

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, September 22, 2026
3:00 pm
Council Chambers

A. ADOPTION OF AGENDA

B. DELEGATION

C. MINUTES/NOTES

1. Council Committee Minutes
 - September 8, 2026
2. Council Meeting Minutes
 - September 8, 2026
3. Special Council Meeting Minutes
 - September 9, 2026

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

1. Delegations from September 8, 2026:
 - a) South Canadian Rockies Tourism Association
 - Request for Financial Contribution
 - b) Pincher Creek Food Centre

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox– Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations
 - a) Public Works Department Report
 - Report from Public Works dated September 15, 2026
 - Schedule A – Shop/Fleet Report
 - b) Utilities and Infrastructure Report
 - Report from Utilities and Infrastructure, dated September 16, 2026
2. Finance
3. Planning and Community Services
 - a) Municipal District of Willow Creek No. 26
 - Notice of Public Hearing Proposed Bylaw 2040
 - b) Letter to Alberta Environment and Protected Areas
 - Changes to the Code of Practice for Pits & Impacts of Bill 28
 - c) Lundbreck Train Whistling Cessation Application
 - Report from Development, dated September 16, 2026
 - d) ISED Telecommunications Siting Protocol Changes
 - Report from Development, dated September 17, 2026
4. Municipal
 - a) CAO Report
 - Report from Administration, dated September 16, 2026
 - b) In-Kind Request to Accompany Rural Crime Watch Grant Request
 - Report from Administration, dated September 15, 2026
 - c) Review of C-CO-005 Municipal Boards, Committees and Appointments
 - Review of Policy Prior to Organizational Meeting

H. CORRESPONDENCE

1) For Action

- a) Southern Alberta Partnership 2027 Aerial Orthophoto Project
 - Request for Resolution to Participate
- b) Royal Canadian Legion Pincher Creek Branch
 - Request for Permission
- c) Kootenai Brown's Spooky Town
 - Invitation to Participate
- d) Commanding Officer of Alberta RCMP
 - Request for Meeting During RMA
- e) Pincher Creek & District Chamber of Commerce
 - Request for Sponsorship Awards of Excellence

2) For Information

- a) Heritage Acres Farm Museum
 - Letter of Thanks

I. NEW BUSINESS

J. CLOSED MEETING SESSION

K. ADJOURNMENT

MINUTES
 REGULAR COUNCIL COMMITTEE MEETING
 MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
 Tuesday, September 8, 2026
 11:00 am
 Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors John MacGarva, Jim Welsch, and Dave Cox.

Staff: CAO Roland Milligan, Acting Director of Corporate Services Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Alan McRae, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Tony Bruder

Moved that the agenda for September 8, 2026, be approved as presented.

Carried

2. Delegations

a) South Canadian Rockies Tourism Association (Destination Management)

Senior Board Advisor Sacha Anderson and Executive Director Erin Fairhurst attended the meeting to provide an overview of the South Canadian Rockies Tourism Association (SCRTA).

SCRTA is seeking municipal funding from the MD of Pincher Creek for 2026/2027 to support regional destination management and marketing efforts. This funding aligns with local tourism priorities, helps secure additional partner funding, and supports visible tourism projects without overburdening municipal staff. SCRTA will raise the amount as an 80/20 ask to the Province, with the Town, MD, and ID #4 making up the 20%.

SCRTA overviewed their partnership priorities:

1. Resident Sentiment Campaigns - SCRTA would develop simple resident-focused communications and engagement activities that help local people understand tourism, share feedback, and see the value tourism brings to the area.

Benefits to the MD of Pincher Creek:

- Rural residents, landowners, and community members have a clear way to raise concerns and help shape how tourism grows in the MD.

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- Build support for tourism by showing the connection between visitors and local benefits such as business/accommodations revenue, jobs, community events, and investment in amenities.
- Reduce conflict by encouraging early communication about visitor behaviour, busy locations, access concerns, and changing tourism pressures.

2. SCRTA has started developing a new, detailed inventory of tourism assets throughout the MD. This includes attractions, recreation sites, events, accommodations, short-term rentals, visitor services, and noting gaps or deficiencies. The inventory process is currently underway.

Benefits to the MD of Pincher Creek:

- The MD will have a clearer picture of what tourism assets already exist across its large rural area and where opportunities or service gaps may be emerging.
- Identify practical needs such as signage, parking, washrooms, trail connections, wayfinding, visitor information, seasonal services, or infrastructure pressure points.
- A current inventory supports better municipal planning, grant applications, investment decisions, emergency planning, and conversations with developers or tourism operators.
- Help to understand the growing role of short-term rentals and events in rural areas, including their economic potential and possible community impacts.

3. SCRTA would organize regional public-awareness campaigns focusing on Leave No Trace principles, promoting sustainable tourism, responsible recreation, safety guidelines, and establishing “no-go zones”.

Benefits to the MD of Pincher Creek:

- Rural areas often experience direct visitor impacts on roads, trailheads, Crown-land access points, agricultural land, waterways, and natural areas. Clear visitor messaging can reduce littering, illegal parking, trespass, wildlife disturbance, and fire risk, and direct visitors to appropriate sites.
- Regional campaigns make it easier for the MD to communicate consistent expectations to visitors without having to create, fund, and manage its own standalone campaigns.
- Responsible-travel messaging protects the landscapes, working lands, recreation areas, and rural character that make the MD attractive to visitors in the first place.

4. Regional Advocacy and Infrastructure - SCRTA advocates for regional tourism development through partnerships with municipalities, tourism operators, recreation organizations, and provincial entities. Its main focus areas are transportation, signage, trails, parking, visitor services, cellular coverage, recreation access, and public facilities. Forming a formal partnership with the MD improves chances for external infrastructure funding and allows the region to seek future capital investments as destination management funds become accessible.

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Benefits to the MD of Pincher Creek:

- Using a regional voice, SCRTA/RTAC can help connect municipal priorities with broader corridor, regional, and provincial tourism-development strategies. The Highway 3 tourism-corridor work, for example, has included local governments, regional DMOs, Indigenous communities, government agencies, tourism businesses, and funding bodies.
- SCRTA is exploring the potential for destination marketing fee collection. This model would require local discussion, industry participation, and municipal consideration—beginning the conversation/collaboration now helps the MD understand its options rather than react later.
- This collaborative approach creates a stronger foundation for future grant applications, partnership requests, infrastructure advocacy, and budget decisions because priorities will be documented and supported by regional evidence.

SCRTA is requesting a municipal contribution of \$12,500 to support continued destination promotion and the delivery of approved tourism projects benefiting the MD of Pincher Creek in 2027. Council will discuss at the Council meeting on September 22, 2026. SCRTA requested who the main point of contact should be for the Municipality; it was confirmed that the Development Officer should be the main point of contact.

Sacha Anderson and Erin Fairhurst left the meeting at 11:22 am.

b) Pincher Creek Food Centre

Davina Brown, Board Chair, attended the meeting to review the Pincher Creek Food Centre. Other board members also attended. The Pincher Creek and District Community Food Centre aims to combat hunger by ensuring community members in need within the Town and Municipal District of Pincher Creek can access nutritious food.

Founded in 2020, the Food Centre assists individuals and families facing food insecurity throughout the Town of Pincher Creek and nearby communities such as Pincher Station, Beaver Mines, Lundbreck, Twin Butte, Castle Mountain, and Cowley. In-town recipients have delivery days, whereas rural residents pick up at the location in Town.

The Food Centre is open Monday to Thursday and closed during the holiday season. Clients can call or text to place orders, with a limit of one delivery per month. Hamper size depends on household size. Access to food hampers is determined by a means test and provided free of charge. A team of volunteers also manages the Food Centre's vegetable garden.

A Year in Review

- Clients served
 - 427 people May 2025 – April 2026 (412 in 2024-25, 197 in 2023-24)
 - 282 existing clients, 145 new

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- On average, 77 households per month (range: 70 in Aug'25 / 92 in Mar'26)
- 785 deliveries, 140 pickups (clients pick up hampers at the Food Centre)
- Accredited by Food Banks Canada
- Completed a financial review (compilation) by a certified accountant; new annual requirement
- to maintain accreditation by Food Banks Canada (formal review every 5 years)
- Outreach to the Community – trade show, town and MD council presentations, town
- volunteer appreciation event, chamber awards of excellence, holiday postcard fundraising
- campaign
- Approved a 3-year Strategic Plan
- Undertook a Board Performance Evaluation

Davina reviewed the Strategic Priorities and Outcomes, as well as specifics for the Food Hamper Program and the Financial Summary. From May 2025 to April 2026, income was \$392,314, and expenses were \$341,895.

Community Support and Funding:

- Food / Financial Donations – CPKC Holiday Train event, Loblaw (No Frills) Feed More Families Holiday Food Drive, Walmart Fight Hunger Spark Change campaign, and Tim Hortons Smile Cookie campaign. Local businesses, churches and individual community members, including local food drives (e.g., Church of Jesus Christ of Latter -day Saints, annual Car Show).
- Food Donations – Walmart, No Frills, Co-op food bin, Back Country Butchering, Interfaith Food Bank Society of Lethbridge, and Canada Bread. Fruits and vegetables from the Pincher Creek Hutterite Colony and many local gardeners!
- Grant Funding – Town/MD Joint Council, Food Banks Canada, Alberta Food Banks, Community Foundation Southwestern Alberta, United Way and TC Energy.

Council suggested promoting the program, which allows ranchers to donate beef and receive a tax receipt, helping support the food bank. The MD can help spread the word about this initiative. Council asked if there's a link between “Meals on Wheels” and the food hamper program; currently, no connection exists, but future discussions are possible. They also inquired why the figures don't include the Piikani Reserve, noting that it falls outside the food centre's boundaries and has its own community program.

Food Bank representatives left the meeting at 11:45 am.

3. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 11:47 am.

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- a) 2027 Budget Direction – ATIA Sec. 29.1
- b) Recycling Services – October 1 Changes Update – ATIA Sec. 19.1
- c) CUPE Negotiations – ATIA Sec. 29.1
- d) License of Occupation Discussion – ATIA Sec. 29.1

Carried

Councillor Jim Welsch

Moved that Council move out of closed session, the time being 2:06 pm.

Carried

5. 2026 RMA Fall Convention & Tradeshow

Council confirmed with administration the following schedule for RMA Convention:

- Conference and Elected Officials Course – Budget & Finance
 - Councillor Dave Cox
 - Councillor John MacGarva
- Remaining Councillors, CAO and Public Works Manager attending the conference only.

6. Round Table

7. Adjournment

Councillor John MacGarva

Moved that the committee meeting adjourn at 2:11 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES

10148

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

REGULAR COUNCIL MEETING

SEPTEMBER 8, 2026

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 8, 2026, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

- PRESENT

Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.
- STAFF

CAO Roland Milligan, Acting Director of Corporate Services Brendan Schlossberger, Development Officer Laura McKinnon, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Alan McRae, Community Peace Officer Robyn Potter, Senior Planner Gavin Scott, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox

26/349

Moved that the agenda for September 8, 2026, be amended to include:

Operations:

c) Castle Mountain Resort - Cardboard Recycling

Action:

- b) ALUS – Letter of Support
- c) Foothills Little Bow Meeting
- d) Cowley Dino Days – Parade Invitation

AND THAT the agenda be approved as amended.

Carried

B. PUBLIC HEARING 1373-26 (Lundbreck Hamlet Growth Study)

Reeve Rick Lemire opened the Public Hearing at 3:00 pm and reviewed the general rules of conduct for Public Hearings.

Advertising Requirements

Reeve Rick Lemire stated that the Public Hearing has been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in Shootin the Breeze on August 28, 2026, and September 2, 2026 as well as the MD website and MD Social Media pages.

Purpose of the Hearing

Reeve Rick Lemire provided an overview of the proposed changes. Bylaw 1373-26, an amendment to Bylaw 1330-21, the Municipal Development Plan, is intended to update the Hamlet Policies following the completion of the Lundbreck Hamlet Growth Study.

Senior Planner Gavin Scott of ORRSC provided an overview of the history and rationale for the proposed changes to Bylaw 1373-26.

Reeve Rick Lemire asked if anyone in the audience wished to speak; there were none.
Reeve Rick Lemire asked if there were any written responses; there were none.

Reeve Rick Lemire closed the public hearing at 3:06 pm.

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Councillor Tony Bruder

26/350

Moved that Council give Bylaw 1373-26, being an amendment to Bylaw No. 1330- 21, the Municipal Development Plan, which is intended to update the Hamlet Policies following the completion of the Lundbreck Hamlet Growth Study, second reading.

Carried

Councillor Dave Cox

26/351

Moved that Council give Bylaw 1373-26 third reading.

Carried

PUBLIC HEARING 1374-26 (Direct Control Rezoning - Natural Resource Extraction)

Reeve Rick Lemire opened the Public Hearing at 3:05 pm and reviewed the general rules of conduct for Public Hearings.

Advertising Requirements

Reeve Rick Lemire stated that the Public Hearing has been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in Shootin the Breeze on August 28, 2026, and September 2, 2026, as well as the MD website and MD Social Media pages.

Purpose of the Hearing

Reeve Rick Lemire provided an overview of the proposed changes. Bylaw No. 1374-26 is an amendment to Bylaw 1349-23 to change the land use designations of lands legally described as NE 7-9-1-W5 from “Agricultural - A” to “Direct Control - DC”; and the purpose of the proposed amendment is to allow for gravel pit development.

Senior Planner Gavin Scott from ORRSC explained the history and reasoning behind the proposed amendments to Bylaw 1374-26, noting that a public meeting will be necessary. This meeting will be scheduled at a later date.

Reeve Rick Lemire asked if anyone in the audience wished to speak; there were none. Reeve Rick Lemire asked if there were any written responses; one submission was included in the Public Hearing package, no additional responses were received.

Reeve Rick Lemire closed the public hearing at 3:13 pm.

C. MINUTES

1) Council Committee Meeting Minutes – August 25, 2026

Councillor Jim Welsch

26/352

Moved that the minutes of the Council Committee Meeting of August 25, 2026, be approved as presented.

Carried

2) Council Meeting Minutes – August 25, 2026

Councillor John MacGarva

26/353

Moved that the minutes of the Council Meeting of August 25, 2026, be approved as presented.

Carried

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D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

1. Delegations from August 25, 2026:

a) Northback – Socioeconomic Impact Report

Councillor Tony Bruder 26/354

Moved to receive the Northback Socioeconomic Impact Report from their delegation on August 25, 2026, as information.

Carried

b) Livingstone School New Build - Request for Letter of Support

Councillor John MacGarva 26/355

Moved that Council authorize the Livingstone School New Build request for a letter of support.

Carried

2. Curling Club Monthly Update – August

Councillor Jim Welsh 26/356

Moved that the August monthly update from the Pincher Creek Curling Club be received as information.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Tony Bruder 26/357

Moved that any interested Councillor be authorized to attend the upcoming Police Advisory Committee presentation on the Youth Restorative Justice Committee on September 16, 2026.

Carried

1. Councillor Tony Bruder – Division 1

- Crowsnest Pincher Creek Landfill Association
- Planning Session
- Agricultural Service Board
- Joint Grant
- Carnivore Working Group

2. Reeve Rick Lemire – Division 2

- Pincher Creek Emergency Services Commission
- Mayors and Reeves

3. Councillor Dave Cox– Division 3

- (only ones all Council was involved in)

4. Councillor Jim Welsch - Division 4

- Agricultural Service Board
- Seniors Group
- ORRSC Executive Board
- Pincher Creek Emergency Services Commission

5. Councillor John MacGarva – Division 5

- Pincher Creek Housing
- Joint Grant

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Councillor John MacGarva 26/358

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor Tony Bruder 26/359

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period August 17, 2026, to August 30, 2026, as information.

Carried

b) Utilities & Infrastructure Report

Councillor Dave Cox 26/360

Moved that Council receive the Utilities & Infrastructure report for August 19, 2026, to August 28, 2026, as information.

Carried

c) Castle Mountain Resort – Cardboard

Councillor Dave Cox 26/361

Moved that Administration draft a letter to Castle Mountain Resort Inc. (CMR), which is currently receiving a fully subsidized cardboard (recycling) service and a residential garbage service bin, advising that the MD has reviewed the costs of providing these services to CMR,

AND THAT Council resolved to continue providing them at no additional cost for the time being, although this may be amended in the future.

Carried

2. Finance

3. Development and Community Services

a) Updates to the Code of Practice for Pits - RMA Member Resource

Council discussed the updates to the Code of Practice for Pits. RMA provided a member resource and is meeting with Provincial Stakeholders regarding changes to the approval process for Municipalities.

Councillor Tony Bruder 26/362

Moved that administration be directed to respond to the province with regard to the MD's concerns on the proposed changes to the approval process for gravel pits.

Carried

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4. Municipal

a) CAO Report

Councillor Tony Bruder 26/363

Moved that Council receive the CAO Report for the period August 24, 2026, to September 4, 2026, as information.

Carried

b) Appointment of Fire Guardians for the MD of Pincher Creek

Councillor Dave Cox 26/364

Moved that Council appoints the following to serve as Fire Guardians for the Municipal District of Pincher Creek No. 9 from April 01, 2026, to March 31, 2027:

Mysti Ayers	Jordan Gervais
Nichole Boissoneault	Tammy Jack
Lynn Brasnett	Anne Molnar
Sariah Brasnett	Patrick Neumann
Lan Campbell	Iris Reed
Jason Carney	Lynn Roberts
Richard Claude	William Thorpe, and
Kathryn Feist	Michael Whittington.
Jennifer Fisher-Sundberg	

Carried

H. CORRESPONDENCE

A. For Action

a) Pincher Creek Library - Request for Support for Dark Sky Event

Councillor Tony Bruder 26/365

Moved that Council receive the Pincher Creek Library's Request for financial support for the Dark Sky Event as information,

AND THAT the Pincher Creek Library be recommended to contact the Grant Writer to explore funding options for events.

Carried

b) Alternative Land Use System (ALUS) – Letter of Support

Councillor Jim Welsch 26/366

Moved that Council authorize a letter of support for Alternative Land Use System (ALUS) Canada's Application for the Ecosystem Services Grant Program.

Carried

c) Foothills Little Bow

All of Council will attend the Foothills Little Bow meeting on September 18, 2026. Council requested that administration prepare a door prize for the event.

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d) Cowley Dino Days – Parade Invitation

Councillor Dave Cox 26/367

Moved that any interested Councillor be authorized to attend the Cowley Dino Days Parade on September 12, 2026,

AND THAT administration will purchase candy for the event.

Carried

B. For Information

Councillor Jim Welsh 26/368

Moved that the following be received as information:

- a) Pincher Creek Emergency Services
 - Grand Opening & Celebration
- b) Heritage Acres
 - Thank-you Card for Pancake Breakfast

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor John MacGarva 26/369

Moved that the Council move into closed session to discuss the following, the time being 4:41 pm.

- a) Curling Club Update Discussion – ATIA Sec. 29.1
- b) Community Peace Officer – Shared Service Draft Agreement – ATIA Sec. 29.1

Councillor Jim Welsch 26/370

Moved that Council move out of closed session, the time being 5:00 pm.

Carried

b) Community Peace Officer – Shared Service Agreement

Councillor Tony Bruder 26/371

Moved that Council approve the Community Peace Officer Shared Service Draft Agreement with the MD of Willow Creek, as presented.

Carried

K. ADJOURNMENT

Councillor John MacGarva 26/372

Moved that Council adjourn the meeting, the time being 5:01 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
SEPTEMBER 9, 2026

10154

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Wednesday, September 9, 2026, in the Town of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

- PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Jim Welsch and John MacGarva.
- STAFF** Acting Director of Corporate Services Brendan Schlossberger and Executive Assistant Jessica McClelland.
- ALSO** Town of Pincher Creek: Mayor Wayne Oliver, Councillors Valerie Wynder, Bernice Cyr, Gordon McMullen, Mark Barber, Sahra Nodge, Brian McGillivray, CAO Konrad Dunbar, Director of Corporate Services Wendy Catonio, Director of Community Services Brian Millis, and Executive Assistant Carolina Hunsperger.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox 26/373

Moved that the Special Council Agenda for September 9, 2026, be amended to include:

- New Business:
- a) Policy Update on Joint Budget
- Closed Session:
- a) Budget Deliberations – ATIA Sec. 29.1
- AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

a) SASCI – Grant Writer

Brett Wuth and David Simmons from the Southwest Alberta Sustainable Community Initiative (SASCI) attended the meeting to discuss the organization's history and explore funding options for the Grant Specialist position.

Background of the Grant Specialist Position:

- Position established in May of 2018 by a group of community volunteers called the Pincher Creek Community Development Initiative (PCCDI)
- Original funding support came partially from the Joint Council
- Liza Dawber was hired and has been the Grant Specialist to date
- PCCDI merged with SASCI in May of 2019, and SASCI took direct responsibility for supporting the Grant Specialist position

Summary of Support for the Grant Specialist by the Town & MD of Pincher Creek for 2025:

- \$13.2 million since start of program
- \$2.1 million applied for in applications in the last year
- Obtained \$1.12 million in funding for 2025

Various Community groups have been successfully assisted. Including, but not limited to, the Curling Club, which has applied for 13 different applications; Search and Rescue; Group Group Youth; Fishburn Cemetery; Lundbreck Gardeners and Beaver Mines Community Association; Pincher Creek Community Hall; and Cowley Hall.

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Joint Council should be proud; this program has been very successful in assisting organizations. David discussed SASCI financials and said office administrative support has decreased due to funding. SASCI intends to give the Grant Writer a 5% increase and will need to find a way to cover this cost. Moving forward, the benefits program for the grant writer has changed; the Chamber is no longer offering benefits to small businesses. SASCI intends to pay the Grant Writer what they were paying for benefits.

SASCI requests that the Council actively promote the Grant Writer program to the community, since many people are still unaware of it.

Questions:

Late financial submission; information is hard for Council to read and understand.

- Financials are for all of SASCI, not just Grant Specialist, and many organizations' financials flow through SASCI, but they will try harder next year to have the information sooner.
- A suggestion was made to look into grants for private operators in recreation, as this question has been asked of Joint Grant.

Appreciates the work she does for the Joint Grant program – is it a good use of her time?

- Yes, she can point them towards outside community funds – not just Joint Council Grant. Allowing Joint Grant funds to be used for other organizations.

Left at 5:31 pm

b) Southwest Alberta Regional Search and Rescue Society

Members of the Southwest Alberta Regional Search and Rescue Society (SARSAR) attended the meeting to review the organization's history and highlight rescues from 2025-26. The team currently has 30 members (from Pincher Creek, MD, and Crowsnest Pass) with over 2600 hours invested, not including administration and equipment maintenance.

In the past 12 months, there have been 22 call-outs, including helicopter resources and long-line rescue when ground rescue would be impossible. Funds raised allow the purchase of more equipment. Other financial support comes from the Community Foundation, Northback, local groups and businesses, the Council for Town, MD and CNP.

Reviewed financials and budget, with revenue of \$110,000 and expenses of \$92,000. Joint Council funds are unrestricted and can be used where needed. CNP Fire Hall houses SARSAR under a lease arrangement, and CNP then grants them funds to cover expenses.

Questions:

When a call comes for a helicopter, how is it paid?

- A helicopter can come from three areas and provides a pilot; SARSAR provides equipment and rescue personnel.

Is there not a lot of provincial money? Not a lot

- Do you work BC side? Not a lot, but can.

They use Starlink; will you use a Canadian provider?

- Would love to if there was one available.

Does equipment come from Canadian providers?

- As much as they can, most comes from Vancouver, except for specialized equipment.

Left at 5:50 pm

c) Pincher Creek Humane Society (SPCA)

Kelly Lapine, President since 2023, attended to provide an overview of the past year with Pincher Creek Humane Society (SPCA). The organization currently has six paid employees and many volunteers, not including the board, dog walkers, foster homes, and trappers.

Minutes
 Special Council Meeting
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2025 shelter numbers: helped 276 animals.

- Dogs - 89
 - o 28 Town, 44 from MD, 9 from Piikani (they rent kennels) and 8 others
- Cats -174
 - o 49 from Town, 96 from MD (big barn projects), 5 from Piikani
 - Rehomed 141 cats!

In addition to sheltering animals, the SPCA offers multiple programs to support community members with animal care, feral animals, pet safe-keeping, a pet food bank, animal snuggle programs for seniors' homes, early learning centre rabbit and guinea pig visits, microchipping clinics, and the community dog wash. The Pincher Creek SPCA is a no-kill shelter, which means euthanizing is never done for space, only for medical or major behavioural issues. Most costs are vet costs. Moving forward, they are looking to hire a vet staff member for the shelter to cut costs significantly. Currently, vet costs are about \$100k, and an in-house team would be used at cost, not for profit. A vet student could do vaccines, but not surgery or euthanasia, and would need a dedicated room. Upcoming projects include a dog yard upgrade and a new cat shed to support the feral cat program. An agility run, sponsored by a local family, has raised \$18,000 to date. The donation-based agility run provides a safe space for community members to run agility with their dogs.

Left at 6:15 pm

d) Pincher Creek and District Municipal Library

Kayla Lorenzen, Manager; Sandra Baker, Chair; Tiare Dewart, Treasurer; and Michael Barkwith, Secretary, attended the meeting to discuss the budget request.

They reviewed Municipal Library Governance and the 2026 achievements so far.

- Doubled numbers for Comic Con to over 200 participants
- Revamped regular programs
- Partnered with United Literacy for more programming
- Reorganized children's section
- 10% average increase since 2022 – visits
- 6% average increase since 2022 – cardholders
- 10% increase since 2022 in library materials
- computer and wifi usage decrease – more people have their own computers or tablets
- Not a lot of space for people to use wifi – no space for all-day usage
- Programming and participants
 - o 25% increase since 2022 – sessions
 - o 20% increase in participants
- Exams and meeting room
 - o Exams are down as education changes
 - o Meeting space up 66% since 2022

Board stated that Pincher Creek Library is \$8.99 per capita less than similar-sized provincial municipalities. The ask for 2027 is a 7.5% increase, with an additional 5% increase for 2028 to 2030. Currently, the library offers multiple programs alongside its services, including cross-country and snowshoe lending programs, the CRA Volunteer Tax program, and boardroom rentals.

Questions:

Are there any senior-specific programs?

- Yes, assist with who needs it – can go to homes in town for one-on-one assistance and delivery; they need to book a time for tech help in the library.

Increase for more staff hours and programming; would that increase hours open?

- There is only 1 programmer, who works 22 hours.

Does the library use a grant writer? Could you use her more

- Yes, they currently use her.

Do you participate in the Dolly Parton Free Book Program?

- Not available in Pincher Creek.

Minutes
 Special Council Meeting
 Municipal District of Pincher Creek No. 9
 September 9, 2026

Status of expansion?

- Would like to work with the town to access the old gym space to use for programming – still waiting on terms and conditions from the town. A board member asked why they haven't heard from Town MD after presenting 3 options several months ago and wants to know where they are in getting money for expansion. Town reviewed why the Library is in limbo; the ask was \$4 million just from Town – there isn't the money, but they are open to looking at lower-cost expansion and sound buffering in the gym area.

How do you determine a 7.5% increase when there is a 3% cost of living increase?

- Went by municipal raise amounts; it was clarified that those were not municipal raises.

Left at 6:54 pm

e) Kootenai Brown Historical Park

Colleen Cyr, Board President of the Kootenai Brown Historical Park (Pincher Creek and District Historical Society), reviewed updates at the museum and discussed future projects.

She reviewed various events (Alberta Days, Talking Tombstone, Midnight Macabre, Spooky Town, Christmas cookie sale, etc) and explained the new Northwest Mountain Police display. The original group donated the artifacts to the museum this past year. They finished the firehouse and brought in a building from Fergeson land to be repurposed for another display. They currently have a partnership with Heritage Acres and South Canadian Rockies, where they borrowed from each other to showcase both museums. School programs have increased, and some classes are coming from Calgary.

Questions:

How did bus tours go?

- Going well; last year it was 2 times a week, with supper. This year, there was no supper due to time constraints for the tour company and bus drivers' hours of operation.

Reeve attended a presentation for the fire hall and noted that the Community Foundation donated money. Questioned where the funds are in the budget.

- Projects aren't in the budget – they are in the balance sheet. \$15,000 from the Community Foundation; they hadn't spent it all when the balance sheet was created in July 2026.

Town and MD asked for an external review; there are no year-end amounts and no external review. Council explained that incomplete financials make it difficult to make sound financial decisions using tax money. Less financial information was provided than Joint Grant requested. Councils don't get the information requested repeatedly.

- She insisted the information was given to the Town; there is confusion about what was asked vs. what was supplied. States that a letter was sent to her to fill out the Joint Grant application, not what the Town had asked for.

Requested for next year, proper financials specific to an external financial review.

Left at 7:23 pm.

f) Oldman River Antique Equipment and Threshing Club

Mickey Valley, Executive Director, and Dixon Hammond, President, attended the meeting and reviewed the club's current financial situation. A revitalization is a requirement for Heritage Acres to exist for another 40 years. They are trying to rebrand to attract tourists. They hired a social media manager and are seeing increased traffic on social media, which is leading to more visitors coming off the highway. Attendance has increased by 64% over the past year.

In funding, they have secured over \$90k in total grants for steam tractor restoration, creating education programs and hiring a groundskeeper. Heritage Acres is working on various partnerships including tourism, education, agriculture, community investment and local businesses.

2026 operating position:

- o Revenue \$314,800

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o Expenses \$303,550

Windmill revenue is down; they are one of the biggest museums in Canada operating on a shoestring budget. The budget needs to be redone to ensure the museum's future. They proposed an ask of \$200,000 to support redevelopment, conditional on securing additional funding to hire the staff they need.

Currently, the Wedding Barn needs \$15k in repairs; they are the most cost-effective barn to rent in the area. Upgrading the barn and renting it year-round would cost \$100k. They would like to hire a venue operator who works on a bonus system. This would allow various events at the museum to generate income. Plans include investing in upgrading campsites and applying for tree grants for 10 hectares of trees. Plans include allowing interconnected businesses (events, accommodations, food, hiking). This would involve upgrading the concession.

Questions:

Why \$200k ask?

- Not for operational expenses; wants to eventually take the \$35k down over the years - \$200k is to help secure more grants (50/50), etc.
- Plans to make admission free for residents
- Want to partner with Town and MD

Left at 8:12 pm

C. Policy Guiding Joint Budget Process

Council discussed forming a committee to set policy for budget line organizations going forward. Some are concerned that groups assume a “line item” guarantees funding, as all grants are discretionary and there are no multi-year commitments. Council would like to review the history of how 6 groups ended up in the budget.

Councillor Tony Bruder 26/374

Moved that the Joint Grant Subcommittee review documents and develop policy and framework for a joint budget process.

Carried

D. CLOSED SESSION

Councillor Jim Welsch 26/375

Moved that Council move into closed session to discuss the following, the time being 8:23 pm.

a) Budget Deliberations – ATIA Sec. 29.1

Carried

Councillor Dave Cox 26/376

Moved that Council move out of closed session at 9:03 pm.

Carried

Councillor Tony Bruder 26/377

Moved that Council approve the 2026 Joint Budget amount at 50% with the Town of Pincher Creek, the MD portion totalling \$ 233,267.50;

	MD Portion	Total
SASCI – Grant Specialist	\$40,000	\$80,000
Southwest Alberta Regional Search and Rescue Society	\$11,127.50	\$22,255
Pincher Creek Human Society	\$20,000	\$40,000

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Pincher Creek and District Municipal Library Board	\$142,500	\$285,000
Pincher Creek and District Historical Society	\$2,500	\$5,000
Oldman River Antique Equipment and Threshing Club	\$17,500	\$35,000
<i>**with an offer for letter of support and future discussion on funding on a case-by-case basis</i>		

AND THAT the 2027 Joint Council Grant per capita funding be \$20.04, the MD portion totalling \$64,942,

AND THAT the following amounts be awarded for the 2027 Joint Council Grant,

Syncline Trails Association	\$ 380.00
McMan Youth, Family and Community Services Assn	\$ 500.00
Dolphins Swim Club	\$ 1,500.00
5 Pin Bowling	\$ 2,000.00
Mustangs Football	\$ 2,000.00
Windsor Heritage Drop In Center	\$ 2,000.00
Coalfields Community Centre	\$ 2,500.00
Cowboy Show	\$ 2,500.00
Group Group Youth	\$ 2,500.00
Adaptable Outdoors	\$ 3,000.00
Agricultural Society, PC	\$ 4,000.00
Care Bears Society, Pincher Creek	\$ 5,000.00
Legion, Royal Canadian	\$ 5,000.00
Pincher Planters	\$ 5,000.00
SASCI	\$ 5,000.00
Food Centre, Pincher Creek	\$ 7,160.00
Chamber of Commerce, Pincher Creek	\$ 7,500.00
Community Hall, Pincher Creek	\$ 15,000.00
Handi Bus Society	\$ 15,000.00
Allied Arts	\$ 20,000.00
Family Centre	\$ 30,000.00

E. ADJOURNMENT

Councillor John MacGarva 26/378

Moved that Council adjourn the meeting at 9:08 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



SCRTA is requesting a 2026/2027 municipal funding contribution from the MD of Pincher Creek to support regional destination management and destination marketing work that aligns with local tourism priorities, helps secure broader partner funding, and advances visible tourism initiatives without requiring significant additional municipal staff capacity.

For a limited time, every two dollars invested by a municipality in eligible destination marketing and tourism development allows SCRTA to leverage an additional eight dollars in provincial support, giving the MD of Pincher Creek a powerful way to leverage SCRTA, its official Destination Management Organization, to access funds that municipalities typically cannot.

This partnership proposal outlines ways in which SCRTA sees as working directly with the MD of Pincher Creek through a partnered approach and financial contribution. All municipalities within the SCRTA geography are receiving the same request for funded partnership in this crucial year for the organization.

Partnership Priorities

1. **Resident Sentiment Campaigns** - SCRTA would develop simple resident-focused communications and engagement activities that help local people understand tourism, share feedback, and see the value tourism brings to the area.

Benefits to the MD of Pincher Creek:

- Rural residents, landowners, and community members have a clear way to raise concerns and help shape how tourism grows in the MD.
- Build support for tourism by showing the connection between visitors and local benefits such as business/accommodations revenue, jobs, community events, and investment in amenities.
- Reduce conflict by encouraging early communication about visitor behaviour, busy locations, access concerns, and changing tourism pressures.

1. **Tourism Asset Inventory** - SCRTA has begun work to create a refreshed and comprehensive inventory of tourism assets across the MD, including attractions, recreation sites, events, accommodations, short-term rentals, visitor services, and identified gaps or deficiencies.

Benefits to the MD of Pincher Creek:

- The MD will have a clearer picture of what tourism assets already exist across its large rural area and where opportunities or service gaps may be emerging.
- Identify practical needs such as signage, parking, washrooms, trail connections, wayfinding, visitor information, seasonal services, or infrastructure pressure points.
- A current inventory supports better municipal planning, grant applications, investment decisions, emergency planning, and conversations with developers or tourism operators.
- Help to understand the growing role of short-term rentals and events in rural areas, including their economic potential and possible community impacts.

2. **Visitor Education Campaigns** - SCRTA would coordinate regional public-awareness campaigns such as ***Leave No Trace***, sustainable tourism messaging, responsible recreation education, safety guidelines, and/or “no-go zones.”

Benefits to the MD of Pincher Creek:

- Rural areas often experience direct visitor impacts on roads, trailheads, Crown-land access points, agricultural land, waterways, and natural areas. Clear visitor messaging can help reduce littering, illegal parking, trespass, wildlife disturbance, fire risk, and direct them to appropriate sites.
- Regional campaigns make it easier for the MD to communicate consistent expectations to visitors without having to create, fund, and manage its own standalone campaigns.
- Responsible-travel messaging protects the landscapes, working lands, recreation areas, and rural character that make the MD attractive to visitors in the first place.

3. Regional Advocacy and Infrastructure - SCRTA advocates for regional tourism infrastructure through partnerships with municipalities, tourism businesses, recreation organizations, and provincial stakeholders. Priorities may include transportation, signage, trails, parking, visitor services, cellular coverage, recreation access, and public facilities. A formal partnership with the MD strengthens applications for external infrastructure funding and positions the region to pursue *future* capital-investment opportunities as destination management funding becomes available.

Benefits to the MD of Pincher Creek:

- Using a regional voice, SCRTA/RTAC can help connect municipal priorities with broader corridor, regional, and provincial tourism-development strategies. The Highway 3 tourism-corridor work, for example, has included local governments, regional DMOs, Indigenous communities, government agencies, tourism businesses, and funding bodies.
- SCRTA is exploring the potential for destination marketing fee collection. This model would require local discussion, industry participation, and municipal

consideration—beginning the conversation/collaboration now helps the MD understand its options rather than react later.

- This collaborative approach creates a stronger foundation for future grant applications, partnership requests, infrastructure advocacy, and budget decisions because priorities will be documented and supported by regional evidence.

While this list is not exhaustive, it is a good snapshot of the unique ways the MD of Pincher Creek can leverage collaboration with its DMO. As can be seen in the following image, SCRTA actively reinvests its funding into overall regional destination development which includes all municipalities.

SCRTA Regional Reinvestment



SCRTA has demonstrated strong fiscal responsibility by maintaining an exceptionally lean operating budget, with very low administrative overhead and modest staff wages. This disciplined approach ensures that the greatest possible share of available funding is directed back into high-impact destination marketing, visitor attraction initiatives, partnership development, and grants/programs that generate value for the region's tourism sector. SCFRTA

is happy to share financials and other supporting documents with the MD of Pincher Creek in future conversations regarding partnership.

Official request

SCRTA is requesting a municipal contribution of **\$12,500** to support continued destination promotion and the delivery of approved tourism projects benefiting the **MD of Pincher Creek** in 2027.

Next Steps:

- Confirm main point of contact
- SCRTA will send audited financial statements
- Follow - up meeting

Recommendation to Council

TITLE: PUBLIC WORKS DEPARTMENT REPORT			
PREPARED BY: Jeremy Cartwright		DATE: September 15, 2026	
DEPARTMENT: Public Works			
ATTACHMENTS:			
1.Shop/Fleet Report			
APPROVALS:			
	September 15,2026		2026/09/15
Public Works Manager	Date	CAO	Date

RECOMMENDATION:

That Council accepts the Public Works Department Report for the period of August 31 to September 13, 2026, as information.

Asset Management

-MRF mapping of culverts and Texas gates

Gravel Road Maintenance

-Divisional Maintenance

-Water trucks assisting grader operators to cut roads

Re-Gravel Program

-Graveled around Pincher Colony, various locations in Divisions 2 and 4

Vegetation Management

-Ditch mowing completed in Division 3, continuing in Divisions 4 and 5

Culvert Maintenance

-Culvert install on Beaver Mines walking path

-Install Silt fencing at Lyons culvert

-Ditch /culvert clean out RR22A (Liscombe), placed rip rap and silt fencing to help control the silt

-Cut vegetation around culverts on Twp Rd 51 for inspection purposes

Recommendation to Council

Permanent Snow Fence

- Remove broken permanent snow fence near Connelly Creek

Bridge Maintenance

- Bridge strip decking replaced BF# 13957 (Connelly Creek Bridge)
- Bridge strip decking measured for Summerview, Waterton Colony, Bruder bridge for future repairs

Sign maintenance

- Install new junction signage for Hwy 22 and Hwy 507 on Maycroft and Twp 65
- Replaced stop sign, hidden intersection and range road sign on Todd Creek
- Replaced "No Thru Road" sign on Gladstone

Ditching

- Complete ditching on Twp Rd 40 (Waterton Colony)

AES/Airport

- Hauled water to AES/Airport

WWTP/WTP Maintenance

- Restore proper drainage and surface conditions at WWTP in Beaver Mines

Park Maintenance

- Spread topsoil on area within Patton Park- AES seeded

Yard maintenance

- Rotate all culverts in yard and place blocking underneath to keep them off the ground

Training

- Online Biz trainer courses

EVENTS

PW Safety meeting- September 2.2026

JHSC meeting – September 9.2026

FINANCIAL IMPLICATIONS:

NONE

PUBLIC WORKS REPORT SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: Brett Ackerman

DATE: September 15, 2026

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

SHOP/FLEET OPERATIONS SUMMARY: August 31, 2026 – September 13, 2026

Graders

Unit # 70 (160) – 1000hr service.

Unit # 61 (160) – Blades replaced.

Heavy Trucks/Trailers/Equipment

Unit # 36 (Skid) – Windshield wiper/spray repairs.

Unit # 022 (Trailer) – Axle seal leak repair.

Unit # 021 (Trailer) – Air leak, R&R valve.

Unit # 042 (Tractor) – Cab repairs, replace glass, roof and damaged components.

Unit # AT1 (Rental) – Repairs and maintenance to rental loading chute.

Unit # 041 (Tractor) – Steering cylinder and seal R&R.

Unit # 420 (Hwy Tract) – Field service, no start, ECM diagnostic ongoing.

Light Duty and Light Trailers

Unit # 417 (1-Ton) – Battery R&R.

Unit # 500 (3/4-Ton) -Replace slip tank fuel pump with spare unit.

Unit # 660 (3/4-Ton) – TPMS system repairs.

EVENTS –

- Safety Meeting- September 2, 2026



M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

G1b

SUMMARY OF MAJOR UPDATES AUG. 28th – SEP. 16th

LARGE (PRE-2026) PROJECTS

- BF 75481 livestock incident closed out.

LARGE 2026 IMPLEMENTATION PROJECTS

- BF 13957 Connelly riprap addition substantially complete.
- BF 71542 contract executed with Whissell. RDS approval received. Awaiting submittals. Mobilization anticipated in October.
- Pisony RDS received. Property sold to new landowner, working to contact.

LARGE 2027+ IMPLEMENTATION PROJECTS

- BF 1348 RDS received.
- Gladstone design and land scope awarded to Roseke.
- Scoping budget options for Southfork.
- Therriault Dam amended spillway land IOP discussions underway.
 - Raw Water Study sampling planned.

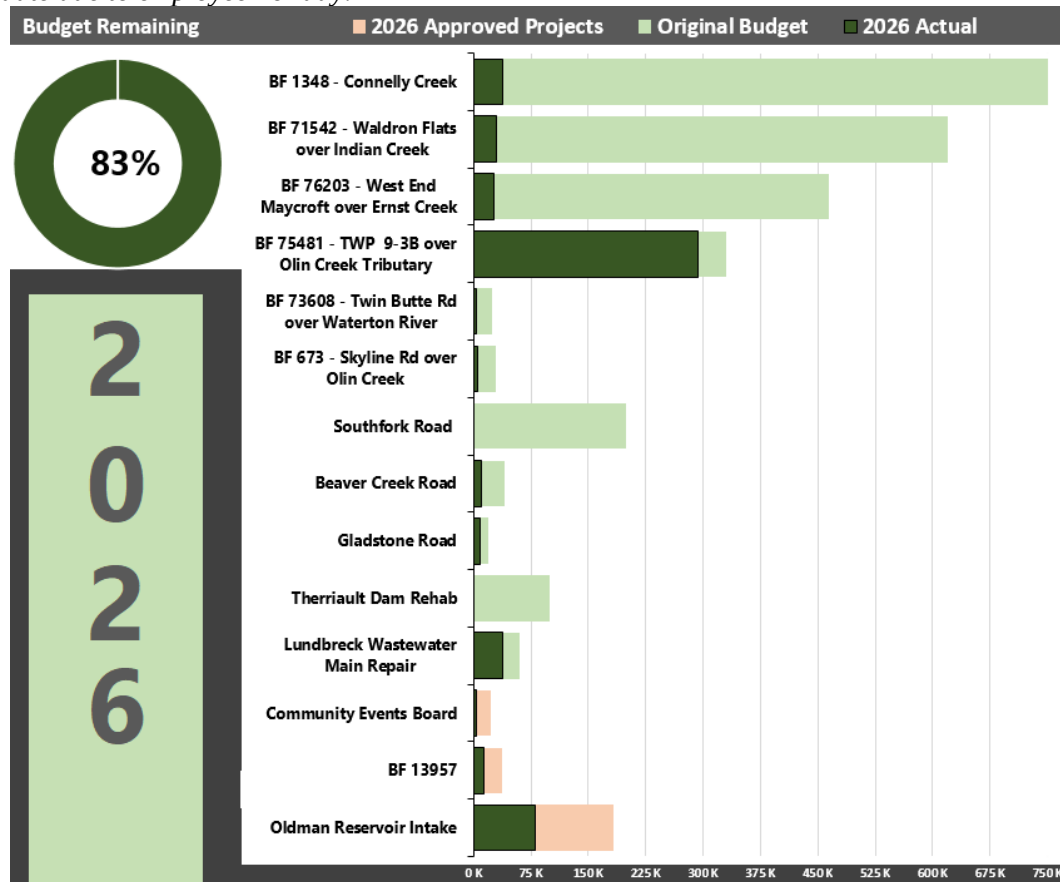
OPERATIONS UPDATES

- Water shortage risk remains low.
- Additional connection approved for Beaver Mines.
- RFP sent out for new Rural Water Service on Beaver Mines pipeline.
- Patton Park irrigation switched to municipal from aquifer.
- Beaver Mines manhole infiltration work awarded to Westerra.
- Carbondale pit weed control to proceed. Awaiting final direction on grading work from Province (anticipated December).
- Pine Creek pit resolution framework executed, legal agreement drafting underway.
- 3 way contract amendment for depot signed by CNPCL – awaiting Town signature.

General Projects Budget Update

2026 Approved Budget: \$3,331,182. Sep. 14th Spent: \$578, 426 Aug. 18th Spent: \$490,009

*No update due to employee holiday.



Large Ongoing Projects (Pre-2026 Construction Start)

Oldman Reservoir Water Intake Low Level Project

- o \$1.68M grant application finalized Jan 30th, 2024.
 - Approval received for \$1.8M project, covering up to 75% of costs.
- o DFPP (Drought and Flood Protection Program) grant tops up capital project and covers 70% of costs for a Drought Projects Assessment.
- o Potassium Permanganate (KMnO₄) treatment setup order placed.
 - Treatment setup shipped to building fabricator Jul 21st.
 - Building package and install pricing received May 19th from Thunder Mountain Welding, awarded June 13th. Draft drawings received, under internal review.
 - Pricing received for processing scope. Purchase order drafted pending building drawing fabrication.

Watercourse Crossing Inspection & Remediation Project – 100% Grant funded

- o Funding agreement signed Mar. 28th, 2023 for \$1.55M.
 - Extension received to March 31st, 2027.
- o Funding agreement signed Mar. 28th, 2023 for \$1.55M.

- o Met with funder Jun. 7th, discussed ongoing work and potential for extension. Funder working on extension. Reconfirmed Aug 27th.

Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M

1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs

- o Project complete, in warranty phase.
- o Incident regarding livestock reported by landowner to contractor week of Aug. 10th. Site visit with landowner and contractor Aug. 26th. Incident closed out Sep. 14th.

Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M

Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work

- o Seeding reviewed May 8th, deficient. Volker reseed complete Jun. 4th, starting to take per Jul. 5th site visit.

WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M

Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)

- o Project complete, warranty monitoring underway.
- o Landowner stopped by office Aug. 14th and expressed concerns about repair work done by TA Excavating outside of agreed upon ROW. Passed along concerns following Aug 20th site visit to Contractor, indicated they plan to reach out to landowner and work to address.
- o Contractor has attempted contact with landowner. No response yet.

Large Projects Planned for 2026 Implementation

Bridge File 13957 - Connelly Creek under Connelly Rd, LSD NE-05-008-02 W5M

Place riprap to protect NW bank of bridge which is being undercut by stream.

- o Work substantially complete.

Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M

2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Replace with a 2.7m diameter x 48m long culvert.

- o STIP application submitted Nov. 24th. Unsuccessful.
- o RDS submission complete May 6th. Approval received Sep. 14th.
- o Land acquisition underway – complete Jul. 23rd.

- o 8 bids received (\$525,504 to \$1,143,360)
- o Awarded to low bidder Whissell Contracting Ltd. Aug. 11th. Contract signed Sep. 8th.
- o Anticipating mid to late October construction. Awaiting submittals.

Pisomy Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M

1m x 14m L culvert failing on dead end road. Dual 1m x 13m L culverts are anticipated solution.

- o Kicked off land acquisition, detailed design, and regulatory approval work Apr. 2nd.
- o Design complete Jul 17th. RDS submission complete Jul. 31st. Land acquisition underway. HRA received Aug. 14th. DFO review received Aug. 20th.
 - o Landowner has sold property privately, awaiting closure. Likely to delay land acquisition.
 - o RDS approval received Sep. 14th.
- o Anticipate Fall 2026 construction if land can be acquired.

Large Projects Planned for 2027+ Implementation

WCR #3: Connelly Creek under Connelly Rd (BF 1348), LSD SW-03-008-02 W5M

Replace or design a maintenance solution for the 3.3m x 49m L (5.6m cover) structural plate corrugated steel pipe (SPCSP) and remediate fish passage under the WCR Program.

- o STIP application submitted Nov. 24th. Unsuccessful.
- o Received funder guidance/approval to proceed with prelim eng. under WCR program.
 - Notified funder we are proceeding with design with intent to construct.
- o Replacement recommendation is a 3.3m diameter x 64m L culvert (nearly the same as budget assumption).
- o Legal survey complete. Design complete June 5th for land/regulatory. Land acquisition underway, DFO permit submitted June 9th.
 - DFO permit received Jul. 14th, extension accepted to 2027.
 - RDS received Sep. 14th.
- o Tender drafted June 29th, reviewed. Awaiting land prior to Tender.
 - Land discussions ongoing, modified IOP redrafted and approved Aug 27th.
- o Project delayed to 2027 due to land acquisition constraining tender timing (project must be complete in/around Aug. 15th – Sep. 1st).

Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M

2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present. Replace with one (1) 2.7m x 32m L culvert.

- o STIP application submitted Nov. 24th. Notice of success received June 17th, 2026.
- o Received and reviewed design drawings, Individual Ownership Plan, and RDS Plan Apr. 17th. Land acquisition underway.
 - Negotiations continue – site visit complete with landowner Aug 28th.
- o RDS submitted. Province returned May 14th with deficiencies. Resubmitted.

- o DFO permit submitted June 4th – site flagged for site specific review by DFO.
 - Additional information sent to DFO Jul. 6th, awaiting review.
- o Tender drafted June 26th, reviewed. Awaiting land and permits prior to Tender.
- o Project delayed to 2027 due to DFO and land acquisition constraining tender timing (project must be complete in/around Aug. 15th – Sep. 1st).

Gladstone Rd. over Mill Creek Trib., LSD SE-01-006-02 W5M

0.6m x 17m L culvert failing and causing significant scour and erosion downstream. Preliminary engineering required to determine replacement requirements.

- o Prelim. scope complete June 16th, internal review complete Jul. 8th. Recommended design is a 0.9m diameter x 24m CSP with strong downstream riprap provisions to mitigate erosion. TWS required – minimal environmental requirements.
- o Revised proposal received to consider in house construction, awarded Sep 10th for design and land work.

Southfork Hill Road

Emergent investigatory and repair work for the Southfork Hill slide issues.

- o STIP LMI resubmission complete Nov. 27th, 2025. Unsuccessful.
- o Geotechnical scope awarded and complete. Final geotech. report received Dec 9th.
 - o Initial STIP application submitted Nov. 28th, 2024 – Unsuccessful.
- o Per 2026 capital budget, project deferred due to unsuccessful STIP application.
- o Geotechnical report reviewed by another firm – generally agreed with initial findings and recommendations. “Intermediate” solutions could be pursued if desired, although guarantees could not be made as to their effectiveness and timing of next slough event.
- o Scoping options for budget discussions.

Therriault Dam – Rehabilitation Work

Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work included detailed design work to rehabilitate spillway. 2026 work set to begin after DFPP funding decision and (if successful) shall include a lifecycle assessment on how to best use water source during drought.

- o DFPP application submitted Nov. 27th. Grant agreement received and executed June 5th.
- o Amended scope awarded Jul 21st.
- o Land acquisition underway for spillway scope – IOP reviewed Aug. 27th. Met with landowner Sep. 14th, reviewing acquisition plan.
- o Raw Water Utilization Study site kickoff complete Aug 10th, potential blue-green algae blooms observed. Sampling planned.

Bridge File 73608 – Twin Butte Rd. Over Waterton River, NW-34-003-10 W4M W5M

78m L steel truss bridge with isolated pile and stringers in fair-poor condition. Preliminary engineering required to determine extend of recommend repair work and costs.

- o MD to reach out to Cardston upon conclusion of preliminary engineering to discuss potential for cost sharing.
- o Preliminary Engineering kicked off with Roseke May 28th, 2026.
- o Damage to bridge secondary bracing was recently noticed – offending party identified. Professional assessment complete Jul. 20th defining damage and required repair scope. Defining estimated costs for work. **Preliminary scope 75% complete.**
- o Site survey complete.

Bridge File 673 – Skyline Rd. Over Olin Creek, SE-31-009-01 W5M

2m x 2.2m x 54m L culvert (7m cover) with roof/sidewall deflection and cracked seems. Preliminary engineering required to determine feasibility of maintenance vs. replacement.

- o Fish passage anticipated to be a requirement at this site. Current site likely inhibits.
- o Preliminary Engineering kicked off with Roseke May 28th, 2026. **25% complete.**
- o Site survey complete.

Beaver Creek Rd. over Beaver Creek Trib., LSD NE and SE-33-008-28 W4M

Two separate failing culverts along Beaver Creek Rd. One 0.9m x 28m L (5m cover) has failed section in middle with cavity in ditch. One 0.75m x 30m L (9-10m cover) silted off/failed at downstream end. Preliminary engineering required to determine appropriate replacement/boring feasibility.

- o Maintenance not anticipated to be feasible. Assessment of options required.
- o Site visits complete.
- o Prelim. assessment complete for 1 of 2 culverts. Reviewed Jul 21st. Preferred solution is a bored 0.9m diam. X 39m L steel pipe, pending geotechnical confirmation.
- o **Obtaining budgetary pricing for bored options.**

Studies and Planning Work

Regional Facilities Condition Assessment & Master Plan

Condition assessment and management strategy for all 38 facilities owned by the MD and Cowley. Goal is to collect data on all facilities and define lifecycle capital plans , help prioritize cost planning, and report on opportunities for collaboration.

- o Grant application submitted Nov. 25th for Alberta Community Partnership – Intermunicipal Collaboration Grant with Cowley support.
- o Received notice Mar. 6th of successful grant (\$200,000).
 - o Grant agreement received and signed May 13th, executed by Province Jun. 1st.
- o Parsus Engineering has been evaluated as the initial Qualified Proponent. Final negotiation phase complete. Project awarded to Parsus Jul. 9th for total contract value of \$200,000 (including \$62,050 Contract Allowance).
- o Initial site visits complete (38 facilities over 5 days), 3D scans complete.

Regional Drought Strategic Implementation Strategy & Raw Water Storage Project

- o Grant received (up to 70%) for a Drought Projects Assessment under DFPP.
- o Grant application for 3 month (25-year) forecasted volumes received from AEPA.
 - o \$3.4M project, up to 75% of costs.
 - o ATEC has confirmed stacking of AMMWP Raw Water Storage grant funds acceptable for the Drought Projects Assessment (Phase 2).
- o Draft final memo received Aug. 18th. Internal review complete, comments sent back Aug. 25th and reviewed Aug. 28th.

Transportation Master Plan

\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment

- o Gravel pit report presented to Council Apr. 28th, 2026.
- o Maycroft report presented to Council Jul. 14th, 2026.
- o ACP funding closeout submission complete Jul. 20th, 2026.
- o Handover documents received Apr. 9th for full final report from MPE. Under internal review.

Cridland Dam

Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties

- o Quarterly documented monitoring required.
- o Provincial audit results received Mar. 12th. Audit required that we submit the geotechnical and spillway study results to them due to observed seepage and that comment be provided on hazard potential downstream to the Regulator.

Miscellaneous

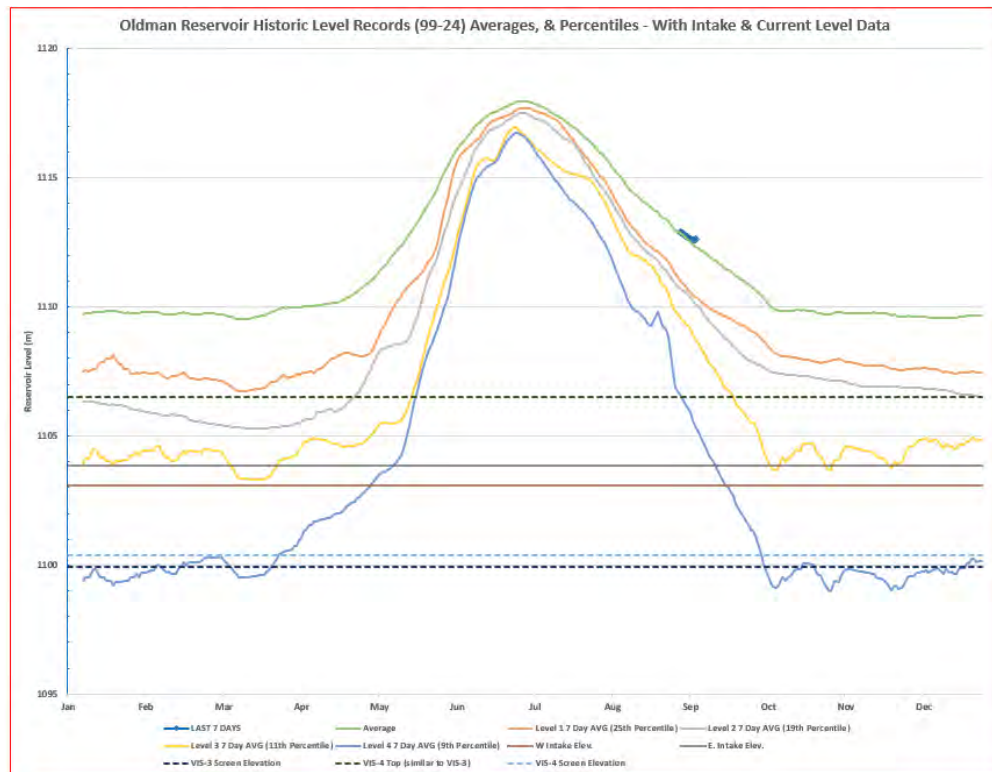
- o Airport pavement assessment kicked off May 29th, 2 of 2 site visits complete, awaiting completion of data analysis.
- o Revised costing for Southfork road assessment received Feb. 18th. Council approved up to \$30,000 for Southfork road assessment Mar. 10th.
 - o Formally awarded May 22nd, both rounds of FWD and GPR data has been collected, analysis underway.

Operations Updates

WATER SHORTAGE RESPONSE PLAN

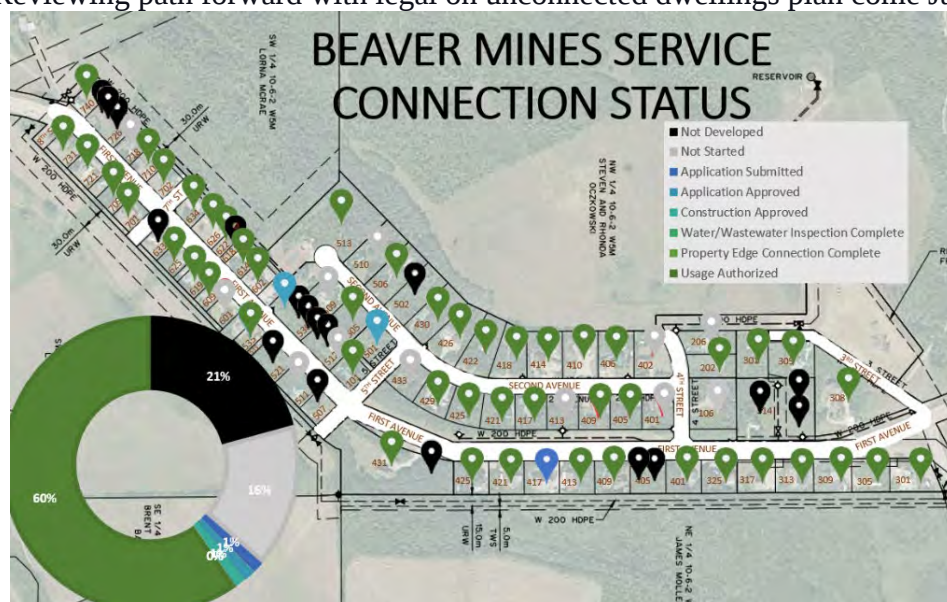
Implemented Stage: Normal (Restrictions ended Dec. 13th)

- o Monitoring risk scoring once/month. Risk assessed Sep 8th: 8.5 Aug 24th: 9.2 (normal-warning)
 - o Risk increased slightly in early August, since stabilized. Reservoir levels continue to be around average for time of year.



Beaver Mines Lot Servicing

- 53/66 developed applications received, 51 approved, 49 connected (74%)
 - o Fifteen (15) undeveloped fully serviced locations, One (1) exempt with conditions
 - o Reviewing path forward with legal on unconnected dwellings plan come Jan. 1, 2028



General Water Operations Updates Sep. 14th, 2026:

- RFP sent out for new rural service on Beaver Mines line.
- Issues with courier required trip up to Calgary to deliver samples.
- Reported leak in BM park confirmed to be groundwater.
- Patton Park irrigation to municipal system. Large water use observed. AES planning to blowout system for season.

- Credit terminal swapped at Cowley Standpipe due to screen failure. **New spare ordered.**
- Recent high Bac-T tests may trigger additional testing requirements for AEPA's Water Resource Assessment for Giardia and Cryptosporidium. Assessing options with AEPA.
- Manhole infiltration fix for 1 manhole received, internal fix solutions are more costly. Moving forward with SMH29 excavation repair.
 - o **Awarded to Westerra Sep 14th.**
- BM Lift Station instrument air modifications for forcemain awarded to DMT, site visit complete Jul. 15th, awaiting parts for install.

General Miscellaneous Operations Update Sep 14th, 2026:

- 2026 gravel pit reclamation work:
 - o Carbondale
 - Grading work complete June 25th. Reviewing potential requirements around seeding. Received some comments/concerns from Public Lands Aug 6th, on-site meeting complete Aug. 20th.
 - **Received response from Public Lands Sep. 8th that they are working with capital branch on plan for pit, with commitment to plan by December.**
 - **Weed control to be complete in mean time while awaiting direction prior to erosion control works.**
 - o Castle Falls
 - Met with Public Lands July 8th. Received direction that additional topsoil spreading and erosion control not required, but weed control is required.
 - AES agreed to control weeds at site. Initial cutting of seeded Mullein complete. Spraying complete.
 - o Pine Creek
 - Sent *Resolution Framework* agreement to landowner Jul. 31st – response received Aug. 25th (reviewing). **Working on Termination & Release agreement tied to partial reclamation with legal.**
- Meeting held with CM Apr. 27th – discussed depot compensation model.
 - o **3 way contract amendment sent to CNPCL for execution Jul. 21st, received Sep. 10th. With Town for review/signature.**
- **Anticipate recycle bin deliveries by Sep. 24th. Placing Eco Center signage order through Circular Materials.**
- Waste handling contract expiring, discussed with CNPCL. Proposing 2.5% annual increase for 3 years, drafting underway.

Recommendation:

That the Utilities & Infrastructure report for August 28th – September 16th, 2026 received as information.

Prepared by: David Desabrais

Date: September 16th, 2026

Council Meeting

Date: September 22nd, 2026

Recommendation to Council



TITLE: **Notice of Public Hearing**
MD of Willow Creek Bylaw No. 2040

PREPARED BY: Laura McKinnon

DATE: September 15, 2026

DEPARTMENT: Planning and Development

**Department
Supervisor**

Date

ATTACHMENTS:

1. Notice of Public Hearing
2. Bylaw No. 2040 – Summary of Changes
3. Bylaw No. 2040 – Map Changes

APPROVALS:

Department Director

Date

CAO

Date

RECOMMENDATION:

That Council receive the Public Hearing Notice and Bylaw No. 2040 from MD of Willow Creek as information and direct Administration if comments are required.

BACKGROUND:

Per Bylaw 1310-19 Intermunicipal Development Plan with the MD of Pincher Creek and the MD of Willow Creek, Section 4.2 Referral Policies, MD of Willow Creek has circulated the Public Hearing Notice (*Attachment No. 1*) and Bylaw No. 2040 – Summary of Changes (*Attachment No. 2*).

Bylaw No. 2040 is proposed amendments to the MD of Willow Creek's Land Use Bylaw No. 2025, with a purpose to improve useability and effectiveness of the land use bylaw by correcting errors, aligning references, adding and amending definitions, adjusting land use allocations, updating standards for dugouts, amending the standards for residential buildings in the flood plain, allowing for private riding arenas and other housekeeping matters, through a single omnibus amendment and to redesignate lands (*Attachment No. 3*).

The full Land Use Bylaw amendment can be requested from the MD of Willow Creek Administration, or available on their website.

Council is not required to provide comments on Bylaw No. 2040, however Council for the MD of Willow Creek welcomes them.

Recommendation to Council

<u>FINANCIAL IMPLICATIONS:</u>

None at this time.

NOTICE OF PUBLIC HEARING

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

IN THE PROVINCE OF ALBERTA

PROPOSED BYLAW NO. 2040

1:00 p.m., October 14, 2026

Municipal District of Willow Creek No. 26 Council Chambers

PURSUANT to sections 216.4, 606, and 692 of the Municipal Government Act, Statutes of Alberta, Chapter M-26, 2000, as amended, the Council of the Municipal District of Willow Creek No. 26 in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 2040, being an amendment to the existing municipal Land Use Bylaw No. 2025.

The purpose of the bylaw is to improve the useability and effectiveness of the land use bylaw by correcting errors, aligning references, adding and amending definitions, adjusting land use allocations, updating standards for dugouts, amending the standards for residential buildings in the flood plain, allowing for private riding arenas and other housekeeping matters, through a single omnibus amendment AND to redesignate lands as follows:

1. Lot 1, Plan 881 0162 within W½ Section 5, Township 8, Range 25, W4M; from Rural Commercial (RC) to Rural General (RG);
2. Sections 5, 7, 8, 17, 18, 19 & 20, Township 9, Range 27, W4M and portions of S½ Section 6, Township 9, Range 27, W4M; from Public Service (PS) to Rural General (RG);
3. Sections 1, 2, 11 & 12, Township 9, Range 28, W4M; from Public Service (PS) to Rural General (RG);
4. Portions of NW¼ 28, NE¼ 29, SE¼ 32, SW¼ 33, Township 13, Range 28, W4M; from and to Rural General (RG) from and to Open Space & Public Recreation (OPR).

AND WHEREAS a more detailed scope of changes is provided in a summary document available by request.

THEREFORE, TAKE NOTICE THAT a public hearing to contemplate the proposed Bylaw No. 2040 will be held in the Municipal District of Willow Creek No. 26 Council Chambers at **1:00 p.m. on the 14th day of October 2026**. A copy of the proposed bylaw may be inspected at the Municipal District of Willow Creek No. 26 office during normal business hours.

AND FURTHER TAKE NOTICE THAT anyone wishing to participate in the hearing virtually and/or to make an in-person presentation regarding the proposed Bylaw should notify the Chief Administrative Officer no later than **4:00 p.m. on October 12, 2026**. The Council may hear from persons who did not indicate in writing to the Municipal Administrator their intention to make a submission.

DATED at the Municipal District of Willow Creek No. 26 in the Province of Alberta this **9th day of September 2026**.

*Derrick Krizsan, Chief Administrative Officer
Municipal District of Willow Creek No. 26
Box 550
273129 Secondary Highway 529 West
Claresholm, Alberta T0L 0T0*

Bylaw No. 2040 – MD of Willow Creek Omnibus LUB Amendment

Summary of Changes

(Not including minor administrative and typographical type edits)

1. Admin, Section 19/54 – Minimum Distance Separation (MDS)

- a. Clarify the scope of the reciprocal MDS (does not apply to dwellings on same parcel of land or dwellings owned by the confined feeding operation owner)

2. Admin, Section 34 – Conceptual Schemes / Concept Plans

- a. Remove references to “conceptual scheme” and “design scheme” in favour of “concept plan” throughout the Land Use Bylaw (LUB)

3. Admin, Section 50 – Surveyor’s Sketch

- a. Clarify when a surveyor’s sketch is required for a subdivision application (when buildings exist on the subject lands unless not necessary in the opinion of the Subdivision Authority)

4. Admin, Section 67 – Administrative Definitions

- a. Revision to and addition of definitions

5. Schedule 1, Section 6 (Land Use Summary Table)

- a. Add “Second Dwelling” to Hamlet Residential (HR) along with development standards for second dwellings and additional dwellings units in Schedule 6
- b. Remove “Grain Handling Facility” from Hamlet Business (HB) and Rural Industrial (RI) – captured in other definition “Feed or Grain Mill – Class B”
- c. Add “Riding Arena, Private” as a Permitted Use (RG) and Discretionary Use (HR)
- d. Change “Automotive Repair, Paint Shop and Sales” from a Permitted Use to a Discretionary Use - (DO) in Rural Commercial (RC)
- e. Add “Auto Wreckage & Salvage Yard” in RI as a Discretionary Use
- f. Add “Shipping Container, Temporary” to all applicable land use districts as Permitted Use
- g. Add “Dugout” as a Permitted Use (RC & RI) and a Discretionary Use (other applicable districts)

6. Schedule 2 – Number of Parcels in a Quarter Section

- a. Rural General - Clarify that the number of parcels limitation of 2 still applies where a parcel has been redesignated
- b. Willow Creek Business Park - Clarify the intent statement regarding servicing

7. Schedule 4, Section 5 – Reconstruction of Buildings in Flood Plain

- a. Provide for the opportunity to allow for the reconstruction of existing residential buildings on lands subject to flooding provided that engineered flood proofing is in place

8. Schedule 5, Section 10 – Setbacks to Easements

- a. Remove setback requirement from easements

9. Schedule 6, Section 15 – Dugout DP Exemptions

- a. Revise size requirements for dugout development permit exemptions (1st dugout on a parcel exempt where under 7,500 cubic meters) to align with changes to Water Act

10. Schedule 6, Section 34 – Multigenerational Housing

- a. Remove reference to “multigenerational housing” and add standards for “Additional Dwelling Units” (applicable to HR District)

11. Schedule 7 – Use Definitions

- a. Update and revise definitions as necessary to align bylaw terminology and references
- b. Clarify that shipping containers alone do not constitute “Outdoor Storage” but can be considered as an aspect of an “Outdoor Storage” or “Commercial Storage” use
- c. Add definition for “Riding Arena, Private”

12. Schedule 1 - Mapping (zoning) Changes

- a. Lot 1, Plan 881 0162 - rezone back to RG from RC
- b. Lot 13, Block 1, Plan 061 2281 - not included in Section 18 of the "Use Specific DC" District in Granum but shown on the map as such
- c. Division 2 - Maps 6, 7 & 8 – rezone multiple sections back to RG from PS (not including Head Smashed-In site as represented in provincial historic resource boundary from 1979)
- d. Division 4 - Map 3 – minor adjustments to align Open Space & Public Recreation (OPR) zoning with the extent of the Willow Creek Park (removal of OPR zoning on adjacent private lands and expansion of OPR zoning to coincide with park boundary)

Bylaw 2040
Schedule 'B' (map changes)

MD of Willow Creek
Omnibus Land Use Bylaw Amendment

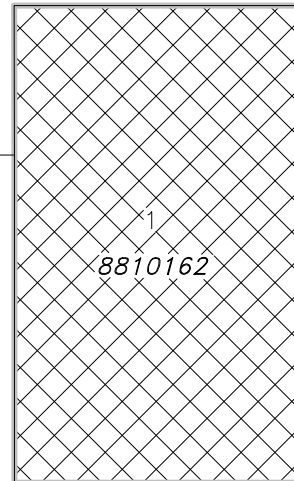
For referral
October 14, 2026 public hearing

NW5 8-25-4

8810710

3408EZ

1
1111



SERVICE ROAD

SW5 8-25-4

LAND USE DISTRICT REDESIGNATION SCHEDULE 'B' - See Division 1, Map 4

Bylaw #: 2040
Date: _____

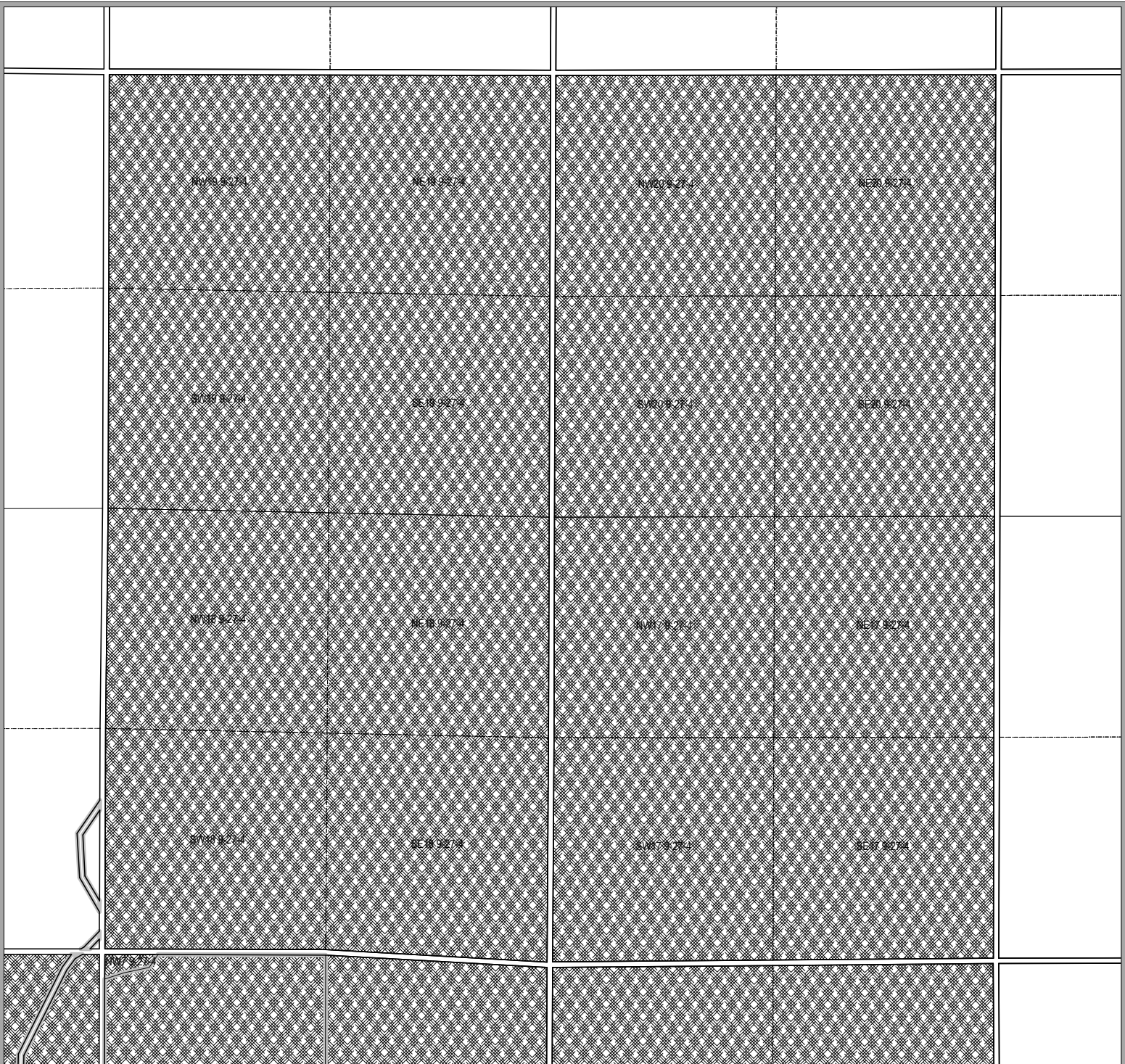


FROM: Rural Commercial - (RC)
TO: Rural General - (RG)

BLOCK 1, PLAN 8810162 WITHIN
W 1/2 SEC 5, TWP 8, RGE 25, W 4 M
MUNICIPALITY: MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
DATE: AUGUST 4, 2026



0 Metres 200 400



LAND USE DISTRICT REDESIGNATION SCHEDULE 'B' - See Division 2, Map 6

Bylaw #: 2040
Date: _____



FROM: Public Service - (PS)
TO: Rural General - (RG)

ALL OF SECTIONS 17, 18 19 & 20, TWP 9, RGE 27 W 4 M
MUNICIPALITY: MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
DATE: AUGUST 4, 2026



0 Metres 400 800



LAND USE DISTRICT REDESIGNATION SCHEDULE 'B' - See Division 2, Map 7

Bylaw #: 2040
Date: _____



FROM: Public Service - (PS)

TO: Rural General - (RG)

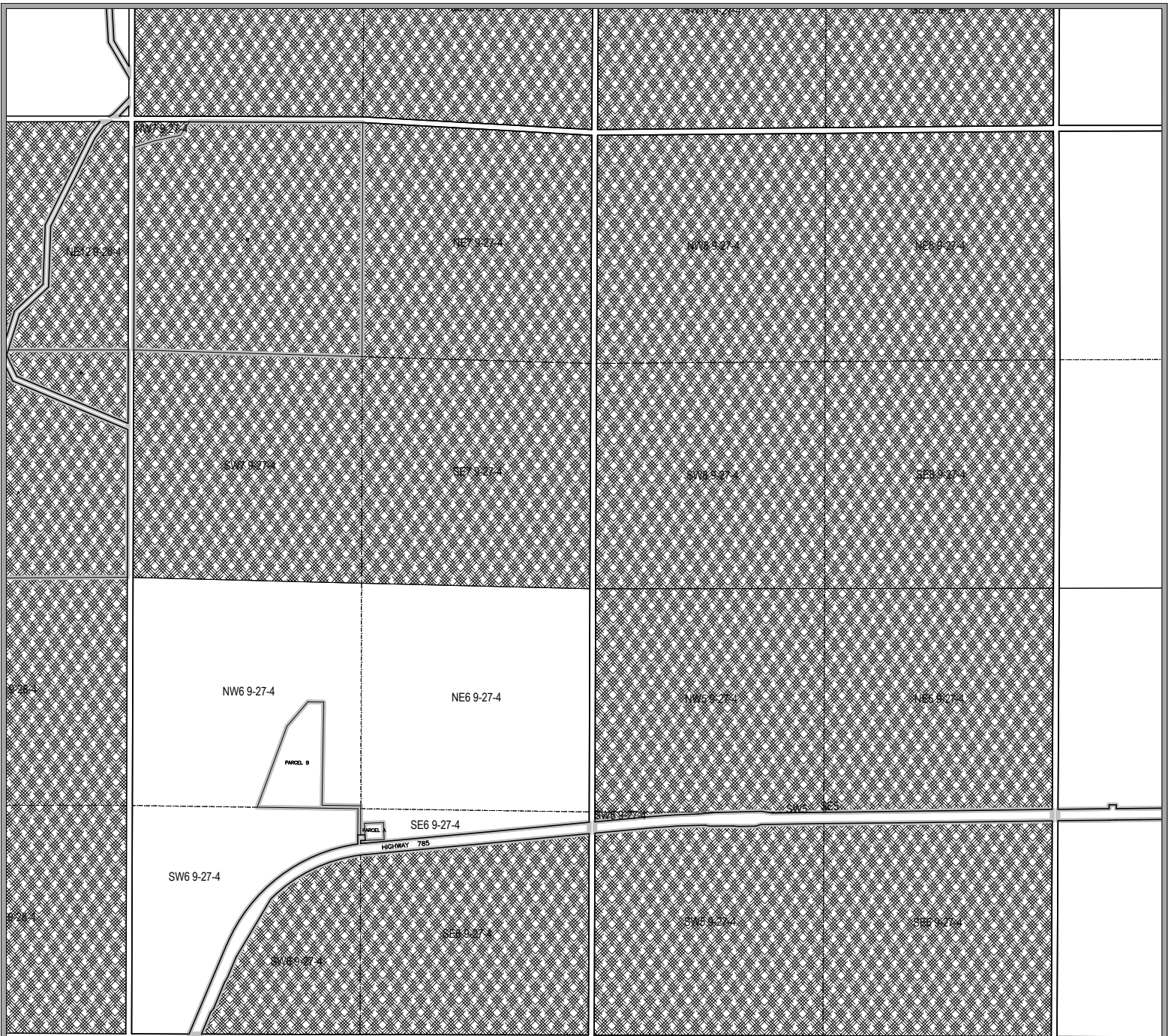
ALL OF SECTIONS 1, 2, 11 & 12, TWP 9, RGE 28 W 4 M

MUNICIPALITY: MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

DATE: AUGUST 4, 2026



0 Metres 400 800



LAND USE DISTRICT REDESIGNATION SCHEDULE 'B' - See Division 2, Map 8



FROM: Public Service - (PS)

TO: Rural General - (RG)

ALL OF SECTIONS 5, 7 & 8 AND PORTIONS OF S1/2

SECTION 6, TWP 9, RGE 27 W 4 M

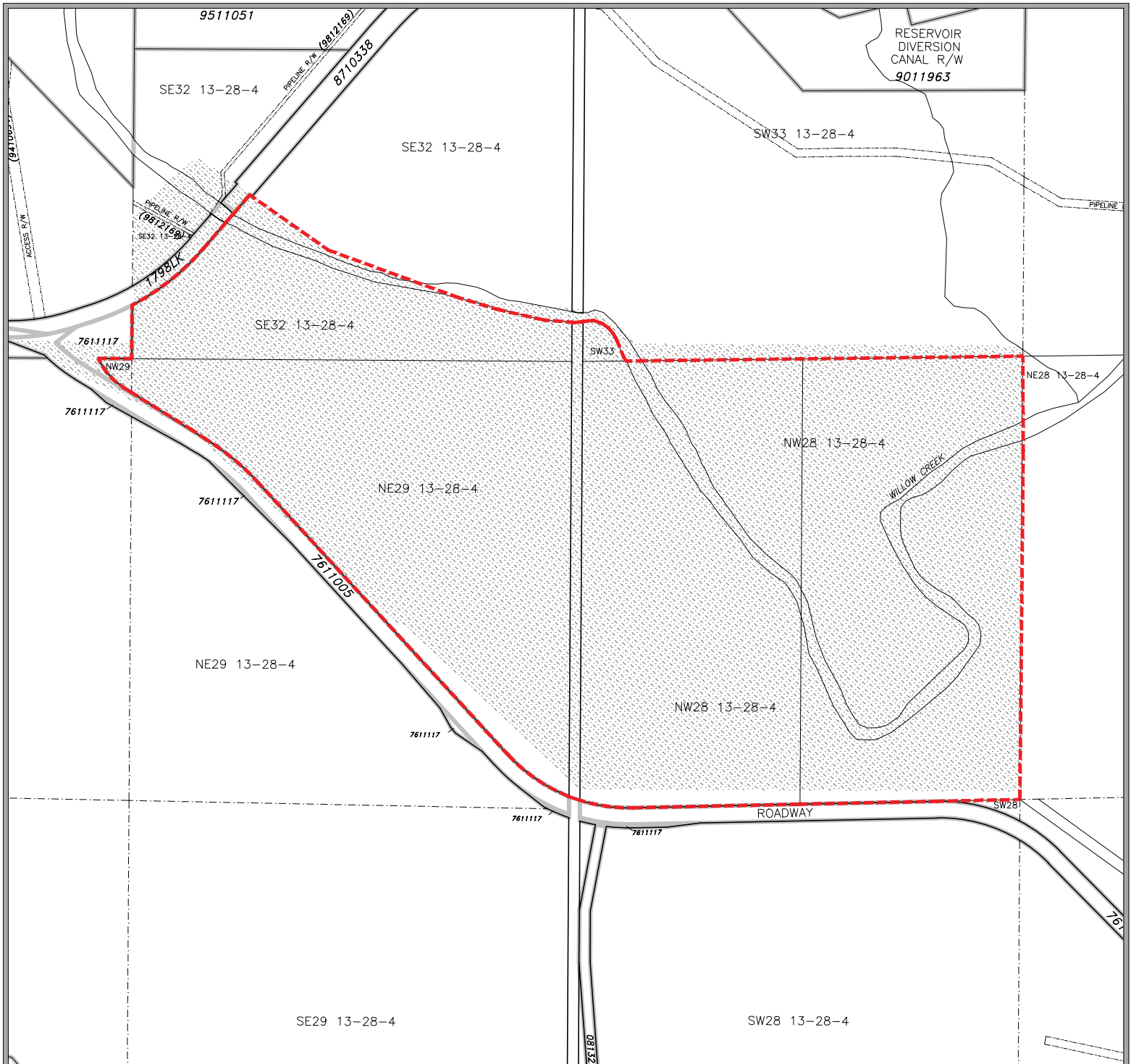
MUNICIPALITY: MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

DATE: AUGUST 4, 2026

Bylaw #: 2040

Date: _____





**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'B' - See Division 4, Map 3**

Bylaw #: 2040
Date: _____



Existing Open Space and Public Recreation - (OPR)



Proposed Open Space and Public Recreation - (OPR)

PORTIONS OF NW 1/4 SEC 28, NE 1/2 SEC 29, SE 1/4 SEC 32
AND SW 1/4 SEC 33, TWP 13, RGE 28, W 4 M
MUNICIPALITY: MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
DATE: AUGUST 4, 2026



0 Metres 200 400



1037 Herron Ave.
PO Box 279
Pincher Creek, AB
T0K 1W0
p. 403.627.3130
f. 403.627.5070

info@mdpinchercreek.ab.ca

www.mdpinchercreek.ab.ca

September 11, 2026

Re: Changes to the Code of Practice for Pits & Impacts of Bill 28

To whom it may concern:

On behalf of the Municipal District of Pincher Creek No. 9 (the "MD"), I am writing to express our concerns regarding changes to the Code of Practice for Pits. In particular, the MD is concerned about the absence of a meaningful provincial public-notice and consultation process for pit registrations, the need for stronger coordination with municipal land-use planning, and the Province's capacity to respond promptly and effectively to environmental and landowner concerns.

The MD recognizes that the Code establishes mandatory operational and reclamation requirements for qualifying pits and that pit operators must also comply with other applicable provincial and federal laws. The MD also understands that public notice is not required for activities regulated through a code of practice. Nevertheless, aggregate pits can have significant, long-term effects on neighbouring residents, municipal roads, groundwater, agricultural operations, air quality and the character of rural communities. These impacts warrant a transparent process that gives affected landowners and municipalities an opportunity to provide information before a registration is finalized.

Landowner consultation is an essential component of the MD's review of Natural Resource Extractive Use proposals. The MD's Land Use Bylaw 1349-23 requires redesignation and a development-permit process that may include notice to affected landowners, public input, detailed impact information, reclamation planning and conditions addressing traffic, noise, dust, setbacks, buffering and site security. The MD has also adopted statutory plans for country residential, hamlet and corridor areas where cumulative impacts on multiple residents require particular consideration. Provincial registration decisions should be informed by these municipal plans and processes.

These concerns are heightened by Bill 28 and the addition of section 619.1 to the Municipal Government Act, under which provincial pit registrations may prevail over municipal

statutory plans, land-use bylaws and development decisions. By narrowing the municipal role and limiting opportunities for local public participation, this framework risks leaving important land-use compatibility and community-impact concerns insufficiently addressed unless the provincial registration process is strengthened to incorporate meaningful municipal and landowner input.

The MD is also concerned about compliance and enforcement. Historical complaints involving dust from gravel-pit operations have sometimes remained unresolved or have taken a considerable time to address. This experience has reduced public confidence in the complaint process and has made it difficult for municipal officials to advise residents on what response they can expect. Any streamlined registration framework must be supported by clear service standards, accessible reporting channels, timely inspections, transparent follow-up and effective enforcement tools.

Accordingly, the MD respectfully requests that Alberta Environment and Protected Areas:

1. provide municipalities and affected landowners with notice of proposed pit registrations and a reasonable opportunity to comment;
2. require applicants to demonstrate that the proposed operation is compatible with municipal statutory plans, land-use bylaws and required municipal approvals;
3. establish a formal referral and information-sharing process between the Province and the affected municipality before a registration is issued;
4. publish clear compliance and complaint-response standards, including expected timelines and escalation contacts;
5. ensure sufficient inspection and enforcement capacity to address dust, noise, water, reclamation and other off-site impacts; and

The MD supports a regulatory system that is clear and efficient for applicants while also protecting the environment, respecting municipal planning authority and maintaining public confidence.

Thank you for your consideration.

Kindly,



Laura McKinnon

Development Officer

Municipal District of Pincher Creek No. 9

Request for Guidance

TITLE: Lundbreck Train Whistling Cessation Application				
PREPARED BY: Laura McKinnon		DATE: September 16, 2026		
DEPARTMENT: Planning and Development				
Department Supervisor		Date	ATTACHMENTS: 1. CPKCR Correspondence 2. Whistling Cessation Process	
APPROVALS:				
 				
Department Director		Date	CAO	Date

REQUEST:

That Council provide Administration with direction regarding the request for train whistle cessation at the Mile 71.45, Range Road 2-0 crossing.

BACKGROUND:

At the July 14, 2026, Council Meeting, Council directed Administration to pursue the whistle cessation, pending Canadian Pacific Kansas City Railroad (CPKCR) advise and inspection. Administration has now heard back from CPKCR, and is looking for further direction regarding the options for cessation (*Attachment No. 1*)

Options from CPKCR are below with further information included in Attachment No. 1

Options 1 - Keep the crossing public

Due to 40 MPH track speed a warning system without gates will need to be added as per Transport Canada. Approximately \$600,000.00.

Option 2 – Change the railway crossing to a private crossing restricting public access.

This would require changing the signage to a private crossing. Approximately \$1,500.00.

Option 3 – Remove the railway crossing and access the area if needed from highway 3. This would decrease the chance of a conflict between motor vehicles and trains by 100%. No anticipated railway charges.

Request for Guidance

July 14, 2026 Council Meeting Background

At the June 9, 2026, Council meeting, Council directed Administration to obtain further information from Canadian Pacific Kansas City Railway (CPKCR) regarding maintenance requirements, associated costs, and potential liability exposure if whistle cessation were approved.

CPKCR provided the following information in response:

Maintenance

Maintenance costs and to who they are apportioned to stays the same at the crossing. If more railway assets or if fencing is added the community will bear the cost and the additional maintenance.

Insurance

If whistle cessation was approved CPKC would have the community sign an agreement that stated the community will pay for 50% of the insurance premium. The premium goes up and down but has an annual cost of approximately \$ 1100.00 (50% \$550.00) the community in June of every year.

Liability

I consulted with a long-time staffer in CPKC Risk Internal Insurance specialists and they do not remember a court case regarding whistle cessation across Canada, but there is potential. Please note that a whistle cessation assessment will be created by a third-party engineer reducing the community liability as well as the railway.

Additionally, the landowner requesting whistle cessation provided photos as supplemental information

If an application for whistle cessation proceeds, CPKCR staff would visit the location, assess the crossing, and advise Administration of any additional requirements needed to complete the application.

June 9 2026 Background

A landowner near Lundbreck brought forth a concern regarding train whistling near his house to a member of Council whom passed it along to Administration.

The landowner was directed by the rail company (CPKCR) that the municipality must make the request. Administration reached out to CPKCR and confirmed there is a specific process that applies (*Attachment No. 2*).

Administration is looking to confirm if Council wishes for us to pursue a whistle cessation application, and if so, at which crossings.

FINANCIAL IMPLICATIONS:

TBD Costs on:

Additional railway assets or fencing

Insurance

RE: 71.45 Crowsnest Whistling - Crossing Near Lundbreck, AB - MD of Pincher Creek

From Paul Whalen <[REDACTED]>

Date Fri 2026-09-11 9:42 AM

To Laura McKinnon <AdminDevOfr@mdpincercreek.ab.ca>; David Desabrais <AdminInfra@mdpincercreek.ab.ca>

Cc Roland Milligan <AdminCAO@mdpincercreek.ab.ca>; Neil Hynes <[REDACTED]>

Hi Laura,

71.45 Crowsnest Whistling - Crossing Near Lundbreck, AB - MD of Pincher Creek

Sorry for the delayed response I have been deployed due to a strike action for 7 weeks.

Note: Federally regulated railway must engage whistles at public crossing only as per Transport Canada.

Options 1 - Keep the crossing public

Due to 40 MPH track speed a warning system without gates will need to be added as per Transport Canada. Approximately \$600,000.00.

Option 2 – Change the railway crossing to a private crossing restricting public access.

This would require changing the signage to a private crossing . Approximately \$1,500.00.

Option 3 – Remove the railway crossing and access the area if needed from highway 3. This would increase the chance of a conflict between motor vehicles and trains by 100%. No anticipated railway charges.



Current crossing data below

Crossing Information	
Xing ID	21275
Xing Type	Public
Crossing Status	Active
Crossing Structure	At Grade
User Type	
Warning System	No
Stop Sign	No

Tracks	1
Timetable (Design) Speed East/South	40 mph
Timetable (Design) Speed West/North	40 mph
Rail Activity	
Train Count (AADT)	9.000000
Count Year	2019

Public: CROWSNEST 71.45	
 Zoom to	
Rail Note	

Road Configuration	
Lanes	1
Width	3.660 m
Speed	30 km/h
Shoulder Width ES	2.740000 m
Shoulder Width WN	3.350000 m
Approach Gradient East/South	-2.900000 %

Public: CROWSNEST 71.45	
 Zoom to	
Approach Gradient East/South	-2.900000 %
Approach Gradient West/North	-2.900000 %
Xing Angle	22 dd
Xing Purpose	na
Assistive Devices	No
Road Authority Notes	

Public: CROWSNEST 71.45	
Zoom to	
Road Activity	
Traffic Count (AADT)	1
Count Year	2016
Road Design	
Design Vehicle	LSU
Departure Time	13 s
Activation Time	0 s
Preemption Time	0 s



From: Laura McKinnon <AdminDevOfr@mdpincercreek.ab.ca>
Sent: Wednesday, July 15, 2026 8:46 AM
To: Paul Whalen <[REDACTED]>; David Desabrais <AdminInfra@mdpincercreek.ab.ca>
Cc: Roland Milligan <AdminCAO@mdpincercreek.ab.ca>; Neil Hynes <[REDACTED]>
Subject: 71. 45 Crowsnest Whistling - Crossing Near Lundbreck, AB - MD of Pincher Creek

! Caution: This Message Is From an External Sender !

This email did not originate from CPKC. If the sender is unfamiliar, avoid opening links or attachments.

Hi Paul,

At the Council meeting last night, Council did make a resolution to direct administration to pursue the option of whistle cessation at Mile 71.45, Range Rd 2-0.

Apply to stop train whistling at a public grade crossing

Train whistling is an important way to keep drivers, cyclists and pedestrians safe. The *Canadian Rail Operating Rules* require all trains to whistle whenever they approach a public grade crossing.

In some cases, train whistles bother people who live nearby. Municipalities may wish to stop the whistling to provide local residents with relief from the noise.

On this page

- [What you need to do](#)
- [Detailed procedure](#)
- [Contact us](#)

What you need to do

If you're a resident who wants to stop train whistling in your neighbourhood, contact your local municipality.

If you work for a municipality and are going ahead with a request to stop train whistling, you'll need to follow the numbered procedure below. It helps municipalities and railway companies collaborate to ensure grade crossings stay safe.

In brief, municipalities must:

- Consult with the railway company about whether the request is feasible
- Notify the public and others that it intends to stop the whistling
- Pass a municipal council resolution

Detailed procedure

This procedure comes from:

- [section 23.1 of the *Railway Safety Act*](#)
- [section 104 of the *Grade Crossings Regulation*](#)
- [Appendix D of the *Grade Crossings Standards*](#)

This is the process:

1. **Citizen or community group expresses interest**

The municipality receives a request to stop train whistling at a specific area (one crossing or multiple crossings) along a railway corridor.

2. Municipality consults with railway company

To find out if the request is feasible, the municipality checks with the company that operates the railway line.

3. Municipality notifies the public

The municipality:

- notifies all relevant associations or organizations
- issues a public notice, which says it intends to pass a resolution to stop train whistling at a railway crossing (or at multiple crossings in one area)

4. Municipality and railway company assess the crossing(s)

This assessment determines whether or not the area meets whistling cessation requirements in section 104 of the *Grade Crossings Regulations* and Appendix D of the *Grade Crossings Standards*. The municipality and railway company may hire a professional engineer to help complete the assessment.

5. Municipality and railway company agree the crossing(s) meet requirements

If the municipality and the railway company do not agree that the crossing(s) meet(s) these requirements, they should try to resolve the conflict.

5a. (optional): Municipality and railway request a final decision from Transport Canada

If the disagreement continues, the municipality and the railway company can ask Transport Canada for a Ministerial Decision on whether the crossing(s) meet the requirements in section 104 of the *Grade Crossings Regulations* by emailing railsafety@tc.gc.ca. Transport Canada's decision on the issue is final.

For Transport Canada to be able to review and come to a conclusion on whether the crossing(s) meet the requirements, it will need information that only the road authority and the railway company have. That is why it's important that your submission for a Ministerial Decision includes the following information:

- the names, mailing addresses, telephone numbers, and e-mail addresses of all parties involved (i.e. the road authority, municipality, and railway company contact information)
- a list of the crossing location(s) where you would like whistling to stop (road name, rail line name, mile point, railway company)
- a short, clearly written statement that explains why there's a dispute on whether the crossing(s) meet the requirements for whistling to stop.
 - This statement should be supported by facts (letters, engineering reports, etc.) that show that the crossing(s) do or do not meet the requirements in Sections 104-107 of the *Grade Crossings Regulations* and Appendix D of the *Grade Crossings Standards*
 - **Note:** There is no requirement to have a third party assessments done to decide if the requirements for whistling to stop have been met.

In addition, the following information must be submitted for each crossing. The list below are technical items that the railway company must provide and are defined in the Grade Crossings Standards:

- The Gate Arm Clearance time from the Stopping Sight Distance position: (in seconds)
- The Gate Arm Clearance time from the Stopped position: (in seconds)
- The calculated Warning System's Warning time (minimum value): (in seconds)
- The calculated Warning System Activation time: (N/A or in seconds)
- A copy of the design calculations/board plans for the warning system times: (can be provided in letters, emails, reports etc.).
- A confirmation of whether the warning system meets, or does not meet, the design and operating requirements in articles 12 to 16 and 10.4 of the *Grade Crossings Standards*, and section 105 of the *Grade Crossings Regulations*
 - If the warning system doesn't meet these requirements, please include details for any specific requirement that haven't been met

Other information that would help Transport Canada make a decision would include the following items:

- Information that the railway company and the road authority shared under Sections 4 and 12 of the *Grade Crossings Regulations*
- Letters, reports or emails from both parties that confirm that the area does not have repeated incidents of trespassing
- Copy of bylaw documents that support whistling stopping, when applicable
- Proof that the railway company and road authority or municipality have been consulted
- Proof that the relevant associations or organizations have been notified

6. Municipality passes a resolution

If it's decided that the crossing(s) meet(s) requirements, the municipality:

- must pass a resolution saying it agrees train whistling should not be used at the crossing(s)
- sends a copy of the resolution to the railway company and all relevant associations or organizations, including Transport Canada's Rail Safety Directorate headquarters (railsafety@tc.gc.ca)

7. Railway company confirms whistling has stopped at the crossing(s) (within 30 days)

When they receive the resolution, the railway company must:

- issue special instructions to stop train whistling at the crossing(s)
- notify Transport Canada's Rail Safety Directorate (railsafety@tc.gc.ca) of the effective date of whistling cessation, with a copy of its special instructions
- notify the municipality and/or road authorities in writing of the whistling cessation, not later than 30 days after the day the whistling stops

8. Municipality and railway company both ensure the right safety conditions are met

If the municipality and company do not maintain the crossing(s) according to requirements in the *Railway Safety Act* and *Grade Crossings Regulations*, a Transport Canada Rail Safety Inspector may order that train whistling start again.

Contact us

Transport Canada
Rail Safety Branch
Mailstop: ASR
427 Laurier Avenue Street West
Ottawa, Ontario K1A 0N5

Telephone: 613-998-2985

Toll-free: 1-844-897-RAIL (1-844-897-7245)

Facsimile: 613-990-7767

Email: railsafety@tc.gc.ca

Recommendation to Council

G3d

TITLE: Changes to Innovation, Science, and Economic Development Canada's Telecommunications Siting Protocol			
PREPARED BY: Laura McKinnon		DATE: September 17, 2026	
DEPARTMENT: Planning and Development			
		ATTACHMENTS: 1. Proposed Changes 2. ISSED Letter	
Department Supervisor	Date		
APPROVALS:			
			
			
Department Director	Date	CAO	Date

RECOMMENDATION TO COUNCIL:

That Council advises Administration to proceed with the letter to Innovation, Science, and Economic Development Canada regarding the telecommunication siting changes

BACKGROUND:

Innovation, Science and Economic Development Canada (ISED) is proposing to rewrite CPC-2-0-03, the federal circular that governs how antenna towers are sited and how municipalities are consulted about them (*Attachment No. 1*).

The changes would apply to every land-use authority in Canada. Oldman River Regional Services Commission (ORRSC) has reviewed the changes and drafted a letter for Municipalities to ensure that ISED considers the planning and adjacent landowner implications (*Attachment No. 2*).

The first comment round closed on July 16, 2026. Bell Mobility, TELUS, Rogers and other industry parties filed detailed submissions asking ISED to go further than it proposed. Very few municipalities filed anything. A second round, for reply comments, closes on September 22, 2026.

FINANCIAL IMPLICATIONS:

Undetermined at this time.

Dear Mayor, Members of Council and the Municipal Administration,

I am writing on behalf of Canadians for Safe Technology (C4ST) to draw your attention to an ongoing public consultation by the federal government on proposed changes to the current telecommunications (cell) tower antenna siting process. It appears that many municipalities and other land-use authorities (LUAs) were not directly informed of this consultation which closes on September 22, 2026. Only a small number of LUAs submitted comments so far, while major telecommunications companies like Bell Mobility, Rogers and TELUS have submitted detailed comments and recommendations supporting ISED's recommendation and asking for more concessions.

This imbalance matters because the proposed changes would directly affect LUAs as the changes are heavily weighted to benefit the telecommunications companies, while shifting the responsibility and workload to LUAs such as municipalities.

C4ST has been involved in cell tower siting situations for more than a decade and has seen first-hand the valuable contributions local residents and the municipalities provide in influencing cell tower decisions, including identifying alternate, more suitable sites while still satisfying the cell tower proponent's connectivity goals. We hope you agree that your local role should be retained.

The public consultation we are referring to is, [Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences](#). DGSO-001-26. May 2026.

The proposed changes were initiated because of the federal government [Red Tape Review](#). ISED states the proposed amendments are intended to "*reduce the regulatory and administrative burden on wireless communication operators*".

Reducing this "*burden*" for "*communication operators*," in effect, transfers the "*burden*" to LUAs such as municipalities and their constituents.

WHAT COULD CHANGE FOR YOUR MUNICIPALITY?

If ISED's proposed changes are adopted, there will be a significant reduction of municipal authority and local decision-making. For example:

- The revised [CPC-2-0-03](#) would impose a **one-size-fits-all process** across Canada. All locally created antenna-siting processes, protocols and policies

would be eliminated. We believe 50 LUA's across Canada have created their own, local process for cell tower siting.

- **Municipalities would be excluded from involvement** in the ISED approval process **for new cell towers less than 15 metres in height**. This exclusion now applies to non-commercial users such as Amateur Radio Operators. The proposed amendment would extend this exclusion to broadcasters, third party- tower owners and telecommunications carriers such as Bell Mobility, Rogers and TELUS. The consequence is that these towers could be built almost anywhere if there is a "willing landlord." These excluded towers would not be entered into ISED's online portal because no LUA or public consultation would be required.
- For towers over 15 metres in height, LUAs such as municipalities would have **only 45 calendar days** to review proposals and consult residents, reduced from the current 120-day period. Failure to respond within that timeframe would result in **automatic approval** of the cell tower. The shortened timelines would make it much more difficult to identify and evaluate alternate sites, and for local elected officials and staff to become fully informed. Motivation for telecommunications companies to work collaboratively with LUAs to find an alternate site would be diminished.
- Municipalities would be **restricted to a narrow, federally prescribed set of reasons** when explaining a decision of non-concurrence (non-agreement).
- The **Dispute Resolution Process** would favour the cell tower proponents because the onus will be on the LUA to trigger the process although it is the cell tower proponent who is seeking the concurrence (agreement).

Our summary of these and other key issues can be read [HERE](#).

Several telecommunications-industry respondents are requesting further concessions, such as more exemptions from local consultation, reduced or less visible public notification requirements, and stricter limits on the concerns municipalities may consider. Following are three quotes from July 16, 2026 submissions about reducing the timeframe for considering an application from 120 days to 30 or 45 days, as well as increasing the height of cell towers that would be **excluded entirely from municipality involvement and public notification and consultation as part of the approval process:**

Bell Mobility: "*We recommend that ISED adopt a 30-calendar day timeframe for LUA concurrence.*"
and "... 15 metres . increase to 25 metres."

Rogers: ". supports a 30 calendar day timeline ." and ". support increasing the 15 metre threshold to 25 metres in height ."

TELUS: *"Deemed concurrence should be the default: ISED should establish that an LUAs failure to respond within the 45-day window triggers 'Deemed Concurrence,' allowing proponents to proceed immediately to construction and deployment," and "Extend the exclusion floor from 15 metres to 20 metres ."*

SUBMITTING A RESPONSE TO ISED'S PUBLIC CONSULTATION AND SENDING A MESSAGE TO MINISTER OF INDUSTRY MELANIE JOLY

Considering the magnitude of ISED's proposed amendments and the far-reaching local impacts, our recommendation to ISED is that no changes should be made to CPC-2-0-03 until a broad study is completed. This has been done before. In 2003/2004 the federal government held country-wide meetings gathering feedback from all stakeholders and made changes to CPC-2-0-03 based on the 34 recommendations in the 250-page report, [The National Antenna Tower Policy Review](#) (Townsend Report).

Although it seems clear that a proper comprehensive study should be conducted; we believe that is unlikely. Hence, it is important for municipalities to **submit a reply to ISED before September 22, 2026** in case such a study is not conducted and ISED does proceed with its changes. If these proposed changes are made to CPC-2-0-03, they will be difficult to undo.

As far as we know, after this consultation there will be no further formal opportunities for municipalities to give input on what the revised CPC-2-0-03 would contain, so it is critical that municipalities and other LUAs make their preferences known now.

The first stage of the public consultation closed on July 16, 2026 with submissions made by telecommunications companies, municipalities, the Federation of Canadian Municipalities and others.

The second stage, called Reply Comments, is open until September 22, 2026 and provides interested parties with an opportunity to review and respond to the comments already submitted.

Link to: [Comments received on Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences.](#)

We encourage you to read the following [submissions](#):

- The Town of Penetanguishene, Ontario - provides concerns about the significant reduction of municipal and public involvement in decisions that have important local impacts;
- Mattamy Homes, based in Ontario and one of Canada's largest residential real estate developers - provides a post cell tower installation perspective and possible negative consequences for some businesses;
- Bell Mobility, Rogers and TELUS - these telecommunications companies want ISED to make more restrictive changes.

We urge you to consider making a submission to ISED regarding the above linked "Comments received" with your municipality's preferences and recommendations. As per ISED's instructions, send submissions to: spectrumoperations-operationsdsuspectre@ised-isde.gc.ca and include all of the following in the subject line:

Reply Comments to Comments received on Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences. DGSO 001-26.

Also, please send your feedback and comments directly to the Minister of Industry, the Honourable Mélanie Joly: melanie.joly@parl.gc.ca

We would be glad to provide further information and assistance in any way we can. Please email us at info@c4st.org

Thank you for your attention to this important matter.

With best regards,
Frank Clegg, CEO
Canadians for Safe Technology



1037 Herron Ave.
PO Box 279
Pincher Creek, AB
T0K 1W0
p. 403.627.3130
f. 403.627.5070

info@mdpinchercreek.ab.ca
www.mdpinchercreek.ab.ca

September 17, 2026

Innovation, Science and Economic Development Canada
Senior Director, Spectrum Operations Directorate
Spectrum Management Operations Branch
235 Queen Street, 6th Floor, East Tower
Ottawa, Ontario K1A 0H5

Sent by email to: spectrumoperations-operationsdsuspectre@ised-isde.gc.ca

Subject: Reply Comments to Comments received on Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences. DGSO 001-26.

Dear Senior Director:

Municipal District of Pincher Creek No. 9 is a rural municipality in southern Alberta with a population of approximately 3200 people and an area of approximately 3500 square kilometres of predominately dried agricultural land. We are the land-use authority for these lands and the development authority under Alberta's Municipal Government Act.

We have reviewed the comments filed in the first round, including those of the Federation of Canadian Municipalities, the City of Airdrie, AltaLink, Xplore Inc., Bell Mobility and TELUS. Two points frame our reply. First, we want more wireless infrastructure, not less: we have significant coverage gaps which poses not only concern for municipal workers, working alone but emergency services ability. Second, our concerns are about land use and municipal operations. We do not raise radiofrequency exposure or Safety Code 6, which are Health Canada's responsibility. We ask only that ISSED not treat those two things as the same. Objecting to towers is not our position. Doing the job the province has given us is.

1. The concurrence timeframe should be 60 calendar days

Bell Mobility recommends 30 calendar days and Rogers supports the same. TELUS supports 45 days on the basis that it aligns with typical municipal council and council committee meeting cycles. That assumption does not hold here.

The Municipal Planning Commission meets once per month and agenda material is due 5 days beforehand.

A proposal is circulated internally for approach location and road use, and externally to Alberta Transportation and Economic Corridors, NAV CANADA and Transport Canada, and for Historic Resources Act clearance. Those responses do not arrive within two weeks.

Forty-five calendar days gives us at most one Municipal Planning Commission meeting. That does not speed anything up. It just means the tower goes ahead without us, and whatever we would have raised gets raised later by residents, after the concrete is poured.

We therefore support the Federation of Canadian Municipalities and recommend a 60 calendar day timeframe, a written reminder on expiry followed by a 10-day grace period, and a single automatic 30-day extension available on the LUA's written request. ISED proposes that extensions require the proponent's agreement, which gives one party a veto over the other's ability to complete a statutory process.

2. The dispute trigger should not run inside the concurrence window

Under paragraph 42, an LUA that objects notifies the proponent, who takes reasonable steps to resolve the concern within the original timeframe. If the LUA remains opposed at the end of it, the LUA must trigger dispute resolution or the tower proceeds. All of that must happen inside one window, which for a municipality means two separate decisions of the Municipal Planning Commission: one to withhold concurrence and a second to escalate. A body that meets monthly cannot make two decisions in 45 days. We could raise a valid concern, on time and in the right form, and still lose our position to the calendar.

We recommend a distinct 30-day window, running from expiry of the concurrence timeframe, in which an LUA that has already filed a non-concurrence may trigger dispute resolution, and confirmation that written notice from the chief administrative officer preserves the municipality's position with ratification by Municipal Planning Commission to follow. Where no dispute arises this costs a proponent nothing.

3. Valid grounds for non-concurrence should include land use grounds

TELUS asks that the grounds be limited to three: that the LUA consultation process was not followed, that the public notification process was not followed, and that safety requirements were not met. All three are procedural. Under that list the only thing a municipality could say about a proposed tower is that a federal process it does not administer was not followed correctly, and ISED proposes at paragraph 23 that the record of that process be held solely by the proponent. We would be certifying that a process was followed properly without being allowed to see what happened.

We support the Federation of Canadian Municipalities and the City of Airdrie, and recommend that the following also be recognized as valid grounds:

- incompatibility with an adopted municipal development plan, area structure plan or land use bylaw provision;
- site access, approach location, sight distance and impacts on municipal roads;
- environmental sensitivity, including wetlands, native prairie and riparian areas;
- visual impact within a viewscape identified in an adopted plan, including coulee rims and escarpments;

- proximity to an aerodrome or airstrip;
- the absence of any provision for decommissioning and site reclamation; and
- conflict with agricultural operations, including aerial application, irrigation infrastructure and centre pivot fields.

Bell Mobility asks that aesthetic objections be excluded, citing the American standard that aesthetic requirements be reasonable, objective and published in advance. An Alberta land use bylaw already meets that standard. It goes through a public hearing, it is published, and a proponent can read it before it picks a site or signs a lease. We are not seeking a subjective veto. We ask that a concern anchored in an adopted plan or bylaw be recognized as valid, and that ISED reject TELUS' proposal that the portal automatically refuse a non-concurrence not linked to a prescribed ground, which is a judgment for ISED to make through dispute resolution rather than a form validation rule.

4. The height exclusion should be retained, and excluded towers recorded

Bell Mobility wants the threshold raised to 25 metres, TELUS and Xplore to 20. The case for that rests on tree cover: Bell cites a Vancouver canopy assessment, and TELUS puts mature canopy at 10 to 15 metres. Southern Alberta is open prairie and cultivated farmland. Outside the river valleys, the shelterbelts and a few older townsites, there is nothing here for a tower to clear. There is also nothing for it to hide behind, which is why it will be seen from kilometres away. A 25 metre structure is taller than most farm buildings and grain storage in this region. We ask that 15 metres be retained, and that ISED confirm the existing 25 percent increase exclusion is not available to a structure built under the height exclusion, since otherwise a tower could be built and later raised beyond 31 metres without notice at any point.

Whatever threshold ISED settles on, we ask that the exclusion be from consultation only and not from the record. ISED proposes at paragraph 49 that excluded proposals not be uploaded to the portal at all. We ask instead that every excluded tower be entered in the portal and notified in writing to the LUA before construction, with no obligation on the proponent to respond to anything. Proponents would still be spared the consultation, which is the saving ISED is after. What it would fix is everything that follows from nobody knowing the tower is there. Carrier property is assessed as linear property under the Municipal Government Act and cannot be identified if no one knows it exists, and an excluded tower still requires an access approach and generates construction traffic on municipal roads.

Aerial application is routine here, and operators need to know where unlit structures are.

5. The notification radius formula does not work here

Three times the tower height gives a radius of 135 metres for a 45 metre tower. How much ground that covers depends entirely on parcel size, and it misses in both directions.

In an agricultural setting the radius frequently does not leave the host parcel. A quarter section is roughly 800 metres on a side, so a tower sited toward the middle of a quarter may notify no one other than the landowner who has already agreed to host it. Addressing only the concerns of those inhabiting the radius also excludes the parties most likely to be affected on farmland: the non-resident owner, the tenant who farms it, the grazing lessee and the irrigation district whose works cross it. Here, the person who farms a parcel very often does not live on it.

We recommend a radius set at the greatest of three times the tower height, 1600 metres in rural areas, or the notification distance the land-use authority applies to a discretionary use development permit; notice directed to assessed owners and occupants rather than residents; and inclusion of every adjoining parcel. We also ask ISED to reject TELUS' proposal that the portal exclude submissions originating outside the radius, since the LUA itself, adjacent municipalities and provincial agencies are frequently outside it by definition.

6. Other matters

- Federal exclusivity. We ask ISED to reject the language TELUS proposes declaring municipal requirements tied to antenna siting constitutionally inapplicable. *Rogers Communications Inc. v. Châteauguay* concerned a notice of reserve used to block a federally approved site. It did not render inoperative a municipality's ordinary requirements for an access approach, road use or reclamation security, none of which is a siting decision.
- Ancillary permits. TELUS asks that municipal officials be directed to issue downstream permits within five business days. Where a land use bylaw treats a telecommunication facility or its access as a discretionary use, the development permit is subject to a 21-day appeal period under section 686 of the *Municipal Government Act* and does not take effect until that period expires. ISED cannot direct a municipality to disregard a provincial statute.
- The consultation record. We ask that ISED hold the record rather than assigning it solely to the proponent, that LUAs be given portal accounts to file their own concurrence or non-concurrence directly, and that the LUA be able to see the proponent's responses to public concerns before the concurrence window closes. The City of Leduc asked the last of these in the first round and it remains unanswered.
- Transition. We support the City of Airdrie's request for a 12-month transition and grandfathering. AltaLink correctly notes that municipalities with antenna requirements in their land use bylaws cannot concur under a new process until those bylaws are amended, which in Alberta requires advertisement, a public hearing and three readings.

Conclusion

The changes we ask for are modest. None creates a municipal veto, none reduces ISED's authority, and most cost a proponent nothing: a longer concurrence period, a separate window in which to escalate, land use grounds already published in adopted bylaws, and notice of towers that will be built whether or not we are consulted. We would welcome the opportunity to work with the Department as the circular is finalized.

Yours truly,

Laura McKinnon
Development Officer

Municipal District of Pincher Creek

403-627-3130

admindevofr@mdpincercreek.ab.ca

[cc: Council; Chief Administrative Officer; the Honourable Mélanie Joly, Minister of Industry; Member of Parliament; Oldman River Regional Services Commission]

CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

August 24, 2026, to September 4, 2026

Discussion:

Sept 8	Council Committee and Regular Council Meetings
Sept 9	Joint Health and Safety Commission Meeting
Sept 10	PCREMO Emergency Advisory Committee Meeting
Sept 14	Planning Meeting - Miistakis
Sept 17	Employer Bargaining Team Meeting
Sept 17	Coffee with Council – Div 5 Lundbreck Hall

Upcoming:

Sept 22	Council Committee and Regular Council Meetings
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RECOMMENDATION:

That Council receives for information the Chief Administrative Officer's report for the period August 24, 2026, to September 4, 2026.

Prepared by: Roland Milligan, CAO

Date: September 16, 2026

Respectfully presented to: Council

Date: September 22, 2026

ADMINISTRATIVE SUPPORT ACTIVITY

September 4, 2026 to September 17, 2026

Correspondence from the Last Council:

- Pincher Creek & District Library – Donation Request
- Livingstone School – Letter of Support
- ALUS – Letter of Support
- Hospital Activity Book – Donation
- Organizational Meeting – Committee Member Request
- 2027 Joint Council Grant Letters to Organizations

Advertising/Social:

- Open House – Land Use Bylaw Amendment – October 1, 2026
- Coffee with Council – Division 5
- Courtesy Post – TC Energy Blowdown Notification
- Courtesy Post - On-Farm Climate Action Fund (OFCAF)
- Amended PSA – Road Work – Landfill Road
- PSA – Road Work – Landfill Road
- South West Rural Crime Meeting – September 23, 2026
- Sustainable Canadian Agricultural Partnership in Alberta (Sustainable CAP)
- Fire Restriction Notice
- Labour Day Closure

Other Activities:

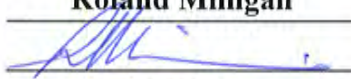
- Assistance with Police Advisory Committee Meeting
- Special Joint Budget Meeting
- Registration Foothills Little Bow Meeting and Basket
- Registration for RMA in November
- Cowley Dino Days Parade (Cancelled)
- Coffee with Council – Division 5 – September 17, 2026

Invites to Council:

Upcoming Dates of Importance:

- Regular Committee, Council – September 22, 2026
- National Day of Truth and Reconciliation – September 30, 2026
- Thanksgiving Monday – October 12, 2026
- Regular Committee, Council – October 13, 2026
- Regular Committee, Council – October 27, 2026

Recommendation to Council

TITLE: IN-KIND REQUEST TO ACCOMPANY RURAL CRIME WATCH GRANT REQUEST			
PREPARED BY: Roland Milligan		DATE: September 15, 2026	
DEPARTMENT: Administration			
		ATTACHMENTS: 1) Rural Crime Watch Request	
Department Supervisor	Date		
APPROVALS:			
		Roland Milligan	
			
		2026/09/15	
Department Director	Date	CAO	Date

RECOMMENDATION:

THAT Council commit to a \$5000 ‘In-Kind’ contribution, for the installation of Rural Crime Watch Signage within the MD, to demonstrate municipal support of the MD of Pincher Creek Rural Crime Watch’s grant application to the Community Foundation of Lethbridge and Southwestern Alberta.

BACKGROUND:

The MD of Pincher Creek Rural Crime Watch Association is applying to the Community Foundation of Lethbridge and Southwestern Alberta (the Foundation) for a \$10,000 grant to assist in funding a signage project. The project is to purchase and install thirty (30) Rural Crime Watch MD signs within MD road rights-of-way and six (6) Alberta Crime Watch Signs within the Alberta Highway rights-of-way within the MD. They are projecting the project cost to be \$15,000.

As part of the application to the Foundation, they are hoping to get a commitment of a \$5000 in-kind contribution from the MD. This would be the work of sign installation. They state that the in-kind contribution will strengthen the application.

FINANCIAL IMPLICATIONS:

Up to \$5000 of work through Public Works to install signs.



Outlook

Rural Crime Watch

From Liza Dawber <InspiredApproach@outlook.com>

Date Tue 2026-09-15 15:26

To Roland Milligan <AdminCAO@mdpincercreek.ab.ca>; Jessica McClelland
<AdminExecAsst@mdpincercreek.ab.ca>; Rick and Blanche Lemire <

 1 attachment (54 KB)

LOI Rural Crime Watch New Signage ProjectPacket.pdf;

Hi Roland

I met with Blanche today and we did the LOI for the Community Foundation, please find it attached for your records in case the Foundation reach out to you.

We put the total project cost at \$15,000 and are hoping that we could get a \$5,000 'in-kind' contribution from the MD as part of the application as we are aware that the MD will have to do some work on this project too, and we would like to acknowledge this - an 'in-kind' contribution will also strengthen the application. Hope this is ok?

If there is a problem with any of this, we have the opportunity to change things up when we get to full application and will be sure to clear it with you before we make any final submissions.

Thank you for your support and the support of council.

Liza Dawber
Community Grant Specialist
SASCI
403 682 7421

LOI Form

Letter of Intent (LOI) / Project Proposal

Please complete this Letter of Intent (LOI) as the first step of the grant application process.

- Grant staff will get back to you shortly after submitting with feedback and instructions for the next step of the application process.
- Please note that the full application (the next step in the process) is what is due on the grant deadline date, not the LOI.
- The LOI must be submitted and approved before the full application can be started.

Project Title*

Rural Crime Watch New Signage Project

Project Description*

Briefly describe your project. Please include:

- Total project cost
- Community Foundation grant request
- What the grant funding will be used for
- Project start and end date
- Anticipated Outcomes

This application is being presented as a partnership between the MD of Pincher Creek and the Rural Crime Watch Association.

The total project cost is \$15,000, we are requesting \$10,000 from the Community Priorities grant.

The grant funding will be used to purchase and install 30 Rural Crime Watch MD area signs and 6 Alberta Crime Watch Highway signs, along with the posts, hardware, and all installation costs.

We would install the posts and signage as soon as the ground is thawed enough in the spring of 2027, unless we have a mild winter and can get it done sooner (this would be our preference).

Our organization was revived early in January 2026 with a request from the concerned rural residents of the MD of Pincher Creek. This was prompted by a surge in crime in our area, homes, tractors and vehicles being damaged and stolen etc. We work hand-in-hand with the RCMP and Report-a-Poacher; there is no funding available from these sources.

Some of the outcomes will be educating residents on how to prepare and protect their property; the signage will give our residents a growing feeling of security - this is particularly important as our population ages and our rural residents want to stay in their homes for as long as possible and feel safe; for the mental and physical well-being of our residents as a whole; the signs reinforce ownership of the property with a 35% less chance of being targeted; increased communication and membership with connection through an app.

Our area is from the edge of the Piikani reserve, north to Willow Creek, and then to the US border and to Crowsnest Pass.

Rural Crime Watch New Signage Project

Community Priorities Grants - Fall 2026

MD of Pincher Creek #9

Mr. Roland Milligan
1037 Herron Avenue
Pincher, AB T0K 1W0

Mrs. Blanche Lemire

1037 Herron Avenue
Pincher, AB T0K 1W0

File Attachment Summary

Applicant File Uploads

No files were uploaded



MD OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-CO-005

TITLE: MUNICIPAL BOARDS, COMMITTEES AND APPOINTMENTS

Approved by Council

Date: January 23, 2009

Revised by Council

Date: June 13, 2023

Revised by Council

Date: September 26, 2023

Revised by Council

Date: March 25, 2025

Revised by Council

Date: November 12, 2025

Revised by Council

Date: September 22, 2026

PURPOSE OF POLICY

The Municipal District of Pincher Creek No. 9 (the “MD”) appoints members to various Municipal boards and committees. The Municipal District of Pincher Creek appoints all members annually at the Organizational meeting.

POLICY STATEMENT

1. List of Municipal Boards and Committees.

DEFINITIONS

2. For the purpose of this policy, the following definitions shall apply:
 - a) “Council” shall mean a person who is an official by an election to represent the Municipal District of Pincher Creek No. 9.
 - b) “Members at Large” shall mean community members appointed by Council to sit on boards and committees.

BOARDS AND COMMITTEES

3. AGRICULTURAL SERVICE BOARD

Purpose: to administer agricultural related programs through the Agricultural Fieldman mainly in the areas of weed and pest control and soil conservation

Composition:

- Two (2) Councillor's
 - o One Alternate
- Four (4) Members at Large
- CAO to attend all Agricultural Service Board meetings (non Voting) (resolution 99/610).

4. AGRICULTURAL SERVICE BOARD APPEAL COMMITTEE

Purpose: To hear and determine appeals brought forward to the MD by recipients of notices issued under the aforementioned acts.

Composition:

- Three (3) Councillors (not on ASB) or Members at Large

5. AIRPORT COMMITTEE

Purpose: Advise Council on airport opportunities and issues, policy and programs within the Southwestern Alberta Region with specific focus on the Pincher Creek Airport (CZPC).

Composition:

- Two (2) Councillors
 - o One Alternate

6. ALBERTA SOUTHWEST REGIONAL ALLIANCE

Purpose: A Regional Economic Development Alliance (REDA) of 16 communities working together to help each other succeed.

Composition:

- One Councillor
 - o One Alternate

7. ALTERNATIVE LAND USE SYSTEM PARTNERSHIP ADVISORY COMMITTEE (ALUS PAC)

Purpose: Provide resources and direct financial support to communities where farmers and ranchers build nature-based solutions on their land to deliver ecosystem services to sustain agriculture, help build community resilience and fight climate change and biodiversity loss for the benefit of future generations.

Composition:

- One Councillor
- Three (3) Members at Large

8. BEAVER MINES COMMUNITY ASSOCIATION

Purpose: Community Association for Beaver Mines.

Composition:

- Division 3 Councillor

9. CASTLE MOUNTAIN COMMUNITY ASSOCIATION

Purpose: Community Association for Castle Mountain Resort.

Composition:

- Division 3 Councillor

10. CHINOOK REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB)

Purpose: Acts as an appeal body against decisions of the Municipal Planning Commission and the Development Officer regarding development permits and subdivision decisions of Council and the Oldman River Intermunicipal Services Agency.

Composition:

- One Member at Large

11. CROWSNEST- PINCHER CREEK LANDFILL ASSOCIATION

Purpose: operating a regional landfill to provide safe and effective disposal of solid wastes (garbage) originating within the boundaries of participating municipalities

Composition:

- One Councillor
 - o One Alternate

12. CHINOOK ARCH REGIONAL LIBRARY BOARD

Purpose:

Composition:

- One Member of Council

13. EMERGENCY ADVISORY COMMITTEE (EAC)

Purpose:

Composition:

- 2 Members of Council
- 1 Alternate Member of Council

14. ENFORCEMENT SERVICES APPEAL BOARD

Purpose: To hear and determine appeals brought forward to the MD by recipients of notices issued under Enforcement Services.

Composition:

- *1 Member of Council*
- *2 Members at Large*

15. FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)

Purpose: Agreement between Her Majesty in Right of Alberta and Town of Pincher Creek to provide for the establishment, administration, and operation of a Family and Community Support Services Program in accordance with the Family and Community Support Services Act and Regulation.

Composition:

- One Councillor
 - o One Alternate

16. FOOTHILLS LITTLE BOW ASSOCIATION

Purpose: an association of Southern Alberta municipalities which are members of the AAMD&C which meets in Lethbridge to discuss regional concerns and issues

Composition:

- Reeve is appointed as a Director and all Councillors are members

17. HEALTHCARE COMMITTEE (Town)

Purpose: Committed to identifying and understanding the healthcare needs of the community and assisting in the development and implementation of strategies that effectively address the needs within Pincher Creek and district.

Composition:

- Two (2) Members of Council
- One Community Member at Large (*still pending*)

18. INTERCOLLABORATIVE FRAMEWORK COMMITTEE WITH THE TOWN OF PINCHER CREEK (ICF)

Purpose: As per Bylaw No. 1526, Intermunicipal Development Plan.

Composition:

- Two (2) Councillors
 - o One Alternate

INTERMUNICIPAL DEVELOPMENT COMMITTEES (IDP)

Purpose: Provide for integrated and strategic planning, delivery and funding of intermunicipal services; Allocate scarce resources efficiently in the providing of local services; ensure municipalities contribute funding to services that benefit their residents. Composition is two Councillors in Divisions adjacent to the shared boundaries.

19. CARDSTON COUNTY

Composition:

- Two (2) Councillors

- o One Alternate

20. MUNICIPALITY CROWSNEST PASS

Composition:

- Two (2) Councillors
 - o One Alternate

21. MD OF RANGLANDS

Composition:

- Two (2) Councillors
 - o One Alternate

22. TOWN OF PINCHER CREEK

Composition:

- Two (2) Councillors
 - o One Alternate

23. VILLAGE OF COWLEY

Composition:

- Two (2) Councillors

24. MD OF WILLOW CREEK

Composition:

- Two (2) Councillors
 - o One Alternate

25. JOINT COUNCIL GRANT SUB COMMITTEE

Purpose: Review application and process, prior to being approved by Councils.

Composition:

- Two (2) Councillors
 - o One Alternate

26. LUNDBRECK CITIZENS COUNCIL

Purpose: Community Association in Lundbreck.

Composition:

- One Member of Council (Division 5)

27. MUNICIPAL PLANNING COMMISSION

Purpose: to administer the Land Use Bylaw, which regulates Development within the Municipality

Composition:

- All members of Council
 - o Two (2) Members at Large

28. MUNICIPAL ENERGY COMMITTEE (TOWN)

Purpose:

Composition:

- One member of Council

29. OLDMAN RIVER REGIONAL SERVICES COMMISSION – BOARD OF DIRECTORS

Purpose: to provide planning services to the Municipality

Composition:

- One Councillor
 - o One Alternate

30. PINCHER CREEK EMERGENCY SERVICES

Purpose: a joint venture with the Town of Pincher Creek to provide fire protection and ambulance services to the residents of the Municipality

Composition:

- Two (2) Councillors
 - o One Alternate

31. PINCHER CREEK & DISTRICT HOMETOWN AWARD

Purpose: a joint venture with the Town, where Council recognizes and wishes to support post-secondary education applicants who contribute meaningfully to their community.

Composition:

- One MD Councillor
- One member at large

32. PINCHER CREEK FOUNDATION

Purpose: to provide comfortable and affordable housing to local senior citizens

Composition:

- Two (2) Councillors

- o One Alternative

33. PINCHER CREEK JOINT EMERGENCY MANAGEMENT COMMITTEE (EAC)

Purpose: To act as an agent of the Council to carry out the Council's statutory powers and obligations as prescribed in the Emergency Management Bylaw.

Composition:

- One Councillor
 - o One Alternate

34. PINCHER CREEK MUNICIPAL LIBRARY/CHINOOK ARCH LIBRARY BOARD

Purpose: to provide library services to residents through the management and operation of the Pincher Creek and District Public Library Board facilities

Composition:

- One Councillor
- Three (3) Members at large (Pincher Creek Library only)

35. PINCHER CREEK REGIONAL RECREATION ADVISORY BOARD

Purpose: continue to support certain recreational and cultural facilities and programs in the Town of Pincher Creek for the benefit of the residents of the community.

Composition:

- Member at Large

36. POLICE ADVISORY COMMITTEE

Purpose: Formalize the process for receiving input from the community and the partnership between the community, the RCMP and local government.

Composition:

- One Councillor

37. REGIONAL ASSESSMENT REVIEW BOARD

Purpose: Oldman River Regional Services Commission and Municipalities within the region jointly established a Regional Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and the function of a Composite Assessment Review Board (CARB) under the provisions of the Municipal Government Act in respect of assessment complaints made by taxpayers of a Regional Member

Composition:

- One Councillor

38. REGIONAL TOURISM ADVISORY BOARD (SOUTH CANADIAN ROCKIES) (RTAC)

Purpose:

Provides a collaborative platform for municipalities in the South Canadian Rockies to work together on tourism as a driver of economic development.

Composition:

- Two Councillors
- One staff lead

39. SOIL CONSERVATION ACT APPEAL COMMITTEE

Purpose: Requirement of Soil Conservation Act.

Composition:

- Three (3) Councillors (not on ASB) or Members at Large

40. TOWN OF PINCHER CREEK HOUSING COMMITTEE

Purpose: Study and provide advice regarding matters related to housing.

Composition:

- One Councillor
 - o One Alternate

41. WEED CONTROL & AGRICULTURAL ACT APPEAL COMMITTEE

Purpose: To hear and determine appeals brought forward to the MD by recipients of notices issued under the Weed Control Act, and the Agricultural Pests Act.

Composition:

- Three (3) Councillors (not on ASB) or Members at Large

42. WATERTON BIOSPHERE

Purpose: As part of UNESCO's 'Man and the Biosphere' Program, the Waterton Biosphere Reserve strives to achieve a sustainable balance between three primary goals:

- Conservation of Biodiversity – to contribute to the conservation of landscapes, ecosystems, species and genetic variation.
- Sustainable Development – to encourage economic and human development which is socially, culturally, and environmentally sustainable (meets the needs of the present, without compromising the needs of future generations).
- Capacity Building – to improve the ability and potential of our communities to make sound decisions for conservation and resource use through research, monitoring, education and information exchange.

Composition:

- One Councillor

43. WEED CONTROL ACT & AGRICULTURAL PEST ACT APPEAL COMMITTEE

Purpose: Requirement per the Weed Control Act and the Agricultural Pest Act.

Composition:

- Three (3) members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both.

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Officer



Municipal District of Willow Creek No. 26

Office of the Administrator

www.mdwillowcreek.com

273129 Secondary Hwy 520

Claresholm Industrial Airport

Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351

Fax: (403) 625-3886

Shop: (403) 625-3030

Toll Free: 888-337-3351

August 12, 2026

Subject: SAP 2027 Aerial Orthophoto Project

Dear Southern Alberta Partnership Chief Administrative Officers,

I am contacting you at this time in regard to the Southern Alberta Partnership and the planned 2027 Aerial Orthophoto Project to determine whether your municipality intends to participate in the project.

This partnership represents an area that covers most of southern Alberta. This will be our 9th orthophoto acquisition which includes projects in 2003, 2006, 2009, 2012, 2015, 2018, 2021 and 2024.

The Municipal District of Willow Creek is prepared to manage the project with your consent. If another municipality is prepared to take on the project, we are willing to step aside and support them in this initiative. The managing partner represents the partnership in grant applications (if applicable), issuance of the RFP, contracts, payment processing and legal proceedings if required.

We proposed to once again engage Daniel Hrouda of the City of Calgary to manage the project who has worked extensively with Camal Dharamdial on past orthophoto projects.

The value of the long-term relationship that we have been able to establish with the City of Calgary has enabled the Southern Alberta Partnership to access legal, technical and data processing resources that far exceed our costs. We are pleased that the City has offered Daniel as a future resource to support this project and have indicated that they will continue to offer this service to our partnership.

Daniel and I will be seeking grant funds to offset our costs. Additionally, the project costs have been demonstrably lower when we have included other organizations such as irrigation districts. We will contact them once we believe that we have regional support for the 2027 aerial orthophoto project. We would invite you to contact any other municipal or government agencies who you believe would be interested in the orthophoto. It is our intention once again to contact the Government of Alberta to determine their interest in acquiring the orthophotos – in the past the commitment from the GOA has occurred after the Request for Proposal for the project has been issued.

For budget purposes the cost for the 2027 aerial orthophoto project is estimated to be 7% higher than the 2024 costs.

We propose the following timeline:

- October 14, 2026 - Council resolution to participate in the 2027 Aerial Orthophoto Project and to appoint the M.D. of Willow Creek as the managing partner received by the M.D. of Willow Creek (draft appointment letter attached).
- November 2, 2026 – A determination to move forward (or not) with the 2027 Aerial Orthophoto Project as determined by the number of municipalities and other organizations participating.
- January 18, 2027 – Issue the Request for Proposals for the Aerial Orthophoto Project on Alberta Purchasing Connection.
- February 19, 2027 – RFP's Close.
- March 5, 2027 – Award the Contract for the 2027 Aerial Orthophoto Project.
- June 1, 2027 to August 23, 2027 - Complete the aerial photo collection phase of the project.

- October 1, 2027 to December 17, 2027 – Complete final orthophoto products delivery to SAP partners.

We look forward to your input and response to this inquiry.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Derrick Krizsan', with a stylized flourish at the end.

Derrick Krizsan C.L.G.M.
Chief Administrative Officer
Municipal District of Willow Creek #26
Phone: 403.625.3351 Ext 224

Date: _____

Municipal District of Willow Creek No. 26
273129 Secondary Highway 520, P.O. Box 550
Claresholm, AB T0L 0T0

Attention: M.D. of Willow Creek Council and Chief Administrative Officer, Derrick Krizsan

2027 Southern Alberta Partnership Aerial Orthophoto Project

The (Name of Municipality) hereby agrees to participate in the Southern Alberta Partnership 2027 Aerial Orthophoto Project and authorizes the Municipal District of Willow Creek No. 26 to act as the managing partner for the Project on our behalf.

Sincerely,

(name of Reeve)
(Municipality)

**ROYAL CANADIAN LEGION PINCHER CREEK BRANCH #43**

P.O. BOX 131, 691 MAIN STREET, PINCHER CREEK, ALBERTA T0K1W0

Tel: 403 627 4024 rcligion43@outlook.com

August 23, 2026

Municipal District of Pincher Creek #9

Box 279

Pincher Creek, Alberta

T0K 1W0

RECEIVED

SEP 15 2026

M.D of Pincher Creek

During the coming months, the Royal Canadian Legion Pincher Creek Branch #43 will be honoring and remembering our Veterans and their families, through our sale of Poppies and Wreaths and our REMBRANCE DAY SERVICES.

The Royal Canadian Legion Pincher Creek Branch #43 request permission for:

1. Pincher Creek Branch #43 Members and Pincher Creek Branch #43 Ladies Auxiliary Members to canvas businesses, individuals and organizations beginning October 16, 2026, for the sale of wreaths and donations to the Royal Canadian Legion Pincher Creek Branch #43 Poppy Fund.
2. To distribute poppy boxes, as soon as authorized by Dominion Command, Saturday October 24th, 2026
3. Youth Groups to canvas the residential areas with poppies on the first Saturday in November
4. The Council is requested to please declare September 20 to 27 as Legion Week and November 5 to 11 as Veteran Week and recognize November 8 as Indigenous Veterans Day.

Funds received from donations, and the sales of poppies and wreaths are used exclusively to assist Veterans of the Canadian Forces and the RCMP and their families, who need assistance.

Thank you for considering our request and we await your response.

Yours sincerely

Dick Burnham, Branch Service Officer

Royal Canadian Legion Pincher Creek Branch #43

LEST WE FORGET



Hey Pincher Creek Groups, Businesses & Organizations!

Once again, **Kootenai Brown Pioneer Village** is excited to host the **10th Annual “Kootenai Brown’s Spooky Town.”** It is a safe family friendly, fun event for all ages. It will take place on **Saturday October 31st from 1:00 pm to 4:00 pm**. It is a fantastic opportunity to involve all of Pincher Creek in a safe environment.

Each business, organization or group will be assigned a building. You will decorate the doorway or porch area of the Village building assigned and hand out treats to visiting children. You will need to supply handouts (candy/treats), decorations, and staff to decorate and hand out the treats. The Museum grounds will be accessible by **11:00 am** Saturday morning to start decorating.

Kids will follow a map and “Trick or Treat” to each building, the last few years we have had over five hundred kids, and over 900-1,000 people attend, please be prepared with enough treats! The Museum will have free hot chocolate. Fun additions to the day are the popular **Thunder Barn** and the new **STATION X (Fire Hall)** Haunted Exhibits.

If your organization, business, or group is interested in sponsoring a treat station or activity, or if you are interested in donating to the Trick or Treating, with candy or a monetary donation, your business will be recognized as a participant.

This is a fund day to promote your business, group, or organization. Enjoy the community spirit, and fresh air! If you have participated before, please consider this your invitation to rejoin us, and if you have already expressed interest to us, **THANK YOU!**

Please contact Ranger Gord at edcoordinator.kbpv@gmail.com or call 403-627-3684 or stop in to book your spot.



Fw: RMA Meetings

From Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>
Date Tue 2026-09-15 10:47
To Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Council Info Action**Roland Milligan**

Chief Administrative Officer
M.D. of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, AB T0K1W0
Phone: 403-627-3130
Email: AdminCAO@mdpinchercreek.ab.ca

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From: Hodge, Ryan (RCMP/GRC) <Ryan.Hodge@rcmp-grc.gc.ca>
Sent: September 15, 2026 10:43
To: Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>
Subject: RMA Meetings

Roland,
Just checking to see if the MD council would like to have a meeting with the commanding officer of the Alberta RCMP. If so, please advise what topic they would like to discuss and who will attend the meeting.

Regards,

Ryan



SPONSORSHIP INFORMATION

The Pincher Creek & District Chamber of Commerce is proud to host the
31st Annual Awards of Excellence on Friday, October 23, 2026
 at the Pincher Creek Community Hall, in celebration of Alberta Small Business Week!

DIAMOND SPONSOR - \$1550 +GST (only 4 available)

Includes:

- Opportunity to present a short video
- Roll-up banner on the stage
- Presents 2 awards
- Preferred seating
- Receives 8 tickets to the banquet
- Receives a double page ad in the program (2x 8.5in (H) x 5.5in (W))
- A special mention in the script
- Frequent social media mentions leading up to the event

GOLD SPONSOR - \$800 +GST (10 available)

Includes:

- 8 tickets to the banquet
- A full page ad in the program (8.5in (H) x 5.5in (W))
- Social media mentions prior to the event

SILVER SPONSOR - \$550 +GST

Includes:

- 4 tickets to the banquet
- A half page ad in the program (4.25in (H) x 5.5in)

BRONZE SPONSOR - \$275 +GST

Includes:

- 2 tickets to the banquet
- A quarter page ad in the program (2.125in (H) x 5.5in (W))

Sponsorship is subject to GST.

The deadline for sponsorship is September 22, 2026.



2026 Schedule of Events:

- **5:00 PM** - Doors Open
- **5:15 PM** - Cocktails & Bar Service Begins, Lemonade, Mingling
- **6:00 PM** - Dinner
- **7:00 PM** - Awards of Excellence Presentation
- **8:00 PM** - Dessert, Bar Service Resumes, Mingling, Dancing
- **9:30 PM** - Last Call

A DJ will provide music throughout the event and an opportunity for dancing at the end of the evening.

Individual Tickets

\$65 - Chamber Member

\$75 - Non-Chamber Member

Tables of 8 - \$460 (Chamber Members Only)

Location: Pincher Creek Community Hall

Who are we supporting at this event?

- Pincher Creek & District Chamber of Commerce
- Local businesses and the Pincher Creek business community
- The Bar & the Aftermath Clean-up Crews are local not-for-profit organizations.

***We thank you in advance for your support and
we look forward to seeing you at the 2026 Awards!***

HERITAGE Acres

Farm Museum

Box 2496, Pincher Creek, AB T0K 1W0
Phone: (403) 627-2082 | executive.director@heritageacres.org
www.heritageacres.org

September 17, 2026

Dear Members of the Joint Funding Committee,

On behalf of Heritage Acres Farm Museum and our Board of Directors, I would like to sincerely thank the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9 for approving \$35,000 in joint operating support for Heritage Acres in 2027. We are extremely grateful for your continued confidence in the museum as we undertake an important period of revitalization and prepare for our future.

We also greatly appreciate your offer to support future grant applications and your invitation to return to Council as specific projects and investment opportunities develop.

We look forward to continuing to work closely with both municipalities to build a strong and sustainable Heritage Acres while creating lasting mutual benefit for the museum, our municipalities, and the communities we collectively serve.

Sincerely,
Mickey

Michael J. Vallee, PhD, GDM
Executive Director
Heritage Acres Farm Museum