

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, May 12, 2026
3:00 pm
Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Council Committee Minutes
 - April 28, 2026
2. Council Meeting Minutes
 - April 28, 2026

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

Delegations from April 28, 2026:

- a) Waterton Lakes National Park
 - Presentation from April 28, 2026
- b) Pincher Creek Curling Club
 - Presentation from April 28, 2026
- c) Marco Bergeron, Formal Objection Proposed Water Rate Increase

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Waterton Biosphere April Update
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox – Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Department Report
 - Report from Public Works dated May 7, 2026
 - Schedule A – Shop/Fleet Report
- b) Utilities & Infrastructure Report
 - Report from Utilities & Infrastructure dated May 5, 2026
- c) Extended Producer Responsibility (EPR) - Upcoming Curbside and Depot Changes - Public Release
 - Report from Utilities & Infrastructure dated May 7, 2026

2. Finance

3. Planning and Community Services

- a) 4th Quarter RCMP Reporting
 - Crowsnest Pass Detachment
 - Pincher Creek Detachment
- b) Bylaw 1365-25 (Traffic Bylaw)
 - Report from Planning, dated May 6, 2026
- c) Lease Transfer – Burmis Lake
 - Report from Planning, dated May 6, 2026

4. Municipal

- a) CAO Report
 - Report from Administration, dated May 7, 2026
- b) Cancellation of Summer Meetings

H. CORRESPONDENCE

1) For Action

- a) Pincher Creek Minor Hockey Association
 - Request for Raffle Basket for Golf Tournament
- b) Alberta Municipalities
 - Alberta Day 2026 – Submit Expressions of Interest by May 19, 2026
- c) Family and Community Support Services
 - Senior’s Needs Discussion Meeting Invite
- d) Castle Mountain Resort
 - 2026 Huckleberry Fest Sponsorship Request

2) For Information

- a) Chinook Regional Hospital Foundation
 - Thanking MD for Donation
- b) Fishburn Cemetery
 - Reporting for Lethbridge Foundation Grant
- c) Alberta Energy Regulator
 - Weed & Pest Compliance on AER Regulated Well & Facility Sites
- d) Employment and Social Development Canada
 - 2026 Canada’s Volunteer Awards Call for Nominations Now Open

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Meeting Request – ATIA 29.1
- b) Request to Purchase Municipally Owned Parcel - Lots 1 & 2, Block 8, Plan 1993N within Pincher Station – ATIA – 29.1
- c) Road Closure/Realignment and Purchase Request – ATIA 29.1

K. ADJOURNMENT

MINUTES
 REGULAR COUNCIL COMMITTEE MEETING
 MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
 Tuesday, April 28, 2026,
 11:00 am
 Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors John MacGarva, Jim Welsch, and Dave Cox.

Staff: CAO Roland Milligan, Public Works Manager Alan McRae, Utilities & Infrastructure Manager David Desabrais, Acting Director of Corporate Services Brendan Schlossberger, and Executive Assistant Jessica McClelland.

Council and staff took part in a moment of silence in honour of the Workers Compensation Board Day of Mourning at 11:00 am.

Reeve Rick Lemire called the meeting to order, the time being 11:05 am.

1. Approval of Agenda

Councillor Jim Welsch

Moved that the agenda for April 28, 2026, be approved as presented.

Carried

2. Delegations

a) Waterton Lakes National Park

Carmen Hancock, National Park Superintendent, and Natalie Rae Hodge, External Relations Manager, with Waterton Lakes National Park, attended the meeting to update Council on 2026 priorities and updates.

The park will host upcoming engagement sessions, both in person and online, to enhance the visitor experience. To support visitor communication, the park will use 511 to notify visitors when the park is at capacity and will install additional signage farther from the park. Canada Strong will take place again this year, so entrance to the park will be free from June through September.

2026 priorities will include the following:

- Non-motorized watercraft: Outside boats are prohibited from launching. Inflatables, or “floaties”, are now included as non-motorized watercraft.
- Gear/safety equipment: Clean, drain, dry, certify.
- Powerboating: No changes. 90-day quarantine in effect.
- Angling: Belly River remains closed.
- AIS Ambassador volunteering, seasonal permit program, will continue in 2026.

Council also discussed the following concerns:

- Camping in the area.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY APRIL 28, 2026

- Waterton would like to see more camping in the area, from Calgary South.
 - ID#4 hasn't looked into operating Cradle Campground.
- Deadstock on the landscape. Is Waterton experiencing the same concerns about disposal to mitigate carnivore conflict?
 - Waterton isn't experiencing issues with disposal
- Speed control on Highway 6.
 - Waterton is open to assisting with notifications that would assist safety in the MD.

Carmen Hancock and Natalie Rae Hodge left the meeting at 11:51 am.

b) Pincher Creek Curling Club

Members of the Pincher Creek Curling Club, including Carrie Kinahan, President; Hayley Smith, Vice President; Kyle Williams; and Don Anderberg, attended the meeting to update Council on the project's status.

Including the following:

- Financial Arrangements Breakdown
 - Base Project Cost: \$4,584,650.00
 - Revised Total Cost: \$5,020,649.83
 - *Additional Funding Required* \$1,620,434.15
- Active Funding Initiatives
- Westco's Schedule of Values
- Project Costs Incurred to Date
 - Total Project Cost \$5,020,649.83
 - Total Paid to Date \$2,756,051.29
 - Remaining Balance \$2,264,598.54

The offer was made to have a Councillor sit on the building committee; in the past, the MD just requested project updates, but given the current struggles, the Curling Club feels it would be beneficial to have a representative on the committee.

Council will discuss the financial ask at the next Council meeting.

Pincher Creek Curling Club representatives left the meeting at 12:23 pm.

c) Formal Objection Proposed Water Rate Increase

Marco Bergeron attended the meeting at 12:24 pm.

He has a house in Coleman and built a new one on an acreage near Lundbreck, where he connected to municipal water. His concerns are that he is financially responsible for the water connection, maintenance of the system within his home, and a bi-monthly utility bill. In 2025, MD Council approved an updated utility charge, which increased his bill by \$10 per month. He would like Council

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY APRIL 28, 2026

to review the bylaw and reduce the water rates. Council staggered the increases over 4 years to bring the MD up to mid-range costs, compared with other Municipalities.

Council will discuss this request at the next meeting.

Marco Bergeron left the meeting at 1:05 pm.

3. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 1:08 pm.

- a) Gravel Pit Assessment – ATIA Sec. 29.1

Councillor Jim Welsch

Moved that Council move out of closed session, the time being 1:55 pm.

Carried

4. Round Table

- Mineral buildup in Municipal water concerns in Beaver Mines
- Trade Fair
 - Went well
 - Giveaway bags were successful
 - Worked well to have other organizations as part of MD booth

5. Adjournment

Councillor John MacGarva

Moved that the committee meeting adjourn at 2:10 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
APRIL 28, 2026

10106

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 28, 2026, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.

STAFF CAO Roland Milligan, Public Works Manager Alan McRae, Utilities & Infrastructure Manager David Desabrais, Interim Director of Corporate Services Brendan Schlossberger, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

A. ADOPTION OF AGENDA

Councillor Tony Bruder 26/185

Moved that the agenda for April 28, 2026, be amended to include:

Removal of:

G3c) Bylaw 1365-25 Traffic Bylaw (*will be moved to the May 12, 2026, Council meeting*)

Addition of:

Operations:

c) Transportation Master Plan

Correspondence:

Action:

c) Lethbridge Chamber Event with Minister Schow
d) FCM Membership

Closed Session:

a) Unsightly Premise Discussion – ATIA Sec. 29.1

AND THAT the agenda be approved as amended.

Carried

B. DELEGATION

C. MINUTES

1) Council Committee Meeting Minutes – April 14, 2026

Councillor Dave Cox 26/186

Moved that the minutes of the Council Committee Meeting of April 14, 2026, be approved as presented.

Carried

2) Council Meeting Minutes – April 14, 2026

Councillor Jim Welsch 26/187

Moved that the minutes of the Council Meeting of April 14, 2026, be approved as presented.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 28, 2026

3) Coffee with Council Meeting – April 21, 2026 (Division 3)

Councillor Dave Cox 26/188

Moved that the notes of the Coffee with Council meeting on April 21, 2026, in Division 3, be approved as presented.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Crowsnest Pincher Creek Landfill Association
 - Pincher Creek & District Municipal Library
 - Tourism Webinar
 - Crowsnest Pincher Creek Landfill Association
 - Pincher Creek Trade Show
 - Coffee with Council – Division 3
2. Reeve Rick Lemire – Division 2
 - Pincher Creek Healthcare Committee
 - Pincher Creek Emergency Services Commission
 - Housing Movie
 - Tourism Webinar
 - Coffee with Council – Division 3
 - Volunteer Appreciation Supper
 - Pincher Creek Trade Show
3. Councillor Dave Cox– Division 3
 - Pincher Creek Foundation
 - Castle Mountain Resort
 - Housing Movie
 - Tourism Webinar
 - Coffee with Council – Division 3
 - Volunteer Appreciation Supper
 - Pincher Creek Trade Show
4. Councillor Jim Welsch - Division 4
 - Family and Community Support Services
 - Pincher Creek Emergency Services Commission
 - Pincher Creek Foundation
 - Housing Movie
 - Tourism Webinar
 - Coffee with Council – Division 3
 - Volunteer Appreciation Supper
 - Pincher Creek Trade Show
5. Councillor John MacGarva – Division 5
 - Pincher Creek Healthcare Committee
 - Pincher Creek Housing
 - Housing Movie
 - Tourism Webinar
 - Coffee with Council – Division 3
 - Volunteer Appreciation Supper
 - Pincher Creek Trade Show

Councillor Tony Bruder 26/189

Moved to accept the Committee Reports as information.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 28, 2026

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor John MacGarva 26/190

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period April 6, 2026, to April 19, 2026, as information.

Carried

b) Utilities & Infrastructure Report

Councillor Jim Welsch 26/191

Moved that Council receive the Utilities & Infrastructure report for April 9, 2026, to April 22, 2026, as information.

Carried

c) Transportation Master Plan (Gravel Pit Assessment)

Councillor Tony Bruder 26/192

Moved that the Transportation Master Plan (Gravel Pit Assessment) be accepted as information.

Carried

2. Finance

3. Development and Community Services

a) Southern Alberta Land Trust Society (SALTS) Conservation Easement - Fitch Bradley NE 36-5-1 W5M

Councillor Tony Bruder 26/193

Moved that Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society's Fitch Bradley project,

AND THAT Council waive the 60-day notice period prior to registration for the Conservation Easement.

Carried

b) Bylaw 1369-26 (Land Use Bylaw Amendment) Agricultural Reservoirs & Dugouts)

Councillor Dave Cox 26/194

Moved that Council give second reading to Bylaw No. 1369-26, being the Land Use Bylaw Amendment for Agricultural Reservoirs & Dugouts.

Carried

Councillor Tony Bruder 26/195

Moved that Council give third reading to Bylaw No. 1369-26, being the Land Use Bylaw Amendment for Agricultural Reservoirs & Dugouts.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 28, 2026

4. Municipal

a) CAO Report

Councillor Jim Welsch 26/196

Moved that Council receive the CAO Report for the period April 10, 2026, to April 24, 2026, as information.

Carried

H. CORRESPONDENCE

A. For Action

a) Town of Bow Island - Invitation to attend opening ceremony for Summer Games

Councillor Tony Bruder 26/197

Moved that the invitation to attend the opening ceremony for the Summer Games, be received as information.

Carried

b) Livingstone Landowners group (LLG) - Water Act application by Northback concerns

Councillor Dave Cox 26/198

Moved that the Livingstone Landowners group (LLG) - Water Act application by Northback concerns be received as information.

Carried

c) Lethbridge Chamber Event with Minister Schow

Councillor John MacGarva 26/199

Moved that the Lethbridge Chamber Event with Minister Schow, be received as information.

Carried

d) FCM Membership

Councillor Jim Welsch 26/200

Moved that, as the MD Council believes the FCM is more urban-focused, the MD will not renew its membership for 2026-2027.

Carried

B. For Information

I. NEW BUSINESS

Councillor Tony Bruder 26/201

Moved that a letter be sent to Minister Hunter as a follow-up to the meeting at the Town regarding the discussion on red tape reduction and the diversion permit applied for in 2023 to pump raw water from dugouts; as that permit was denied, but hauling water from the same spot was allowed.

Carried

Minutes
Council Meeting
Municipal District of Pincher Creek No. 9
April 28, 2026

J. CLOSED SESSION

Councillor John MacGarva 26/202

Moved that the Council move into closed session to discuss the following, the time being 4:12 pm.

b) Unsightly Premise Discussion – ATIA Sec. 29.1

Councillor John MacGarva 26/203

Moved that Council move out of closed session, the time being 4:22 pm.

Carried

K. ADJOURNMENT

Councillor Dave Cox 26/204

Moved that Council adjourn the meeting, the time being 4:23 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



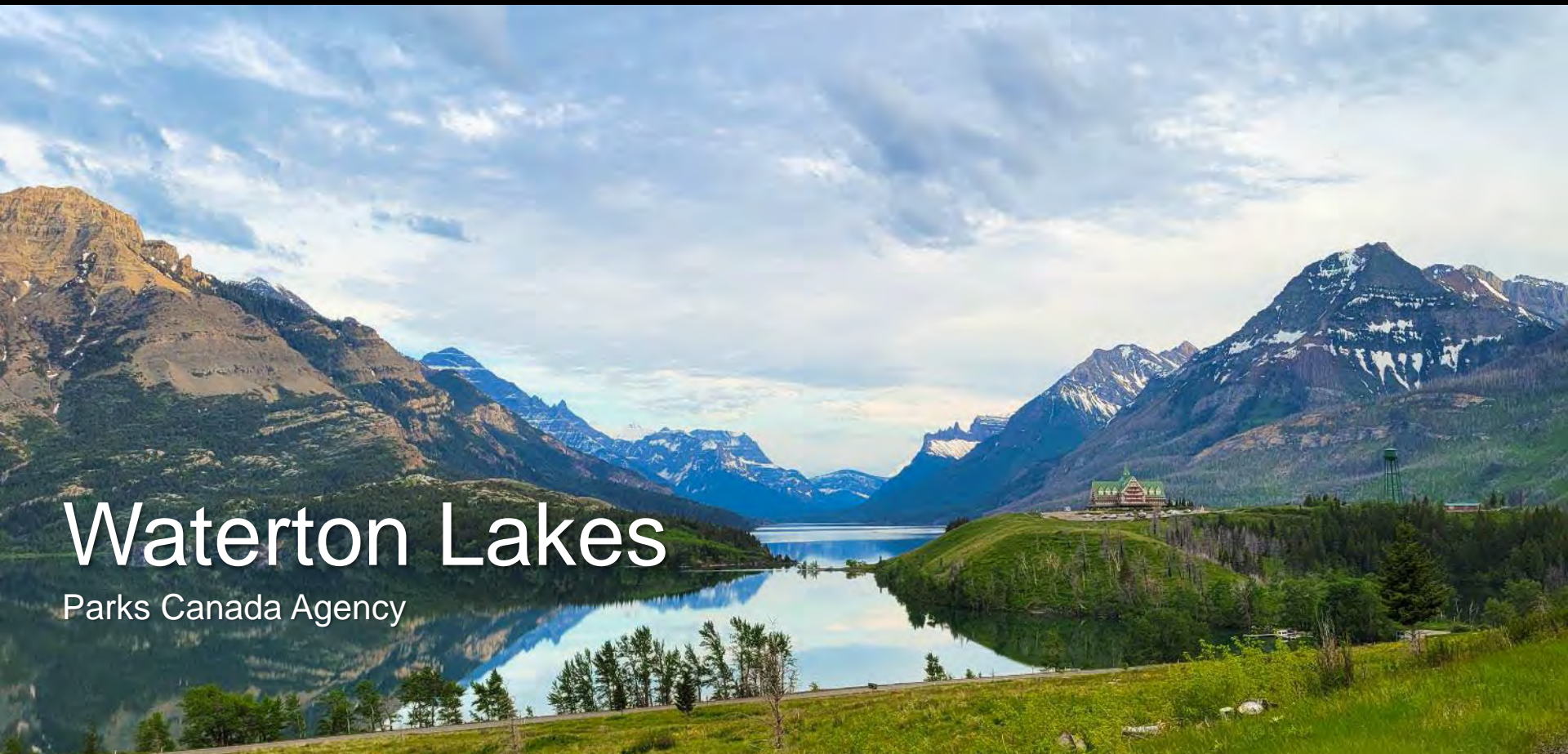
Parks
Canada

Parcs
Canada

Canada^{Ea}

Waterton Lakes

Parks Canada Agency





2026 update

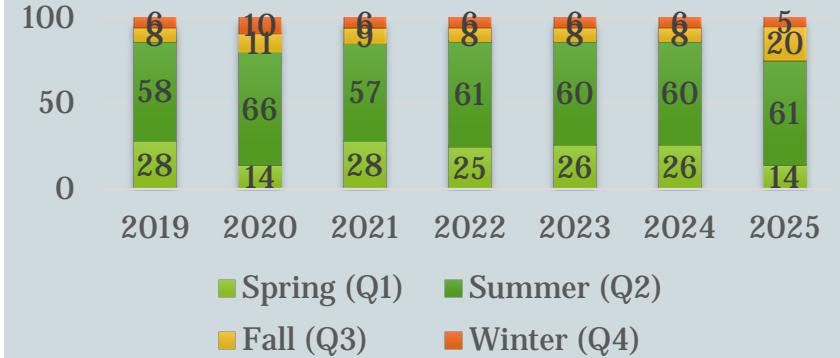
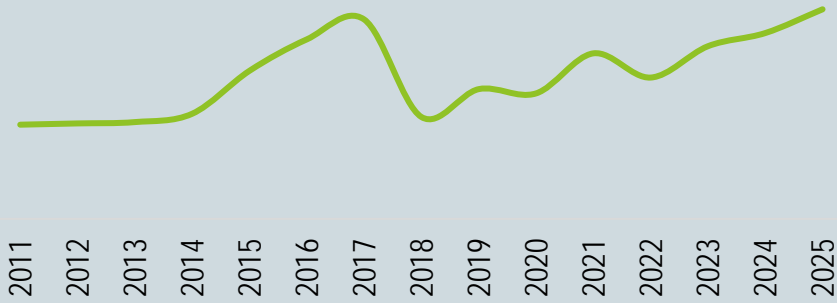
- Overview
- Visitation
- Visitor use management
- Water recreation updates
- Regional zoning
- Future engagement



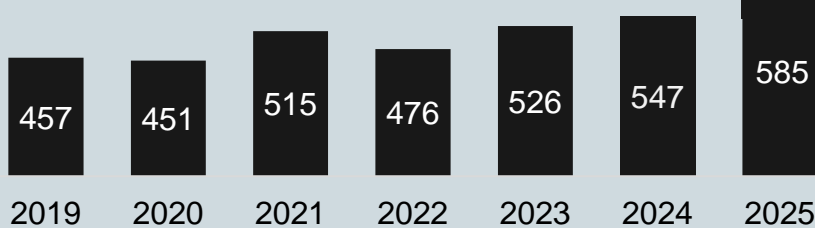


Visitation – trends and seasonality

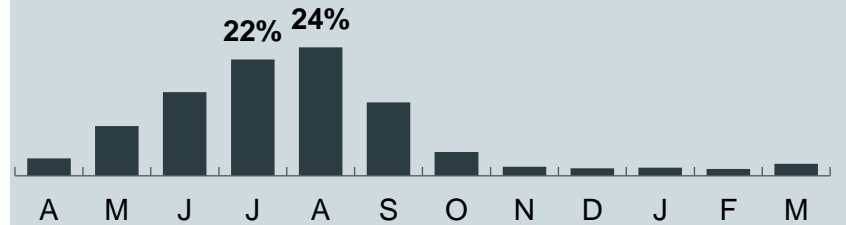
Visitation Trend



Visitors (thousand)

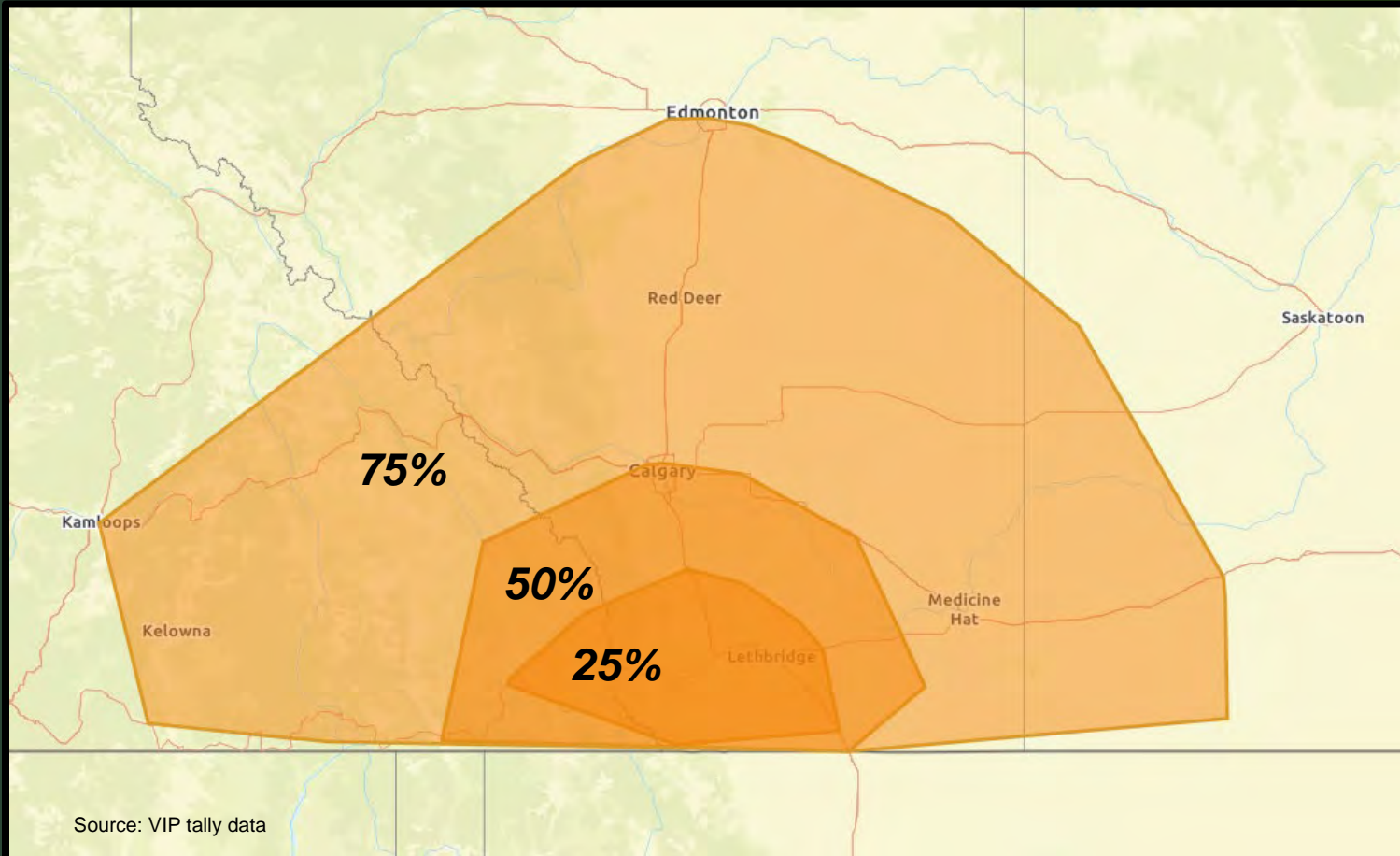


Seasonality





Market draw

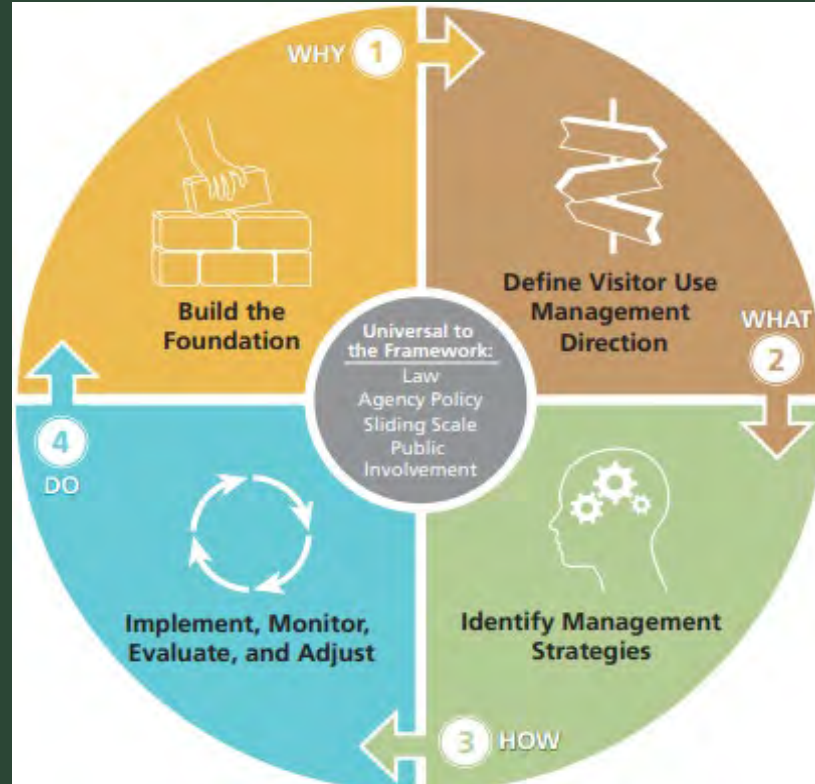


Source: VIP tally data



Visitor Use Management Framework

A Guide to Providing Sustainable Outdoor Recreation



Traffic



- **Busy long weekends**
- **Plan ahead – Increased electronic signage further from park boundaries and AB 511 notifications**



Parks
Canada

Parcs
Canada

Canada

Water recreation updates for 2026





Regional Zoning Framework

- ▶ WLNP is collaborating with other mountain national parks to implement consistent water-use zones
- ▶ WLNP has two zones: Special Tactics (Waterton Lakes and Cameron Lake) and Preservation (Belly River)
- ▶ Other mountain national parks have announced similar restrictions, notably the ban on non-motorized watercraft on Lake Minnewanka in Banff

2026 regulation updates

- **Non-motorized watercraft:** Outside boats prohibited from launching. Inflatables, or “floaties”, are now included as non-motorized watercraft.
- **Gear/safety equipment:** Clean, drain, dry, certify.
- **Powerboating:** No changes. 90-day quarantine in effect.
- **Angling:** Belly River remains closed.
- AIS Ambassador volunteering, seasonal permit program, will continue in 2026.



Park Priorities



- Indigenous Stewardship
- Visitor Experience
- Invasive Species
- Transformation



Parks
Canada

Parcs
Canada

Canada


Thank you.

Questions?



Fw: Council package

From Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Date Mon 2026-04-27 08:21
To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

 1 attachment (4 MB)
PCCC - Package for Council.docx;

Roland Milligan

Chief Administrative Officer
M.D. of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, AB T0K1W0
Phone: 403-627-3130
Email: AdminCAO@mdpincercreek.ab.ca

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From: carrie kinahan <>
Sent: April 25, 2026 15:07
To: Konrad Dunbar <cao@pinchercreek.ca>; Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Cc: Pincher Creek Curling Club <pinchercreekcurlingclub@gmail.com>; Kyle Williams <>; carrie kinahan <>; Don Anderberg <a>
Subject: Council package

Hi Konrad & Roland,

We will have more info to present at the Town council meeting on Monday evening and MD on Tuesday am.

on the following questions for Council

1. Who can curl reason why it's so good for our health and mental selves (Wheelchair)
2. What is the exact \$ amount we need
3. Reason why we started the project before we had the cash in place. (Grant timeline)
4. Invite Council for a tour (Wednesdays)
5. Cost to lock project up and finish when we have the rest of the money

6. What can we do for the Town & MD

7. Total membership #

A. Senior #

B. Schools #

C. Junior #

D. How many leagues

8. Bonspiels # per year

A. Tourism Benefits - Hotels - Restaurants - 50 to 100% increase in population # approx. per bonspiel

Thank you,

Carrie Kinahan



Carrie Kinahan | President

Telephone : 403-627-8323

personal Email: carrie_kinahan@hotmail.com

Email: pinchercreekcurlingclub@gmail.com

Website: www.pinchercreekcurlingclub.com



1. Letter to Council
2. Financials Arrangement Breakdown
3. Active Funding Initiatives
4. Westco's Schedule of Values
5. Project Costs Incurred to Date



Dear Council,

Please see the attached updated project information for the Pincher Creek Curling Club's new facility. Included in this package are the following:

- Financial Arrangements Breakdown
- Active Funding Initiatives
- Westco's Schedule of Values
- Project Costs Incurred to Date

We sincerely appreciate you taking the time to review this information and for your continued engagement throughout this project.

As we move forward, we are committed to exploring a collaborative approach with the Town to bring this project to completion. While we continue to actively pursue funding through grants, sponsorships, and community support, there remains a gap that we are working diligently to close.

This facility represents more than a curling rink—it is a long-term investment in our community. It will provide year-round opportunities for recreation, events, and economic activity, while preserving and building on over 100 years of curling in Pincher Creek.

We welcome the opportunity to meet and further discuss how we can work together to ensure the success of this project and the continued benefit it will bring to our community.

Thank you again for your time, consideration, and ongoing support.

Sincerely,

Pincher Creek Curling Club

Financial Arrangement Breakdown	
Total Project Cost	
Original Estimate: 5,749,024.05	\$5,475,261.00
Base build:	\$4,584,650.00
Revised cost: 5,560,024.05	5,020,649.83
Secured Funding Sources	
Town of Pincher Creek:	\$1,250,000.00
MD of Pincher Creek:	\$1,000,000.00
Pincher Creek Curling Club (PCCC):	\$200,000.00
CFEP Grant:	\$1,000,000.00
Pincher Creek Elks:	\$16,000.00
UFA Community Enhancement Grant	\$40,000.00
Corporate Sponsorships	
McDonald Pincher Creek -	\$1,000

Country Vets	\$1,000
Co-op Pincher Creek	\$6,000
Visions Credit Union PC	\$7,500
Individuals/Family Donations	
families donations	\$63,300
Interest obtained on grants	30,478.99
Total Secured Funding:	\$3,615,278.99
Funding Gap / Additional Funding Required	
Base Project Cost:	\$4,584,650.00
Revised Total Cost:	\$5,020,649.83
Paid to Left Hand Architect & Design	\$215,063.31
Revised cost + LHA	\$5,235,713.14
Total Secured Funding:	\$3,615,278.99
Additional Funding Required	\$1,620,434.15

Funding Source / Organization	Application Deadline	Award Date / Timeline	Amount Available	Status / Notes
Vision Credit Union (Local Branch)	—	—	\$7,500	Confirmed (Bar funding)
ATB Financial	—	—	TBD	Waiting on reply
ACI Grant (Alberta Community Initiatives)	June (Phase 1/2)	Fall 2026	TBD (Applied previously \$1.5M)	Re-applying
CFEP (Community Facility Enhancement Program)	-	~8 weeks after submission	Up to \$1,000,000	Letter submitted, under review
FCM Green Municipal Fund	April 14–June 16	TBD	Up to \$30,000.00	Emailed April 21 – eligibility inquiry
Parks Foundation (Calgary)	TBD	TBD	Up to \$75,000.00	Working on application
Travel Alberta (Tourism Grant)	TBD	TBD	\$50,000 – \$500,000	Researching
Sport Canada	TBD	TBD	TBD	To explore
Alberta Blue Cross	May 12	TBD	TBD	Application pending
New Horizons for Seniors	2026 Intake	TBD	Up to \$25,000	Future application
CIP (Community Initiatives Program – Operating)	Sept 15	TBD	Up to \$75,000.00	Working on application
Curling Federation Loan	Rolling	-	Up to \$200,000	Loan option
TC Energy	—	TBD	\$10,000.00	Applied
Enel (Local Busines)	—	TBD	TBD	Emailed
Cavy	—	TBD	\$10,000.00	Applied

Northback (Local Busines)	—	TBD	TBD	Pending
CNRL (Canadian Natural Resources Ltd.)	—	TBD	TBD	To apply
Mammoth (Local Busines)	—	TBD	TBD	To explore
Corporate Sponsorships / Local Donations	Ongoing	Ongoing	TBD	Active fundraising
Social & Community Groups	Ongoing	Ongoing	TBD	Outreach ongoing
Local Businesses & Ranchers (Town & MD)	Ongoing	Ongoing	TBD	Outreach ongoing
In-Kind Contributions / Member Support				
Contribution Area	Lead	Timeline	Value	Notes
Building Paint	Charles & Deb	TBD	In-kind	Members completing work
Parking Lot – Gravel Hauling	Glenda	TBD	In-kind	Donation
Parking Lot – Ground Work	—	TBD	In-kind	Member support

SCHEDULE OF VALUES BASED ON WESTCO CONCEPT DRAWINGS			
Scope	Budget	Quoted	Price
Division 1 - General Requirements		x	\$733,091.00
Division 3 - Concrete		x	\$806,293.00
Division 5 - Metals		x	\$608,472.00
Division 7 - Thermal & Moisture		x	\$547,346.00
Division 8 - Openings		x	\$203,274.00
Division 9 - Finishes		x	\$116,550.00
Division 10 - Specialties		x	\$19,065.00
Division 13 - Special Construction		x	\$646,371.00
Division 22 - Plumbing		x	\$228,505.00
Division 23 - HVAC		x	\$342,758.00
Division 26 - Electrical		x	\$332,925.00
Total - Base Build			\$4,584,650.00

Cost per Footprint Ft2			\$226.94
Division 1 - Additional General Requirements			\$210,611.00
Division 31, 32 & 33 - Civil			\$500,000.00
Painting		100,000.00	
Accessories (lockers, benches, etc)		80,000.00	
Total with Additional Items			\$5,295,261.00
Contingency	5%		\$264,763.05
Total with Additional Items			\$5,560,024.05

Project Payment Summary – Westco Construction

Description	Invoice #	Date	Amount (\$)
Base Cost	—	Oct 27	5,020,649.83
Down Payment	—	Nov 28	687,697.50
Progress Payment #1	892	Dec	63,032.14
Progress Payment #2	904	Jan	64,396.71
Progress Payment #3	932	Feb	126,252.03
Progress Payment #4	959	March	603,464.01
Progress Payment #5	969	April	418,130.85
Progress Payment #6	1016	May	793,078.05
Progress Payment #7	—	—	—
Progress Payment #8	—	—	—
Progress Payment #9	—	—	—

Category	Amount (\$)	% of Total
Total Project Cost	5,020,649.83	100%
Total Paid to Date	2,756,051.29	54.9%
Remaining Balance	2,264,598.54	45.1%



Fw: WBRA April Update

From Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Date Thu 2026-04-30 21:12
To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Can you please add to the next agenda for information.

Thank you

Tony

Get [Outlook for iOS](#)

From: Waterton Biosphere Reserve Association <info@watertonbiosphere.com>
Sent: Thursday, April 30, 2026 4:02:00 PM
To: Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Subject: WBRA April Update

Thursday, April 30, 2026



What's new with WBRA



Masters of the Long Breath - A beaver's ability to hold its breath is no accident—it is the result of several remarkable physiological adaptations. Efficient lungs and oxygen-rich blood supply the animal during long dives, while special muscles store extra oxygen for underwater work. As the beaver dives, its heart rate slows and non-essential systems temporarily use less oxygen. Combined with tightly closing nostrils and ears, these traits allow beavers to stay underwater for up to 15 minutes (when at rest), helping them avoid predators and maintain their aquatic homes.

Stewardship Supports Hub

Our online [Stewardship Supports Hub](#) has been updated for 2026, so head over to explore this valuable resource for landowners, producers, and community members across the Waterton Biosphere Region and beyond. The Hub connects people with up-to-date programs, funding opportunities, technical support, learning resources, and organizations that support conservation, land stewardship, and sustainable land management. You can search the Hub by municipality or by support type (e.g., wildlife conflict mitigation, species at risk, invasive species management, riparian health, water management, habitat enhancement). We've recently updated the programs and links within the Hub to ensure the information remains current, accurate, and easy to navigate—making it simpler than ever to find the support that best fits your needs.

STEWARDSHIP SUPPORTS HUB

A FREE ONLINE HUB FOR LANDOWNERS & STEWARDS

- Farm & ranch improvements
- Project funding support
- Wildlife or invasive species issues
- Habitat enhancements
- Monitoring programs
- Training and learning events
- Acreage improvements



This online portal highlights local organizations offering tools, funding, services, and learning opportunities to support stewardship efforts - all in one place.

You can find the Stewardship Supports Hub on our [website](https://watertonbiosphere.com/stewardship-hub/), or you can go directly there by following this link - <https://watertonbiosphere.com/stewardship-hub/>. Please share it with neighbours or other producers who might find these supports valuable! Thank you to Kootenay Conservation Program, Alberta Real Estate Foundation, and Environment and Climate Change Canada for inspiring and supporting this project.

Carnivore Landowner Tool Kits

Living and working in a landscape shared with large carnivores can bring challenges, especially when new or repeated interactions occur. To support landowners during these situations, the Waterton Biosphere Reserve Association offers Carnivore Landowner Toolkits upon request. These toolkits are designed as a short-term support option, giving landowners time and practical resources to better understand what is happening on their property while they explore longer-term solutions that best fit their operation and goals.

There is no single solution to reducing conflict with large carnivores, and effective approaches often involve a combination of strategies. The toolkit is meant to provide information, learning opportunities, and temporary deterrents that can help reduce conflicts or discourage carnivore presence while longer-term planning takes place.



By offering these toolkits, WBRA aims to support landowners with practical, respectful, and flexible options that recognize both the realities of working landscapes and the complex presence of large carnivores in our region.

Each toolkit includes a selection of resource materials to support learning and informed decision-making. These include a guidebook on mammal tracks and signs, helping landowners identify which species may be present and how they are using the landscape. A resource on livestock guardian dogs is also included, offering insight into one potential long-term conflict reduction strategy, along with considerations for implementation and management.

To help monitor carnivore activity, the toolkit contains a trail camera, which can provide valuable information about wildlife presence, timing, and movement patterns. Understanding when and how carnivores are using an area can be an important first step in deciding what actions may be most effective.

The toolkit also includes a variety of temporary deterrent tools, which can be used individually or in combination:

- A Gadfly Critter Alarm, which uses sound and movement to discourage animals from lingering in specific areas.
- An Xtreme Siren Bear Deterrent, designed to create an audible deterrent when wildlife is nearby.
- A battery-powered Foxlight, which uses random light patterns to mimic human activity at night.
- A Sangean LB-100 compact, ultra-rugged AM/FM radio, often used as a noise deterrent to reduce nighttime wildlife activity near yards, corrals, or equipment.

These tools are not intended as permanent fixes, but rather as short-term measures that may help reduce risk while landowners assess next steps. WBRA staff are available to help landowners understand how the tools work, discuss their experiences, and share additional information on longer-term conflict reduction options as needed. Reach out to Jeff Bectell at jbectell@watertonbiosphere.com if you'd like to borrow a toolkit or have any questions about other ideas.

Grizzly Bear Collaring Project

The Waterton Biosphere Reserve Association is pleased to announce that we have received funding support from Yellowstone to Yukon Conservation Initiative (Y2Y) and the Alberta Conservation Association (ACA) to engage with communities on a new project focussing on grizzly bears in the eastern portion of the Support Zone of Bear Management Area 6. The overall long-term objective of this new project is to improve grizzly bear management and community coexistence on the edge of their range by better understanding the movements, habitat use, conflict patterns, and denning ecology of grizzly bears.



Understanding grizzly bear habitat use and movement patterns is a key part of the new Grizzly Bear Collaring Project, to be developed in collaboration with local communities in southwestern Alberta. *Photo by Spencer Rettler*

Over the next year, this funding will allow us to work with the community, landowners, and project partners using a collaborative and participatory process to develop a robust project plan and communication strategy. Over the coming months, WBRA will support opportunities for discussion, gather feedback, and work with partners to better understand community perspectives related to grizzly bear

research, coexistence, and data use. These conversations will help identify questions, priorities, and information needs early in the process in a way that is respectful, transparent, and responsive to local concerns. No collars would be deployed on animals until this community engagement work is completed; we are targeting late spring 2027 for collar deployment.

The key outcome of this work will be the development of a thoughtful, community-informed communication strategy—one that supports open dialogue, builds shared understanding, and reflects the needs of both the community and project partners. By focusing on listening and engagement first, this project aims to lay a strong foundation for any future decisions related to grizzly bear collaring in the region. We look forward to hearing from the community about this project.

Day on the Creek

Longer days and blooming flowers can only mean one thing - Day on the Creek is nearly here. Join us on May 12, 2026 for a day of outdoor learning and exploration in Pincher Creek. Keep an eye on our social media and the website for event schedules and maps.

PINCHER CREEK

DAY on the CREEK

May 12, 2026

Student Outdoor Experiential Learning Event



Parks Canada

Parcs Canada

OUR PRESENTERS:

- Alberta Community Bat Program
- Alberta Forestry & Parks
- AtAtl Archaeology
- Allied Arts Council of Pincher Creek
- Alberta Hunter Education Instructors Association
- Head Smashed In Buffalo Jump
- Kootenai Brown Historical Park
- Oldman Watershed Council
- Pincher Creek & Municipal District Library
- Naapi's Garden
- Waterton Biosphere Reserve Association
- Waterton Lakes National Park

For more info contact:

nmatters@watertonbiosphere.com

9 am - 3 pm

at the Ag Grounds,
KB Historical Park,
Dilmer/Lions Parks, Lebel
Mansion, & Creekside
Community Church



Thank you for your support

The WBRA relies on the generosity of our community to continue the important work we do every day. Donations directly support our programs, outreach, and ongoing efforts to serve those who depend on us, helping ensure that our work



remains sustainable and responsive to real needs. Every contribution—no matter the size—makes a meaningful difference and allows us to plan ahead, improve our services, and strengthen the impact we have together. If you are able, please consider making a donation to the WBRA today. Your support helps turn commitment into action and ensures this work can continue well into the future.

Elizabeth (the WBRA Conservation Biologist) reviews notes and equipment prior to a survey at a rural structure suspected to provide bat roosting habitat.

DONATE



Visit our Website

Waterton Biosphere Reserve Association | BOX 7 | PINCHER CREEK, AB T0K 1W0 CA




[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)



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Recommendation to Council

G1a

TITLE: PUBLIC WORKS DEPARTMENT REPORT	
PREPARED BY: Jeremy Cartwright	DATE: May 5, 2026
DEPARTMENT: Public Works	
ATTACHMENTS:	
1.Shop/Fleet Report	
APPROVALS:	
	
May 5, 2026	2026/05/07
Public Works Manager	CAO
Date	Date

RECOMMENDATION:

That Council accepts the Public Works Department Report for the period of April 20 to May 3, 2026, as information.

- Hard surface maintenance-** Southfork lights & barricade checks
- Culvert maintenance –** Culvert clean outs on Parker Road and North Burmis
- Culvert maintenance-** Finished culvert inspections in Div #5
- Gravel road maintenance-** Lundbreck alley repair & gravel
- Gravel road maintenance-** Re-gravel sections in Div 3- (dead end roads, tight areas)
- Gravel road maintenance-** Prep of Maycroft Road for graveling
- Gravel road maintenance-**Divisional maintenance
- Hard surface maintenance-** Pothole patching on the Buckhorn Road
- Hard surface maintenance-** Replacing delineators
- Hard surface maintenance-** Reclaimed section of hard surface back to gravel on East Crook Road and Lewis Road.
- Hard surface maintenance-** Mulched, re-graveled and packed of hard surface at RR29-5
- Bridge Maintenance –** Bridge washing in Div #1 & Div #2
- AES operations-** Haul water to airport terminal and shop
- Sign Maintenance-** Updating CS1, CS2 and CS3 weights on select bridge weight signs
- Sign Maintenance-** Straighten signs
- Sign Maintenance –** Repaired Municipal boundary sign in Div #4
- Sign Maintenance-** Installed Street sign in Beaver Mines at new subdivision
- Texas Gates-** Texas gate inspections in Div #4 & #5
- Texas Gates-** Removal of Texas gate at old Brocket Colony location

Recommendation to Council

Safety- Safe work practices review, bis trainer courses

Training- In-house grader training in Div #3

FINANCIAL IMPLICATIONS:

NONE

PUBLIC WORKS REPORT SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: **Brett Ackerman**

DATE: **May 5, 2025**

DEPARTMENT: **PUBLIC WORKS**

ATTACHMENTS: **N/A**

SHOP/FLEET OPERATIONS SUMMARY: April 20, 2026 – May 03, 2026

Graders

Unit # 61 (160) – 100hr service, electrical repairs. De-rig snow equipment.

Unit # 075 (150) – Oil samples per OEM schedule.

Heavy Trucks/Trailers/Equipment

Unit # 435 (Water) – Electrical, backup alarm and reverse lights.

Unit # 418 (Plow) – De-rig snow equipment, hydraulic repairs, a/c compressor.

Unit # 419 (Gravel) – Windshield glass and clutch brake.

Unit # 445 (Picker) – Electrical, radio and lighting.

Unit # 431 (Water) – Belly valve replaced, LOF, DEF/Emissions codes – inspect and clear.

Unit # 043 (Tractor) – Field service, blown air-to-air and coolant leak.

Unit # 022 (Trailer) – Electrical, marker lights.

Unit # 008 (Back-hoe) – Electrical, lighting. Bucket kick-out. Door seal R&R.

Unit # 082 (Trailer) – Repairs as per CVIP, cam bushings, suspension, brakes, tires.

Light Duty and Light Trailers

Unit # 495 (1/2-ton) – LOF, brakes, new tires, mis-fire codes – R&R ignition components.

Unit # 510 (1/2-ton) – Hard start condition, engine de-rate. Low oil pressure codes present, dealer serviced.

Unit # 508 (3/4-ton) – LOF, axle seal, a/c re-charge – re-man compressor, tie-rods.

Unit # 506 (3/4-ton) – Fuel pump and fuel trim reset.

EVENTS – N/A



M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

SUMMARY OF MAJOR UPDATES APR. 23rd – MAY 5th

LARGE (PRE-2026) PROJECTS

- Building and install package for Potassium Permanganate (KMnO₄) dosing out for pricing.
- BF 75481 (Olin Creek) construction deficiency work under inspection.

LARGE 2026 IMPLEMENTATION PROJECTS

- Lundbreck Wastewater main repair preparation (cleaning, measurements) underway.
- Scoping potential inclusion of upstream bridge issue in BF 1348 Connelly Creek regulatory approvals.
- Design and legal survey work drafts reviewed for BF 71542 and BF 76203, RDS (Renewal/Disposition System, Public Lands roadway) submissions, regulatory, and land work underway.

LARGE 2026 IMPLEMENTATION PROJECTS

- Scoping work underway for Gladstone culvert.

STUDIES & PLANNING WORK

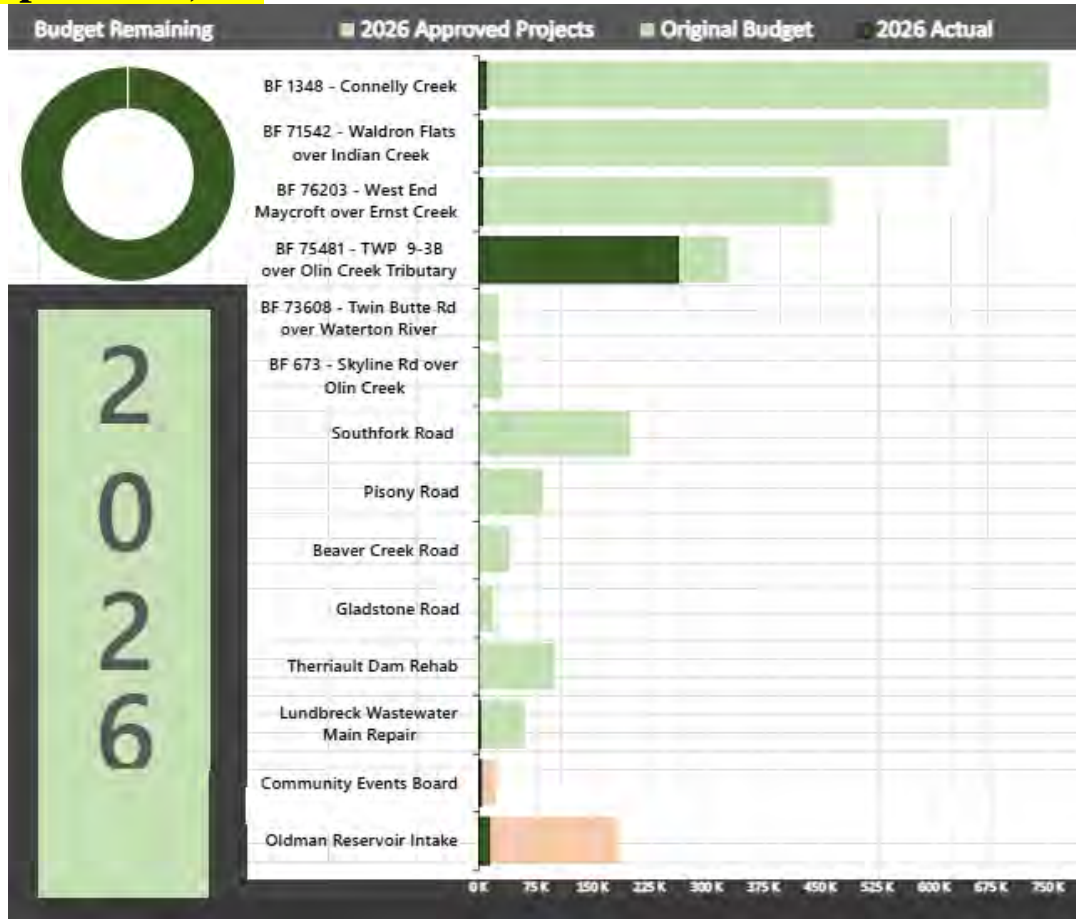
- Regional Facilities Condition Assessment: Finalizing Request for Proposals.
- Regional Drought Study: Waterline draft sub-report received, under review.
- Transportation Master Plan: Final handover documents received. Under final review.
- Awaiting revised estimate for Southfork road ban assessment.

OPERATIONS UPDATES

- Water shortage risk increased slightly as high elevation snowpack's have normalized.
- Beaver Mines Wastewater system experiencing high seasonal flows and algal growth, cause under investigation.
- Networking upgrades complete throughout rural water system.
- New water/sewer connection underground work complete in Lundbreck.
- Telus backup dialer setup for Castle Mountain Booster Station.
- Reviewed and provided comment on new water/sewer connection inquiry in Lundbreck.
- Temporary Field Access (TFA) submitted for Carbondale Pit for reclamation.
- Circular Materials (CM) has provided the MD and CNPCL with draft compensation models for Eco Center recycling changes. Awaiting accompanying scope of work.

General Projects Budget Update

2026 Approved Budget: \$3,293,682. May 4th Spent: \$294,552 Apr. 21st Spent: \$33,953



Large Ongoing Projects (Pre-2026 Construction Start)

Oldman Reservoir Water Intake Low Level Project

- \$1.68M grant application finalized Jan 30th, 2024.
 - Approval received for \$1.8M project, covering up to 75% of costs.
- DFPP (Drought and Flood Protection Program) grant tops up capital project and covers 70% of costs for a Drought Projects Assessment.
- Potassium Permanganate (KMnO₄) treatment setup order placed, scoping install location/building.
 - Building package and install out for pricing.
- Additional budget request of \$115,000 approved by Council Jan. 20th.

Watercourse Crossing Inspection & Remediation Project – 100% Grant funded

- Funding agreement signed Mar. 28th, 2023 for \$1.55M.
 - Extension received to March 31st, 2027.

Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M

1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs

- Tender closed Nov. 4th. Ten (10) bids received. Awarded to low bidder (Vitae Environmental Ltd.) for **\$277,910 (Eng. Est. \$299,357)**.
- Final inspection completed Apr. 21st. Completion granted excluding holdback work for deficiencies. Largest deficiency is surface condition (rutting and bumps)
- Road fix work complete, under internal review. Minor fencing modifications required.

Meyers Corner Road Culvert Replacement

Replace failed 900mm culvert via boring method with 1.37m x 35m welded pipe

- Work substantially complete. Temp. fence to be removed in Spring to allow seed take.

Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M

Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work

- Project complete. Seeding has not taken significantly, to be reviewed in Spring.

WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M

Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)

- Project complete, seeding and cottonwood staking to be reviewed in Spring/Summer.
 - Site tour complete Mar. 12th, minimal seed has taken to date.

Large Projects Planned for 2026 Implementation

Lundbreck Wastewater Main Rehabilitation between Railway/Park St.

2021 inspection and subsequent wastewater study determined MH 5 to 6 is aggregate material and a good candidate for trenchless rehabilitation. Work required to install Cured in Place Pipe (CIPP).

- 4 quotes received (31,610 to \$103,351). Project awarded to Insituform Technologies (**\$37,132**). Contract executed Apr. 2nd.
- Line preparation (cleaning, measurements, etc.) planned for May 6th

WCR #3: Connelly Creek under Connelly Rd (BF 1348), LSD SW-03-008-02 W5M

Replace or design a maintenance solution for the 3m x 49m L (5.6m cover) structural plate corrugated steel pipe (SPCSP) and remediate fish passage under the WCR Program.

- STIP application submitted Nov. 24th.
- Received funder guidance/approval to proceed with prelim eng. under WCR program.
 - Notified funder we are proceeding with design with intent to construct.
- Replacement recommendation is a 3.3m diameter x 64m L culvert (nearly the same as budget assumption).
- Awarded design, land acquisition, regulatory approvals Apr. 7th.
- Bridge (BF 13957) washout concern identified at upstream crossing. Working to include mitigation scope within environmental approvals, etc. for this project

Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M

2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Replace with a 2.7m diameter x 48m long culvert.

- STIP application submitted Nov. 24th.
- Kicked off design work Jan. 28th. Kicked off land acquisition Feb. 10th.
- Legal survey complete.
- Received **and reviewed** design drawings, Individual Ownership Plan, and RDS Plan Apr. 17th.
- RDS submission underway.

Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M

2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present. Replace with two (2) 1.8m diameter x 28m L culverts.

- STIP application submitted Nov. 24th.
- Kicked off design work Jan. 28th. Kicked off land acquisition Feb. 10th.
- Legal survey complete.
- Received **and reviewed** design drawings, Individual Ownership Plan, and RDS Plan Apr. 17th.
- RDS submitted.

Pisony Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M

1m x 14m L culvert failing on dead end road. Dual 1m x 13m L culverts are anticipated solution.

- Preliminary engineering and basic aquatic assessment kicked off Jan. 31st, 2025 with Roseke. Reduced prelim. eng. scope compared to Bridge Files.
- Preliminary engineering assessment received Jun. 16th.
- Kicked off land acquisition, detailed design, and regulatory approval work Apr. 2nd.
- Anticipate Fall 2026 construction.

Large Projects Planned for 2027 Implementation

Gladstone Rd. over Mill Creek Trib., LSD SE-01-006-02 W5M

0.6m x 17m L culvert failing and causing significant scour and erosion downstream. Preliminary engineering required to determine replacement requirements.

- Located on an unmapped Class A waterbody. Fish passage not expected to be required due to downstream barriers.
- Revising proposal based on reduced scope of DFO requirements.
 - Revised proposal received Mar 17th. Kicked off reduced scope prelim. eng. Mar. 20th with intent to utilize local Engineer in Training (EIT) to assist with site visits and hydrology.
- Potential for project to get accelerated to 2026.
- Site visits complete.

Southfork Hill Road

Emergent investigatory and repair work for the Southfork Hill slide issues

- STIP LMI resubmission complete Nov. 27th, 2025.
- Geotechnical scope awarded and complete. Final geotech. report received Dec 9th.
 - Initial STIP application submitted Nov. 28th, 2024 – Unsuccessful.
- Project paused pending further deterioration or future grant opportunities. Design work pending STIP decision.
- Discussed geotechnical results with major construction contractor. They plan to take a better look, but initial thoughts agreed with proposed solution (significant excavation required to deal with saturating deep organic layers and clay).

Therriault Dam – Rehabilitation Work

Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work included detailed design work to rehabilitate spillway. 2026 work set to begin after DFPP funding decision and (if successful) shall include a lifecycle assessment on how to best use water source during drought.

- DFPP application submitted Nov. 27th. Notice received of successful application Apr. 2nd. Awaiting grant recipient package and grant agreement.
- Spillway design complete, regulatory submissions pending grant agreement review and final checks.
- Significant amount of history related to Therriault Dam reviewed during application process. Disaster Recovery Program (DRP) accessed in 1995, 2002, 2005, 2010, and 2014 related to Therriault Dam and spillway rebuilds. About \$600,000 spend (inflation adjusted) on flood recovery since 1994. A flood was also noted in 2006.
- Additional design work (lifecycle assessment on how to best use water source during drought) pending grant agreement review.

Bridge File 73608 – Twin Butte Rd. Over Waterton River, NW-34-003-10 W4M W5M

78m L steel truss bridge with isolated pile and stringers in fair-poor condition. Preliminary engineering required to determine extend of recommend repair work and costs.

- MD to reach out to Cardston upon conclusion of preliminary engineering to discuss potential for cost sharing.

Bridge File 673 – Skyline Rd. Over Olin Creek, SE-31-009-01 W5M

2m x 2.2m x 54m L culvert (7m cover) with roof/sidewall deflection and cracked seems. Preliminary engineering required to determine feasibility of maintenance vs. replacement.

- Fish passage anticipated to be a requirement at this site. Current site likely inhibits.

Beaver Creek Rd. over Beaver Creek Trib., LSD NE and SE-33-008-28 W4M

Two separate failing culverts along Beaver Creek Rd. One 0.9m x 28m L (5m cover) has failed section in middle with cavity in ditch. One 0.75m x 30m L (9-10m cover) silted off/failed at downstream end. Preliminary engineering required to determine appropriate replacement/boring feasibility.

- Maintenance not anticipated to be feasible. Assessment of options required.
- Kicked off reduced scope prelim. eng. Mar. 20th with intent to utilize local EIT to assist with site visits and hydrology.

Studies and Planning Work

Regional Facilities Condition Assessment & Master Plan

- Grant application submitted Nov. 25th for Alberta Community Partnership – Intermunicipal Collaboration Grant with Cowley support.
- Received notice Mar. 6th of successful grant (\$200,000). Awaiting grant agreement.
 - Confirmed that grant agreements are delayed, but funding may be retroactively applied to Apr. 1st.
- Finalizing Request for Proposal.

Regional Drought Strategic Implementation Strategy & Raw Water Storage Project

- Grant received (up to 70%) for a Drought Projects Assessment under DFPP.
- Grant application for 3 month (25-year) forecasted volumes received from AEPA.
 - \$3.4M project, up to 75% of costs.
 - ATEC has confirmed stacking of AMMWP Raw Water Storage grant funds acceptable for the Drought Projects Assessment (Phase 2).
- Final water resource assessment received Feb 3rd.
- Initial geotechnical round complete week of Mar. 25th. Awaiting results.
- Site visit of TOPC WTP complete March 23rd.

- 3 way discussion between Town and AEPA regarding licensing concerns held Apr. 2nd.
- Draft sub-report received from Waterline regarding increased intake production options. Under review.

Transportation Master Plan

\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non-Bridge File) condition assessment, gravel pit analysis, airport runway assessment

- Awarded August 2024.
- Gravel pit report complete, presented to Council Apr. 28th.
- Handover documents received Apr. 9th for full final report from MPE. Under internal review.

Cridland Dam

Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties

- Reports complete and presented to Council for information Feb. 10th.
- Quarterly documented monitoring required.
- Provincial audit results received Mar. 12th. Audit required that we submit the geotechnical and spillway study results to them due to observed seepage and that comment be provided on hazard potential downstream to the Regulator.

Miscellaneous

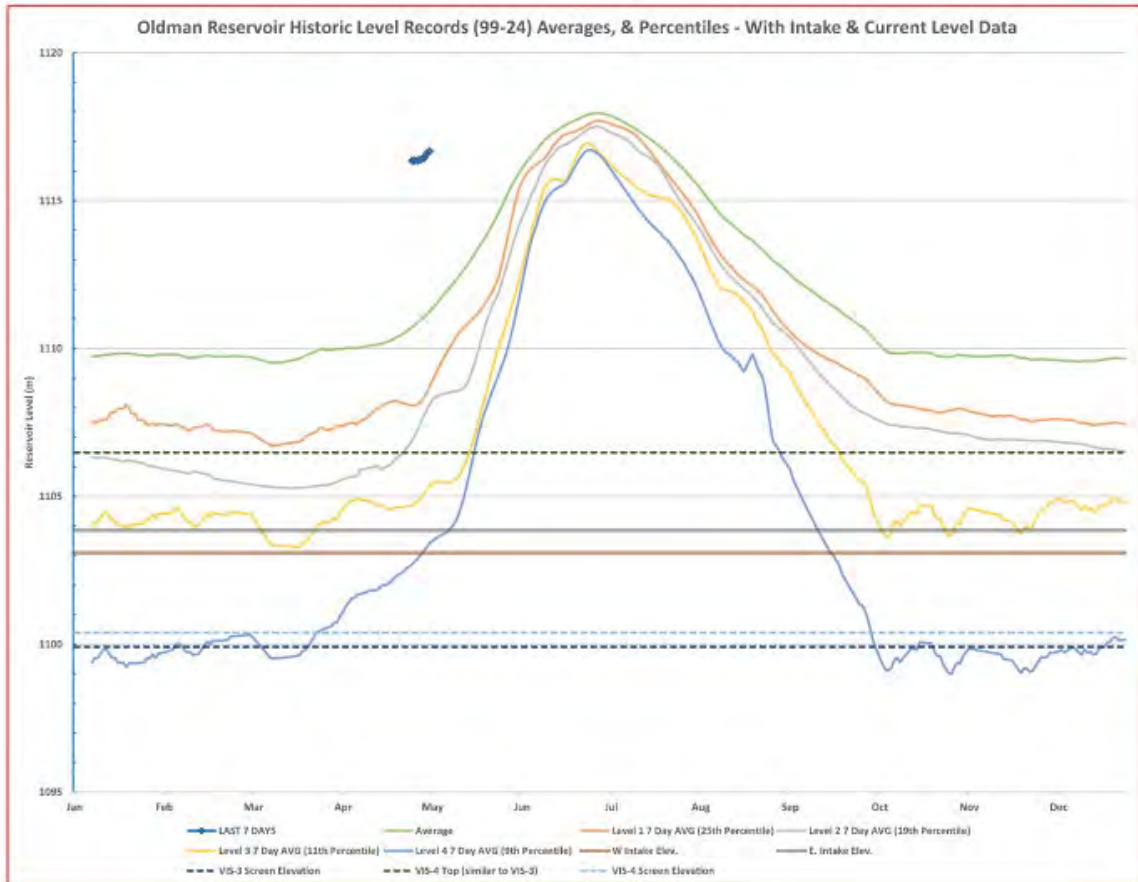
- Airport pavement assessment to be kicked off, Revised costing for Southfork road assessment received Feb. 18th. Council approved up to \$30,000 for Southfork road assessment Mar. 10th. Reviewing alternate options internally prior to kicking off any work.
 - Discussed alternate testing with company ATEC uses to assess road bans. Awaiting proposal including pavement analysis prior to moving forward.
 - Proposal received Apr. 20th, requested updated estimate to properly assess sub surface material.

Operations Updates

WATER SHORTAGE RESPONSE PLAN

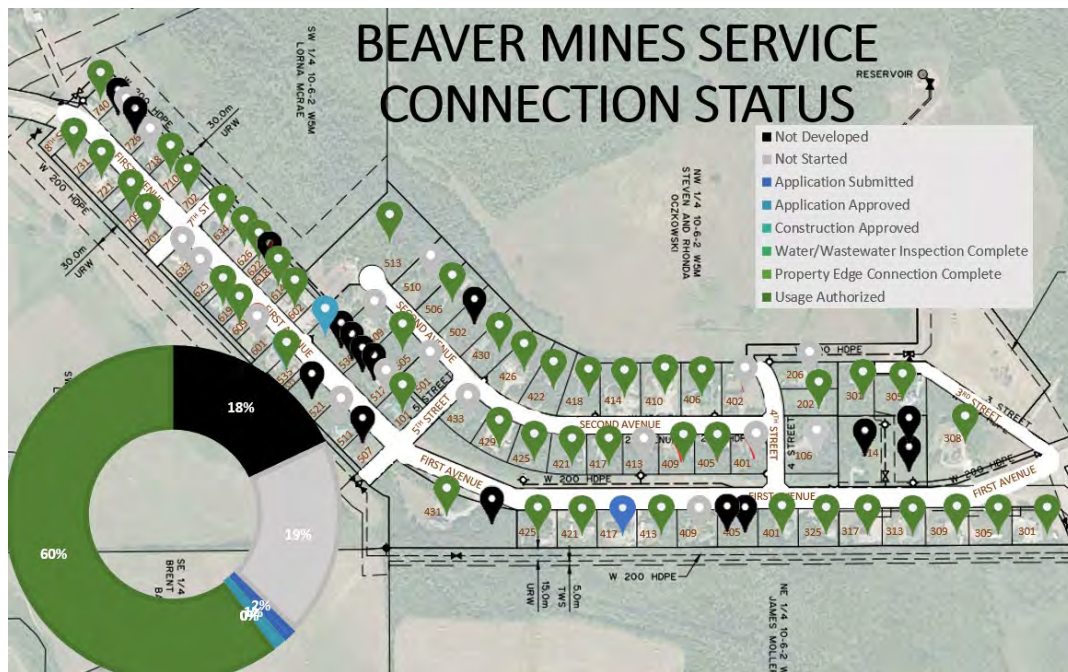
Implemented Stage: Normal (Restrictions ended Dec. 13th)

- Monitoring risk scoring once/month. Risk assessed May 4th: 7.4 (normal – warning)
Apr. 21st: Risk score: 6.1 (normal – warning)
 - Increased due to high alpine snowpacks returning to average levels



Beaver Mines Lot Servicing

- 49/66 developed applications received, 48 approved, 47 connected (71%)
 - Fifteen (15) undeveloped fully serviced locations, One (1) exempt with conditions
 - Reminders sent regarding mandatory Jan. 1, 2028 connection with Jan/Feb bills.



General Water Operations Updates May 5th, 2026:

- Higher than normal flow observed through BM lift station through late April, maxing out wastewater site dosing. Investigation of cause underway.
- Algal growth observed at BM wastewater site (WWTP). Treatment remains in compliance, increased observations for time being.
- BM WWTP septic tank infiltration has not caused issued this Spring to date.
- OHS inspection complete Apr 23rd. No formal orders. Purchasing dry throw bags for working near water.
- Networking upgrades scope complete May 4th along with SCADA alarm text hardware.
- New connection application approved on Breckenridge Ave., Lundbreck. Curbstop hit during construction, causing leak. Curbstop replaced by contractor requiring pressure drop of line.
- Telus visit complete Mar. 3rd to review CMR backup dialer issues. Telus line installed and functioning.
- Working to finalize Utility Services Guidelines (USG) updates to include Hamlet of Lundbreck, and Rural Transmission connections.
- PC Standpipe experienced a failure event resulting in upper fill getting stuck on. Working on more permanent solution along with solutions to deal with chronic ice buildup.
 - Newly installed pressure indicators observed a pressure of 230 psi – significantly over design pressure of line. Notified Town operators
- Letter sent to Cowley Mar 28th detailing various requests and proposed path forward for water assets, licenses, and amended operations contract
 - Meeting held with Cowley Feb, 19th. Alignment not successful.
 - Assessing alternate options internally, Cowley has indicated openness to transfer of building ownership.
 - Cowley is requiring on-call coverage again due to loss of qualified staff.
 - MD staff assisted with oversight of Cowley lift station upgrades.

General Miscellaneous Operations Update May 5th, 2026:

- 2026 gravel pit reclamation work:

- Carbondale
 - Received verbal direction that Forestry & Parks may only require this site to be regraded (forego reseeding, 2 years monitoring) due to future campsite potential.
 - TFA submitted Apr. 28th. Historical resource clearance to be determined.
- Castle Falls
 - Received verbal direction that Forestry & Parks may forego additional work on this site (topsoil spreading, additional reseeding, 2 years monitoring) due to future campsite potential.
 - Awaiting written confirmation.
- Pine Creek
 - Site visit complete Mar. 25th.
 - Reclamation options sent do landowner for consideration Mar 30th. Meeting held Apr. 20th – awaiting landowner input on Class I pit registration.
- Meeting held with CM Apr. 27th – discussed depot compensation model.
 - Both CNPCL and MD to be compensated under proposed model
 - Awaiting draft Statement of Work (SoW)
 - Discussing potential of tying in Castle Mountain Resort (CMR) recycling bin to program
- Waste handling contract expiring.

Recommendation:

That the Utilities & Infrastructure report for Apr. 23rd – May 5th, 2026 received as information.


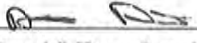
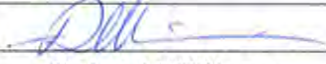
Prepared by: David Desabrais

Date: May 5th, 2026

Council Meeting

Date: May 12th, 2026

Recommendation to Council

TITLE: Extended Producer Responsibility (EPR) – Upcoming Curbside and Depot Changes – Public Release			
PREPARED BY: David Desabrais		DATE: May 6th, 2026	
DEPARTMENT: Utilities & Infrastructure			
David Desabrais	26/06/06	ATTACHMENTS: 1. May 4 th , 2026 Circular Materials Transition Information	
Department Supervisor	Date		
APPROVALS:			
 _____ David Desabrais	_____ 26/06/06 Date	 _____ Roland Milligan	_____ 2026/05/07 Date
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve information releases for the upcoming October 1, 2026 recycling changes for the Hamlets of Lundbreck and Beaver Mines, and the Eco Center Depot.

BACKGROUND:

- On Dec. 9th, 2025 Administration presented an update to Council Committee (Closed) on upcoming changes to curbside and depot operations involving Circular Materials (CM).
- As of October 1, 2026:
 - The Hamlets of Lundbreck and Beaver Mines are slated to start receiving curbside single stream recycling (at no cost).
 - The Eco Center is expected to switch to single stream recycling (with compensation provided by CM).
 - New material streams will be accepted.
- CM intends to start a promotion & education campaign about the upcoming changes from June to August, 2026.
- Administration recommends completing an information release prior to CM’s campaign.
- CM has provided municipalities with transition messaging to assist in communicating upcoming changes (*Attachment #1*).
- The MD reached out to the Town of Pincher Creek (ToPC) to coordinate release timing after the Council meeting.

Administration recommends releasing this information more broadly to the public via:

- Social media, website postings, emails to Lundbreck Citizens Council and Beaver Mines Community Association, newspaper ads, and at the ReUse & Recycle Fair.

Recommendation to Council

FINANCIAL IMPLICATIONS:

- N/A


Alberta EPR Transition Toolkit - New curbside services coming this year

From Melissa Heynes <mheynes@circularmaterials.ca>

Date Mon 2026-05-04 09:49

To Melissa Heynes <mheynes@circularmaterials.ca>

Cc Circular Materials AB Operations <ABoperations@circularmaterials.ca>; CM Communications <communications@circularmaterials.ca>

 9 attachments (14 MB)

Alberta approved copy - New curbside.docx; Alberta transition toolkits - Single Stream.pdf; Alberta transition and faq - Curbside.pdf; Alberta transition toolkits - FAQs.pdf; Alberta P&E Portal Guide.pdf; Alberta detailed material list (1).pdf; Social image _1.png; Social image _2.png; Newsletter Insert template - newcurbside.png;

Good morning,

We look forward to continuing Alberta's Extended Producer Responsibility (EPR) transition with you as we head into Phase 2 of the program on October 1, 2026. As discussed, we are pleased to provide you with a transition toolkit to support you with communicating upcoming changes with your residents.

As you know, your community/ies will be receiving new curbside recycling services, and your residential single-use products, packaging and paper products (PPP) recycling program and related promotion and education will be managed by Circular Materials starting on October 1, 2026.

To support resident understanding and awareness, please find attached the following:

- Transition overview and FAQs.
- Content for your website, newsletters/resident notices, and social media.
- Creative assets for social media posts.
- The new province-wide material list.
- Program FAQs

Additionally, you can visit our [resource portal](#) where you will have access to other creative elements and messaging including our Promotion & Education (P&E) approach, overview presentation, customer service process and education assets. You can access the portal as follows:

1. Click on the portal link here.
2. Select "Access Request"
3. Once access has been approved, you will receive an email prompting you to create a password.

For next steps, you can start communicating upcoming changes to your residents using the approved messaging. If you require any additional messaging, templates or assets, please feel free to reach out at communications@circularmaterials.ca and we can discuss further.

Upcoming communications

June - August

In June, Circular Materials will start communicating more details about the upcoming changes to your residents through direct mail, local advertising channels, social media, newspaper and radio. We will also provide a dedicated webpage for each community where residents can find their local recycling information. We will provide you with the page URL and website re-direct copy as well.

This information will include:

1. New contractor information and customer service process
2. What residents can expect in terms of new cart delivery (where applicable)
3. How the new recycling program will work
4. Accepted and not accepted materials
5. Where residents can find more information and key contacts

August – October

In August, Circular Materials will share reminders and more educational information around the new recycling program and changes. This will include:

- Recycling service start date.
- Printed and mailed recycling calendar and guide.
- Accepted and not accepted materials.
- Customer service information.
- New signage for depots will be distributed for installation (where applicable).

Communication with municipal elected officials

Circular Materials plans to send an information toolkit to councilors, Mayors and MLAs across the province. The information in this toolkit is the same as the information you are receiving in your toolkit attached. Our goal is to support broad awareness and understanding of the EPR transition and provide messaging to support constituent engagement.

If you would prefer to communicate directly with your councilors and mayors instead, please let us know by replying to this email by May 15.

Promotion and Education (P&E) survey

We have had the pleasure of meeting representatives from most communities to gain insight into current P&E initiatives and resident communications. However, if you have any further information or feedback for us that will support communication with your residents, we would like to ask you to please fill out the below P&E survey **May 30, 2026**.. You may also use this survey to request to be **added to our events list for 2027**.

It should take you less than 5 minutes to complete and will be very helpful to our team.

[Complete Survey](#)

If you have any questions, please do not hesitate to reach out to me directly or email communications@circularmaterials.ca. In the meantime, residents can visit circularmaterials.ca/AB to learn more about the upcoming changes.

Regards



Melissa Heynes (She/Her/Elle)
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Directrice, Marketing -Canada de l'Ouest
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587-500-8286

circularmaterials.ca

My normal working hours may not be your normal working hours. Please do not feel obligated to respond to this email outside of your normal working hours.



Alberta's Enhanced Recycling System



Starting October 1, 2026, your community's recycling program will be managed by Circular Materials

Starting October 1, 2026, your community's recycling program will be managed by Circular Materials. Circular Materials, a national not-for-profit, responsible for Alberta's transition to Extended Producer Responsibility (EPR).

Additionally, your community will be receiving new curbside recycling services. More materials will be accepted for recycling at the curbside and depots across the province. The transition will introduce a more convenient, consistent, and effective recycling program – a change that will not only benefit people, but also the province.

About Alberta's transition to EPR

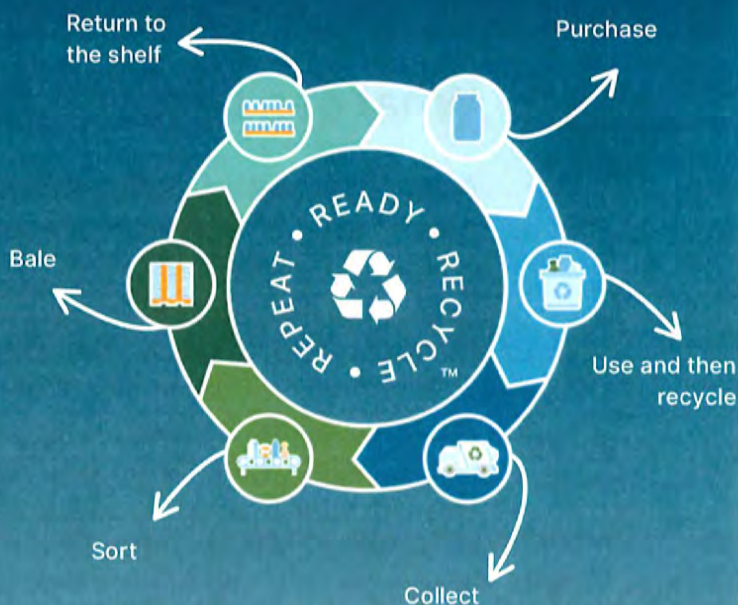
- On October 3, 2022, the Alberta Extended Producer Responsibility Regulation was approved for single-use products, packaging, and paper products. Regulation and associated bylaws outline program requirements, targets and timeline.
- The transition to this new framework began on April 1, 2025. Phase 2 of the transition will begin on October 1, 2026, where more materials will be introduced into the recycling program. This new system operated by Circular Materials represents the evolution from product stewardship to a more circular economy where materials are collected, recycled and used again as recycled content in new packaging and products.

About Circular Materials

Circular Materials is the not-for-profit producer responsibility organization responsible for implementing and managing the new extended producer responsibility (EPR) system in Alberta.

What does this transition mean for residents?

- Ability to recycle more materials through an improved, province-wide recycling system.
- Standardized list of materials to make recycling consistent at all recycling collection points throughout the province.
- Ability to recycle paper and packaging products right at the curb.
- Support the circular economy, where materials are collected, recycled and used again as recycled content in new packaging and products.



How we are enhancing Alberta's recycling system



Key partnerships that drive innovation



Improved recycling operations and infrastructure



Robust promotion and education program



An improved system where materials can be used again and again



circularmaterials.ca/AB

@CircMaterials

@CircMaterials

Alberta's transition to EPR FAQs



1

What can I expect during the transition?

Additional materials such as foam packaging, glass containers, flexible plastic packaging and aerosol containers will be added to the province's collection system starting on October 1, 2026. Residents will also be receiving new curbside recycling services, managed by Circular Materials through a third-party contractor.

Alberta residents can visit circularmaterials.ca/AB to learn more about recycling in their community. Additionally, Circular Materials is launching the Circular Materials Recycling App across the province where residents can get recycling collection reminders, recycling guides and service alerts.

2

What's happening to Alberta's recycling program?

In 2022, the Alberta government passed a new regulation which introduced an extended producer responsibility (EPR) framework for single-use packaging and paper products (PPP) in the province. EPR shifts the financial and operational responsibility of recycling programs to producers – those that produce and supply packaging and paper materials to residents. This includes the familiar brands and retailers Albertans interact with every day. This new approach to recycling means municipalities and taxpayers will no longer pay for recycling services as this cost will now be paid by producers.

EPR enables innovation, operational efficiencies, increased standard levels, and access to materials. It is recognized as one of the most effective mechanisms to improve recycling rates.

3

How does Circular Materials fit into this?

Circular Materials is a national not-for-profit organization that is committed to building an efficient and effective recycling system in Alberta. Circular Materials is committed to delivering a best-in-class system that continues to deliver recycling services and supports residents.

Alberta's transition to EPR FAQs



4

When does this transition begin?

The transition to this new framework began on April 1, 2025. Phase 2 of the transition will begin on October 1, 2026, when more materials will be introduced into the recycling program and new curbside recycling services will be added to eligible communities. This new program is operated by Circular Materials, a not-for-profit producer responsibility program that supports producers in meeting their EPR obligations in Alberta.

EPR represents the evolution from product stewardship to a more circular economy where materials are collected, recycled and used again as recycled content in new packaging and products.

5

What advantages are associated with this new system?

EPR is recognized as one of the most effective mechanisms to improve recycling rates and advance a circular economy where materials are collected, recycled, and returned to producers for use as recycled content in new packaging and products.

Additional benefits of EPR include:

- **Encouraging sustainable design:** It encourages producers to design products that are easier to recycle, reuse, and repair.
- **Reducing landfill waste:** By making producers responsible for the end-of-life management of their products, EPR helps divert significant amounts of waste from landfills.
- **Shifting financial responsibility:** The cost of waste management is shifted from taxpayers and local governments to the producers who sell the products and packaging.
- **Boosting innovation:** It drives innovation in recycling technologies and the development of markets for recycled materials.

Learn more: circularmaterials.ca/AB



Alberta EPR phase 2 transition toolkits

Communities receiving new curbside services

Newsletter copy

Starting October 1, 2026, [Community's] residents will have access to new curbside recycling collection services!

This new service will be managed by Circular Materials, a national not-for-profit Producer Responsibility Organization (PRO), responsible for Alberta's transition to an enhanced Extended Producer Responsibility (EPR) recycling program for packaging, and paper products .

Soon, you'll be able to recycle materials like glass, foam packaging, flexible and rigid plastic, cardboard and paper and metal containers and packaging in your curbside recycling program and at your local depot.

Stay tuned for more details or learn more at circularmaterials.ca/AB.

Social media copy

Facebook/Instagram/LinkedIn

Starting October 1, 2026, [community name] will transition to an enhanced recycling program which will include a new curbside recycling service!

This new service will be managed by Circular Materials under Alberta's Extended Producer Responsibility (EPR) framework. Circular Materials is a not-for-profit producer responsibility organization, responsible for Alberta's transition to EPR. You can expect a more convenient, consistent and effective recycling system that improves recycling rates and ensures that recyclable materials are looped into the circular economy to be used again and again.

Learn more: www.circularmaterials.ca/AB

#ReadyRecycleRepeat

Starting October 1, 2026, recycling in [community name] will be more convenient with access to new curbside recycling pick-up.



This new service will be managed by Circular Materials under Alberta's Extended Producer Responsibility (EPR) framework. Circular Materials, a national not-for-profit, responsible for Alberta's transition to EPR.

Soon you will be able to recycle more materials like glass containers, foam packaging, flexible and rigid plastic, cardboard and paper and metal containers and packaging right at your curb or at your local depot from October 1!

Learn more: www.circularmaterials.ca/AB

#ReadyRecycleRepeat

Website copy

New curbside recycling collection is coming to **[community name]** in October 2026

Starting October 1, 2026, **[community name]** will be receiving new curbside recycling services. This new service will be managed by Circular Materials, a national not-for-profit that is leading Alberta's transition to Extended Producer Responsibility (EPR).

EPR shifts the financial and operational responsibility of recycling programs to producers – those that produce and supply packaging and paper materials to residents. This includes the familiar brands and retailers Albertans interact with every day. This new approach to recycling means municipalities and taxpayers will no longer pay for recycling services as this cost will now be paid by producers.

Soon you will be able to recycle more materials like glass containers, foam packaging, flexible and rigid plastic, cardboard and paper and metal containers and packaging right at your curb or at your local depot.

The transition will introduce a more convenient, consistent, and effective recycling program across the province – a change that will not only benefit people, but also the province.

Stay tuned for more details!

Visit circularmaterials.ca/AB for more information.



An enhanced recycling system is coming!

Curbside recycling collection begins October 1, 2026.



Starting on **October 1**, recycling will be even more convenient with new **curbside recycling pickup in your community.**



New curbside recycling pick-up coming soon!

Starting October 1, 2026, residents will have access to new curbside recycling collection services!

This new service will be managed by Circular Materials, a national not-for-profit, responsible for Alberta's transition to Extended Producer Responsibility (EPR) for packaging and paper products.

Soon, you'll be able to recycle materials like glass, foam packaging, flexible and rigid plastic packaging, cardboard, paper and metal containers and packaging in your curbside recycling program and at your local depot.

Stay tuned for details and updates!

Learn more: circularmaterials.ca/AB



Recyclable material list

October 1, 2026

Paper/Fibre



Material & examples	What to know	
	<p>Cardboard boxes</p> <p>Pizza boxes, direct mail boxes, moving boxes, shoe boxes.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Flatten. No larger than 60 x 60 cm. <input checked="" type="checkbox"/> Empty.
	<p>Boxboard</p> <p>Cereal boxes, tissue boxes, egg cartons, rolls from toilet paper and paper towel.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Flatten. <input checked="" type="checkbox"/> Empty.
	<p>Paper</p> <p>Any colour, including flour bags, prescription bags, paper produce bags.</p> <p>Notepads, white or coloured loose paper, file folders, other printed materials.</p> <p>Community newspapers, flyers, brochures and magazines.</p> <p>Greeting cards and envelopes, gift boxes.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Place shredded paper in a tied clear plastic bag. <input checked="" type="checkbox"/> Separate from plastic bags used to cover items, remove elastic bands. <input checked="" type="checkbox"/> Remove rope handle from bags. <input checked="" type="checkbox"/> Do not include soft or hard covered books/novels.

For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026

Paper/fibre



Material & examples	What to know	
	<p>Paper laminate packaging</p> <p>Pet food bags, food service paper bags, and plates.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty.
	<p>Paper laminate containers</p> <p>Spiral cans, cookie dough containers, ice cream containers and hot and cold beverage cups.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty. <input checked="" type="checkbox"/> Remove lids.
	<p>Cartons</p> <p>Molasses and sugar cartons, laundry and cleaning cartons, soup and sauce cartons.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty. <input checked="" type="checkbox"/> Lids and caps on.




For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026



Plastic packaging and containers

Material & examples	What to know
	<p>Plastic containers</p> <p>Laundry detergent and household cleaner jugs, shampoo, body wash, salad dressing, condiment, dish soap, mouth wash bottles.</p>
	<p>Food trays, salad, yogurt, peanut butter, bakery and egg containers, plastic cups, plastic tubs and lids.</p>
	<p>Toothpaste tubes, deodorant, hand cream tubes.</p>
	<p>Small item packaging, hand sanitizer bottles, plant pots.</p>



For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026

Plastic and foam packaging



Material & examples	What to know	
	<p>Flexible plastic packaging</p> <p>Bags used for dry cleaning, bread, newspapers and flyers. Overwrap (paper towel & toilet paper, beverage containers). Coffee bags or deli pouches, chip bags, bubble wrap, snack wrappers, cereal liner bags, plastic gift bags.</p>	<p><input checked="" type="checkbox"/> Empty.</p>
	<p>Foam packaging</p> <p>Meat trays, takeout containers, cups, plates, bowls, foam packaging.</p>	<p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Remove film wrap and absorbent pads from meat trays.</p>

For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026



Metal containers

Material & examples	What to know	
	<p>Metal</p> <p>Food cans, metal lids, candle, cookie, coffee and tea tins.</p>	<p><input checked="" type="checkbox"/> Rinse and dry.</p>
	<p>Aluminum (foils and trays)</p> <p>Aluminum foil, pie plates, frozen food trays.</p>	<p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Ball up aluminum foil.</p>
	<p>Aerosol containers</p> <p>Food spray, hairspray, air fresheners, shaving cream, deodorant.</p>	<p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Lids and caps on.</p>

For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026



Glass

Material & examples	What to know
	<p>Glass containers</p> <p>Clear and coloured glass. Food containers, jars and bottles. Cosmetic containers, spice bottles, oil and vinegar bottles.</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Empty.<input checked="" type="checkbox"/> Lids and caps off.

For details on what goes where, visit circularmaterials.ca/AB.



Alberta EPR phase 2 transition toolkits

Single Stream

1. Overview: An enhanced recycling system for Alberta

Alberta is transitioning from a multi-system recycling model to a centralized and enhanced extended producer responsibility (EPR) framework. Under this model, the financial and operational responsibility for packaging and paper products (PPP) shifts from municipalities to producers.

A critical component of this modernization is the province-wide transition to a single-stream recycling system, effective October 1, 2026.

What is single-stream recycling?

Single-stream recycling is a collection method where all designated recyclable materials are placed into one container. Materials are sorted later at a specialized facility, rather than being separated by residents at the point of collection. This model is already used for approximately 93% of the recycling tonnage collected in Alberta.

Key system outcomes:

- **Centralized efficiency:** A unified provincial supply chain reduces duplication and optimizes infrastructure.
- **Standardized resident equity:** all residents will have access to the same recycling standards and accepted materials list, whether at a depot or curbside.
- **Verified data integrity:** the system moves from estimated data to verified weigh-scale tickets and comprehensive material audits to ensure accuracy.
- **Circular economy integration:** advanced sorting ensures high-quality materials are recovered, helping producers meet regulatory targets for recycled content.

2. The unified Packaging and Paper Products (PPP) material list & management targets

Effective October 1, 2026, Alberta will adopt a harmonized material list, eliminating resident confusion and ensuring consistency across the province.

Expanded scope of accepted materials: The new system captures materials previously excluded by many municipal programs, including:



- Glass containers (jars and bottles)
- Foam packaging (e.g., Styrofoam)
- Flexible plastic packaging (films and wraps)
- Aerosol containers (hairspray, cooking oils)
- Laminated paper and plastic packaging (chip packets, pet food bags and stretchy plastic bags)

Provincial material management requirements: The system is engineered to meet escalating regulatory recovery requirements, ensuring more materials are captured and recycled.

Material Category	2027 Recycling Requirement
Paper	80%
Rigid Plastic	50%
Glass	75%
Metal	67%
Flexible Plastic	25%

3. System design and advanced infrastructure

The provincial supply chain is organized into a "hub-and-spoke" model to streamline logistics. The system will utilize 12–14 receiving facilities to aggregate materials.

By early 2027, two advanced pre-conditioning facilities (PCFs) in Edmonton and Calgary will be operational. These high-capacity hubs will process approximately 97% of Alberta's PPP recycling tonnage, using a combination of mechanical, optical, and AI-driven systems for precision sorting. This advanced technology allows the system to efficiently handle commingled materials while maintaining high-quality output for end markets.

The PCFs utilize a combination of mechanical, optical, and AI-driven systems to achieve precision sorting:

- **Ai-enhanced optical sorters:** image recognition technology sorts materials based on visual appearance.
- **Optical sorters (NIR):** near-infrared sensors identify materials by spectral properties.



- **Ballistic separators:** oscillating paddles separate 2D (paper/flexibles) from 3D (containers) materials.
- **Aspiration and vacuum systems:** specifically for flexible plastics, the system uses plastic film aspiration hoods and manual removal by sorters with placement into air vacuum hoods to capture lightweight films.
- **Air classifiers:** air streams separate lightweight paper/plastics from heavy glass/metals.
- **Magnetic & eddy current separators:** automated removal of ferrous and non-ferrous metals (including designated aerosols).
- **Mechanical sorting:** bag breakers, trommels, and disc screens separate materials by size and density.

5. Benefits of a single-stream system

The transition is built on four core pillars:

1. **Simplicity:** no more sorting. All recyclables go into one container.
2. **Worker safety:** transitioning from manual depot sorting to automated facilities reduces injuries and direct contact with materials.
3. **Increased recovery:** A more convenient system is proven to capture more materials, keeping them out of landfills.
4. **System effectiveness and efficiency:** automation and economies of scale increase effectiveness and streamline costs.

6. Auditing, data and future innovation

2026 audit program

To establish a provincial baseline, Circular Materials is conducting a comprehensive inbound audit program involving 1,200+ samples. Each 100 kg sample is hand-sorted into 80+ categories. This data allows us to monitor PCF performance, understand material flow, and support the fair setting of producer fees.

Innovation & eco-design

- **Small Capture Project:** We are currently researching solutions to recover "small packaging" (items like lids and small tubs), which currently account for 10-25% of plastic waste weight.



Ecodesign strategy

Alberta is part of a national harmonization of Ecodesign Guidelines focused on reduction (optimizing weight), procurement (recycled content), and recyclability (ensuring packaging fits our new infrastructure).

7. Public FAQ

Q: Will single-stream recycling increase contamination? A: Modern pre-conditioning facilities (PCFs) are designed with advanced sensors and AI to manage commingled materials effectively. Combined with a standardized education program, we aim to reduce contamination across the province.

Q: What is the benefit of single-stream for residents? A: It simplifies the recycling process, which significantly increases participation. It also creates a consistent experience for all Albertans, no matter where they live.

Q: How will public education be handled? A: Circular Materials will implement a robust promotion and education plan with clear, consistent information to guide residents through the changes and promote positive recycling habits.

Q: How will this affect depots? A: Single-stream simplifies operations for staff and improves the resident experience. The new system is expected to drive operational efficiencies, and compensation structures will be assessed during the initial 15 months of the new program. Many existing collection containers can continue to be used.

Q: Why are we moving to single-stream?

- **Regulatory alignment:** Alberta regulations require depots to accept all designated packaging and paper products (PPP). Single-stream collection supports consistent compliance (a unified approach) across the system.
- **Infrastructure readiness:** New pre-conditioning facilities can now achieve the sorting efficiencies required to handle single-stream material effectively.
- **Participation goals:** Simplifying recycling improves public participation and program performance.
- **Efficiencies:** Circular Materials is working to leverage economies of scale (provincial system) using a single-stream common collection system, including transportation efficiencies, and pre-conditioning facilities with technology and systems to manage all regulated materials. Depot operations can generally be more costly as manual sorting and/or baling is required.



- **Data integrity:** To meet regulatory reporting requirements, we require data that can only be received through verified sources: such as through weigh-scale tickets and at PCFs through material composition audits.

Q: Will the quality of materials be impacted by moving to a single-stream system?

Although there may be an adjustment period where smaller materials may be lost as residue, the increased collection rate expected due to single-stream systems will assist Circular Materials in reaching sorting efficiency rates and regulated targets. Over time, operational refinements will be made to capture the most amount of material possible.

Q: How are recycling systems currently set up in Alberta?

While approximately half of existing depots collect recycling in multiple streams, these facilities only account for about 7% of the total system tonnage. This means the majority (93%) of material collected across the system is already managed through a single-stream configuration.

Q: How will safety issues be addressed with the collection of materials such as broken glass?

The system already handles glass within the single-stream curbside and depot collection systems. Circular Materials will provide communities with signage relating to glass being placed in bins.

8. Contact Information

- **Operations:** aboperations@circularmaterials.ca
- **Marketing & Communications:** communications@circularmaterials.ca
- **Media & Press:** media@circularmaterials.ca
- **General Inquiries:** info@circularmaterials.ca



Alberta EPR phase 2 transition toolkits

FAQs

1. What is changing for Alberta's recycling program

Starting October 1, 2026, Alberta's EPR recycling program for packaging and paper products is expanding across the province. Circular Materials, a not-for-profit producer responsibility organization (PRO) will be responsible for managing Alberta's packaging and paper products (PPP) recycling program, either by working with the community or with a service provider to administer curbside and depot services.

Alberta's enhanced recycling program is 100% funded by producers – the companies that supply packaging and paper products to consumers, including the familiar brands and retailers Albertan's interact with every day. This means municipalities and taxpayers no longer pay for recycling services as this cost is now fully paid by producers. Phase 2 of the program will include the following changes:

- Expanded province-wide material list
- Introduction of new curbside services
- Introduction of multi-family recycling collection
- Shift to a single-stream common collection system
- Enhanced receiving and processing facilities

2. What is a single-stream collection system?

Single-stream recycling is a collection method where all designated recycling materials in Alberta's extended producer responsibility (EPR) program for packaging and paper products are placed into one container (bin, cart or bag) and sorted later at a specialized pre-conditioning facility, rather than being separated by material type at the point of collection. This model is already used for approximately 93% of the recycling tonnage collected in Alberta.

3. How will these materials be collected and processed?

Circular Materials has procured two new pre-conditioning facilities to manage all regulated materials as a single-stream and to achieve regulatory recovery targets. The processing methods and technologies used in these facilities are different from those previously contracted between municipalities and Material Recovery Facilities (MRFs).

4. What are the benefits of moving to single-stream recycling?

- **Simplifies recycling for residents:** No need to sort materials into separate containers, making recycling easier and increasing participation rates.



- **Effective and efficient:** Reduces manual sorting while enabling more efficient collection routes.
- **Safer for workers:** Minimizes manual handling, reducing the risk of injuries.
- **Increases recyclables collected:** Supports a wider range of materials being collected
- **Improves accessibility:** Eliminates confusion and the need for on-site sorting, making recycling faster and more convenient for everyone.

5. Will the quality of materials be impacted by moving to a single-stream system?

Our two new PCFs have invested in advanced sorting technologies like optical sorters, magnets, and eddy currents to effectively separate the mixed materials. While some contamination is inevitable, these technologies significantly improve the quality of the final recycled materials. A single stream system also makes recycling more convenient and accessible for residents, thereby increasing recovery rates.

6. How will safety issues be addressed with the collection of materials such as broken glass?

The system already handles glass within the single-stream curbside and depot collection systems. Circular Materials will provide communities with signage relating to glass being placed in bins.

7. Will accepted materials change?

Yes. As we launch Phase 2 of Alberta's enhanced recycling program, we have expanded the list of accepted materials that will be collected starting October 1, 2026. Soon residents will be able to recycle materials like glass containers, flexible plastic packaging, foam packaging and aerosol containers at their local depot and at their curb.

8. What changes should depots expect operationally?

- A consolidated collection stream for all materials.
- Potential adjustments to container placement, container type and site configurations.

9. How can we determine whether we are receiving carts or a bag-based service?

Circular Materials has designed curbside services to align with those of neighboring communities to support the resident experience. Circular Materials, wherever possible, have grouped similar communities to ensure a more coordinated approach for residents and communities and to streamline operations. Residents and communities will be informed well in advance of the program changes and operationalization plan.

10. Will all curbside recycling be collected by automated trucks and carts?

No, some systems will remain in blue bags and will require vehicles and staff to pick up the bags from the curbside.



11. If we introduce curbside services, will we still have a depot?

Circular Materials recognizes the importance of a robust and accessible collection system that requires reasonable access to depots for over flow materials where curbside programs exist. Depots remain an important part of the collection system.

12. What is Extended Producer Responsibility (EPR)?

EPR is a framework that shifts the responsibility for funding and managing recycling programs from municipalities to producers - companies that supply packaging and paper to residents. EPR is a data-driven model with accountability and improved recovery targets at its foundation. Rooted in principles of continuous improvement, EPR enables operational efficiencies, drives recycling and packaging innovation, and creates stronger accountability and performance throughout the system.

13. Will residents need to pay for these new services?

No, under the EPR framework, producers - the companies that supply packaging and paper - are responsible for funding and managing the recycling program. This includes the familiar brands and retailers Albertans interact with every day. This means municipalities and taxpayers no longer pay for recycling services as this cost is now paid by producers.

14. Why can't we recycle these new materials now? Why do we need to wait until October 1, 2026?

The October 1, 2026 expansion date is aligned with Alberta's EPR regulation requirements. This change requires significant planning, infrastructure upgrades, and coordination to ensure a smooth transition. This includes setting up new collection systems and upgrading sorting facilities.

15. What new materials will I be able to recycle?

Starting October 1, 2026, you'll be able to recycle additional materials right at your curb and at all depots across Alberta, including:

- Glass containers (where it is not currently being accepted)
- Foam packaging like meat trays and take out containers.
- Flexible plastic packaging like chip packets, pet food bags and stretchy plastic bags.
- Aerosol containers

A full list of accepted materials will be available for download in July.

16. Will my community receive curbside recycling services?



If your community introduced curbside garbage collection by April 1, 2025, your community is eligible to receive new curbside recycling collection starting October 1, 2026. This means you'll be able to set your recyclables at the curb, reducing trips to the depot. Check if your community is included [here](#).

17. Why are some communities receiving new curbside services?

In line with Alberta's EPR regulation, communities that introduced curbside garbage collection by April 1, 2025, are eligible to receive curbside recycling services starting October 1, 2026. This expansion ensures that more Albertans have access to convenient recycling options, reducing the need for trips to depots and increasing participation in recycling programs. Registration is still open for new communities, with an 18-month operationalization period.

18. If our community currently uses blue bags for curbside recycling, will there eventually be a need to transition to recycling carts?

No, blue bag programs will continue, as they operate efficiently and are preferred by some communities. While there are currently no plans to transition all blue bag programs to cart-based programs, we may explore switching a community to carts if it is surrounded by neighbouring areas that already use them, which would improve collection efficiency. Communities and residents will be informed well in advance of the program changes and operationalization plan.

19. What is the status of current recycling collection systems in Alberta?

While approximately half of existing depots collect recycling in multiple streams, these facilities only account for about 7% of the total system tonnage. This means the majority (93%) of material collected across the system is already managed through a single-stream configuration.

20. Will contamination increase?

The goal is always to reduce contamination. While single-stream systems can sometimes experience higher contamination if not managed properly, modern pre-conditioning facilities, combined with standardized education and clear, a unified materials list, are designed to mitigate this risk.

21. How will public education be handled?

Circular Materials will implement a robust promotion and education plan to guide residents through upcoming changes to the recycling system. These strategic initiatives are designed to ensure a strong resident experience, increase overall recycling rates, minimize contamination rates and meet regulatory requirements.

By leveraging comprehensive research and audit data, Circular Materials develops targeted, data-driven strategies that promote positive recycling habits. Our goal is to provide clear, consistent and actionable information that motivates residents to recycle effectively.



22. If my community currently owns the carts but we are moving to a new service provider in October 2026, what happens to the carts?

Under Circular Materials contracts, carts used for PPP curbside collection must remain with and be owned by the household or resident. Service providers have the option to either negotiate with communities to purchase used carts or supply residents with new ones.

23. I don't see any penalties or consequences for contamination outlined in the regulations. How can we ensure compliance and effectively reduce contamination?

Circular Materials' contracts with communities and service providers include specific requirements to manage contamination. On behalf of producers, we will work diligently to create a system with low contamination rates, ensuring we meet the material management standards set by regulations. To achieve this, we will use tools such as "oops" sticker programs, public education initiatives, and post-collection audits to help reduce contamination.

Contact Information

- **Operations:** aboperations@circularmaterials.ca
- **Marketing & Communications:** communications@circularmaterials.ca
- **Media & Press:** media@circularmaterials.ca
- **General Inquiries:** info@circularmaterials.ca
- **Councillor and Mayor Inquiries:**
 - o mayorab@circularmaterials.ca
 - o councillorab@circularmaterials.ca



May 5th, 2026

Roland Milligan
CAO
Municipal District of Pincher Creek No. 9, AB

Dear CAO Milligan,

Please find attached the quarterly Community Policing Report for the period of January 1st to March 31st, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Crowsnest Pass Detachment, and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.



We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

Sergeant Mark Amatto
Detachment Commander
Crowsnest Pass Detachment



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Crowsnest Pass

Detachment Commander

Sgt. Mark Amatto

Report Date	Fiscal Year	Quarter
May 5, 2026	2025-26	Q4 (January - March)

Community Priorities

Priority #1: Enhance Road Safety – Aggressive Driving**Updates and Comments:**

The Crowsnest Pass Detachment fielded 55 motor vehicle collisions in this Quarter, down from 82 collisions the previous Quarter, 2 occurrences were Non-Fatal Injury collisions, and 0 Fatal collisions had taken place. 51 Tickets and 15 Warnings were issued to drivers and/or registered owners in and along Hwy 3 and Hwy 22 corridors. There were no traffic safety presentations scheduled to take place this Quarter. Road Safety was addressed by means of traffic enforcement and visibility patrols conducted at peak traffic times, when Members were able to do so. Traffic enforcement targets for the year were not met, however this was in part to limited staffing resources experienced in the 4th Quarter by manner of a quick Member transfer as well as Maternity and Paternity leaves; Members remained effective within their commitment to enhancing road safety, regardless of the shortage, by ensuring those existing resources were utilized in an efficient manner.

Priority #2: Crime Reduction – Property Theft**Updates and Comments:**

During this reporting period Members at the Crowsnest Pass Detachment fielded 24 Theft-related calls for service, 5 of those incidents were investigated and determined to be unfounded, there are therefore not to be included in the total tally. The target had been to reduce the overall amount of Theft-related occurrences from the previous year of 99 occurrences; the total occurrences during this annum was 78. Members were engaged in addressing crime reduction in regard to Property Theft by ensuring appropriate crime trends were communicated to the respective Community and MD Peace Officer programs. Targeted patrols were conducted to areas where intelligence and calls for service dictated an





enforcement response was required; past break-in locations were followed-up with by Members to ensure crime-prevention measures were being utilized in order to ensure a proactive approach by manner of CPTED (Crime Prevention Through Environmental Design).

Priority #3: Change Culture and Transform – Violence In Relationships

Updates and Comments:

In the 2024-25 year end report, where no enhanced steps had been undertaken to encourage Victims of Domestic Violence to report their abuse to police, there had been 97 occurrences reported to the Crowsnest Pass Detachment. This initiative is the complete 1st year of cumulative statistics gathered in regard to Domestic Violence-related calls for service responded to by the Crowsnest Pass Detachment, wherein enhanced measures had been undertaken to encourage Victims to report; there were a total of 146 occurrences. As a base-line has now been established, the 2026-27 CPP will be the comparison year and the statistics will continue to be recorded and reported upon.

Priority #4: Enhance OHV / ATV / Snowmobile Compliance and Safety

Updates and Comments:

Weather was a divining factor in regard to how many backcountry patrols were conducted, as well as prioritizing persons crime investigations over proactive measures. Members conducted enforcement actions on Hwy 40, as well as Sartoris, McGilvery, Atlas and York Creek Staging Areas. Overall, OHV compliance was high and there were many positive interactions between recreational users and Detachment Members. Areas of lower compliance have been flagged for further enforcement actions in throughout the summer.

Priority #5: Police / Community Relations - Visibility

Updates and Comments:

During this reporting period school zone patrols / enforcement were conducted at Horace Allen, Isabelle Sellon, Crowsnest Consolidated and Livingstone Schools. Enhanced patrols took place in the Hamlet of Lundreck and Members had the opportunity to provide quasi-acceptable officiating at the Crowsnest Fire Rescue's Fire and Ice Hockey Game vs the Sparwood Fire Dept. 20 foot patrols took place this Quarter, for a total of 106 foot patrols for the annum.



Priority #6: Detachment Commander's Comments

Updates and Comments:

Members at the Crowsnest Pass Detachment faced a significant strain in regard to staffing shortages wherein 2 of 2 NCO positions and 4 of 7 Constable positions were operational in the 4th Quarter. In order to ensure Public and Member safety, the newly-formed Relief Unit was drawn upon, which allowed for the inclusion of 6 Constables to rotate through the operational schedule for a week-long deployment over the course of 1.5 months. The team at the Crowsnest Pass Detachment remained committed in the efforts to provide effective policing services to the Municipality of the Crowsnest Pass, MD of Ranchland No. 66 and MD of Pincher Creek No. 9. With new transfers scheduled for the new fiscal year, morale continues to be high and Members remain encouraged to tackle priorities that will be established through consultation for the Community Policing Priorities (CPP).





Community Consultations

Consultation #1

Date	Meeting Type
January 8, 2026	Meeting with Stakeholders
Topics Discussed	
Review of recent incidents, hazards on the horizon and operational readiness	
Notes/Comments:	
PCREMO	

Consultation #2

Date	Meeting Type
January 17, 2026	Meeting with Stakeholders
Topics Discussed	
Habitual Offender Management	
Notes/Comments:	
Regional Case Development Group	

Consultation #3

Date	Meeting Type
January 23, 2026	Meeting with Elected Officials
Topics Discussed	
Community Priorities Plan	
Notes/Comments:	
Pincher Creek MD No.9	



Consultation #4

Date	Meeting Type
January 24, 2026	Meeting with Elected Officials
Topics Discussed	
Quarter 2/3 Reporting // Community Priorities Plan	
Notes/Comments:	
MD of Ranchland No. 66	

Consultation #5

Date	Meeting Type
January 24, 2026	Meeting with Elected Officials
Topics Discussed	
Quarter 3 Reporting	
Notes/Comments:	
Municipality of the Crowsnest Pass	

Consultation #6

Date	Meeting Type
January 26, 2026	Meeting with Elected Officials
Topics Discussed	
Community Priorities Plan	
Notes/Comments:	
Municipality of the Crowsnest Pass	



Consultation #7

Date	Meeting Type
March 25, 2026	Community Connection
Topics Discussed	
Detachment Cellblock and Police Vehicle Tour	
Notes/Comments:	
Horace Allen Grade 1	





Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	9	6	1	2
Detachment Support	3	2	0	1

Notes:

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the nine established positions, six officers are currently working with one officer on Parental leave. There are two hard vacancies.

Detachment Support: Of the three established positions, two resources are currently working. There is one hard vacancy.





Crowsnest Pass Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	3	2	1	2	100%	100%	0.0
Other Sexual Offences		1	0	2	0	1	0%	N/A	0.0
Assault		10	29	15	22	31	210%	41%	3.5
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	0	0	1	1	N/A	0%	0.3
Criminal Harassment		13	8	13	12	22	69%	83%	2.2
Uttering Threats		4	9	9	3	6	50%	100%	-0.2
TOTAL PERSONS		29	49	41	39	64	121%	64%	6.0
Break & Enter		8	7	10	3	6	-25%	100%	-0.8
Theft of Motor Vehicle		4	0	3	7	3	-25%	-57%	0.5
Theft Over \$5,000		1	1	0	0	2	100%	N/A	0.1
Theft Under \$5,000		20	10	13	4	12	-40%	200%	-2.2
Possn Stn Goods		0	1	2	1	3	N/A	200%	0.6
Fraud		8	8	10	12	6	-25%	-50%	0.0
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		15	9	12	12	11	-27%	-8%	-0.5
Mischief - Other		14	12	9	20	20	43%	0%	2.0
TOTAL PROPERTY		70	48	59	59	63	-10%	7%	-0.3
Offensive Weapons		2	2	0	4	1	-50%	-75%	0.0
Disturbing the peace		8	8	11	6	16	100%	167%	1.4
Fail to Comply & Breaches		0	4	6	7	25	N/A	257%	5.3
OTHER CRIMINAL CODE		2	3	4	9	12	500%	33%	2.6
TOTAL OTHER CRIMINAL CODE		12	17	21	26	54	350%	108%	9.3
TOTAL CRIMINAL CODE		111	114	121	124	181	63%	46%	15.0



Crowsnest Pass Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	1	3	0	-100%	-100%	0.0
Drug Enforcement - Trafficking		0	2	0	0	0	N/A	N/A	-0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		1	3	1	3	0	-100%	-100%	-0.2
Cannabis Enforcement		0	1	0	0	0	N/A	N/A	-0.1
Federal - General		0	0	0	1	0	N/A	-100%	0.1
TOTAL FEDERAL		1	4	1	4	0	-100%	-100%	-0.2
Liquor Act		7	4	1	3	0	-100%	-100%	-1.5
Cannabis Act		1	0	0	0	0	-100%	N/A	-0.2
Mental Health Act		22	21	20	18	14	-36%	-22%	-1.9
Other Provincial Stats		15	16	13	19	8	-47%	-58%	-1.1
Total Provincial Stats		45	41	34	40	22	-51%	-45%	-4.7
Municipal By-laws Traffic		1	0	0	0	1	0%	N/A	0.0
Municipal By-laws		6	2	2	12	1	-83%	-92%	0.0
Total Municipal		7	2	2	12	2	-71%	-83%	0.0
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		7	6	8	9	3	-57%	-67%	-0.5
Property Damage MVC (Reportable)		48	67	36	34	49	2%	44%	-3.1
Property Damage MVC (Non Reportable)		13	9	14	10	9	-31%	-10%	-0.7
TOTAL MVC		68	82	58	53	61	-10%	15%	-4.3
Roadside Suspension - Alcohol (Prov)		1	1	1	2	0	-100%	-100%	-0.1
Roadside Suspension - Drugs (Prov)		0	0	1	0	0	N/A	N/A	0.0
Total Provincial Traffic		146	242	123	192	100	-32%	-48%	-14.2
Other Traffic		3	0	0	0	0	-100%	N/A	-0.6
Criminal Code Traffic		6	6	5	9	11	83%	22%	1.3
Common Police Activities									
False Alarms		8	5	9	8	12	50%	50%	1.1
False/Abandoned 911 Call and 911 Act		16	8	5	7	19	19%	171%	0.5
Suspicious Person/Vehicle/Property		40	21	20	16	18	-55%	13%	-4.9
Persons Reported Missing		0	3	4	2	3	N/A	50%	0.5
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		27	27	19	41	36	33%	-12%	3.2
Form 10 (MHA) (Reported)		0	4	0	1	0	N/A	-100%	-0.3



2026-05-06

Sgt Ryan Hodge
Detachment Commander
Pincher Creek, AB

Dear Reeve Lemire,

Please find attached the quarterly Community Policing Report for the period of January 1st to March 31st, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Pincher Creek], and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

A handwritten signature in blue ink that reads 'Sgt Ryan Hodge'. The signature is written in a cursive, flowing style.

Sgt Ryan Hodge



Pincher Creek Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	0	0	0	0	-100%	N/A	-0.2
Sexual Assaults		4	2	0	2	0	-100%	-100%	-0.8
Other Sexual Offences		11	1	0	0	0	-100%	N/A	-2.3
Assault		10	19	12	10	15	50%	50%	0.1
Kidnapping/Hostage/Abduction		1	2	0	0	0	-100%	N/A	-0.4
Extortion		0	0	1	0	1	N/A	N/A	0.2
Criminal Harassment		5	8	14	2	9	80%	350%	0.2
Uttering Threats		3	4	6	3	8	167%	167%	0.9
TOTAL PERSONS		35	36	33	17	33	-6%	94%	-2.3
Break & Enter		11	7	4	3	6	-45%	100%	-1.4
Theft of Motor Vehicle		7	3	2	2	2	-71%	0%	-1.1
Theft Over \$5,000		1	0	2	0	2	100%	N/A	0.2
Theft Under \$5,000		26	17	14	9	20	-23%	122%	-2.0
Possn Stn Goods		3	2	0	3	2	-33%	-33%	-0.1
Fraud		13	10	7	7	8	-38%	14%	-1.3
Arson		0	0	2	0	0	N/A	N/A	0.0
Mischief - Damage To Property		6	13	12	10	13	117%	30%	1.1
Mischief - Other		13	13	0	5	5	-62%	0%	-2.4
TOTAL PROPERTY		80	65	43	39	58	-28%	49%	-7.0
Offensive Weapons		9	3	1	0	3	-67%	N/A	-1.5
Disturbing the peace		6	10	9	5	6	0%	20%	-0.5
Fail to Comply & Breaches		6	23	29	20	9	50%	-55%	0.3
OTHER CRIMINAL CODE		5	5	4	6	6	20%	0%	0.3
TOTAL OTHER CRIMINAL CODE		26	41	43	31	24	-8%	-23%	-1.4
TOTAL CRIMINAL CODE		141	142	119	87	115	-18%	32%	-10.7



Pincher Creek Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Possession		3	0	0	1	3	0%	200%	0.1
Drug Enforcement - Trafficking		1	0	1	1	2	100%	100%	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	0	1	3	5	25%	67%	0.5
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	2	1	3	1	N/A	-67%	0.3
TOTAL FEDERAL		4	2	2	6	6	50%	0%	0.8
Liquor Act		3	8	4	8	1	-67%	-88%	-0.4
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		15	14	12	11	17	13%	55%	0.1
Other Provincial Stats		11	29	23	16	11	0%	-31%	-1.3
Total Provincial Stats		29	52	39	35	29	0%	-17%	-1.7
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	4	3	2	2	100%	0%	0.0
Total Municipal		1	4	3	2	2	100%	0%	0.0
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	5	5	2	0	-100%	-100%	-0.5
Property Damage MVC (Reportable)		55	70	46	32	37	-33%	16%	-7.4
Property Damage MVC (Non Reportable)		6	4	7	8	2	-67%	-75%	-0.4
TOTAL MVC		62	79	58	42	39	-37%	-7%	-8.3
Roadside Suspension - Alcohol (Prov)		1	5	5	1	5	400%	400%	0.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
Total Provincial Traffic		210	355	288	338	301	43%	-11%	16.5
Other Traffic		1	2	1	0	0	-100%	N/A	-0.4
Criminal Code Traffic		15	12	7	12	10	-33%	-17%	-1.0
Common Police Activities									
False Alarms		8	6	11	9	7	-13%	-22%	0.1
False/Abandoned 911 Call and 911 Act		3	8	3	16	5	67%	-69%	1.2
Suspicious Person/Vehicle/Property		16	16	18	23	15	-6%	-35%	0.5
Persons Reported Missing		5	4	1	2	0	-100%	-100%	-1.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		7	18	14	11	11	57%	0%	0.1
Form 10 (MHA) (Reported)		0	2	0	1	2	N/A	100%	0.3



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Pincher Creek

Detachment Commander

Sgt Ryan Hodge

Report Date

May 6, 2026

Fiscal Year

2025-26

Quarter

Q4 (January - March)

Community Priorities

Priority #1: Traffic Safety**Updates and Comments:**

Members have been engaged in traffic enforcement through out the quarter with focus on Highway 3 and Highway 507. High speeds were often observed with traffic going to and returning from the Castle Mountain Ski Resort.

Priority #2: Community Relations**Updates and Comments:**

There were not many public events during the Q4 but members remained engaged with the community through school visits, foot patrols downtown and attending regular meetings such as COP. Rural Crime Watch and Police Advisory Committee.

Priority #3: Crime Reduction**Updates and Comments:**

Clearance rates for solving property crime remain up despite there being a slight increase in property related offences such as break and enter/theft. Break and enters are focussed on commercial/industrial locations through out the Pincher Creek area.





Community Consultations

Consultation #1

Date	Meeting Type
March 18, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Regular reporting information sharing (2): Annual Planning	
Notes/Comments:	
Regular PAC meeting. Discussed community priorities	

Consultation #2

Date	Meeting Type
March 3, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Regular reporting information sharing (2): Annual Planning	
Notes/Comments:	
Report to Town of Pincher Creek elected officials. Reported on 2025 end of year crime stats. Discussed priorities for the new year,	

Consultation #3

Date	Meeting Type
February 23, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning	
Notes/Comments:	
Pincher Creek and Crowsnest Pass NCOs met with MD of Pincher Creek elected officials to discuss policing priorities for the coming year.	



Consultation #4

Date	Meeting Type
January 21, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Regular reporting information sharing	
Notes/Comments:	
Regular meeting with Police Advisory Committee including new members of the group.	





Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absence	Hard Vacancies
Regular Members	11	6	2	3
Detachment Support	3	3	1	0

Notes:

1. Data extracted on May 6, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the 11 established positions, six officers are currently working. There are two temporary absences (two Parental). There are three hard vacancies. Sgt Hodge has brought in a relief unit member to assist Pincher Creek Detachment through out the next several months. Along with the relief member, Sgt Hodge has put in place several reservists to assist with policing in Waterton Lakes National Park.

Detachment Support: Of the three established positions, three resources are currently working with one on Leave without Pay. The position has been back filled to ensure coverage. There is no hard vacancy at this time.

Recommendation to Council

After review at Council Committee on January 27th, 2026 it was determined to obtain legal review of the changes regarding Part 8 – Road Allowances. Further to that, we obtained legal review of Schedules “B” and C”.

Administration reviewed the recommended changes and consolidated them into this latest proposed version of Bylaw 1365-25. Specifically, in Schedule C – changing “Lessor/Lessee” to “Grantor/Grantee” and amended the termination clause (9) from three (3) days to thirty (30) days written notice, in accordance with the Traffic Safety Act.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW # 1365-25
TRAFFIC BYLAW

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE REGULATION AND CONTROL OF TRAFFIC AND OTHER ACTIVITIES UPON HIGHWAYS WITHIN THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9.

WHEREAS pursuant to Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments thereto, the Council of the Municipal District of Pincher Creek No. 9 may pass bylaws for municipal purposes respecting:

- a) The safety, health and welfare of people and the protection of people and property; and
- b) People, activities and things in, on or near a public place or place that is open to the public;
- c) Transport and transportation systems; and
- d) The enforcement of bylaws;

AND WHEREAS the Traffic Safety Act, RSA 2000, c T-6 empowers a Council to regulate and control vehicles, animal and pedestrian traffic and parking on highways and other property within the municipality;

NOW THEREFORE, the Council of the Municipal District of Pincher Creek No. 9 enacts as follows:

PART 1 – Title, Definitions and Interpretation

Title:

1. This bylaw may be referred to as the “Traffic Bylaw”.

Definitions:

2. In this Bylaw, the following words shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the past and future; words in the plural include the singular; words in the singular include the plural; words in the masculine gender include feminine and neuter genders; words in the feminine and neuter genders include the masculine gender. The word “shall” is always mandatory and not merely directory.
 - (a) “Alley” means a narrow highway providing and offering access to the rear of buildings and parcels of land;
 - (b) “Boulevard” means a part of a highway in an urban area that:
 - (i) is not roadway; and
 - (ii) is that part of the sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
 - (c) “Chief Administrative Officer (CAO)” means the person designated as the Chief Administrative Officer for the Municipality;
 - (d) “Council” means the Council of the Municipal District of Pincher Creek No. 9;
 - (e) “Court” means a Court of competent jurisdiction in the Province of Alberta;
 - (f) “Curb” means the actual curb, if there is one, and if there is no curb in existence, shall mean the division of a highway between that part thereof intended for the use of vehicles and that part thereof intended for the use of pedestrians;
 - (g) “Emergency” means a present or imminent event that requires prompt coordination, action or special regulation of persons or property, to protect the health, safety and welfare of people and to limit damage to property;

- (h) “Emergency Vehicle” means
 - (i) a vehicle operated by a police service as defined in the *Police Act*;
 - (ii) a fire-fighting or other type of vehicle operated by the fire protection service of a municipality;
 - (iii) an ambulance operated by a person or organization providing ambulance services;
 - (iv) a vehicle operated as a gas disconnection unit of a public utility;
 - (v) a vehicle designated by regulations as an emergency response unit pursuant to the *Vehicle Equipment Regulation*;
- (i) “Hamlet” means the Hamlets of: Beaver Mines, Lowland Heights, Lundbreck, Pincher Station and Twin Butte;
- (j) “Heavy Vehicle” means a vehicle or vehicle with trailer attached, exceeding any one of the following:
 - (i) Two axles;
 - (ii) Twelve and one half (12.5) meters in length; or
 - (iii) A maximum allowable weight of five thousand five hundred (5500) kilograms; but does not include recreational vehicles, equipment or vehicles owned and operated by the municipality used for road maintenance or construction;
- (k) “Highway” has the meaning as defined in the *Traffic Safety Act*
- (l) “Mobility Aid” means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability;
- (m) “Motor Vehicle” has the meaning as defined in the *Traffic Safety Act*;
- (n) “Municipal Government Act” means the *Municipal Government Act*, R.S.A. 2000, C. M-26, as amended or replaced from time to time;
- (o) “Municipal Order” means a written Order issued by the municipality pursuant to the provisions of this Bylaw;
- (p) “Municipality” means the Municipal District of Pincher Creek No. 9;
- (q) “Noise” means any loud, unnecessary or unusual sound or any sound whatsoever which, having regard for all circumstances, including the time of day and the nature of the activity generating the sound, is likely to unreasonably annoy, disturb, injure or detract from the comfort, repose, health, peace or safety of any person within the municipality;
- (r) “Obstruction” means any act or thing that blocks, impedes, interferes with, hinders or prevents, or causes a restriction of vision, passage, maintenance or use of public property or highways by vehicles or pedestrians;
- (s) “Off-Highway Vehicle” has the same definition as found in the *Traffic Safety Act*;
- (t) “Operator” means a person responsible for the operation of a vehicle;
- (u) “Owner” means the person who owns a vehicle and includes any person renting a vehicle or having the exclusive use of a vehicle under a lease that has a term of more than 30 days or otherwise having the exclusive use of a vehicle for a period of more than 30 days;
- (v) “Pedestrian” means a person on foot or a person in or on a mobility aid;
- (w) “Peace Officer” means a person engaged by the Municipality as a Community Peace Officer, a Bylaw Enforcement Officer or a member of the Royal Canadian Mounted Police to carry out the provisions of this Bylaw;

- (x) “Person” means a natural person, corporation or partnership, and where the context so requires. Includes the Owner of a vehicle involved in an offence, in accordance with Section 93 of this bylaw.
- (y) “Provincial Offences Procedures Act” means the *Provincial Offences Procedures Act*, R.S.A. 2000, Chapter P-35, and the regulations thereunder, as amended or replaced from time to time;
- (z) “Recreational Vehicle” means a vehicle designed to provide temporary living accommodation for travel, vacation, or recreational use, and to be driven, towed or transported, some examples of which include a motor home, holiday trailer, camper, tent trailer and any bus or truck converted to provide temporary living accommodation;
- (aa) “Road Use Agreement” means an arrangement entered into with the municipality by a person or company to ensure that the highway or highways utilized by that person or company are protected;
- (bb) “Sidewalk” means that part of a highway especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a highway between the curb line, or where there is no curb line, the edge of the roadway, and the adjacent property line whether or not it is paved or improved;
- (cc) “Stray Animals Act” means the *Stray Animals Act*, R.S.A. 2000, Chapter S-20, as amended or replaced from time to time;
- (dd) “Traffic Control Device” means any sign, signal, marking or device placed, marked or erected under the authority of the *Traffic Safety Act* or a Bylaw of the municipality for the purpose of regulating, warning or guiding traffic;
- (ee) “Traffic Safety Act” means the *Traffic Safety Act*, R.S.A. 2000, Chapter T-6, and the regulations thereunder, as amended or replaced from time to time;
- (ff) “Trailer” means a vehicle so designed that it may be attached to or drawn by a motor vehicle or tractor and is intended to transport property or persons;
- (gg) “Truck Route” means a highway or highways listed in a Road Use Agreement or posted by a sign allowing heavy vehicle traffic;
- (hh) “Vehicle” has the meaning as defined in the *Traffic Safety Act*;
- (ii) “Vehicle Equipment Regulation” means Alberta Regulation 122/2009, as part of the *Traffic Safety Act*, R.S.A. 2000, C. T-6, as amended or replaced from time to time;
- (jj) “Violation Ticket” means a violation ticket issued pursuant to the *Provincial Offences Procedures Act*;

Interpretation:

3. Nothing in this Bylaw relieves a person from complying with any requirement of any lawful permit, order or license.
4. Any heading or sub-headings in this Bylaw are included for guidance purposes and convenience only and shall not form part of this Bylaw.
5. Where this Bylaw refers to another Act, Bylaw, Regulation or Agency, it includes reference to any Act, Bylaw, Regulation or Agency that may amend or be substituted, therefore.
6. All Schedules attached to this Bylaw shall form a part of this Bylaw.

PART 2 - TRAFFIC CONTROL DEVICES

7. The municipal Council shall have the power to prescribe where traffic control devices are to be located, including traffic control devices restricting the speed of vehicles. Pursuant to this section, traffic control devices placed or located by persons under the direction and authority of the municipality, shall be deemed to have been made by Bylaw of the Municipal District of Pincher Creek. A record of the location of all traffic control devices placed pursuant to this bylaw shall be kept, and the record shall be open to public inspection at the municipal office during normal business hours.
8. No person shall post or exhibit or cause to be posted or exhibited any notice, placard, bill or other type of notice whatsoever upon any traffic control device.
9. The municipality may cause temporary traffic control devices to be placed on a highway to indicate 'no parking' for certain periods of time as may be necessary for the purposes of street cleaning, snow removal, maintenance, construction or an event, and when so marked, such traffic control devices shall take precedence over all other traffic control devices.
10. No person shall climb upon, interfere with, damage, deface, remove, alter or destroy a Traffic Control Device.

PART 3 - GENERAL RESTRICTIONS & NUISANCES

Vehicle Fluids

11. No person shall drain lubricating oils or any fluids associated with the operation of a vehicle upon a highway.

Sidewalk and Highway Obstructions

12. No person shall place, cause to be placed or permit to be placed any earth, sand, gravel, grass, leaves, snow, ice, debris or other materials upon any sidewalk or highway.
13. Wherever sidewalks exist, the owner or occupier of any premise within the municipality adjacent to a sidewalk, shall remove and clear away all snow, ice, dirt or other obstruction from the sidewalk adjacent to such premises within twenty-four (24) hours of such snow, ice, dirt or other obstruction being deposited thereon.
14. No person shall cause or permit any building, structure, fixture, road, tree, shrub, hedge, fence, sign, notice, advertising device, light or other object on property they own or occupy to:
 - (a) cause a drifting or accumulation of snow on a highway that is under direction, control and management of the municipality;
 - (b) damage a highway that is under the direction, control and management of the municipality;
 - (c) create a hazard or obstruction to vehicular or pedestrian traffic on a highway that is under the direction, control and management of the municipality; or
 - (d) obstruct any sidewalk.
15. No person shall place, cause to be placed or permit to be placed, an electrical extension cord across a sidewalk, boulevard or driveway in a manner which, in the opinion of a Peace Officer, may pose a hazard to persons or property.
16. No person shall place a construction garbage bin upon a highway without the authorized, written permission from the municipality.

17. No person shall place, permit to be placed, allow or otherwise engage in the placement of motor vehicles, heavy vehicles, off-highway vehicles, vehicles, trucks, farm implements or any other machinery or other item that blocks or impedes traffic on a highway that is under the control of the municipality.
18. Any person who fails to comply with sections 11, 12, 13, 14, 15, 16, or 17 of this bylaw, shall be required to remove the item(s), object(s) or obstruction(s) contributing to the non-compliance within twenty-four (24) hours.
 - (a) after the expiration of the twenty-four (24) hour period, if the item(s), object(s) or obstruction(s) have not been removed as required, the municipality may cause the removal of the item(s), object(s) or obstruction(s);
 - (b) such removal shall be at the expense of the person causing, placing or permitting the item(s), object(s) or obstruction(s) on the sidewalk or highway to remain; and
 - (c) any costs incurred by the municipality in carrying out the provisions of this Section is an amount owing to the municipality by the person responsible for the contravention.

Pedestrian Obstructions

19. No person shall stand or be in any other position on a highway so as to obstruct the entrance to a building.
20. No person shall stand or be in any other position on a highway so as to obstruct pedestrians or vehicles using the highway.
21. Where a Peace Officer has reasonable grounds to determine that a person is in contravention of Section 19 or 20, the Peace Officer may direct that person to disperse immediately and any person receiving such direction from a Peace Officer shall immediately leave the area.
22. Sections 19 and 20 do not apply to persons participating in or assembled to watch a Parade or Procession for which a permit has been issued pursuant to this Bylaw.

Remedying Obstructions

23. Where an obstruction or unauthorized item of any kind, is located above or upon any sidewalk or highway and creates an unsafe condition, the municipality shall be entitled to immediately take whatever actions or measures necessary to eliminate the unsafe condition. Any costs incurred by the municipality in carrying out such action is an amount owing to the municipality by the person responsible for causing the unsafe condition.
24. The municipality may, at the expense of the person responsible, remove and impound any vehicles, trucks, farm implements, other machinery or other item(s) that block or impede traffic on a highway that is under the control of the municipality, and the costs thereof are an amount owing to the municipality.

Tracking Material / Conducting Work on a Highway

25. No person shall operate or allow to be operated any vehicle on a highway so as to track any earth, sand, gravel or other material on a highway, under the direction, control and management of the municipality, to such a degree where, in the opinion of a Peace Officer, the materials cause damage to a highway or cause a hazard for other users of a highway.
26. For the purposes of Section 25, where it is apparent that the material tracked onto a highway originated from a specific parcel of land, the person owning or occupying the parcel of land where the material originated is deemed to be responsible for the commission of the offence.

27. No person, other than municipal employees or a contractor engaged by the municipality, shall conduct any form of work on a highway that is under direction, control and management of the municipality.
28. For the purposes of Section 27, where it is apparent that the work or equipment used in such work originated from a parcel of land, the owner or occupier of the parcel of land is deemed to be responsible for the commission of the offence.

Noise

29. A person who owns, occupies, drives, operates or otherwise controls a motor vehicle, vehicle, heavy vehicle or off-highway vehicle, shall not cause excessive or unnecessary noise due to activities including, but not limited to:

- (a) racing;
- (b) excessive engine revving;
- (c) alterations to or modifications of the manufacturer's muffler system;
- (d) stereo amplification; or
- (e) any other unnecessary activity,

in relation to the motor vehicle, vehicle, heavy vehicle or off-highway vehicle.

30. If a motor vehicle, vehicle, heavy vehicle or off-highway vehicle is involved in an offence referred to in Section 29, the registered owner of such motor vehicle, vehicle, heavy vehicle or off-highway vehicle is guilty of an offence.

31. Whether or not such noise is excessive and unreasonably interferes with a person's peaceful enjoyment of his property is a question of fact to be determined by a Court hearing a prosecution pursuant to Section 29 or 30 of this Bylaw.

Unprotected Fire Hoses

32. Where an unprotected hose has been laid down on a highway, no person shall drive a vehicle over such hose unless an official of the Fire Service at the scene has specifically allowed the driver to do so.

PART 4 - PARKING RESTRICTIONS

Temporary Parking Restrictions

33. When the municipality has placed temporary traffic control devices on a highway:

- (a) no person shall park, or permit to be parked, any heavy vehicle, motor vehicle or vehicle on a highway from the time a temporary traffic control device or devices have been placed, until such traffic control device or devices have been removed;
- (b) if the motor vehicle, heavy vehicle or vehicle was parked on the highway prior to the placement of the temporary traffic control devices, no person shall leave that motor vehicle, heavy vehicle or vehicle parked or permit that vehicle to remain parked on the highway after the expiration of twenty-four (24) hours from the time the traffic control device or devices have been placed.

34. Motor vehicles, heavy vehicles or vehicles parked or left in contravention of a temporary traffic control device may be towed and impounded. All costs for towing and storage are the

responsibility of the owner of the motor vehicle, heavy vehicle or vehicle and are an amount owing to the tow company that removed the motor vehicle, heavy vehicle or vehicle.

General Parking Restrictions

35. No person shall park, or permit to be parked, a motor vehicle, heavy vehicle or vehicle on a highway, contrary to a traffic control device.
36. No person shall park or stand a motor vehicle, heavy vehicle or vehicle or permit such motor vehicle, heavy vehicle or vehicle to remain parked in such a manner as to interfere with the proper operation of any vehicle used by the Fire Department or the municipality or of any other emergency vehicle.
37. No person shall stop or park or permit the stopping or parking of a motor vehicle, heavy vehicle or vehicle in a marked fire lane.
38. No person shall stop or park or permit the stopping or parking of a motor vehicle, heavy vehicle or vehicle in a manner where the motor vehicle, heavy vehicle or vehicle may interfere with the use of a doorway marked, on the exterior of a building, as a fire or emergency exit.
39. No person shall park a motor vehicle, heavy vehicle or vehicle in an alley, except when actively loading or unloading goods or passengers from the motor vehicle, heavy vehicle or vehicle.
40. No person shall park or stand any motor vehicle, heavy vehicle or vehicle on any highway in such a manner as to obstruct the passage of other vehicles.
41. Except in the case of an emergency, no person shall park or stand any motor vehicle, heavy vehicle or vehicle on a highway for the purposes of servicing or repairing the vehicle.
42. No person shall park or stand any motor vehicle, heavy vehicle or vehicle on a highway for the purpose of washing the motor vehicle, heavy vehicle or vehicle.

Trailer Parking

43. No person shall park any trailer on a highway unless the trailer is attached to a motor vehicle, heavy vehicle or vehicle by which it may be propelled or drawn. When so attached, the trailer will be deemed to be part of the towing vehicle and subject to any regulations pertaining to the motor vehicle, heavy vehicle or vehicle.

Parking Stalls for Persons with Disabilities

44. No person shall park a motor vehicle, heavy vehicle or vehicle in a parking space, or any part thereof, on any highway or on any private or public property that is marked or designated by a Traffic Control Device indicating that the parking space is for the usage of a person with disabilities, unless
 - (a) the motor vehicle, heavy vehicle or vehicle displays a valid handicap placard or licence plate issued by, or recognized in reciprocity by the Province of Alberta; and
 - (b) the motor vehicle, heavy vehicle or vehicle is operated by, or being used to transport, a person with a disability.

PART 5 - RECREATIONAL VEHICLES

Recreational Vehicle Parking

45. A recreational vehicle parked on a highway must be attached to a motor vehicle, heavy vehicle or vehicle by which it may be drawn. When so attached, the trailer will be deemed to be part of the towing vehicle and subject to any regulations pertaining to the vehicle.

46. No person shall park an unattached recreational vehicle on a highway.
47. No person shall park a recreational vehicle on a highway unless it is parked in a location completely adjoining the recreational vehicle owner's residence as shown in the records of the Motor Vehicle Registry and then only between May 1 and October 15.
48. A recreational vehicle:
- (a) shall not be parked on a highway for more than 72 consecutive hours; and
 - (b) shall be removed to an off-highway location for at least 48 consecutive hours before it may be parked again on a highway.

Occupying, Camping or Residing in Recreational Vehicles

49. No person shall occupy a recreational vehicle as a temporary or permanent place, living abode or sleeping place when parked on a highway, ditch, developed or undeveloped road allowance, other location along or adjacent to a highway right of way, or other public place other than in an approved campground facility.

PART 6 – OFF HIGHWAY VEHICLES

50. No person shall operate an off-highway vehicle on a highway, that is under the direction, control and management of the municipality.
51. Notwithstanding Section 50, Off-Highway vehicles may be operated on a highway, that is under the direction, control and management of the municipality when:
- (a) the off-highway vehicle is being utilized for an agricultural-related task or function; ~~or~~
 - (b) the off-highway vehicle is being utilized for snow removal; or
 - (c) the use of the off-highway vehicle has been otherwise authorized by the municipality through the issuance of a special permit.
52. All off-highway vehicles that are operated on a highway pursuant to Section 51 shall be registered and insured pursuant to the provisions of the Traffic Safety Act.

PART 7 - TRUCKS AND COMMERCIAL VEHICLES

Heavy Vehicle Parking

53. No person may park a heavy vehicle in a hamlet, except:
- (a) commercial vehicles with hazard warning lamps flashing and in the process of loading or unloading goods; or
 - (b) construction equipment being used during construction or improvement of property, provided that the equipment is parked adjacent to the property where the work is being done.

Trucks and Truck Routes

54. No person shall operate or park a heavy vehicle on any highway within the municipality where signs have been erected indicating that heavy vehicle or other truck traffic is prohibited.
55. Notwithstanding section 54, the following heavy vehicles are authorized to operate on non-truck routes:

- (a) heavy vehicles loading and unloading at destinations within the municipality, using the shortest distance from and to a truck route;
- (b) emergency vehicles;
- (c) utility vehicles being operated for the purpose of installing, servicing or repairing public utilities;
- (d) municipal vehicles being operated for purposes of providing municipal services;
- (e) school buses;
- (f) public passenger buses being operated for the purpose of receiving or delivering passengers; and
- (g) light truck and trailer combination such as a truck and horse or stock trailer.

Commercial Vehicle Trailer Parking

56. No person shall park any commercial vehicle trailer on a highway unless the trailer is attached to a vehicle by which it may be propelled or drawn. When so attached, the trailer will be deemed to be part of the vehicle it is attached to for the purposes of this Bylaw.
57. No person, except with permission of the municipality, shall operate or park upon or over any paved or graveled highway, any vehicle or tract equipment having metal cleats, metal tracks, or other metal devices attached to its wheels or made a part thereof that causes damage to a highway.

PART 8 - ROAD ALLOWANCES

Prohibitions

58. No person shall develop, irrigate, or otherwise utilize or use any developed or undeveloped municipal road allowance.
59. No person shall farm or otherwise use for an agricultural purpose, a developed or undeveloped road allowance.
60. No person shall allow, place or permit to be placed any type of fencing, electric fencing, corrals or other types of barriers on a developed or undeveloped road allowance without a valid and subsisting Temporary Road Allowance Permit.

Temporary Road Allowance Permits

61. Requests for Temporary Road Allowance Permits shall be addressed to the CAO or designate, utilizing the form found in Schedule 'B' of this Bylaw.
62. Approved Temporary Road Allowance Permits shall include the following:
- (a) name of applicant;
 - (b) location of developed or undeveloped road allowance where grazing permission is approved;
 - (c) date of approval;
 - (d) date identifying when livestock may be placed / must be removed from a developed or undeveloped road allowance;

- (e) a map showing the gates, fence, sign and split use with adjacent landowner (if applicable);
 - (f) any other requirements the CAO or designate deems appropriate and reasonable.
63. All persons who are granted a Temporary Road Allowance Permit are required to install and maintain a public access sign at the gate location to aid the public in identifying and accessing a development or undeveloped road allowance. The following requirements must be satisfied;
- (a) The sign must be obtained from the MD of Pincher Creek Office for a fee;
 - (b) The Temporary Road Allowance Permit holder is responsible for installing and maintaining the sign in good condition;
 - (c) Signs must be replaced or repaired within 14 days of becoming damaged, missing or illegible.
64. All persons who are granted a Temporary Road Allowance Permit shall comply with the provisions and conditions set out in the Permit found in Schedule 'C' of this Bylaw.
65. Temporary Road Allowance Permits may be cancelled, at the discretion of the CAO or designate, at any time where the person who was granted the Temporary Road Allowance Permit is found in contravention of the provisions and conditions set out in the Permit.
66. Any person who has had an application for a Temporary Road Allowance Permit denied or who has had a Temporary Road Allowance Permit cancelled may appeal such decisions, in writing, to the Enforcement Services Appeal Board within fourteen (14) days from the date the application was either denied or cancelled.
67. The written request for appeal submitted pursuant to Section 66 must contain:
- (a) the name of the person who applied for the Temporary Road Allowance Permit or the name of the person who had a Temporary Road Allowance Permit cancelled;
 - (b) the location of the developed or undeveloped road allowance in question;
 - (c) a daytime phone number at which the appellant may be reached; and
 - (d) a mailing or email address to which documents in relation to the appeal may be delivered.
68. The decision of the Enforcement Services Appeal Board is final.

Fencing Requirements and Restrictions

69. Livestock placed on a developed or undeveloped road allowance, pursuant to a Temporary Road Allowance Permit, shall be secured by an electric fence.
70. In the case that a gate is required on either side of the developed or undeveloped road allowance, pursuant to a Temporary Road Allowance Permit, the gate shall always remain unlocked.
71. Fencing structures, including but not limited to wood posts and wire, board fence, chain link or temporary corrals, are prohibited on a developed or undeveloped road allowance.

Enforcement Operations for Unauthorized Livestock, Farming or Other Agricultural Activity on Road Allowances

72. Where a Peace Officer believes that a person has contravened any provision found in Part 8 of this Bylaw, the Peace Officer may issue a Municipal Order, as shown in Schedule 'D' of this Bylaw, to the person responsible for the contravention.
73. Municipal Orders issued pursuant to Section 72 may:

- (a) State the date(s) and location(s) where the contravention(s) was observed;
- (b) Direct a person to take any action or measures necessary to remedy the contravention and to prevent a re-occurrence of the contravention, including direction for the road allowance to be re-seeded back, to perennial vegetation, as approved by the municipality, at the sole cost of the person(s) responsible for the contravention(s);
- (c) State a date and time within which the person must comply with the Municipal Order;
- (d) State that if the person does not comply with the direction within the specified time, the municipality shall:
 - (i) issue appropriate violation tickets;
 - (ii) take whatever action or measure is required to remedy the contravention(s);
 - (iii) issue an invoice to the person responsible for the contravention(s) requiring payment to the municipality to cover the costs associated to the action or measure implemented by the municipality to remedy the contravention(s); and
 - (iv) in the event that an invoice issued pursuant to Section 73(d)(iii) is not paid by the due date, initiate any lawful action that allows the municipality to seek compensation through civil litigation, orders of restitution or other any other court-imposed Order.

74. A person who is issued a Municipal Order shall comply with the provisions and conditions set out in the Order.

75. Municipal Orders may be served:

- (a) personally to the person(s) responsible for the contravention; or
- (b) where personal service of the Order cannot reasonably be effected or where a Peace Officer believes the responsible person(s) are evading service, the Order may be served by posting it in a conspicuous location on the affected road allowance and then sending a copy of the Order to the person(s) responsible via single registered mail.

76. A Municipal Order is deemed to have been served:

- (a) immediately, when served personally; or
- (b) three (3) days from the date the Municipal Order is posted on the road allowance with a copy sent by single registered mail

77. Any person who has been issued a Municipal Order may appeal such Order, in writing, to the Enforcement Services Appeal Board within fourteen (14) days from the Order was served.

78. The written request for appeal submitted pursuant to Section 77 must contain:

- (a) the name of the person who received the Municipal Order;
- (b) the location of the developed or undeveloped road allowance in question;
- (c) a daytime phone number at which the appellant may be reached; and
- (d) a mailing or email address to which documents in relation to the appeal may be delivered.

79. The decision of the Enforcement Services Appeal Board is final.

80. Should livestock be placed or found to be placed on a developed or undeveloped road allowance without an approved Temporary Road Allowance Permit, the municipality may:
- (a) capture and confine livestock trespassing on municipal property, should reasonable efforts to identify the owner(s) or person(s) responsible for placing the livestock on the road allowance not be successful; or
 - (b) capture and confine livestock immediately, should the owner(s) or person(s) responsible for placing the livestock on the road allowance not remove the livestock by the date and time specified in a Municipal Order issued pursuant to Section 72.
81. All livestock captured or confined pursuant to Section 80, shall be dealt with in accordance with the provisions of the *Stray Animals Act*.
82. Should unauthorized farming or other agricultural activity occur on a developed or undeveloped road allowance without an approved Temporary Road Allowance Permit, the municipality may:
- (a) seize and remove all equipment, crops and/or other agricultural development from the developed or undeveloped road allowance if the person(s) responsible fails to comply with a Municipal Order issued pursuant to Section 72.

Pre-Existing Livestock or Other Agricultural Activity on Road Allowances

83. In cases where the presence of livestock or other agricultural activities exist on developed or undeveloped road allowances, without the written permission of the municipality and prior to the adoption of this Bylaw, the person(s) responsible for any activities regulated by Part 8 of this Bylaw shall:
- (a) make application for a Temporary Road Allowance Permit to the municipality pursuant to Section 72.

PART 9 - EXEMPTIONS

84. The following are exempted from the provisions of this Bylaw:
- (a) Peace Officers in the course of their duties relating to public safety, prevention, education and enforcement;
 - (b) Peace Officers, members of Fire Services, members of Emergency Medical Services, members of Emergency Management Services, members of Search and Rescue Services or any other person acting under the authority of one of the aforementioned services, while in the performance of their official duties in response to an emergency;
 - (c) motor vehicles, heavy vehicles or vehicles operated by or on behalf of the municipality responsible for maintenance or other required services including but not limited to: snow removal, mowing, surveying, road maintenance or repair, trail maintenance or repair, gravel hauling, garbage collection, weed spraying, public utility servicing or any other activity approved or authorized by the municipality.

PART 10 - PEACE OFFICER AUTHORITIES

Chalking Tires

85. In order to determine the time period over which a motor vehicle, heavy vehicle or vehicle has been parked in a location, a Peace Officer may place an erasable chalk mark on the tread

face of the tire of a parked motor vehicle, heavy vehicle or vehicle or use any other reasonable method capable of determining the time period over which a vehicle has been parked, without the Peace Officer or the municipality incurring any liability relating thereto.

86. No person shall remove an erasable chalk mark placed on a motor vehicle, heavy vehicle or vehicle pursuant to Section 85 while the vehicle remains parked in the same location where the chalk mark was placed.

Removal of Vehicles

87. A Peace Officer may remove, cause to be removed or impound any motor vehicle, heavy vehicle, vehicle or trailer:

(a) parked in contravention of the provisions of this Bylaw; or

(b) that contributes, in the Peace Officer's opinion, to an unsafe or emergency situation.

88. Any motor vehicle, heavy vehicle or vehicle removed and impounded pursuant to Section 87 may be released to its owner upon payment of any costs imposed for towing and storage to the tow company.

89. All charges for removal and storage of a motor vehicle, heavy vehicle or vehicle shall be in addition to any fine or penalty that may be imposed with respect to any violation of this Bylaw.

90. Where a motor vehicle, heavy vehicle or vehicle is impounded pursuant to Section 87 and is not claimed within thirty (30) days of its removal, the vehicle may be disposed of in accordance with the provisions of the *Traffic Safety Act* and the regulations thereunder.

PART 11 - OFFENCES AND PENALTIES

Offences and General Penalty Provisions

91. Any person who contravenes or fails to comply with the provisions of this Bylaw is guilty of an offence.

92. Any person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding ten thousand dollars (\$10, 000.00) and in default of payment of any fine imposed, to imprisonment for not more than one (1) year.

Owner Liable

93. The owner of a motor vehicle, heavy vehicle, vehicle or off-highway vehicle involved in an offence under this bylaw may be deemed to be the person responsible for the offence and may be issued a violation ticket in relation to the offence.

Violation Tickets and Penalties

94. Where a Peace Officer believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a violation ticket in accordance with the *Provincial Offences Procedures Act*.

95. The specified penalty payable in respect of a contravention of any provision of this Bylaw is the amount shown in Schedule 'A' of this Bylaw in respect of that provision.

96. The minimum penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule 'A' of this Bylaw in respect of that provision.

97. Notwithstanding Section 95:

- (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the specified penalty payable in respect of the second offence is double the amount shown in Schedule 'A' of this Bylaw in respect of that provision; and
- (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the specified penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule 'A' of this Bylaw in respect of that provision.

98. Notwithstanding Section 96:

- (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the minimum penalty payable in respect of the second offence is double the amount shown in Schedule 'A' of this Bylaw in respect of that provision; and
- (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the minimum penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule 'A' of this Bylaw in respect of that provision.

Continuing Offences

99. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues.

Mandatory Court or Information

100. No provision of this Bylaw shall prevent any Peace Officer from issuing a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the *Provincial Offences Procedures Act*, or from laying an information instead of issuing a violation ticket.

PART 12 - MISCELLANEOUS PROVISIONS

Liability for Fees

101. The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which he is liable under the provisions of this Bylaw.

Certified Copy of Records

102. A copy of a record of the municipality, certified by the person duly appointed as the Designated Officer for the same as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.

Other Provisions

103. Schedules 'A' and 'B', 'C' and 'D', as attached, form a part of this Bylaw.

104. It is the intention of the Council of the municipality that each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part be found invalid by a court of competent jurisdiction, it is intended that the invalid section or part shall be severable, and the remainder of the Bylaw will remain in effect.

105. It is the intention of the Council of the municipality that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.

106. This Bylaw shall come into full force and effect upon the date of the third and final reading.

Read a first time

Read a second time

Read a third time

Reeve

Chief Administrative Officer

SCHEDULE 'A'

PENALTIES FOR OFFENCES

SECTION	OFFENCE DESCRIPTION	MINIMUM PENALTY	SPECIFIED PENALTY
8	Post / exhibit / cause to be posted / cause to be exhibited any notice / placard / bill on a traffic control device	75.00	150.00
10	Climb upon / interfere with / damage / deface / remove / alter / destroy a traffic control device	100.00	200.00
11	Drain lubricating oils / fluids upon a highway	50.00	100.00
12	Place / cause to be place / permit to be placed earth / sand / gravel / grass / leaves / snow / ice / debris / other materials upon any sidewalk / highway	125.00	250.00
13	Fail to remove / clear snow / ice / dirt / other obstruction from sidewalk within 24 hours	125.00	250.00
14(a)	Cause / permit any building / structure / fixture / road / tree / shrub / hedge / fence / sign / notice / advertising device / light / other object to cause a drifting or accumulation of snow on a highway	75.00	150.00
14(b)	Cause / permit any building / structure / fixture / road / tree / shrub / hedge / fence / sign / notice / advertising device / light / other object to damage a highway	75.00	150.00
14(c)	Cause / permit any building / structure / fixture / road / tree / shrub / hedge / fence / sign / notice / advertising device / light / other object to create a hazard / obstruction on highway	75.00	150.00
14(d)	Cause / permit any building / structure / fixture / road / tree / shrub / hedge / fence / sign / notice / advertising device / light / other object to obstruct a sidewalk	75.00	150.00
15	Place / cause to be placed / permit to be placed an extension cord across sidewalk / boulevard	75.00	150.00
16	Place construction bin upon highway without authorization	75.00	150.00
17	Place / permit to be placed / allow / engage in placement of motor vehicles / heavy vehicles / off-highway vehicles / vehicles / trucks / farm implements / other machinery / other item that blocks / impedes traffic on a highway	1000.00	2000.00
18	Fail to remove item / object / obstruction within 24 hours	250.00	500.00
19	Obstruct entrance to a building	125.00	250.00
20	Obstruct pedestrians / vehicles on a highway	125.00	250.00
21	Fail to disperse at direction of Peace Officer	250.00	500.00
25	Track earth / sand / gravel / other material onto highway causing damage / hazard	125.00	250.00
27	Conduct unauthorized work on a highway	250.00	500.00

SECTION	OFFENCE DESCRIPTION	MINIMUM PENALTY	SPECIFIED PENALTY
29	Owner / occupant / driver / operator / person in control of motor vehicle / heavy vehicle / vehicle / OHV cause excessive noise	300.00	600.00
32	Drive over unprotected fire hose	125.00	250.00
33(a)	Park where prohibited by temporary traffic control device	50.00	75.00
33(b)	Fail to remove vehicle within 24 hours of placement of temporary traffic control device	50.00	75.00
35	Park where prohibited by traffic control device	50.00	75.00
36	Park in manner that interferes with fire department vehicle / municipal vehicle / other emergency vehicle	50.00	100.00
37	Stop / park in marked fire lane	50.00	100.00
38	Stop / park motor vehicle / heavy vehicle / vehicle blocking fire / emergency exit on a building	50.00	100.00
39	Park motor vehicle / heavy vehicle / vehicle in alley	50.00	75.00
40	Park motor vehicle / heavy vehicle / vehicle on highway obstructing other vehicles	50.00	75.00
41	Park motor vehicle / heavy vehicle / vehicle on highway for servicing / repair of vehicle	50.00	75.00
42	Wash motor vehicle / heavy vehicle / vehicle while parked on highway	50.00	75.00
43	Park unattached trailer on highway	50.00	100.00
44	Unauthorized parking in space / location identified for persons with disabilities	125.00	250.00
46	Park unattached recreational vehicle on highway	50.00	100.00
47	Park recreational vehicle in unauthorized location on highway	50.00	100.00
48(a)	Park recreational vehicle on highway more than 72 hours	50.00	100.00
48(b)	Fail to remove recreational vehicle from highway for 48 hours	50.00	100.00
49	Occupy recreational vehicle parked on / along highway / ditch / road allowance / other location	100.00	200.00
50	Operate off-highway vehicle on highway when unauthorized	100.00	200.00
53	Improperly park heavy vehicle in a hamlet	100.00	200.00
54	Operate / park heavy vehicle on non-truck route	100.00	200.00
56	Unattached commercial vehicle trailer on highway	50.00	100.00
57	Metal cleats / tracks / other metal devices on highway cause damage	125.00	250.00
58	Develop / irrigate / otherwise utilize or use road allowance	375.00	750.00
59	Farm / cultivate road allowance without permit	375.00	750.00
60	Place / allow to be placed / permit to be placed fencing / corrals / barriers on road allowance without permit	375.00	750.00
64	Fail to comply with conditions of Temporary Road Allowance Permit	375.00	750.00
69	Improper fencing on road allowance	375.00	750.00

SECTION	OFFENCE DESCRIPTION	MINIMUM PENALTY	SPECIFIED PENALTY
70	Improper / locked gate on road allowance	375.00	750.00
71	Prohibited fencing structure	375.00	750.00
74	Fail to comply with Municipal Order Impacting between 0.1 – 5 acres Impacting between 5.1 – 10 acres Impacting between 10.1 – 15 acres Impacting greater than 15 acres	1000.00 2000.00 3000.00 4000.00	2000.00 4000.00 6000.00 8000.00
85	Remove / deface / alter chalk mark on tire	250.00	500.00

SCHEDULE 'B'
TEMPORARY ROAD ALLOWANCE PERMIT - APPLICATION

Application Type: <input type="checkbox"/> Livestock Grazing		Date: YYYY-MM-DD	
APPLICANT INFORMATION			
Name:			
Address:			
Phone #:		Email:	
ROAD ALLOWANCE LOCATION			
Legal Land Description:		Other Location Description:	
CONSENT OF ADJOINING OWNER OR OCCUPANT			
I/We _____ hereby consent to granting of a permit to _____ to occupy the above described road allowance.			
Date Submitted:		Signature:	
PROPOSED USE OF ROAD ALLOWANCE			
Description: (include intended use, type and number of livestock, type and size of proposed fencing, type other agricultural use, use of temporary corrals for unloading/loading, proposed start and end dates etc.)			
Date submitted:		Applicant Signature:	
INTERNAL USE ONLY			
Date submission reviewed:	Reviewed by:	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Conditions / Directions:			

This personal information is being collected under the authority of the MD of Pincher Creek No. 9 as it directly relates to and is necessary for operating a program or activity of the MD. This collection is authorized by section 4 of the Protection and Privacy Act. For questions about the collection of personal information, contact the Privacy Officer at 403-627-3130, MD Box 279, Pincher Creek, Alberta T0K 1W0 / 1037 Herron Ave / P 403627-3130 / F 403-627-5070 / info@mdpincercreek.ab.ca.

SCHEDULE 'C'
TEMPORARY ROAD ALLOWANCE PERMIT

Between the Municipal District of Pincher Creek No. 9 (the **Grantor**) and _____
(the **Grantee**).

In consideration of the receipt of a license fee as established per half mile or portion thereof, as per Policy C-FIN-529-Fees and Charges and subject to the terms and conditions stated below, the **Grantor** hereby grants a Temporary Road Allowance Permit to the **Grantee** on the following described road allowance(s):

_____ for agricultural purposes (e.g. livestock grazing).

Terms and Conditions:

1. The **Grantee** hereby indemnifies and holds harmless the **Grantor** from any and all claims or causes of action, including personal injury, death, or property damage brought by the **Grantee** or his/her agent that may arise or result from or in connection with the **Grantee's** use of the leased land under this license. Without restricting the generality of the foregoing, the **Grantee** indemnifies and holds harmless the **Grantor** from any and all claims that may arise as a result of use of the leased land by the **Grantee** for grazing of livestock.

2. The **Grantee** shall obtain general public liability insurance of not less than two million (\$2,000,000) dollars for claims brought as a result of personal injury, death, or property damage, occasioned as a result of the use of the road allowance by third parties, provided that such use was authorized by the **Grantee** and occasioned by or in connection with actions or responsibilities, including the grazing of livestock, of the **Grantee**. **The Grantee shall add the MD of Pincher Creek as an additional insured, and provide this with the permit.**

3. The Grantee shall be responsible to monitor the described road allowance for obstructions and to promptly remove the obstruction. If unable to remove the obstruction, the Grantee shall notify the MD of Pincher Creek to assist with removal.

4. The **Grantee** shall be responsible for managing and control of noxious and other weeds on the described road allowance caused by or in connection with the **Grantee's** use of the described road allowance.

5. The **Grantee** shall be responsible for prevention and repair of any erosion to soil or waterways caused by or in connection with the **Grantee's** use of the described road allowance.

6. The **Grantee** may erect and maintain fences or other structures reasonably required in connection with their use of the described road allowance under this license, provided that such fences or structures shall not unreasonably impede or prevent legal access by the public and are approved in advance.

7. The **Grantee** shall not prohibit or unreasonably restrict public access and passage over the road allowance but may from time to time impose conditions or restrictions on access and use where such conditions are temporary in nature and reasonably necessary or appropriate to the **Grantee's** operations and responsibilities under this agreement. The **Grantee** may install a sign to indicate to the public conditions of access.

8. Your new Temporary Road Allowance Permit will remain in effect, provided that applicable fees are paid, as well as providing notice to the MD of Pincher Creek when

circumstances change with respect to the Temporary Road Allowance Permit (i.e. change of ownership of either the **Grantee** or the consenting adjacent landowner, no longer require the use of the road allowance, etc.).

9. This license may be revoked or terminated for cause by the **Grantor upon thirty (30) day's written notice to the Grantee**, and the **Grantee** shall immediately cease using and remove any livestock from the road allowance, and this agreement shall be terminated. The **Grantee** shall have no claim in connection with rightful termination by the **Grantor** under this section.

Grantee

Grantee

Municipal District of Pincher Creek No. 9

SCHEDULE 'D'



MUNICIPAL ORDER

MD Pincher Creek Enforcement Services
 Box 279, 1037 Herron Avenue
 Pincher Creek, AB T0K 1W0 403-627-3130

Date	YYYY	MM	DD	Time	File Number
Name					
Address			City / Town / Village	Province	Postal Code
Method of Service <input type="checkbox"/> Delivered Personally <input type="checkbox"/> Posted on Road Allowance & Copy Sent via Registered Mail					

TAKE NOTICE THAT

Upon completion of an inspection conducted on _____ it has been discovered that a developed / undeveloped road allowance located at _____, is being utilized contrary to the provisions of the Traffic Bylaw #1365-25. You have been identified as the person(s) responsible for the unauthorized use of the above described developed / undeveloped road allowance.

Description of unauthorized use of developed / undeveloped road allowance:

You are hereby ordered to remedy the condition of the above road allowance by taking the following corrective action(s):

Corrective Action(s)	Deadline / Completion Date
1.	
2.	
3.	
4.	
5.	

You must take all necessary measures to prevent any of the above listed contraventions from reoccurring

Officer's Signature	Officer's Name	Reg. #	Phone #
<p>1. If the required actions are not completed within the time specified, the Municipality shall:</p> <ul style="list-style-type: none"> (a) issue appropriate violation ticket(s); (b) complete the corrective action(s) and invoice you for the costs associated to completing the work; and (c) if invoice(s) issued are not paid by due date, the municipality shall initiate lawful action(s) to seek financial compensation via Civil Court proceedings, requesting Orders of Restitution or through any other Court-imposed Order. <p>2. Every person who fails to comply with a Municipal Order commits an offence.</p> <p>3. A person to whom a Municipal Order is issued may appeal the Order by filing an appeal within fourteen (14) days of service of a Municipal Order (see reverse for details)</p>			

Procedure for requesting a review of a Municipal Order

Pursuant to Section 77 of the Traffic Bylaw #1365-25, a person who receives a Municipal Order may, by written notice, request a review of the Order, within fourteen (14) days of the Order being served upon them.

Requests for review of a Municipal Order shall be directed to:

Enforcement Services Appeal Board
 Box 279

Offences for non-compliance:

Pursuant to Section 74 of the Traffic Bylaw # 1365-25, a person who contravenes or does not comply with a Municipal Order is guilty of an offence and liable to prosecution.

The fine for failing to comply with a Municipal Order is \$2000.00

Additional consequences for non-compliance:

Pursuant to Section 73 of the Traffic Bylaw #1365-25, if a person fails or refuses to comply with a Municipal Order, the Municipality may take whatever action or measures necessary to correct the contravention(s) or to prevent the reoccurrence of the contravention(s).

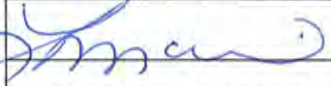


All expenses and any costs of any such actions or measures will be an amount owing to the Municipality. You will be invoiced for all expenses and costs taken by the Municipality to remedy the contravention(s). Should an invoice issued pursuant to Section 73 of the Traffic Bylaw #1365-25 not be paid by the due date, the Municipality shall initiate any lawful action that allows the Municipality to seek compensation through:

- Civil litigation;
- Requesting Orders of Restitution; and/ or
- Requesting compensation through any other court-imposed Order.

Additional Information:

Nothing contained within this Order shall be interpreted as limiting the Municipality from pursuing any other action allowed by a Statute of the Province of Alberta or a Bylaw of the Municipality.

Recommendation to Council

TITLE: Lease Transfer – Burmis Lake			
PREPARED BY: Laura McKinnon		DATE: May 6, 2026	
DEPARTMENT: Planning and Development			
	2026/05/07	ATTACHMENTS: 1. Burmis Lake Rec Lease 2348	
Department Supervisor	Date		
APPROVALS:			
<hr/>	<hr/>		
Department Director	Date	CAO	Date

RECOMMENDATION:

That Recreational Lease 2348 be transferred from MD of Pincher Creek to Alberta Conservation Association, for the Burmis Lake Site.

BACKGROUND:

The MD of Pincher Creek has held the Recreation Lease 2348 with the Government of Alberta for the Burmis Lake site since 1965. To the knowledge of the current Administration, The MD has not maintained any of that site, except for minor upkeep of the road into the Rec Lease Site. Alberta Conservation Association has been maintaining it for many years, including subcontracting out for maintenance and stocking fish.

Alberta Conservation Association approached administration regarding obtaining an additional disposition from the Government of Alberta on Burmis Lake. Administration reached out to the Public Lands Department (GOA) to determine the feasibility of this, and it was suggested that the best option would be for the MD of Pincher Creek to transfer the whole lease directly to Alberta Conservation Association.

As the MD is currently not meeting the conditions of Rec Lease 2348, it would be in the best interest to transfer the lease to Alberta Conservation Association.

FINANCIAL IMPLICATIONS:

An administrative transfer fee of \$3150 will apply. Paid by MD of Pincher Creek, Alberta Conservation Association or shared cost.



DISPOSITION

PROVINCE OF ALBERTA

PUBLIC LANDS ACT

R.S.A. 2000, c.P-40, as amended

DISPOSITION TYPE

DISPOSITION NUMBER

PURPOSE

ACTIVITY

DISPOSITION HOLDER

EFFECTIVE DATE

EXPIRY DATE

PLAN NUMBER

PLAN VERSION DATE

NOW THEREFORE the director under the Public Lands Act has executed this disposition on the date noted above.

The director, *Public Lands Act*

ADMINISTRATIVE CONDITIONS

Definitions

- 1 All definitions in the *Public Lands Act*, RSA 2000, c P-40 and regulations apply except where expressly defined in this Disposition.

Where a definition is not provided for in the *Public Lands Act*, RSA 2000, c P-40 and regulations or this Disposition, the definition contained in the ***Alberta Public Lands Glossary of Terms*** shall apply.

In this Disposition,

“**Act**” means the *Public Lands Act*, RSA 2000, c P-40, as amended;

“**Activity**” means the construction, operation, use and reclamation associated with the purpose for which this disposition has been granted.

“**Director**” means the “director” duly designated under the Act;

“**Disposition**” means this disposition, granted pursuant to the Act, which includes this document in its entirety, including all recitals, indices and Schedules;

“**Disposition Holder**” means the holder of a disposition according to the records of the Regulatory Body;

“**Effective Date**” means the date referred to as such on the first page of this Disposition;

“**Expiry Date**” means the date referred to as such on the first page of this Disposition;

“**Lands**” means those lands as identified in the approved Plan which forms part of this Disposition;

“**Personal Information**” has the meaning as set out in the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25, as amended;

“**Regulatory Body**” means the Department of Environment and Parks or the Alberta Energy Regulator;

“**Regulation**” means all regulations, as amended, under the Act.

“**Term**” has the meaning set forth in section 5 of this Disposition.

Grant of Disposition

- 2 The Regulatory Body issues this Disposition to the Disposition Holder, in accordance with the Act/Regulation subject to the terms and conditions contained in this Disposition.
- 3 The Disposition Holder must only enter, occupy and use the Lands for the purpose* and activity as referred to as such on the first page of this Disposition.
- 4 Notwithstanding any references in this Disposition, the Act, or the Regulation, this Disposition is not intended to be, nor shall it be interpreted as or deemed to be a lease of real property at common law.

Term

- 5** The term of this Disposition means the period of time commencing on the Effective Date and ending on the Expiry Date, unless otherwise changed in accordance with this Disposition (the “**Term**”).

Disposition Fees and Other Financial Obligations

- 6** The Disposition Holder must pay all fees, rents, charges, security and other amounts payable in accordance with the Act and Regulations.
- 7** The Disposition Holder must be responsible for the payment of, and must pay promptly and regularly as they become due and payable, any tax, rent, rate or assessment that is duly assessed and charged against the Disposition Holder, including but not limited to property taxes and local improvement charges with respect to the municipality in which the Lands are located.

Notwithstanding that this Disposition has expired, the Disposition Holder remains liable for the amount of rent, property taxes and local improvement charges.

Notwithstanding that this Disposition has been cancelled, the Disposition Holder remains liable for the amount of the property taxes and local improvement charges, as calculated on a pro-rated basis from January 1st of the last year of the Term to the date of cancellation of the Disposition.

- 8** The Disposition Holder must be responsible for the payment of all costs to the appropriate service provider or to the Regulatory Body charges with respect to the supply and consumption of any utility services and the disposal of garbage.

Compliance

- 9** The Disposition Holder must obtain federal, provincial, municipal, and other permits and approvals, as applicable, with respect to activities that may take place on the Lands.

Condition of the Lands

- 10** The Disposition Holder accepts the Lands on an “as is” basis.

Improvements to the Lands

- 11** The Lands and buildings, structures and equipment erected thereon must be used by the Disposition Holder solely for the purposes permitted by this Disposition, the Act, and the Regulations.

Impact on Other Disposition Holders

- 12 The Disposition Holder shall be responsible for damage to improvements or to the Lands in which prior rights have been issued, including damage to traps, snares or other improvements.
- 13 The disposition holder is required to contact the registered trapper(s) identified on an Activity Standing Search Report by registered mail at least ten days prior to commencing any activity.

Province's Use of the Lands

- 14 The Province may reconstruct, expand or alter its facilities on the Lands in any manner. The Disposition Holder must, if directed by the Regulatory Body, relocate the Disposition Holder's improvements at the Disposition Holder's expense in order to facilitate reconstruction, expansion or alteration of the Province's facilities.
- 15 The Disposition Holder acknowledges that:
 - a) the Regulatory Body may issue additional dispositions to any person authorizing that person to enter onto, use and occupy the Lands for various purposes including, but not limited to, the extraction and removal of merchantable resources, or to conduct development, including, but not limited to mineral resource development;
 - b) the Regulatory Body may retain revenues from such additional dispositions; and
 - c) the Disposition Holder is not entitled to any reduction in its fees, rents, charges or other amounts payable on the basis that additional dispositions relating to the Lands have been issued.

Assignment, Subletting and Encumbrances

- 16 The Disposition Holder must not:
 - a) Permit any builder's liens or other liens for labour or material relating to work to remain filed against the Lands; or
 - b) Register, cause or allow to be registered, or permit to remain registered any caveat or encumbrance against the title to the Lands, without first obtaining the prior written consent of the Regulatory Body, which may be arbitrarily withheld.

Default and Termination

- 17** The Regulatory Body may cancel this Disposition immediately if:
- a) a creditor lawfully seizes any of the Disposition Holder's property on the Land;
 - b) the Disposition Holder is adjudged bankrupt or makes a general assignment for the benefit of creditors;
 - c) a receiver of any type is appointed for the Disposition Holder's affairs;
 - d) in the Regulatory Body's opinion, the Disposition Holder is insolvent;
- 18** When a Disposition has been terminated, the Regulatory Body may cancel any associated dispositions.
- 19** The Regulatory Body may, upon written notice to the Disposition Holder of not less than 60 days, cancel this Disposition or withdraw any part of the Lands from this Disposition as the Regulatory Body considers necessary to construct banks, drains, dams, ditches, canals, turnouts, weirs, spillways, roads or other structures necessary or incidental to those works.

Indemnification and Limitation of Liability

- 20** The Disposition Holder must indemnify and hold harmless the Province and/or the Regulatory Body, its employees, and agents against and from all actions, claims, demands, or costs (including legal costs on a solicitor-client basis) to the extent arising from:
- a) the Disposition Holder's breach of this Disposition, or
 - b) any actions or omissions, negligence, other tortious act, or willful misconduct of the Disposition Holder, or of those for whom the Disposition Holder is legally responsible, in relation to the exercise of the rights, powers, privileges or duties under this Disposition.
- 21** The Disposition Holder will not be entitled to any damages, costs, losses, disbursements, or compensation whatsoever from the Province or the Regulatory body, regardless of the cause or reason therefore, on account of:
- a) partial or total failure of, damage caused by, lessening of the supply of, or stoppage of utility services or any other service;
 - b) the relocation of facilities or any loss or damage resulting from flooding or water management activities;
 - c) the relocation of facilities or any loss or damage resulting from wildfire or wildfire management activities;
 - d) any damage or annoyance arising from any acts, omissions, or negligence of owners, occupants, or tenants of adjacent or contiguous property; or
 - e) the making of alterations, repairs, improvements or structural changes to the utility services, if any, anywhere on or about the Lands provided the same, must be made with reasonable expedition.

Insurance

- 22** The Disposition Holder must at all times during the Term, at its own expense and without limiting the Disposition Holder's liabilities therein, maintain the following insurance coverage in compliance with the *Insurance Act*, RSA 2000, c 1-3, with carriers, on forms, and with coverage and endorsements satisfactory to the Regulatory Body in its sole discretion:
- i. General or commercial liability insurance in an amount not less than \$2,000,000 inclusive per occurrence, insuring against bodily injury, personal injury, and property damage including loss of use thereof. That includes employees and members as additional insureds, products and completed operations liability if applicable; sudden and accidental pollution coverage if applicable; and watercraft liability if applicable;
 - ii. Automobile liability insurance on all vehicles owned, operated or licensed in the name of the Disposition Holder and used on or taken onto the Lands or used in carrying out the obligations under this Disposition in an amount not less than \$2,000,000;
 - iii. "All risk" property insurance insuring the Disposition Holder's personal property on the Lands against accidental loss or damage; and
 - iv. Such additional insurance policies and coverage as the Regulatory Body reasonably requires from time to time, including, but not limited to, wildfire expense coverage in an amount not less than \$250,000
- 23** The Disposition Holder must on request of the Regulatory Body, provide the Regulatory Body with acceptable evidence of insurance, in the form of a detailed certificate of insurance, prior to using or occupying the Lands and at any other time upon request of the Regulatory Body. On request, the Disposition Holder must promptly provide the Regulatory Body with a certified true copy of each policy.
- 24** Any insurance called for under this Disposition must be endorsed to provide the Regulatory Body with at least 30 days advance written notice of cancellation or material change.

Notices

- 25** The Disposition Holder must maintain current contact information with the Regulatory Body.

Interpretation

- 26** The headings used throughout this Disposition are inserted for convenience of reference only and do not form part of the Disposition.
- 27** A reference to any federal or provincial law or regulation or to any municipal bylaw shall be deemed to be a reference to the law, regulation or bylaw as may be amended, revised, repealed and replaced, or substituted from time to time.

General

- 28** For greater certainty, the Disposition Holder must comply with the terms of the attached indices, supplements, addendums and schedules, including:
- a) Appendix A – Legal Land Description
 - b) Schedule A – Operating Conditions
 - c) Schedule B – Land Standing Report
 - d) Plan
 - e) Or otherwise identified by the regulatory body
- 29** Should any term of the disposition be invalid or not enforceable, it must be severed from the Disposition and the remaining terms of the disposition must remain in full force and effect.
- 30** The Disposition Holder must:
- a) generate and receive an Entry Confirmation Number through the Electronic Disposition System (EDS) within 72 hours of commencing the activity; and
 - b) provide other notifications in relation to the status of the activity as directed in writing by the Regulatory Body.
- 31** The Disposition Holder must comply with the direction as provided within the *Pre-Application Requirements for Formal Dispositions* document as amended and in effect on the date of issuance of this Disposition.

Appendix A
Legal Description
for
REC 2348

EP Plan No: 113636 MS
LTO Plan No:
Purpose: Recreational Development (M/NP) - Other Recreational Development
Access for Fisher man and Picnic site.

Affected Lands (Meridian-Range-Township-Section-1/4Section-Legal Subdivision-Quadrant-Quarter-Quadrant)

LAND	HECTARES	ACRES	DETAILS
W5-03-007-14-SE	5.650	13.96	

AREA SUMMARY

The total lands herein described contain 5.650 HA (13.96 ACRES) more or less.

SUBJECT TO

The authorizations and dispositions listed on the attached "Schedule B", if any, have been issued on the quarter sections of land on which your disposition has been issued and may be prior and subsisting authorizations and dispositions to your disposition and may relate to and affect your disposition and the land on which your disposition has been issued.

Supplementary Information

(LTO) - Land Titles Office
(AE) - Alberta Environment/Land Administration Division
(ATS) - Alberta Township System
(HA) - Hectares
1 Hectare = 2.471054 Acres

2019/10/23 2:58:50 PM

Submitted by: APARTRID

DISCLAIMER

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(1) HEREBY DISCLAIM AND ARE RELEASED FROM ANY AND ALL RESPONSIBILITY FOR THE INFORMATION IN, AND ANY OMISSION OF THE INFORMATION FROM, THIS REPORT;
(2) SHALL NOT BEAR ANY RESPONSIBILITY FOR ANY LOSS OR DAMAGE OF ANY KIND ARISING FROM OR IN RESPECT OF ANY ABSENCE OF INFORMATION OR ANY ERRORS OR OMISSIONS (WHETHER THE AFORESAID OCCASIONED BY NEGLIGENCE OR OTHERWISE) IN OR AFFECTING THIS REPORT OR THE INFORMATION THEREIN.

THIS REPORT DOES NOT SHOW CAVEATS, BUILDERS' LIENS, OR OTHER INSTRUMENTS, IF ANY, REGISTERED AT LAND TITLES OFFICE IN RESPECT OF ANY LANDS OR INTERESTS THEREIN. PERSONS ARE ADVISED TO ALSO EXAMINE RECORDS AT LAND TITLES OFFICE TO ASCERTAIN WHETHER OTHER INSTRUMENTS THAT MAY CONCERN THE LANDS OR INTERESTS THEREIN HAVE BEEN REGISTERED.

***** END OF REPORT *****

Schedule "A"

1. 1060 The Disposition Holder must ensure public accessibility to the Disposition and the associated facilities.
2. 3037 Where a subdivision is being constructed and the developer who is constructing the subdivision is not a municipality or the Crown, and the developer is required by agreement with the Municipal Authority to provide roads at their expense, such projects do not qualify for waiver of royalty as a public work. However, royalty would be waived in instances where the municipality or the Crown is the developer or for materials utilized for maintenance of roads after they are turned over to the municipality.
3. 1200 The Disposition Holder must manage all weeds as per the *Weed Control Act*.
4. 1058 The Disposition Holder must remove all garbage and waste material from this site to the satisfaction of the Regulatory Body, in its sole discretion.
5. 1207 The Disposition Holder must slash, limb and buck flat to the ground all woody debris* and leaning trees created by the activity to a length that must not exceed 2.4 metres.
6. 1059 The Disposition Holder must ensure any garbage remaining on site overnight is placed in secure bear-resistant containers and ensure that these containers are emptied on a regular basis to avoid excess garbage being present on the land or when the Disposition Holder will be off the land for more than two days.
7. 1212 The Disposition Holder must not cut or clear the vegetative cover (trees, shrubs, grasses, etc.) on the land unless otherwise approved by the Regulatory Body.
8. 1301 The Disposition Holder must not interrupt natural drainage (including ephemeral and fens*), block water flow or alter the water table.

All licences, authorizations and approvals issued under the *Alberta Environmental Protection and Enhancement Act*, *Water Act* or *Public Lands Act* should not be taken to mean the proponent (applicant) has complied with federal legislation. Proponents should contact Habitat Management, Fisheries and Oceans in relation to the application of federal laws relating to the *Fisheries Act (Canada)*.

Fisheries Protection Program, Fisheries and Oceans Canada

867 Lakeshore Road, Burlington, Ontario, L7R 4A6

Telephone: 1-855-852-8320

Email: fisheriesprotection@dfo-mpo.gc.ca

Web address: www.dfo-mpo.gc.ca

Proponents should also contact the Navigation Protection Program, Canadian Coast Guard, 4253-97 Street, Edmonton, Alberta, T6E 5Y7, phone: (780) 495-4220, relating to the *Navigation Protection Act*.

Selection Criteria

Grouping/Rollup

Group By: Land

Rollup: Y

Selected Sections

Geo-Administrative Area: Y

Requested Lands: Y

Title Information: NA

Activity Details: Y

Subdivisions: NA

Client List: N

Selected Activities

Surface Dispositions Y Status: All
Types: All

Geophysical N Status: None
Types: None

Reservations Y Status: All
Types: All

Encumbrances Y Status: All
Types: All

Land Postings Y Status: All
Types: All

Activity Numbers

REC 2348

Activity Standing Search

Requested Land

Requested Land	Ownership Status	Administered By	Titled Status	Survey Status	Area in Hectares		Area in Acres		Water
					Land	Title	Land	Title	
W5-03-007-14-SE	Mixed	FLW-MLT	Titled	Surveyed	56.745	49.554	140.22	122.45	Partly Covered
<p><i>Remarks: FRHOLD 122.45 LS 7 & PT LS 1,2&8 N/& INCLUDING RY ENR 16.32 PT LS 1&2 S/R SUB 20.18 PT LS 8 PLAN 81 GEN (3688AE) BURMIS SUBDIVISION</i></p>									
TOTAL					56.745	49.554	140.22	122.45	

Geo Administrative Areas

ALBERTA ENERGY REGULATOR W5-03-007	SOUTH REGION	Code: AER-S
COAL DEVELOPMENT REGION W5-03-007-14	SETTLED	Code: CDR-1
ENVIRONMENT CORPORATE REGION W5-03-007	SOUTHERN	Code: ENV-1
ENVIRONMENT CONS. & RECL. DISTRICT W5-03-007	NO. 20	Code: ERD-020
EASTERN SLOPE ZONE W5-03-007		Code: ESZ
FOREST MANAGEMENT UNIT W5-03-007-14-SE	SOUTHWEST	CO1 SOUTHERN ROCKIES Code: FMU-C-51
FOREST MANAGEMENT UNIT W5-03-007-14	SOUTHWEST	CO2 SOUTHERN ROCKIES Code: FMU-C-52
FISH & WILDLIFE ADMIN REGION	SOUTHERN REGION	BLAIRMORE Code: FWA-1-02

FISH & WILDLIFE ADMIN REGION	SOUTHERN REGION	BLAIRMORE	Code: FWA-1-02
W5-03-007			
FISH AND WILDLIFE DISTRICT	SOUTHERN REGION	BLAIRMORE	Code: FWD-1-09
W5-03-007-14			
FISH & WILDLIFE REFERRAL LANDS			Code: FWR
W5-03-007-14			
GENERAL LANDS CLASSIFICATION	WHITE		Code: GLC-W
W5-03-007-14			
GRAZING ZONE	A2		Code: GRZ-A2
W5-03-007			
INTEGRATED RESOURCE PLAN	LIVINGSTONE-PORCUPINE HILLS		Code: IRP-L2
W5-03-007-14			
LAND USE AREA	SOUTHWEST 1	BLAIRMORE	Code: LUA-SW1-2
W5-03-007			
MUNICIPAL DISTRICT	PINCHER CREEK NO. 9		Code: MD-009
W5-03-007-14			
OPERATIONAL APPROVAL DISTRICTS	South Saskatchewan Region	South Saskatchewan District	Code: OPD-5-1
W5-03-007			
RANGELAND DISTRICT	SOUTHWEST	PINCHER CREEK	Code: RLD-SW-6
W5-03-007-14			
REGIONAL PLANNING COMMISSIONS	OLDMAN RIVER		Code: RPC-02
W5-03-007			

End of Geo Administrative Areas

Activities and Titles

Land Activity	Status/Type	Date	Expiry	Metes and Bounds Client	Remarks	Acres	Total Area Hectares
---------------	-------------	------	--------	----------------------------	---------	-------	------------------------

W5-03-007-14-SE

CNT090027	Active/Disposed	2009/03/10	2034/03/31		CALGARY OFFICE - FORESTRY AND EMERGENCY RESPONSE DIVISON OF ENVIRONMENT AND SUSTAINABLE RESOURCE DEVELOPM 0510 : BUFFER 1 : NO RESTRICTON 710 : SEE COMMENTS	175,167.31	70,887.690
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Agency Comments

FOR EAP APPLICATIONS, SEND EMAIL TO BELOW ADDRESS BASED ON CRITERIA. A TEN DAY REFERRAL WINDOW WILL APPLY AND NOTE OF RECIEPT WILL BE PROVIDED BY EMAIL. IF NO REPLY IS RECEIVED THEN PROCEED WITH APPLICATION.
 NON-EAP APPLICANTS FOLLOW NORMAL REFERRAL PROTOCOLS. ALL PROPONENTS ARE TO REFER TO THE FIRESMART GUIDEBOOK FOR THE OIL AND GAS INDUSTRY, BEST MANAGEMENT PRACTICES FOR WILDFIRE PREVENTION AND FIRESMART FIELD GUIDE FOR WILDFIRE RISK AND MITIGATION STRATEGIES; LINK TO E-DOCUMENTS
[HTTP://WILDFIRE.ALBERTA.CA/FIRE-SMART-INDUSTRY/DEFAULT.ASPX](http://WILDFIRE.ALBERTA.CA/FIRE-SMART-INDUSTRY/DEFAULT.ASPX) FIRESMART CONSULATATIVE NOTATION COMMENTS: TYPES OF ACTIVITES AND DISPOSITIONS THAT REQUIRE REFERRAL; *RECREATION LEASE (REC) *DISPOSTION RESERVATION (DRS)-USE CRITERIA FOR MLL* ,SML AND LOC AS DEFINED BELOW *EASEMENT (EZE) *VEGETATION CONTROL EASEMENT (VCE) *LICENSE OF OCCUPATION (LOC)-HIGH GRADE ROAD OR ACCESS ROAD 20M+ WIDE *MINERAL SURFACE LEASE (MSL), *MISCELLANEOUS LEASE (MLL) *MISCELLANEOUS PERMIT (MLP) *PIPELINE AGREEMENT (PLA)-IF 20M+WIDE *PIPELINE INSTALLATION LEASE (PIL)- IF OVER 5 HECTARES *RURAL ELECTRIC ASSOCIATION EASEMENT (REA) *SURFACE MATERIAL LEASE (SML)- ONLY IF PEATMOSS *ALL AGRICULTURAL DISPOSITIONS REQUIRING FENCE LINE CLEARING/FIELD CLEARING AND DEBRIS DISPOSAL *REGIONAL GRAZING/TIMBER INTRGRATION PLANS . ALL APPLICATIONS MUST BE REFERRED VIA EMAIL TO THE "WILDFIRE PREVENTION OFFICER" AT THE CALGARY FORESTRY OFFICE: ESRD.EDS-CLGR-FIRESMART@GOV.AB.CA
 TYPES OF ACTIVITES AND DISPOSITIONS NOT REQUIRING REFERRAL *GEOPHYSICAL ACTIVITIES. *AGRICULTURAL DISPOSITIONS WHERE CLEARING IS NOT REQUIRED E.G. HAY PERMIT *HAP), FOREST GRAZING LICENSE (FGL) WITH NO FENCE LINES *TIMBER DISPOSITIONS

ACTIVITY DETAIL INFORMATION

Activities and Titles

Land Activity	Status/Type	Date	Expiry	Metes and Bounds Remarks Client	Total Area		
					Acres	Hectares	
		PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)		
		5999 RN			2009/02/24		
						(0.00)	(0.000)
CNT190002	Active/Disposed	2019/05/10	2029/05/09	LETHBRIDGE OFFICE , OPERATIONS DIVISION, ENVIRONMENT AND PARKS 0700 : STUDY AREA 1 : NO RESTRICTON 730 : CONSENT REQUIRED		444,079.19	179,712.460

This area is subject to the Livingstone-Porcupine Hills Land Footprint Management Plan. Motorized access limits are in place. Proponent must review the plan to determine how the proposed activity may be impacted. Contact the applicable Environment and Parks regional office for interpretation of requirements. Written documentation from the Department is required regarding the proposed activity and its impacts to motorized access limits. This documentation must be submitted at time of application via email. This will be considered during the application review process.

ACTIVITY DETAIL INFORMATION

		PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)		
		10435 RN			2019/05/10		
						(0.00)	(0.000)
DLO 860775	Letter of Authority		1986/09/12	TROUT UNLIMITED CANADA - BOW RIVER CHAPTER COUNCIL Converted from LOC 860775		0.62	0.249

ACTIVITY DETAIL INFORMATION

OPTION TO PURCHASE (Y/N):	WITHIN 100M OF WATERBODY (Y/N): Y	PURPOSE: WATER PIPELINE			
DIMENSION: 10 M	CLIENT FILE NO:				
BURMIS LAKE					
PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)		
21249 TL			2001/05/15		
				(0.00)	(0.000)

Activities and Titles

Land Activity	Status/Type	Date	Expiry	Metes and Bounds Client	Remarks	Total Area	
						Acres	Hectares
EZE 910349	Letter of Authority for Amendment		9999/12/31			7.79	3.153
TELUS COMMUNICATIONS INC.							

ACTIVITY DETAIL INFORMATION

OPTION TO PURCHASE (Y/N):
DIMENSION: 5 M

WITHIN 100M OF WATERBODY (Y/N): Y
CLIENT FILE NO:B.C. 181

PURPOSE: COMMUNICATIONS CABLE

PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)		
8652 T		D	2000/08/14		
8652 T			2000/08/14		
8652 T		A	2000/08/14		
8652 T		B	2000/08/14		
8652 T		C	2000/08/14		
				(0.00)	(0.000)

Activities and Titles

Land Activity	Status/Type	Date	Expiry	Metes and Bounds Remarks Client	Total Area	
					Acres	Hectares
PNT090084	Active/Disposed	2011/10/20	2021/10/19		132,888.84	53,778.200

PINCHER CREEK OFFICE - RANGELAND DISTRICT-LANDS DIVISION DEPT.
 OF SUSTAINABLE RESOURCE DEV
 0181 : MULTIPLE RESOURCE CONCERNS
 5 : NO SURFACE SALE DISPOSITIONS
 710 : SEE COMMENTS
 730 : CONSENT REQUIRED

This area may fall with an area of Foothills Fescue grassland, a very valuable native grassland type that is limited in remaining area. Rough fescue grasslands are very sensitive to surface disturbance, and difficult and costly to reclaim. Proponents must consult Information Letter (IL) 2010-02, "Fescue Grasslands - Principles for Minimizing Surface Disturbance" and make early contact with Alberta Environment & Parks staff for the area in question. All activities within this area shall be referred to the holding agency prior to approval. The information letter addresses obligations and specific direction regarding all potential surface disturbance related activity in Foothills rough fescue grassland plant communities. The directive supplements the ERCB's IL 2002-01: "Principles for Minimizing Surface Disturbance in Native Prairie and Parkland Areas." Information regarding minimizing surface disturbance on native grasslands may be found at: <http://aep.alberta.ca/land/land-management/native-grassland/default.aspx>.

ACTIVITY DETAIL INFORMATION

PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)
7837 RN			2011/09/09
7837 RN			2013/03/15

Activities and Titles

Land Activity	Status/Type	Date	Expiry	Metes and Bounds Client	Remarks	Total Area	
						Acres	Hectares
REC 2348	Active/Disposed	1965/01/01	2029/12/31			13.96	5.650

PINCHER CREEK 9, M. D. OF

ACTIVITY DETAIL INFORMATION

OPTION TO PURCHASE (Y/N): N WITHIN 100M OF WATERBODY (Y/N): PURPOSE: Recreational Development (M/NP) - Other Recreational Development

DIMENSION: Irregular CLIENT FILE NO:

PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)
113636 MS			2019/10/15

(13.96) (5.650)

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*** END OF REPORT ***

REC 2348

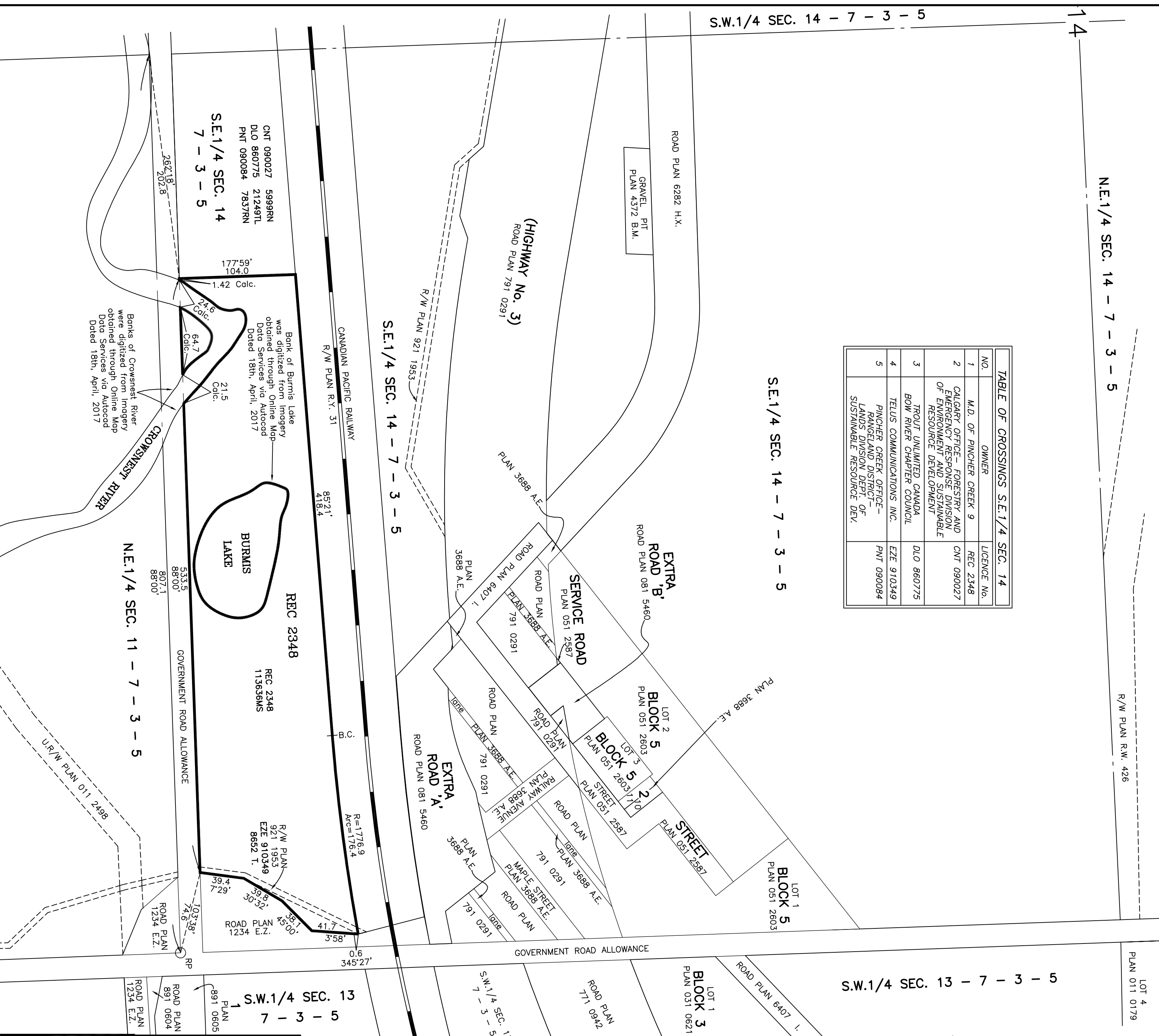
SHEET 1 OF 1

SKETCH PLAN SHOWING
RECREATIONAL LEASE
WITHIN

S.E.1/4 SEC. 14; TWP. 7; RGE. 3; W. 5th MER.
MUNICIPAL DISTRICT OF PINCHER CREEK No. 9
ALBERTA

TABLE OF CROSSINGS S.E.1/4 SEC. 14		
NO.	OWNER	LICENCE No.
1	M.D. OF PINCHER CREEK 9	REC 2348
2	CALGARY OFFICE - FORESTRY AND EMERGENCY RESPONSE DIVISION OF ENVIRONMENT AND SUSTAINABLE RESOURCE DEVELOPMENT	CNT 090027
3	TROUT UNLIMITED CANADA BOW RIVER CHAPTER COUNCIL	DLO 860775
4	TELUS COMMUNICATIONS INC.	EZE 910349
5	PINCHER CREEK OFFICE - RANGELAND DISTRICT - LANDS DIVISION DEPT. OF SUSTAINABLE RESOURCE DEV.	PNT 090084

S.E.1/4 SEC. 14 - 7 - 3 - 5



Distances are shown in metres and decimal parts thereof.
Portion referred to is outlined thus _____

Geo-referencing information
GRID bearing of reference line derived from Reg'd Plan 051 2603
Reference Line from N.1/4 Sec. 11-7-3-5 to N.E.1/4 Sec. 11-7-3-5
Grid bearing: 88°00'
PROJECTION - UTM
DATUM - NAD83 (original)
REFERENCE MERIDIAN - 117°
COMBINED SCALE FACTOR - 0.999881
RP - Geo-reference point shown thus RP
Coordinate value for Geo-reference point is N: 5492478.80 E: 695641.65

PREPARED FOR: MUNICIPAL DISTRICT OF PINCHER CREEK No. 9
PURPOSE: ACCESS FOR FISHERMEN AND PICNIC SITE

AREA FOR LEASE WITHIN S.E.1/4 SEC. 14 = 5.64 ha. (13.94 Acres)

brown okamura & associates ltd. Professional Surveyors 514 Stelford Drive, Lethbridge, Alberta	
DRAWN C.A.B.	DATE MAY 3/17
CHECKED T.C.P.	JOB 17-13730
DESIGN	SHEET
TRACED	DRAWING
SCALE	17-13730-EDS
1 : 2500	ISSUE

Bank of Burmis Lake was digitized from Imagery obtained through Online Map Data Services via AutoCAD Dated 18th, April, 2017

Bank of Crowmest River were digitized from Imagery obtained through Online Map Data Services via AutoCAD Dated 18th, April, 2017

CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 27, 2026, to May 8, 2026

Discussion:

Apr 28	Council Committee and Regular Council Meetings
Apr 29	RMA Bill 28 Webinar
May 4	PW and AES Seasonal Employee Orientation
May 5	Senior Management Team Meeting
May 5	Planning Meeting
May 5	Municipal Planning Commission
May 6	Public Works Safety Meeting
May 6	Land Lease Discussion
May 6	Ag Service Board Meeting
May 7	JHSC Facility Inspections
May 8	PCREMO Core Working Group Meeting

Upcoming:

May 12	Council Committee and Regular Council Meetings
May 13	JHSC Meeting
May 14	First Aid Training

RECOMMENDATION:

That Council receives for information the Chief Administrative Officer's report for the period April 27, 2026, to May 8, 2026.

Prepared by: Roland Milligan, CAO

Date: May 8, 2026

Respectfully presented to: Council

Date: May 12, 2026

ADMINISTRATIVE SUPPORT ACTIVITY

April 24, 2026 to May 5, 2026

Correspondence from the Last Council:

- Minister of Environment and Protected Areas – Standpipe and Raw Water Pumping
- Federation of Canadian Municipalities

Advertising/Social:

- Hamlet spring cleanup dates
- Emergency Alert Testing
- Lundbreck Wastewater Maintenance Notice
- ASB Meeting Agenda Available
- Highway Cleanup Notice
- Road Maintenance Notice – Crack Filling and Line Painting
- Dust Control Reminder
- Hometown Award Reminder
- Tax Notices Mailed

Other Activities:

- Joint Council Grant Subcommittee
- ASB Meeting
- Hometown Award Closed

Invites to Council:

Upcoming Dates of Importance:

- Regular Committee, Council – May 12, 2026
- Lundbreck Spring cleanup – May 14 to 20, 2026
- Beaver Mines Spring cleanup – May 21 to 26, 2026
- Regular Committee, Council – May 26, 2026
- Regular Committee, Council – June 9, 2026
- ReUse Fair – June 13, 2026
- Coffee with Council – Division 4 – June 16, 2026
- Special (Joint Council) Meeting – June 17, 2026

Recommendation to Council



TITLE: CANCELLATION OF SUMMER MEETINGS

PREPARED BY: JESSICA MCCLELLAND

DATE: May 7, 2026

DEPARTMENT: ADMINISTRATION

		ATTACHMENTS: None
Department Supervisor	Date	

APPROVALS:

Department Director	Date	CAO	Date

RECOMMENDATION:

That the regularly scheduled Council Committee Meetings and Council Meetings of July 22 and August 12, 2026, be cancelled;
And that the Subdivision Authority and Municipal Planning Commission meetings scheduled for August 5, 2026, be cancelled;
And further that if there is an emergent need to have a meeting during this time that an appropriate date and time be set.

BACKGROUND:

Historically, the MD Council has taken a break during the summer months from holding Regular Council Committee meetings and Regular Council meetings, and regularly scheduled Committee and Board Meetings.

FINANCIAL IMPLICATIONS:

None at this time.

Pincher Creek Minor Hockey Association



Date: April 29, 2026

Dear Sponsor

Pincher Creek Minor Hockey Association, we're proud to provide an affordable, inclusive hockey program for the youth of our community. Every puck dropped and passed helps to build confidence, teamwork, discipline—and keeps our kids active and engaged.

On **May 30, 2026**, we're hosting our annual **Golf Fundraiser Tournament**, and we would be honored to have **your business** as a valued partner. We are seeking:

- **Raffle prizes** (gift cards, merchandise, services)
- **Monetary donations** toward larger raffle prize packages
- **Hole in one Prize for both hole #4 & hole #8**

Supporting us means more than goodwill—it's a smart investment in community presence. In return, we offer:

- A display table (with your business card included)
- Potential bonus: social media shout-outs leading up to the event

Donating is easy:

- Drop off a raffle item or business card by **May 25th** at Bumper to Bumper or Pincher License & Registries
- Or, mail a cheque payable to Pincher Creek Minor Hockey Association with a note for "Golf Tournament Support."

To discuss donation options or arrange a pickup, please contact **Glenda** at 403-741-7648 or Sara King 613-885-7204

Thank you for considering this partnership. Your support today helps build confident, healthy kids—and strengthens our community.

Sincerely,

Pincher Creek Minor Hockey Association

Fw: Alberta Day 2026 – Submit Expressions of Interest by May 19, 2026

From Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Date Tue 2026-05-05 16:14
To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

 3 attachments (1 MB)

EOI Guidelines 2026.docx; EOI 2026 Form.pdf; Festival In A Box.pdf;

Council Info Action

Roland Milligan

Chief Administrative Officer

M.D. of Pincher Creek No. 9

Box 279

1037 Herron Avenue

Pincher Creek, AB T0K1W0

Phone: 403-627-3130

Email: AdminCAO@mdpincercreek.ab.ca

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From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>

Sent: May 5, 2026 16:07

To: Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

Subject: Alberta Day 2026 – Submit Expressions of Interest by May 19, 2026

In 2022, the Government of Alberta established September 1 as [Alberta Day](#) in perpetuity. Alberta Day is a chance to celebrate who we are as Albertans and what we can achieve together.

To create a province-wide celebration of our heritage and cultural identity, Alberta's Government is providing funding through Alberta Municipalities to eligible Alberta municipalities to host local Alberta Day events on any day of their choice between **Friday, August 29 to Monday, September 1, 2026**.

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
 - Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
 - Municipalities with populations less than 1,000 will be eligible for \$1,500.

Municipalities are encouraged to submit a completed Expression of Interest Application to AlbertaDay@gov.ab.ca, with details about the activities they are planning, by **May 19, 2026**.

Municipalities must enter their Alberta Day events on the Culture Calendar located [here](#) by August 12, 2026.

Should you be interested in this opportunity, the Expression of Interest Application Form and Guidelines, as well as the “Festival in a Box” guiding document, are attached.

We look forward to your participation, as Alberta Day will be another chance for communities across Alberta to celebrate everything that makes this province special.

For more information, please visit Alberta.ca/AlbertaDay or contact AlbertaDay@gov.ab.ca.

Dana Mackie MBA | Chief Executive Officer

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

ALBERTA DAY 2026 EXPRESSION OF INTEREST GUIDELINES



OVERVIEW

The Province of Alberta was established by federal legislation on September 1, 1905. To recognize this important date, Alberta's government established September 1 as Alberta Day in perpetuity. Alberta Day will provide municipalities an opportunity to celebrate the history, heritage and cultural identity of our province.

Alberta's government is inviting municipalities to take part in this celebration. This document has been created to assist municipalities in organizing a local Alberta Day event. Municipalities within the province of Alberta are encouraged to apply for funding to host an Alberta Day celebratory event showcasing Alberta's cultural identity.

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
- Municipalities with populations less than 1,000 will be eligible for \$1,500

PROCEDURE FOR SELECTING MUNICIPALITIES

Selection Process

Staff within Alberta Municipalities and Arts, Culture and Status of Women will assess municipalities that qualify.

Selection Criteria

The following criteria will be considered in the selection of a municipality:

1. Population of Municipality
2. Financial Resources
3. Proposed Programming

SUBMISSION TIMELINES

1. Expression of Interest Invitation

- An "Expression of Interest" document will be sent to Alberta Municipalities May 4 2026

2. Expression of Interest Preparation and Submission

- Complete and submit the Expression of Interest document which includes a Budget Worksheet.
- Assistance in the preparation of the Expression of Interest document is available by contacting albertaday@gov.ab.ca.
- Expression of Interest must be emailed to albertaday@gov.ab.ca by **4:30 pm on May 19, 2026**

3. Expression of Interest Selection

- Alberta Municipalities and Arts, Culture and Status of Women staff, will review the submissions, and recommend successful municipalities based on the Selection Criteria.

4. Awarding of Funding

- The successful municipalities will be notified by May 31, 2026.

**Completed applications must be received by 4:30 pm on
May 19, 2026** Please email submissions to:

albertaday@gov.ab.ca

Applicant Information

Name of Municipality (Please use incorporated/legal name)

Address of Municipal Office

City/Town/Postal Code

Mailing / Delivery Address (If different from above)

Project Contact (This is the person we will call for project information)

Name

Title

Daytime Telephone

Evening Telephone

Email Address

Project Overview

Eligible funding is based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000.
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000.
- Municipalities with populations less than 1,000 will be eligible for \$1,500.

Amount Applying For (based on population size)

Name of Event Venue/Facility/Site

Project Website/Facebook Link

Instagram

Twitter

Please give us an overview of the activities you plan on organizing for Alberta Day 2026.

Please provide an overview of your advertising and marketing plan for this event.

--

Signing Authority Contact (This is the legal/financial authority for the municipality)

Name		Title
Daytime Telephone	Evening Telephone	Email Address

Attachment Checklist

Please use this checklist to ensure all items are included within your expression of interest package.

- COMPLETED EXPRESSION OF INTEREST FORM** - Please include a completed expression of interest form.
- PROGRAMMING** - An outline of what events and activities the organizing committee intends to offer. Events and activities must be held during the Alberta Day **weekend August 28 to September 1, 2026**.
- BUDGET** - Please use the budget template to provide a brief budget outlining revenues and expenses.
- MARKETING** - An outline of your advertising and marketing plan for this event.

Your expression of interest package must be received by: **May 19, 2026 at 4:30 p.m.**

The Applicant represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Applicant to the Agreement.

I agree to/with all the statements above.

Date (yyyy-mm-dd)

Name

Expression of Interest Agreement Section 1 of 2

Incorporated (Legal) Name of Municipality:

The Municipality declares that the information contained in this application and supporting documents (“Application”) is true and accurate and endorsed by the Municipality.

The Municipality understands and agrees that should this Application be approved, any funding awarded is subject to the Municipality complying with the terms and conditions of this Agreement.

The Municipality agrees to the following terms and conditions:

1. The program Guidelines (“Guidelines”) and Application form part of this Agreement and the Municipality agrees to be bound by the requirements set out in them.
2. The Municipality will use all funding awarded for the stated purpose(s) identified in the Project Overview (“Purpose”) within its Application. If the Municipality wishes to vary the Purpose, it agrees to be bound by the requirements set out in the program Guidelines.
3. The Municipality must comply with all applicable laws. The Municipality agrees that it is and will be bound by the provisions of the Community Development Grants Regulation.
4. This Agreement commences the date of the application and binds both parties upon deposit of the funding until the date the funding reporting has been approved by the ministry or the funding has been repaid.
5. Any part of the funding not spent as set out in the Guidelines or upon termination of this Agreement must be repaid to the Government of Alberta. The funding may be terminated upon:
 - a. Mutual consent;
 - b. 30 days written notice by either party;
 - c. Demand by the ministry for immediate repayment in the event of a breach of any term or condition of the agreement; or
 - d. If the Municipality becomes insolvent.
6. The Municipality acknowledges that it will be liable for the full amount of the funding and will be bound to the terms of this Agreement, even if the Municipality has paid all or part of the funding to a third party who has spent the money.
7. The Municipality agrees to give the ministry, and/or its authorized agents, access to examine the Municipality’s operation and/or premises to verify the funding has been used for the Purpose and will provide access to all financial statements and records having any connection with the funding or the Purpose during the Term of this Agreement and for seven (7) years after the termination of this Agreement.
8. The Municipality acknowledges that the *Freedom of Information and Protection of Privacy* (“FOIP Act”) applies to records submitted by the Municipality to the ministry in relation to the Expression of Interest application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the FOIP Act, subject to any applicable exceptions to disclosure under the Act.
9. The Municipality agrees that any information relating to the funding and the Municipality’s compliance with the obligations set out in this Agreement may be disclosed to other ministries within the Government of Alberta.
10. The Municipality agrees to indemnify and hold harmless the Government of Alberta, including the Minister, Government of Alberta employees, and agents from any and all claims, demands, actions, and costs (including legal costs on a solicitor-client basis) for which the Municipality is legally responsible, including those arising out of negligence or willful acts by the Municipality or its employees or agents. Such indemnification shall survive the termination of this Agreement.
11. This Agreement shall be governed and interpreted in accordance with the laws enforced in the Province of Alberta.
12. This Agreement is not intended to and does not make either part the agent or partner of the other for any purpose or create a joint venture.
13. This Agreement may not be assigned by the Municipality.
14. The Municipality will recognize the source of the funding as required by the Guidelines.
15. The Municipality represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Municipality to this Agreement.

Expression of Interest Agreement Section 2 of 2

I hereby acknowledge that:

- The information contained in this Expression of Interest and the accompanying documents is true, accurate, and complete.
- I am a representative with designated signing authority/decision-making authority in our Municipality.
- I have read the Alberta Day Expression of Interest Agreement Section 1 of 2 which outlines the terms and conditions of the agreement and by signing the Alberta Day Expression of Interest Agreement Section 2 of 2, I am agreeing to all of the terms and conditions outlined in Section 1 of 2.

- Mr. Mrs. Ms. Other:

Signature of Authorized Representative Date Daytime Phone

Authorized Representative Name (printed) Position Title Email

Optional:

- I agree to allow Arts, Culture and Status of Women, on occasion, to contact the applicant as identified on this application form to provide information about ministry initiatives or announcements related to the following topics:
 - Program changes, funding announcements, and opportunities to provide input/opinion on programs; and
 - Awareness of ministry resources available to the nonprofit sector, including ministry sector events.

Completed expressions of interest are to be emailed to:
albertaday@gov.ab.ca

Alberta Day Festival Planning Guide



Table of Contents

- Overview of Alberta Day
- Key Components for Festival in a Box
- Communications Expectations
- Sample Site Layout
- Sample Festival Schedule
- Sample Entertainment Schedule
- Local Action Plan
- Extra Details to Consider
- Checklist

Overview

The Province of Alberta was established by federal legislation on September 1, 1905. To recognize this important date, the Government of Alberta established September 1 as Alberta Day in perpetuity. Alberta Day will provide municipalities an opportunity to celebrate the history, heritage and cultural identity of our province.

Celebrating Alberta Day will give Albertans the chance to come together, build community and celebrate everything that makes Alberta special.

Alberta's government is inviting communities to take part in this celebration. We have created this document to assist municipalities in organizing a local Alberta Day event.

This document contains suggested components of the celebration, including but not exclusive to the following: Alberta artist concert; Market Place; Multicultural programming; Youth programming; Indigenous components; Alberta Showcase display; and articulate lights displays.

Key Components Your Alberta Day Event Might Include

Main Stage

- Speeches
- Indigenous ceremony and performances
- Various multicultural/Francophone performances.
- Performances and presentations by community groups
- Concerts by Alberta musicians
- Headliner

Family Programming

- Arts and Crafts, Games, Inspiration Wall, Face Painting
- Workshops (i.e. Dream Catchers, Ukrainian Easter Egg colouring, jam making...)
- Games and Activities

Indigenous Programming

- Story telling, Tipi demonstration, Round dances

Alberta History Showcase

- Regional historical artifacts and photographs
- Municipal government display of programs
- Indigenous history

Market Place/Showcase of Alberta Products

- Alberta products
- Indigenous products
- Local food vendors and/or food trucks

Lights Display

- Concluding your event

Communications guidelines and expectations

Alberta Day

The following guidelines will help you promote your events and align with Alberta Day messaging.

Messaging

This high-level messaging will help you draft descriptions of your events and make sure that your promotions align with the spirit of Alberta Day:

- Alberta Day is a chance to celebrate who we are as Albertans, and what we can achieve together.
- Since Alberta became a province on September 1, 1905, it has been defined by the innovation, bravery and community spirit of its people.
- Establishing Alberta Day gives us the chance to take pride in this province and celebrate our heritage and cultural identity.

Communications guidelines and expectations, cont'd..

Promotions

The Government of Alberta will be promoting Alberta Day event on the [Alberta Day web page](#), on social media, with paid advertising, and at a media kickoff event. To help us promote your event, please submit a description of your event to albertaday@gov.ab.ca by August 12, 2026.

Please include the hashtag #AlbertaDay in all social media posts about the event, and encourage attendees to do the same on their social media accounts.

Branding

Social media graphics and other branded assets will be provided closer to ensure a standard look and feel for Alberta Day events across the province.

Sample Program Elements

Family Corner

- Arts and Crafts
- Inspiration Wall
- Workshops
- Face Painting and Henna
- Indigenous Storytelling



Tipi Storytelling

- Storytelling
- Round dances



Alberta Showcase

- Local Historical Artifacts / Photographs
- Provincial / Municipal Display of Programs
- Indigenous History



Main Stage

- Cultural and Indigenous Performances
- Speeches
- Presentations
- Local bands and Musical artists
- Dance groups

Alberta Marketplace

- Local Products
- Alberta Products
- Indigenous Products



Food and Beverage

- Food Trucks
- Local Vendors
- Food Producers

Sample Festival Schedule

The following sample schedule will help organize your event.

Location	Start Time	End Time	Activities
Main Stage	12:00 pm	9:00 pm	Speeches, Local Performers, Cultural Performances, Headliner
Family Corner	12:00 pm	6:00 pm	Tent of Arts and Crafts, Workshops (i.e. Dream Catchers, Ukrainian Easter Egg colouring, Jam Making, etc...)
Indigenous Programming	12:00 pm	6:00 pm	Storytelling, Round Dance, Crafts, Bannock Making
Alberta Showcase	12:00 pm	9:00 pm	Local and Provincial Government Display Programs, Historical Artifacts, Photographs, Indigenous history
Alberta Marketplace	12:00 pm	9:00 pm	Marketplace of Alberta Products
Food & Beverage	12:00 pm	9:00 pm	Local Vendors/Concessions and Food Trucks
Lights Display	9:00 pm	9:20 pm	Drone or Pyrotechnic Display that concludes event

Sample Entertainment Schedule

Location	Start Time	End Time	Entertainment
Main Stage	12:00	12:05 pm	MC Opens the event
	12:05	12:25 pm	Indigenous ceremony
	12:15	1:00 pm	Speeches
	1:00	2:00 pm	First local artist performs
	2:00	2:30 pm	Indigenous Performance
	2:30	3:00 pm	Cultural Performance TBD
	3:00	4:00 pm	Second local artist performs
	4:00	5:00 pm	Third local artist performs
	5:00	5:30 pm	Cultural Performance TBD
	5:30	6:00 pm	Cultural Performance TBD
	6:00	7:00 pm	Fourth local artist performs
	7:00	7:30 pm	Cultural Performance TBD
	7:30	8:00 pm	Final Cultural Performance
	8:00	9:00 pm	Headliner performs

Local Action Plan

Government Involvement

Invite local MLA and MP.
Mayor and Council Members could participate and speak.

Indigenous Components

Invite a local elder to perform a blessing at start of event.
Invite local Indigenous artists and groups to participate in showcase, storytelling, round dance, drumming, and other performance elements throughout the day.
Invite local Indigenous crafters and artisans to participate in the Marketplace.
Work with local Indigenous groups to ensure that their history and artifacts are included in Showcase displays.
Run Indigenous games/activities/crafts in Family Programming area.

Displays and Activities

Work with local museum or historical sites to contribute to Alberta Showcase displays.
Work with local libraries, agricultural societies, cultural organizations, dance schools, and/or churches to presents a variety of cultural showcase performances on the Cultural Stage.
Work with local crafting or artist guilds, invite them to present and sell their work.

Alberta Culinary Promotions

Connect with local agricultural producers and farmers markets to sell and promote their products.
Invite local food trucks and restaurants to participate in the food and beverage area. Encourage local restaurants to feature Alberta recipes and cuisine August 29 - September 1

Media Partner Promotions

Submit an event listing to local media organizations.
Connect with local radio stations and newspapers. Invite them to cover your Alberta Day event.
Invite local radio station on site to MC event and set up promotional table or booth.
Encourage local radio stations to play Alberta based and/or local artists August 29 to September 1. Encourage local paper to run an Alberta themed essay or colouring contest before event.

Extra Details to Consider

Vendors and Merchants

Confirm that all vendors have their own insurance.

Make sure all food vendors are inspected and/or approved by Alberta Health Services. Make sure all food vendors follow safe food-handling practices.

If vendors are providing their own tents and tables make sure that they are properly and safely secured.

Artists and Performers

Confirm that artists and performers have their own insurance.

Sign contracts in advance with artists and presenters.

Make arrangements to sell performer merchandise or provide a location for them to sell their own merchandise.

Site Logistic

Create your own individual site map in advance of event.

Make sure that all cords and cables are safely covered.

Obtain appropriate number of Port-a-Potties for your site.

Obtain appropriate number of wash stations for your site.

Miscellaneous

Provide a variety of parking and transportation options for attendees.

Have a contingency plan in case of bad weather.

Have a first aid station.

Have a lost and found location.

Checklist

Please use this checklist as a guideline for planning and organizing your event:

- Create an Organizing Committee;
- Create a budget;
- Select your event site;
- Identify community organizations to work with;
- Recruit volunteers;
- Identify local businesses to partner with;
- Contract artists and vendors;
- Promote your event.

May 7, 2026

Dear Council for the M.D. of Pincher Creek,

I hope this message finds you well.

A *Senior's Needs* discussion is starting in our community and after attending the first session, I'm encouraging Municipal Council to attend. Organized by Lethbridge Family Services Link Program, the first meeting provided valuable and highly relevant insights into the challenges and realities currently facing seniors within our community.

Local organizations shared firsthand experiences, including access to services, affordability, transportation, and social support. The information was directly connected to the needs of your constituents and offered opportunity for brainstorming practical solutions and strengthening our collective approach. Listening to front line workers and seniors may help inform policy decisions and strengthen our efforts to address emerging issues.

I will continue to attend these meetings on behalf of Pincher Creek & District FCSS and share information accordingly, but I wanted to ensure any Councilor who is interested in participating was invited to these informative meetings.

Thank you for your consideration, and I hope to see you there.

Lindsey Johnson

Coordinator, Pincher Creek & District
Family and Community Support Services

Email: fcss@pinchercreek.ca


Direct: (403) 627-4406

Local Seniors Needs Meeting

From FCSS <fcss@pinchercreek.ca>

Date Thu 2026-05-07 10:04

To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

 1 attachment (372 KB)

M.D. of Pincher Creek - Seniors Meeting Invite.pdf;

Hi Jessica,

As discussed, attached is a letter inviting Council to participate in the Senior Needs discussion happening in Pincher Creek. I have included the original email from Lethbridge Family Services below. Attendance at this initial meeting does not require a long-term commitment, it is simply an opportunity to attend once and assess whether the content is relevant and valuable for future participation. These meetings will be held every two months.

Take care,

Lindsey Johnson

Coordinator, Pincher Creek & District
Family and Community Support Services

E: fcss@pinchercreek.ca

Office: (403) 627-3156

Direct: (403) 627-4406



I acknowledge that we are on Treaty 7 territory, the traditional territories of the Blackfoot Nation, including Siksika, Piikani, Kainai, the Tsuut'ina Nation and the Stoney Nakoda First Nations. I acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries.

From: Kaitlyn Holz <KHolz@lfsfamily.ca>

Sent: Thursday, January 15, 2026 3:34 PM

Subject: Seniors' Needs in Pincher Creek: Can we Talk?

Hello Community Members,

I'm reaching out to explore creating a collaborative meeting for organizations that support seniors in Pincher Creek. The goal is simple: bring senior-serving providers together to share ideas, identify gaps, and strengthen supports for older adults in the community.

Why this matters:

- Specialized focus: Discuss aging-related needs, service gaps, and strategies for issues like transportation, housing, and social isolation.
- Targeted collaboration: Build partnerships and joint initiatives that address seniors' needs more effectively.
- Strategic alignment: Connect local efforts with Healthy Aging Alberta and provincial priorities for consistency and funding opportunities.
- Advocacy & voice: Ensure seniors' concerns are prioritized and acted upon.
- Capacity building & resource sharing: Create space for training, knowledge exchange, and awareness of new resources.
- Funding synergies: Identify collaborative funding opportunities.

I've shared this idea with Jamie Sawatzky, our Regional Community Developer for Healthy Aging Alberta. In her previous role as a manager in seniors subsidized housing in Medicine Hat, Jamie saw the extreme value of these meetings and is very excited and supportive of helping us initiate something similar here.

At this point, I'd love to know:

1. Is there interest in this type of meeting in our area?
2. Would anyone like to assist in developing it?

If you're interested or want more information, please reply and we can plan next steps together. Feel free to forward this email to anyone you know that could be interested and to spread the word.

Thank you for considering this opportunity to strengthen supports for seniors in Pincher Creek!

Warmly,

Kaitlyn Holz (she/her), B.Sc Psychology

Link worker, Counselling, Outreach & Education

Seniors Community Services Partnership (SCSP)

[Lethbridge Family Services](#)

Tel: 403-327-5724 Ext. 2318

Address: 1098 3rd Avenue North, Lethbridge, AB, T1H 0H7



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**30TH ANNUAL
HUCKLEBERRY**



Festival

**SPONSORSHIP
PACKAGE**



HUCK YEAH!



In it's 30th year, Castle Mountain Resort's Huckleberry Fest returns this August, happening primarily on August 22nd. This annual gathering of family and friends represents one of the only days, outside of winter, that one of Castle's chairlifts is in operation, and draws more than 1500 visitors annually.

While berry picking and scenic chairlift rides are major highlights, the base area comes alive with live music, a mountain vendor market, kids' games, face painting, and of course, delicious food and drink.



To help maintain free access to our base area festival grounds, we're seeking partners for this year's festival at the following levels:

SPONSORSHIP LEVELS



PLATINUM GOLD SILVER BRONZE
 \$2500 \$1000 \$500 \$250

Presenting partner status	X			
Dedicated banner ad on base area trail map	X			
Brand tag in all organic social media marketing related to the event	X			
Logo banner in front of stage	X	X		
Custom pre-event social media post	X	X		
Dedicated sponsor shoutout	X	X		
General sponsorship recognition social media post	X	X	X	
Inclusion in general sponsor shoutouts	X	X	X	
Recognition on event web page	X LL	X ML	X SL	X PN
Recognition on sponsorship slide on digital screen network	X LL	X ML	X SL	X PN
Recognition on event poster	X LL	X ML	X SL	X PN
Recognition on festival welcome banner	X LL	X ML	X SL	X PN
Complimentary adult scenic chair lift tickets	20	8	4	0

LL = Large Logo ML = Medium Logo SL = Small Logo PN = Printed Name

SPONSORSHIP INCLUSIONS



PRESENTING PARTNER STATUS

Exclusive presenting partner status. We'll refer to the event as "30th Annual Huckleberry Festival presented by X" in all marketing.

BANNER AD ON BASE AREA TRAIL MAP

A dedicated 2' x 8' ad banner, located just below the large format mountain map.

BRAND TAG IN ALL ORGANIC SOCIAL MEDIA

We'll tag your brand's accounts in all our posts related to the 30th Annual Huckleberry Festival. With our 36k following on Instagram and 26k on Facebook, combined we can reach of up to 62k people.

LOGO BANNER

We'll create and place a 60" x 30" banner of your logo in front of the stage.

CUSTOM PRE-EVENT SOCIAL MEDIA POST

A dedicated post on both Facebook and Instagram, recognizing your sponsorship commitment. You'll have the opportunity to let us know what messaging you'd like us to include. The top four locations our following is based in are: Calgary, Lethbridge, Pincher Creek, and Edmonton.





DEDICATED SPONSOR SHOUTOUT

Your brand will receive a dedicated sponsor shoutout (1x) to occur during an outdoor live music intermission.

GENERAL SPONSORSHIP RECOGNITION SOCIAL POST

Your brand will be included and mentioned in our overall Huckleberry Festival sponsor appreciation post.

INCLUSION IN GENERAL SPONSOR SHOUTOUTS

Inclusion in event sponsor shout-outs (minimum 2x) during outdoor live music intermissions.

RECOGNITION ON EVENT WEB PAGE

Your logo will be displayed on our event web page, which receives 31,000 unique views over the year.

RECOGNITION ON SPONSOR SLIDE

Your logo will be included on our sponsorship slide on our digital screen network. The slide will be displayed on TV screens around the resort (including the Day Lodge, Hotel, Guest Services, and the T-Bar Pub).

RECOGNITION ON EVENT POSTER

Your logo will be included in our custom event poster. The poster is displayed both digitally and in print. The printed posters are placed in locations across the Crowsnest Pass, Pincher Creek, Waterton Lakes National Park Village, Fort MacLeod, and Lethbridge.

RECOGNITION ON FESTIVAL WELCOME BANNER

Your logo will be included on our festival welcome banner, which is placed at the entrance to the festival ground. Where our average of 1500 guests in attendance would pass by.



CONTACT INFORMATION



We appreciate you taking the time to consider supporting this event. If you have any questions or would like to discuss sponsorship opportunities further, please don't hesitate to get in touch — we'd be happy to connect.

ADAM MORSTAD

 403-627-5101 ext. 241

 sales@skicastle.ca

 www.skicastle.ca/huckleberry-festival

April 17, 2026

Municipal District of Pincher Creek No. 9
Roland Milligan
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Mr. Milligan and the MD of Pincher Creek,

Your friends. Your neighbors. Your partner and parents, children and grandchildren.

With your generous gift to the *Bringing Hearts Home Campaign*, you're helping care for every one of them.

Your donation of \$15,000.00 is a vital contribution to the Southern Alberta Cardiac Centre of Excellence. Together, we are building a future where expert, compassionate cardiac care is available right here - close to the people who need it most.

Our community deserves the very best in healthcare. And thanks to you, that vision is becoming a reality. Your generosity is creating lasting impact—saving lives and strengthening families throughout Southern Alberta.

Your official tax receipt is enclosed. If you have any questions about your donation or would like to learn more about the difference you're making, we'd love to hear from you. Please contact us at info@crhfoundation.ca or call 403-388-6001.

We hope you feel proud—not only of your generous gift, but of the hope, healing, and care you're bringing to your community.

Thank you again for your meaningful support.

Yours sincerely,



Crystal Elliott
Chief Executive Officer
Chinook Regional Hospital Foundation

CE/an
Encl.

Thank you so very much for your generous support! It truly is people like you who are going to succeed to bring care closer to home! Crystal

Cemetery Repair and Renovations

Community Priorities Grants - Spring 2025

MD of Pincher Creek - Fishburn Cemetary Committee

Mrs. Shannon Turnbull

Mrs. Margo MacLean

FollowUp Form

Final Report and Story Lead Guidelines

The Community Foundation of Lethbridge and Southwestern Alberta looks forward to receiving information on the Community Priorities Grant awarded to your organization. This report is not intended to be an onerous and time consuming task. We simply want to know more about your organization and the impact of the grant.

We may contact you for additional information upon receipt of this report in order to promote the success of your project and the impact of the grant.

PROJECT INFORMATION

Project Title

Cemetery Repair and Renovations

Total Amount Awarded

\$13,210.00

Project Description

To renovate the graveyard at the historic Fishburn Cemetery. This involved replacing time-damaged cement grave covers that have cracked and subsided, leveling the ground, and putting on new bases for markers. Many of the family members are long deceased or have moved away, so the responsibility for the upkeep of these graves has been taken on by the Fishburn Cemetery Committee.

FINANCIAL INFORMATION

Please provide a financial statement outlining the project expenses and revenue.*

2025_10_03 Receipt Southern Moument & Tile Co Ltd. - Fishburn Cemetary Restoration.pdf

How did the actual project expenses and revenue compare to the budget projections?

Were there any surprises?

The project expenses and revenue matched well. Southern Monument did all the work. We are also fortunate in the support of the MD of Pincher Creek. Administration and Council made sure this project went smoothly.

Were you able to leverage any additional funds as a result of this project, or form partnerships?*

If yes, please tell us about it.

Keith Fitzpatrick donated soil.

Did your organization spend any of the grant funding at a local business?*

Yes

If grant funds were spent at a local business, please state the business and amount spent below.

All of the grant funds were spent with Southern Monuments of Lethbridge.

PROJECT OUTCOMES

What was achieved with this Community Priorities Grant?*

Did you meet your original project goals? Were there any challenges to overcome?

Yes, we met all of our original project goals and are very happy with the outcome.

Was there any media coverage on your project?

If yes, we would appreciate copies of all publicity garnered from this grant. Please Provide links in the text box or upload your files.

<https://shootinthebreeze.ca/fishburn-cemetery-restoration-pincher-creek-sept-2025/>

Shootin the breeze article.docx

PROJECT IMPACT AND STORY LEAD

The easiest way to show the impact that your organization has in your community is through an impact story. We collect story ideas that will help to showcase the broad range of projects that we support in our region.

The most powerful story you could provide would tell how this grant made a direct impact/difference in one person's life.

If you have an idea that you think would make a good story, please share the details below.*

I first saw the Fishburn Church and Cemetery in the summer of 2001. We had moved into the district the previous spring. I was riding east from our place when I first saw the old spruce trees and the red roof of the Church. I was so interested to find a Cemetery close to our new home. Cemeteries have been a big part of my life because my grandparents, dad, and uncle owned a company in Red Deer where they manufactured monuments in central Alberta. They installed gravestones in town, and rural cemeteries, and on several occasions my mom, dad, my siblings and I camped overnight in Cemeteries in the Hanna area, where dad would add the "end dates" into an existing stone, for a spouse. I remember seeing him sitting on a stool with his mallet and chisel, doing this by hand. So when people ask me why I took so much interest in the project to restore and replace old and broken monuments in the Fishburn Cemetery, I would tell them, "It's in my genes."

I became registrar of the Cemetery in 2002. Although several of the monuments were leaning, some cement grave covers were broken and cracked, and some monuments were so weathered it was impossible to read the inscriptions, it seemed like a very daunting task to fix everything. Because this is an agricultural community, our church members are busy all year round. Despite this, the grounds always looked good. The grass was kept mowed by neighbors who would drive up with riding lawn mowers in horse trailers. There was no schedule, it just got done.

Now the project is completed. It happened because of Southern Monument of Lethbridge, the support of the MD of Pincher Creek, the Lethbridge Foundation, Liza Dawber our Grant Writer, Farley Wuth, historian, and the many neighbors and residents who gave me their time to talk and tell stories about their family members and friends who are buried there.

How do you calculate the impact this has had/will have on the community? I don't know. We have no way of knowing how many folks will come, walk through the graves and think about who is buried there and what a

rich history our community has. At a service last night at the Church, we started planning the celebration to mark the completion of our project, our lovely Cemetery.

SIGNATURE*

Enter your full name, job title, and the date of Grant Report submission. (e.g., Anne Smith, Executive Director, 15 January 2015).

Margo McLean, Project Lead. May 5, 2026.

By entering your signature information above and clicking "I Agree" below, you certify that the Community Foundation grant funds received were used solely for the purpose specified in your organization's grant application.*

I Agree

**Thank you for completing this report.
Please email to grants@cflsa.ca.**

Questions? Phone the Community Foundation office at 403-328-5297.

File Attachment Summary

Applicant File Uploads

- 2025_10_03 Receipt Southern Moument & Tile Co Ltd. - Fishburn Cemetary Restoration.pdf
- Shootin the breeze article.docx

Southern Monument & Tile Co Ltd.

139 - 13th St N
 Lethbridge, Alberta T1H 2R5
 Can
 info@southernmonument.ca
 www.southernmonument.ca

INVOICE

Invoice No.: 2552
 Date: Sep 26, 2025
 Page: 1

Sold to:

M. D of Pincher Creek
 RE: FISHBURN CEMETERY PROJECT
 1037 Herron Avenue
 Pincher Creek, AB T0K 1W0

Ship to:

M. D of Pincher Creek
 RE: FISHBURN CEMETERY PROJECT
 1037 Herron Avenue
 Pincher Creek, AB T0K 1W0

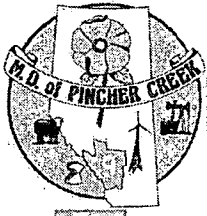
Business No.: 104941976

1	FISHBURN CEMETERY RESORATION PROJECT NEW MONUMENTS NEW BASES AND CEMENT REMOVE GRAVE COVERS RE-LEVELING OF MONUMENT Subtotal G - GST 5% GST/HST 1-75-0-590-1590 Lethbridge Community Foundation Project w/ Fishburn. MD hosted grant. <div style="text-align: center; font-size: 2em; font-weight: bold; opacity: 0.5;">PAID</div>	13,210.00	13,210.00
			MR
			13,210.00
			660.50
Shipped By:		Tracking Number:	13,870.50
Comment:			0.00
Sold By:			13,870.50

FISHBURN CEMETERY PROJECT

NAME	TYPE OF WORK	STONE SIZE	STONE COST	CEMENT SIZE	CEMENT COST	LABOUR HOURS	LABOUR COST
VANCE HENRY	NEW BASE			36X24	\$180.00		
VANCE ROY	NEW BASE			36X24	\$180.00		
POETTCKER	NEW STONE	16X03X10	\$440.00				
HOPKINS	NEW BASE			36X24	\$180.00		
GEENING	NEW STONE	16X03X10	\$440.00				
MC CHELLARD	NEW BASE			28X18	\$140.00		
MC CHELLARED	NEW BASE			28X18	\$140.00		
MC CHELLARD	RE-LEVEL						
HOBSON MARTHA	NEW BASE / RE-LEVEL			36X24	\$180.00		
SWINEY JOSEPH	NEW BASE			48X24	\$180.00		
SWINEY REBECCA	REMOVE COVER	16X10	\$440.00	28X18	\$140.00		
DIMSDALE ALFRED	NEW CEMENT / RESET			36X24	\$180.00		
THOMAS	NEW BASE / REMOVE 2 COVERS	2-16X10	\$880.00	2-28X18	\$280.00		
THOMAS BESSIE	NEW BASE / BREAK OUT OF CEMENT			36X24	\$180.00		
SLATER ALBERT BABY	NEW BASE			28X18	\$140.00		
SLATER ALBERT AND AGNER	REMOVE 3 COVERS			2- 36X24	\$320.00		
HARVEY	NEW BASE			36X24	\$180.00		
SWINNEY ELLS	NEW BASE			48X24	\$180.00		
SWINNEY MARY	REMOVE 2 COVERS / NEW CEMENT			48X24	\$180.00		
BENNION WILFORD	REMOVE COVER	16X10	\$440.00	28X18	\$140.00		
PATAUA	NEW STONE / REMOVE COVER	16X10	\$440.00	28X18	\$130.00		
OSTREINSKI W J	NEW CEMENT - REMOVE COVER			28X18	\$140.00		
		TOTAL:	\$3,080.00	TOTAL:	\$2,280.00		\$3,000.00
					TOTAL PAGE 1		\$11,910.00

Southern Monument Co.
 139 13th Street North
 Lethbridge, Alberta
 Canada T1H 2R5



Municipal District of Pincher Creek No. 9

P.O. Box 279
1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Canadian Imperial Bank of Commerce

P.O. Box 998
Pincher Creek, Alberta T0K 1W0

CHEQUE NO. **034434**

DATE **20251003**

YYYYMMDD

\$ **13,870.50**

THE SUM OF: Thirteen Thousand Eight Hundred Seventy Dollars and 50 Cents

PAY
TO
THE
ORDER
OF

Southern Mowment & Tile Co Ltd.

139-13th St N
Lethbridge, AB T1H 2R5

Reeve

Administration

Southern Mowment & Tile Co Ltd.		Cheque Number 034434	Date 2025/10/03	Vendor No. SOU27
Invoice Number	Reference	Invoice Date	Invoice Description	Inv Amount
2552	35477	2025/09/26	Fishburn Cemetary Restoration	\$13,870.50

TOTAL \$13,870.50

Restoration project completed at Fishburn Cemetery

After years of careful planning, research and consideration, a project to replace or restore gravesites at [Fishburn United Church Cemetery](#), located 26 kilometres southeast of Pincher Creek via Highway 507, is complete.

On Sept. 10, a three-man crew from Southern Monument of Lethbridge carried out a full day of restoration work at the historic rural cemetery. In total, the crew successfully restored 29 graves, with 10 small new stones installed on fresh bases, several older monuments lifted, levelled and reset on new foundations, and 14 cracked or broken cement grave covers removed.

Depressions were filled with donated soil from [Keith Fitzpatrick](#), and cemetery registrar [Margo MacLean](#) and her husband, Harry, have already begun efforts to reseed to restore the grassy areas.

Among the stones reset was the monument marking the Duffield family grave, where Emma Duffield and her children, who died of diphtheria, are buried together.

“That stone had sunk so far you couldn’t read one of the children’s names, and now it sits on a solid new base, and all of the names are visible again, which is just lovely,” Margo says.

For Margo, who has served as registrar of the cemetery since 2001, the project is the culmination of years of concern about the condition of many monuments. When first taking over the role of registrar, it was clear to Margo immediately that many of the graves and monuments were in disrepair and had been that way for years.

While the [Fishburn United Church](#) congregation saw a need long ago to restore the gravesites, they simply did not have the money or manpower to make it happen.

“Periodically, there would be discussions about straightening some of the stones and trying to do something about the broken and cracked grave covers, but the size of the congregation has dwindled over the years and in a farming and ranching community people are always busy,” Margo explains.

“The will was there, but it seemed like we didn’t have the time or money to do a big project.”

That all changed when Margo, with the help of grant writer for the [Town](#) and [MD](#) of Pincher Creek, [Liza Dawber](#), applied for a grant and submitted it to the [Community Foundation of Lethbridge and Southwestern Alberta's](#) Community Priorities Fund.

Not long after the application, the project was provided \$13,210 in funding through the CFLSA's Community Priorities Fund. Combined with support from the MD of Pincher Creek and local donors, the committee was able to bring in professionals with the right tools and equipment to restore the beautiful cemetery.

"Southern Monument sent out a great crew, and they really did a wonderful job. It was a long day, but they got it all done," Margo says.

Now that the project is complete, she expresses gratitude to all who contributed. From the CFLSA and MD of Pincher Creek, to local supporters, she notes that the project could not have come to fruition without many helping hands.

"I am extremely happy and grateful to the people of the community who were so supportive and I am very proud," says Margo.

"In the words of [Roland Milligan](#), the CAO of the MD of Pincher Creek, 'This project will play a crucial role in preserving our community's history.' "

[Link to full article and photographs.](#)

[Restoration project completed at Fishburn Cemetery | Shootin' the Breeze](#)



Weed & Pest Compliance on AER Regulated Well & Facility Sites

From Engagement <Engagement@aer.ca>

Date Wed 2026-04-29 15:35

To

Good afternoon,

Effective May 1, 2026, the AER will be able to enforce compliance with requirements related to weeds and agricultural pests on well and facility sites. The AER may issue reasonable care and measures (RCAM) orders to support enforcement actions initiated by Alberta Agriculture and Irrigation or by municipal authorities.

Municipalities and Alberta Agriculture and Irrigation remain responsible for inspection and enforcement under the *Agricultural Pests Act* and the *Weed Control Act*. Landowners and other members of the public should contact their local municipality regarding concerns about weeds or agricultural pests.

Municipalities are the appropriate first point of contact.

The AER may become involved when municipal or Alberta Agriculture and Irrigation enforcement tools have failed to resolve a compliance issue concerning weeds and pests linked to an AER-regulated site. To learn more, please review the [bulletin](#) or visit the Weed and Agricultural Pest Compliance web page on [aer.ca](#).

Kind regards,

External Relations

Alberta Energy Regulator

Suite 1000, 250 – 5 Street SW, Calgary, Alberta T2P 0R4

inquiries 1-855-297-8311 **24-hour emergency** 1-800-222-6514 www.aer.ca





Submit a nomination for Canada's Volunteer Awards

The 2026 Call for Nominations is now open!

It is time to nominate an outstanding individual, a non-profit organization, a social enterprise, or a socially responsible business who has made a significant contribution in improving the lives of others in their community through volunteering. Help them get the recognition they deserve. **The nomination period is officially open and will run until June 17, 2026.**

[CLICK HERE TO SUBMIT A NOMINATION](#)

About the Awards

The Canada's Volunteer Awards (CVA) consists of twenty-one awards, including one national award, the Thérèse Casgrain Lifelong Achievement award, and 20 regional awards. The regional awards are distributed across five regions in the following four categories: Community Leader, Emerging Leader, Business Leader, and Social Innovator.

Award recipients will be recognized at an award ceremony and will be given the opportunity to select a non-profit organization to receive a grant.

VISIT canada.ca/volunteer-awards:

- **LEARN MORE** about the Canada's Volunteer Awards and the previous award recipients.
- **ATTEND** a training session on May 20 (in English) and May 21 (in French) on how to submit a nomination.
- **SPREAD THE WORD** - help us to promote the call to your colleagues, friends and family. You can request a promotional kit by email at info-cva-pbc-gd@hrsdc-rhdcc.gc.ca.
- **LIKE and SHARE** our posts on social media
 -  LinkedIn ([@Emploi et Développement social Canada](#))
 -  Facebook ([@ESDC.GC](#))
 -  Instagram ([@esdc.gc](#))
 -  X ([@ESDC_GC](#))

Any questions? Contact us by email info-cva-pbc-gd@hrsdc-rhdcc.gc.ca or call 1-877-825-0434. Celebrate those who are making a difference in our communities through volunteering.

[NOMINATE](#) a deserving volunteer today!



Employment and
Social Development Canada

Emploi et
Développement social Canada

Canada

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