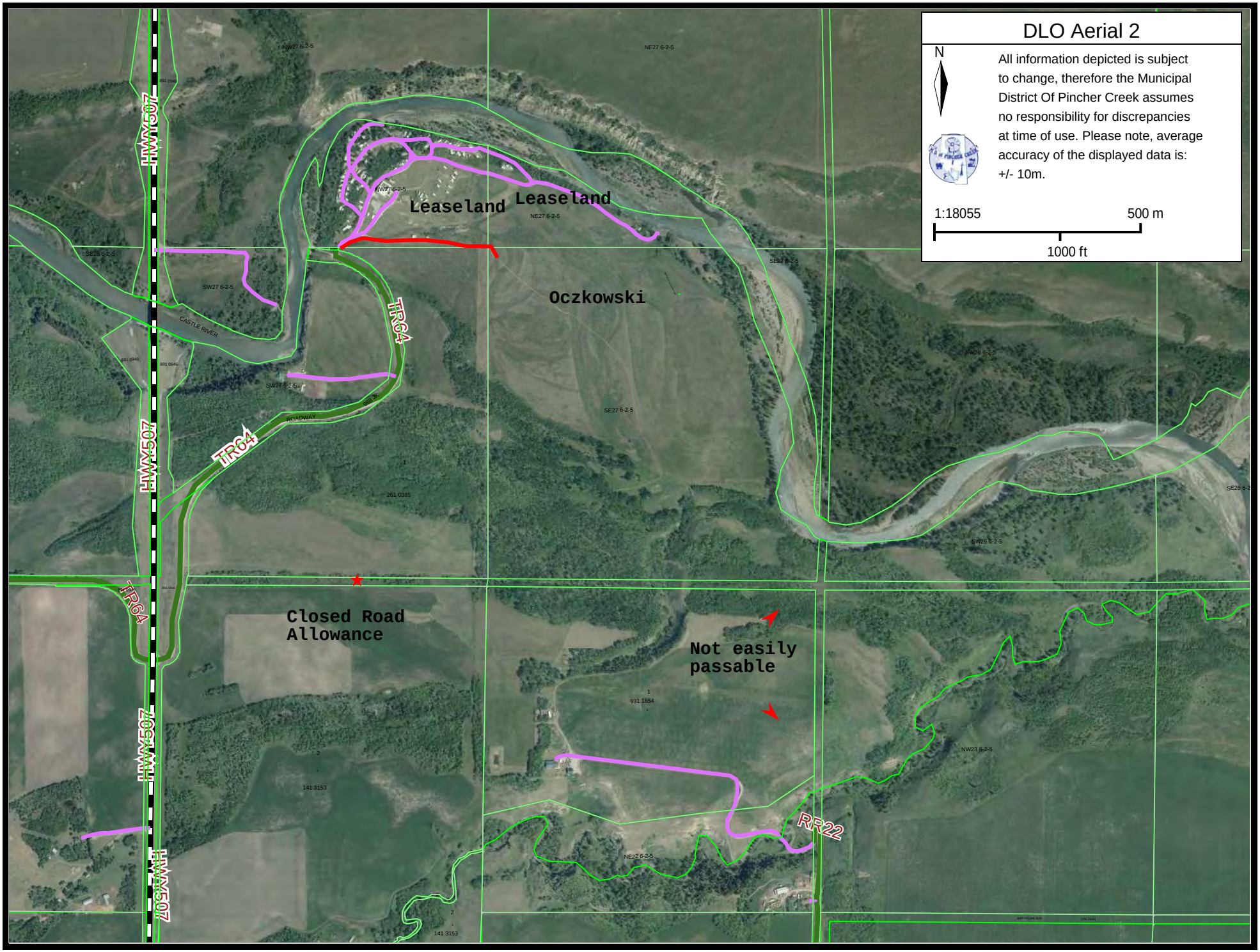
Forestry and Parks has advised that it is not issuing Departmental Licences of Occupation to private landowners for access to private land across provincial Crown land. The MD must therefore be the applicant for the DLO.

The proposed DLO application would not affect the MD's existing lease with Forestry and Parks or its sub-operating agreement with the Cowley Lions Club.

FINANCIAL IMPLICATIONS:

None at this time.


Aerial 1
N
All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/- 10m.
1:4513
100 m
200 ft
NW27 6-2-5
Leaseland
Leaseland
NE27 6-2-5
DLO Access Route
TR64
Oczkowski


DLO Aerial 2
N
All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/- 10m.
1:18055
500 m
1000 ft
Leaseland
Leaseland
Oczkowski
Closed Road Allowance
Not easily passable
TWP 7-5-5
TWP 7-5-4
TWP 7-5-3
TWP 7-5-2
TRG4
TRG4
TRG4
RR22
CASTLE RIVER
ROADWAY

Recommendation to Council

TITLE:	**Update to Fees & Charges Policy – Development Permit Fees**
PREPARED BY: Laura McKinnon	**DATE: November 4 2026**
DEPARTMENT: Planning and Development	
Department Supervisor	**Date: 2026/11/06**
	ATTACHMENTS: **1. C-FIN-529 – Fees and Charges Policy**

APPROVALS:

Department Director	**Date**	**CAO**	**Date: 2026/11/06**

RECOMMENDATION:
That Council reviews the options for updated Development Permit Fees in C-FIN-529 Fees and Charges Policy.

BACKGROUND:
Administration was directed to review municipal fee structures for large-scale commercial and industrial development. The comparison below examines published Alberta development permit fees.

The following are published general commercial/industrial or non-residential fees, not confirmed data-center-specific fees. The applicable land-use classification and any additional charges must be confirmed with each municipality.

Municipality / source	Published development permit fee	Fee model / implication
MD of Taber	New commercial/industrial buildings: less than 500 m²: $150; 500–2,000 m²: $500; 2,001–5,000 m²: $1,000; over 5,000 m²: $1,500. Fees are non-refundable. Applications requiring public notice: $400 as per Council policy.	Floor-area tiers. The highest listed new-building tier remains $1,500 as building area increases beyond 5,000 m².
Lacombe County	$500 for all uses in commercial and industrial districts. The same fee applies to specified uses in other districts. Fees are non-refundable.	Flat fee linked to district/use. Predictable application charge; not scaled to building area in the published description.
County of Newell	Non-residential development permits, by gross floor area to be developed (permitted / discretionary): up to 5,000 sq. ft.: $300 / $600; 5,001–20,000 sq. ft.: $400 / $800; 20,001–50,000	Floor-area tiers with separate permitted and discretionary rates. Variance requests attract the

	sq. ft.: $600 / $1,200; over 50,000 sq. ft.: $1,050 / $2,100. Additions: $300 / $600. Change in use: $300 / $600.	discretionary fee. Development before the applicable permit application is approved is charged double the listed fee. Development permit fees are non-refundable; GST applies where applicable. Confirm the land-use category for a data centre.0

Example:

For a hypothetical new non-residential development with 100,000 sq. ft. or 500,000 sq. ft. of gross floor area to be developed, Newell's over-50,000-sq.-ft. tier lists $1,050 for a permitted application or $2,100 for a discretionary application. Both sizes fall within the same highest listed floor-area tier. These illustrations assume the non-residential floor-area category applies and exclude building/trade permits, other charges, applicable GST and any fee doubling for development before approval. They are not data-centre fee determinations. Source: supplied Bylaw 2109-26, Schedule A, section A(2), p. 2.

For a project confirmed to exceed 5,000 m², Taber's listed new-building application fee is $1,500. Lacombe's published charge is $500 where the commercial/industrial district provision applies.

Options for Councils Consideration:

Option 1 — Flat fee: Establish a fixed commercial/industrial application charge. This is simple to administer but may not distinguish routine applications from complex campuses.

Option 2 — Floor-area tiers: Establish escalating building-area bands and a defined highest tier. This provides predictable charges; the highest tier should be tested against the cost of reviewing exceptionally large projects.

Option 3 — Major-project hybrid: Combine a published base/size fee with clearly authorized recovery of extraordinary external review costs. Before implementation, obtain legal review of the charging mechanism and define eligible costs, deposits, applicant notice, reconciliation, refunds and dispute procedures. Do not assume a deposit creates authority to recover every project-related cost.

FINANCIAL IMPLICATIONS:

None at this time.

FEES AND CHARGES

All Items GST Extra Except
* GST Included
** GST Exempt

Approved by Council	**Date: August 25, 2015**
Revised by Council	**Date: October 11, 2016**
Revised by Council	**Date: January 10, 2017**
Revised by Council	**Date: July 11, 2017**
Revised by Council	**Date: April 24, 2018**
Revised by Council	**Date: May 22, 2018**
Revised by Council	**Date: May 14, 2019**
Revised by Council	**Date: May 26, 2020**
Revised by Council	**Date: July 9, 2024**
Revised by Council	**Date: December 10, 2024**
Revised by Council	***Date: April 14, 2026***

Administration

Assessment

Appeals	
Commercial	$50.00 Parcel **
Farmland	$20.00 Parcel **
Industrial	$500.00 Parcel **
Residential	$20.00 Parcel **
Assessment Details	
Taxpayer or Agent	No Charge
Non Taxpayer	$10.00 per Parcel **
Assessment Roll Viewing	
Taxpayer or Agent	No Charge

Cash Receipting

Returned Cheque, AFT and EFT	$25.00

G.I.S.

Aerial Photography 8 ½" X 11"	
Taxpayer or Agent	$2.50 each
Non Taxpayer	$5.00 each
Aerial Photography 11" X 17"	

Taxpayer or Agent	$5.00 each
Non Taxpayer	$10.00 each

Greater than 11" X 17"

Taxpayer or Agent	$25.00 each
Non Taxpayer	$50.00 each

Custom G.I.S. Work

Taxpayer or Agent	$50.00 plus $30.00 pr/hr plus media costs
Non Taxpayer	$100.00 plus $30.00 pr/hr plus media costs

Information Requests

Less than 15 Minutes of Staff Time

Taxpayer or Agent	No Charge
Non Taxpayer	$25.00

Greater than 15 Minutes of Staff Time

Taxpayer or Agent	$25.00 plus $25.00 per/hr after first hr
Non Taxpayer	$50.00 plus $25.00 pr/hr after first hr

Leases

MD Property Varies by Agreement

Airport	per Year	$1.00 / square meter of lot size
Road Allowance for Each ½ Mile or Less		$20.00 year *

Maps

Paper Map

Picked Up	$10.00 each *
Folded and Mailed	$12.50 each *
Rolled and Mailed	$25.00 each *

Laminated Map

Picked Up	$20.00 each *
Rolled and Mailed	$35.00 each *

Map Books

Picked Up	$20.00 each *
Mailed	$30.00 each *
Digital	$10.00 plus media costs

Photocopies

MD Bylaws/Minutes	$0.25 per page **

Taxes

Tax Certificates	$25.00 Parcel **
Tax Notification Registration	$25.00 Parcel **applied to Tax Account
Tax Receipts	
Current Year	
Taxpayer or Agent	No Charge
Non Taxpayer	Not for Sale
Prior Years	
Taxpayer or Agent	$2.00 each **
Non Taxpayer	Not for Sale
Tax Sale	Cost Recovery Plus $25.00 Parcel ** Applied to Tax Account

Agricultural and Environmental Services

Products

Herbicide	Premix 2,4D/Banvel	$10.00 10L Jug *
		*Chemicals will be sold to MD residents only

Rentals

Live Skunk Traps	
Returned Within a Month	No Charge
Returned After One Month	$60.00 each

Livestock Equipment *Weekend Considered as One Day

Electronic Scale	$40.00 day plus $60.00 Damage Deposit **
Loading Chute	$40.00 day plus $60.00 Damage Deposit **
Panels	$40.00 day plus $60.00 Damage Deposit **
Squeeze	$40.00 day plus $60.00 Damage Deposit **
Solar Watering System	$150.00 per two-weeks plus $150.00 Damage Deposit**
Electric Fencing Unit	$150.00 per two-weeks plus $150.00 Damage Deposit**

Services

Weed Spraying Equipment and Operator

Mule (side by side UTV)	$200.00 pr/hr
Quad (ATV)	$200.00 *when spraying
	$100.00 *when picking

Roadside Sprayer	$200.00 pr/hr
Small Boom Truck	$200.00 pr/hr
Truck and Spot Sprayer	$200.00 pr/hr

Planning and Development

Publications

Area Structure Plans	
Burmis Lundbreck	$20.00 each **
Castle Mountain Resort	$20.00 each **
Oldman River Reservoir	$20.00 each **
Intermunicipal Dev. Plan	$15.00 each **
Land Use Bylaw	$30.00 each **
Municipal Development Plan	$15.00 each **

Services

Amendments	
Area Structure Plans	$600.00 each **
Intermunicipal Dev. Plan	$600.00 each **
Land Use Bylaw	$600.00 each **
Municipal Dev. Plan	$600.00 each **

Appeal Fees:	
Development	$600.00 each **
Subdivision	$600.00 each **
Cash in Lieu of Land	Subdivision Market Value of Land

Development Permits:	
Permitted Use	$100.00 each **
Discretionary Use	$150.00 each **
Solar Energy System	$10,000.00 per Titled Parcel ** (Industrial)
WECS Category 1	$200.00 per Titled Parcel **
WECS Category 2	$1000.00 per Titled Parcel **
WECS Category 3	$10,000.00 per Titled Parcel **
MET Towers	$500.00 each **
Telecommunications Tower	*$200.00 each** Mailout and Advertising Costs*

After Development Commences Double Regular Fee **

Compliance Certificates	$75.00 for Taxpayers $100.00 for Agents **
Rezoning/Redesignation Fee	$1000.00 each **
Road Closures Application	$600.00 each **

Public Works

Services **A one-time allowance of up to one hour of grading is included per year at no charge. Any time beyond this will be billed at the listed rate.*

Utility Permits(Overhead Lines) Company $200.00**

Road Use Agreements (Non-refundable fee) - Pre and Post inspection and administration $400.00

Pipeline Crossings of Road Allowances-Permitting and inspections $400.00

Buried Distribution Electrical and Utility Line Installation
Company -Permitting and inspections $400.00
Resident - $50.00

Grader Work for Roads and Driveways *$280.00 hr **

Sign Requests – Cost and Installation plus 20%

Right of Access and Waiver Requests

a)	Approaches	$75.00
b)	Road Allowance	$75.00
c)	Proximity Request	$75.00
d)	Power Lines/Poles	$75.00

Oil, Utilities, Gas and Seismic Activities

Approaches	*$400.00***
Pipeline Crossings	*$400.00***
Seismic Approvals	*$400.00***
Rig Moves – Pre Inspec.	*$600.00*
Rig Moves – Post Inspec.	*$600.00*

Large Commercial Projects

Pre-Use Roads Inspection	$550.00
Post Use Roads Inspection	$550.00

Snow Plowing $280.00 pr/hr, prorated *minimum charge $180

Overweight/Over Dimension Permit *Managed by Roadata*

Land/ Crop Disturbance $250.00/ acre**

Approaches- New Approach Approvals
Permitting and Inspections-includes widening of existing $400.00

Products

Dust Control

Individual Taxpayers	$325.00 per 100 Meters **
Commercial	$720.00 per 100 Meters **

Gravel – *MD no longer provides private gravel sales (resolution. 26/134)*

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Officer

CHIEF ADMINISTRATIVE OFFICER'S REPORT

October 26, 2026, to November 6, 2026

Discussion:

Oct 26	Accounting Clerk Interviews
Oct 26	Safety Operating Budget Meeting
Oct 26	Enforcement Services Operating Budget Meeting
Oct 27	Accounting Clerk Interviews
Oct 27	Council Committee, Organizational, and Regular Council Meetings
Oct 28	Developer Meeting
Oct 29	PW Head Count Meeting
Oct 29	IT Operating Budget Meeting
Oct 29	Utilities and Infrastructure Operating Budget Meeting
Oct 29	Planning and Development Operating Budget Meeting
Nov 2-5	RMA Fall Convention, Edmonton

Upcoming:

Nov 10	Council Committee and Regular Council Meetings
Nov 10	MPC Meeting
Nov 11	Remembrance Day Stat
Nov 12	AES Manager Interviews
Nov 12	Planning Session
Nov 12	Admin Bargaining Team Meeting

RECOMMENDATION:

That Council receives for information the Chief Administrative Officer's report for the period October 26, 2026, to November 6, 2026.

Prepared by: Roland Milligan, CAO Date: November 6, 2026

Respectfully presented to: Council Date: November 10, 2026

ADMINISTRATIVE SUPPORT ACTIVITY

October 23, 2026 to November 4, 2026

Correspondence from the Last Council:

- Letter of Support - Centre for Justice and Human Services, Lethbridge Polytechnic
- Letter of Support - Alberta Invasive Species Council
- Budget Request – Alberta Invasive Species
- Council Attendance - CALUA and CGCC
- Organizations and Members at Large – Notification of MD Council Organizational Meeting

Advertising/Social:

- Construction Notice – Waldron Flats
- Community Information Meeting – Waterton Biosphere
- Courtesy post for Alberta Southwest Regional Alliance
- Highway Closure – Accident
- PSA Unsecured Load Dangers
- Halloween Safety – CPO
- Courtesy Post – Human Society Event
- Council Poppy Presentation
- Tax Penalty Reminder
- Hunting on Private Land
- Construction Update – Landfill Road

Other Activities:

- 10th Annual Spooky Town at Kootenai Brown Historical Park (record numbers of over 950 participants!)
- Community Information Meeting – Grizzly Bears – November 4

Invites to Council:

Upcoming Dates of Importance:

- Regular Committee & Council Meeting – November 10
- Remembrance Day Closure – November 11
- Coffee with Council Division 2 – November 17
- Special Council Meeting with Town of Pincher Creek – November 18
- Regular Committee & Council Meeting – November 24
- Regular Committee & Council Meeting – December 8
- Regular Committee & Council Meeting – December 22
- Annual Christmas Closure – Closed December 24, 2026 - Opening January 4, 2027

RECEIVED
OCT 27 2026
M.D of Pincher Creek

Ianthe Goodfellow
[redacted]
Pincher Creek

Dear Reeve an Council of the M.D. of Pincher Creek, and Mayor and Town Council

I recently became aware that our Mustangs Football Players are playing in the dark for part of games and practice.
We have less sun hours than ever and maybe daylight non saving time is also effecting the cumulative darkness.

I am asking that Council ask the Recreation Advisory Board to study this lack of lighting and what can be done to help the kids on the team and visiting teams.

I also ask Council to work on a plan to help get funding for renting lights interim.

An admiral sport as all are, this ones needs our help.

Ianthe Goodfellow

Ianthe Goodfellow

HOMETOWN HOLIDAY FEST



Hometown Holiday Fest is coming to Pincher Creek!

Join us on November 27 for an evening of holiday cheer downtown!

Parade starts at 7:00 PM, (NEW starting location this year!) travelling along Hewetson Avenue from Charlotte Street to Main Street, then down Main Street to Robertson Avenue. To register your float in the parade, visit https://pinchercreek.ca/hometownfest

Here's what's happening:
🔥 Firebowls (registration required)
🎁 Photos with Santa & his Helpers, 5:30–8:30 PM in the MCC Arena party room. Bring a food item, gift, or cash donation for the TOPC Christmas Helpers Toy & Food Drive!
☕ Hot chocolate & cider at the Library
🐾 Pincher Creek Humane Society selling goods for the shelter in the MCC Arena lobby
🛷 FREE sleigh rides on Main Street with Heritage Acres Farm Museum, 6:00–8:30 PM

🚧 Heads up: Main Street will be closed from Hewetson Avenue to Your Dollar Store with More and Bev McLachlin Avenue will be closed from Main Street to Kootenai Brown Historical Park from 4:00–9:00 PM.

Bundle up and bring the whole family. See you there! ❄️

H1c

Oldman Watershed Council
PO Box 1892
Lethbridge, Alberta T1J 4K5
info@oldmanwatershed.ca
(403) 330-1346

Reeve Rick Lemire
MD of Pincher Creek No. 9
PO Box 279, Pincher Creek, AB T0K 1W0

Dear Reeve Lemire and Council, October 30, 2026

Thank you for your ongoing support of the Oldman Watershed Council. Our goal of improving watershed health and water security across southwest Alberta is stronger because of your contributions. You are directly supporting economic value, ecological health, and community well-being in our region. We are asking for your continued partnership as we take on critical challenges and new opportunities in the next year.

Municipalities bring a vital perspective to our work. Three dedicated municipal seats on our 19-member Board (Towns and Villages, Municipal Districts and Counties, and City of Lethbridge), ensure your voice is represented and considered with all perspectives within the watershed. Your municipality strengthens our collaborative approach to watershed management.

With your support, we have substantially scaled up our work over the past year:

- **Restoration:** In 2025, our work positively affected over 40 hectares of riparian areas, 100 hectares of wetlands, and 456 hectares of grassland. We planted 7,000 native plants and built 52 beaver dam analogues, improving water storage and quality. Nearly $280,000 was invested in beneficial practices with farmers and ranchers.
- **Agricultural Literacy:** We produced a web series, extended interviews, and virtual guided experiences with agricultural partners. These resources help tell a more complete story of agriculture in Canada's Premier Food Corridor, especially when combined with our hands-on, place-based learning events for urban consumers.
- **Monitoring:** We sampled 20 sites—our most ever—using a nationally recognized biomonitoring protocol, which expands our picture of stream health in our headwaters, the Eastern Slopes.
- **Economic Impact:** We developed an innovative, publicly-available tool, the Ecosystem Services Value Calculator. It shows that our land stewardship initiatives provide an incredible $103 million per year in ecosystem services.
- **Community Engagement:** We engaged 4,932 residents, including 1,398 youth, through 46 events and innovative programs in Lundbreck, Cardston, Claresholm, Nanton, Taber, Lethbridge, and more.
- **Partnerships:** Our network of to 200+ partners across southern Alberta contributed $343,338 in in-kind support, significantly amplifying our collective impact.

We are requesting your municipality's continued support for the fiscal year of April 2026 to March 2027. A contribution of 49¢ per resident—totaling $1,588 for 3,240 residents—will directly support this vital work of improving water security, boosting drought resilience, educating the next generation of watershed stewards, and strengthening our neutral and trusted voice in watershed management.

Our 2025–26 annual report showcases the direct impact of your contributions. We invite you to review it at oldmanwatershed.ca/annualreports. If you would like to arrange a presentation or discuss further collaboration, please contact Chief Executive Officer Shannon Frank at shannon@oldmanwatershed.ca or 403-317-1328.

Support from municipalities truly makes a difference to our efforts. Together, we can continue to protect and enhance the Oldman watershed and its communities now and into the future.

Warm regards,

Doug Kaupp, OWC Chair

EMERGING TRENDS IN MUNICIPAL LAW

PRESENTED BY BROWNLEE LLP Barristers & Solicitors

SAVE THE DATE

MARK YOUR CALENDARS FOR

EMERGING TRENDS

2027

CALGARY

February 4th, 2027

7:45 AM - 4:30 PM

Westin Airport Hotel
67Aero Dr NE
Calgary

iN-PERSON ONLY

EDMONTON

February 11th, 2027

7:45 AM - 4:30 PM

Edmonton Expo Centre
7515-118 Ave NW
Edmonton

IN-PERSON | VIRTUAL

KEEP AN EYE OUT FOR THE EARLY BIRD REGISTRATION!

QUESTIONS?

CONTACT
MARKETING@BROWNLEELAW.COM

EDMONTON OFFICE
2200 Commerce Place
10155 - 102 Street
Edmonton, AB T5J 4G8

T: 780.497.4800 **F:** 780.424.3254
1.800.661.9069

CALGARY OFFICE
1500 Watermark Tower
530 - 8 Avenue SW
Calgary, AB T2P 3S8

T: 403.232.8300 **F:** 403.232.8408
1.877.232.8303

VANCOUVER OFFICE
1630 One Bentall Center
505 Burrard Street
Vancouver, BC V7X 1M5

T: (604) 416-5100 **F:**778.244.8959
1.800.661.9069

REGINA OFFICE
7th Floor, Royal Bank Building
2010 – 11th Avenue
Regina, SK S4P 0J3

T: (306) 271-2888
1.800.661.9069

BrownleeLaw.com

Outlook

Request for support - Christmas Volleyball & Basketball Tournament 2026

From Amia Lazo <>
Date Wed 2026-11-04 14:54
To Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Hi Jessica,

Warm greetings!

We would like to respectfully ask the MD of Pincher Creek lfor sponsorship for our upcoming Christmas **Volleyball & Basketball Fundraiser Event** which will be held on **Dec 19, 2026 (Volleyball)** and **Dec 26-27, 2026 (Basketball) at St. Mike's School Gym.**

Our goal is to raise funds that will help provide students and athletes with more opportunities to participate in sports, tournaments and other extracurricular activities. In addition, we hope to provide family-oriented talks and educational sessions that will help parents, students and families learn, grow and strengthen their relationships. We believe these activities can help build a stronger and more supportive community.

We would be very grateful for a contribution of $2,000 to help cover the registration fees for the 10 participating teams. This support would go a long way in helping make their participation possible.

Thank you very much for considering our request. We truly appreciate your kindness and support in helping us bring this event to our community.

Respectfully yours,

Amia Lazo
School Council, St. Mike's School

Alberta Transportation and Economic Corridors

Traffic Safety Services Division
4999 – 98 Avenue
Twin Atria Building
Edmonton, AB T6B 2X3
Canada
Telephone: 780-913-7581

Dear Chief Administrative Officer:

I am writing on behalf of Transportation and Economic Corridors to advise municipalities of changes to the administration of Alberta's Automated Traffic Enforcement (ATE) program.

Effective October 15, 2026, program administration and oversight of ATE transferred from the Ministry of Public Safety and Emergency Services to Transportation and Economic Corridors under the new Pilot Project (ATE) Regulation. This five-year pilot project will evaluate the effectiveness of ATE as a traffic safety measure while aligning program administration with the department's traffic safety mandate.

While the department will assume responsibility for program administration and oversight, the Minister of Transportation and Economic Corridors will hold decision-making authority under the regulation. The department, in collaboration with the municipality, will assess each approved ATE site at least once every two years to confirm that it continues to meet the exception requirements.

Day-to-day program requirements remain largely unchanged. Existing approved ATE sites, including approved exemption sites, will automatically carry over under the new regulation and do not require reapplication. Applications under review by Public Safety and Emergency Services prior to October 15, 2026, have been transferred to Transportation and Economic Corridors for consideration. Please note that any ATE site application denied by the Minister will not be eligible for reapplication until one year from the date the municipality receives notice of the decision.

Additional information, including the 2026 ATE Manual and application forms, is available here: www.alberta.ca/photo-radar-alberta. My department, in collaboration with the Ministry of Municipal Affairs, will coordinate meetings with municipalities to provide an overview of the ATE program and address any questions.

Thank you for your continued partnership in supporting traffic safety in communities across Alberta.

Sincerely,

Lynn Varty, MAL, CEC, PMP
Assistant Deputy Minister, Traffic Safety Services