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**AGENDA  
COUNCIL MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
September 23, 2025  
3:00 pm  
Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATION

C. MINUTES/NOTES

1. Council Committee Minutes
  - September 9, 2025
2. Council Meeting Minutes
  - September 9, 2025
3. Special Council Meeting Minutes
  - September 10, 2025
4. Coffee with Council
  - September 16, 2025

D. UNFINISHED BUSINESS

a) Healthcare Committee

- Letter to Town of Pincher Creek
- Response Letter from Town of Pincher Creek
- Town of Pincher Creek Terms of Reference for Healthcare Committee

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox– Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Department Report

- Report from Public Works dated September 15, 2025
- Schedule A – Shop/Fleet Report

b) Bridge File #75481 TWP RD 93B over Olin Creek Tributary - Construction Completion End Date

- Report from Utilities & Infrastructure, dated September 11, 2025

2. Finance

a) Legal Fees

- Report from Finance Department, dated September 17, 2025

b) CPO Vehicle Capital Expenditure

- Report from Finance Department, dated September 17, 2025

3. Planning and Community Services

a) Community Solar Planning Open House

- Report from Planning and Development, dated September 17, 2025

4. Municipal

a) CAO Report

- Report from Administration, dated September 17, 2025

H. CORRESPONDENCE

1) For Action

- a) Letter of Support Request – Water Conservation Project – Hamlets
  - Application for Lundbreck and Beaver Mines Community Associations for Community Foundation funding

2) For Information

- a) Waterton Reservoir Provincial Recreation Area
  - Letter from Alberta Forestry and Parks, dated September 16, 2025
- b) Bear Safety Workshop for Rural Families
  - MD hosting on October 3, 2025
- c) MD of Pincher Creek Community Peace Officer Open House
  - MD Hosting October 6, 2025
- d) Assessment Workshop for Municipal ARB Members
  - Invitation from Land & Property Rights Tribunal

I. NEW BUSINESS

J. CLOSED MEETING SESSION

K. ADJOURNMENT

MINUTES  
 REGULAR COUNCIL COMMITTEE MEETING  
 MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
 Tuesday, September 9, 2025,  
 11:00 am  
 Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.

Staff: CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Public Works Manager Alan McRae, Finance Manager Brendan Schlossberger, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Jim Welsch

Moved that the agenda for the September 9, 2025, Committee Meeting be amended to include:  
 Closed – f) ALUS – Sec. 29.1

AND THAT the agenda be approved as amended.

Carried

2. Closed Session

Councillor Dave Cox

Moved that the Council move into closed session to discuss the following, the time being 11:01 am.

- a) 2026 Budget - Senior Leadership Team Review – ATIA Sec. 29.1
- b) Draft Revised C-CO-001 Councillors and Members At Large Remuneration – ATIA Sec. 28.1
- c) 2026 Budget Direction - Taxes – ATIA Sec. 28.1
- d) Public Works Call Log – ATIA Sec. 29.1
- e) Public Works Strat Plan – ATIA Sec. 29.1
- f) ALUS – Sec. 29.1 (Moved to Committee of September 26, 2025 meeting)

Councillor Jim Welsch

Moved that Council move out of closed session, the time being 2:04 pm.

Carried

3. Health and Safety Department Update – due to time constraints, moved to Council meeting.

4. Round Table

- North Pincher Station Road rebuild
- Grader parking
- Utility costs for community organizations

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, SEPTEMBER 9, 2025

5. Adjournment

Councillor John MacGarva

Moved that the committee meeting adjourn at 2:18 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER



**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**SEPTEMBER 9, 2025**

**100014**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 9, 2025, at 3:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

- PRESENT**     Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.
- STAFF**        CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Alan McRae, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

**A.     ADOPTION OF AGENDA**

Councillor Tony Bruder 25/406

Moved that the agenda for September 9, 2025, be amended to include:

- B. Delegation – Health and Safety Specialist
- F. Healthcare Committee and Blackfoot MOU
- G2a. Draft Policy C-CO-001 Councillors and Members at Large Remuneration

AND THAT the agenda be approved as amended.

Carried

**B.     DELEGATIONS**

Michelle Stuart, MD Health and Safety Specialist, attended the meeting at this time to present to Council the quarterly health and safety statistics.

Michelle Stuart left the meeting at this time, the time being 3:08 pm.

**C.     MINUTES**

- 1)     Council Committee Meeting Minutes – August 26, 2025

Councillor Jim Welsch 25/407

Moved that the minutes of the Council Committee Meeting of August 26, 2025, be amended to reflect it was not “Louis and Cindy Debroux” but “Louis Debroux and Cindy Seberg”,

AND THAT the minutes be approved as amended.

Carried

- 2)     Council Meeting Minutes – August 26, 2025

Councillor John MacGarva 25/408

Moved that the minutes of the Council Meeting of August 26, 2025, be amended to amend resolution 25/393 from Division #2 Councillor to Division #4 Councillor,

AND THAT the minutes be approved as amended.

Carried

**D.     UNFINISHED BUSINESS**

- a) Fisher Bridge Delegation

Administration is exploring signage designs for Fisher Bridge. They are also considering signage at other locations in the MD where tourism and recreation happen.

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b) Minister of Municipal Affairs, Minister Williams Meeting Request

The following topics will be suggested to be discussed with the Minister of Municipal Affairs, Minister Williams at RMA Fall Convention:

- Circular Materials dictating Alberta Recycling
- Section 6.19 of the Municipal Government Act
- Conservation Easement Regulations

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Tony Bruder 25/409

Moved that a representative from the Alberta Orphan Well Association be invited to attend a future Council meeting.

Carried

1. Councillor Tony Bruder – Division 1
  - Crowsnest Pass Pincher Creek Landfill Association
  - Joint Council Grant
2. Reeve Rick Lemire – Division 2
  - Mayors and Reeves
3. Councillor Dave Cox– Division 3
  - Healthcare Committee
  - Dino Days Parade
4. Councillor Jim Welsch - Division 4
  - Dino Days Parade
5. Councillor John MacGarva – Division 5
  - Pincher Creek Housing
  - Dino Days Parade
  - Subdivision Authority
  - Lundbreck Citizens Council

Blackfoot MOU Attendance

Councillor Tony Bruder 25/410

Moved that Councillor Jim Welsch attend the Blackfoot MOU meeting on September 26, 2025, from 9:30 am to noon in Cardston.

Carried

Healthcare Committee

Councillor Jim Welsch 25/411

Moved that Councillors Tony Bruder and John MacGarva attend the Healthcare Committee dinner on September 18, 2025.

Carried

Councillor Dave Cox 25/412

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

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Council Meeting  
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September 9, 2025

1. Operations

a) Public Works Operations Report

Councillor Tony Bruder 25/413

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period August 18, 2025, to August 31, 2025, as information.

Carried

b) Utilities & Infrastructure Report

Councillor Tony Bruder 25/414

Moved that Council receive the Utilities & Infrastructure report for August 20, 2025, through September 3, 2025, as information.

Carried

d) Community Events Board – Budgetary Increase Request

Councillor Tony Bruder 25/415

Moved that the installation for the community events board that can be done in-house be completed by Public Works,

AND THAT Council approve up to an additional \$11,000 from the MD Buildings Reserve.

Carried

2. Finance

a) Draft Policy C-CO-001 C-CO-001 Councillors and Members at Large Remuneration

Councillor Jim Welsch 25/416

Moved that Council approve amended Policy C-CO-001 Councillors and Members at Large Remuneration.

Carried

3. Development and Community Services

a) Bylaw No. 1365-25, being the Traffic Bylaw

Councillor Dave Cox 25/417

Moved Council give first reading to Bylaw No. 1365-25, being the Traffic Bylaw,

AND THAT Council include Traffic Bylaw 1365-25 in the Public Meeting on October 6, 2025 at 6:00 pm.

Carried

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b) Bylaw 1361-25 (Land Use Bylaw Amendment)

Councillor Dave Cox 25/418

Moved that Council give second reading on Bylaw 1361-25, being the Land Use Bylaw Amendment.

Carried

Councillor Tony Bruder 25/419

Moved that Council give third reading on Bylaw 1361-25, being the Land Use Bylaw Amendment.

Carried

4. Municipal

a) CAO Report

Councillor Jim Welsch 25/420

Moved that Council receive the CAO Report for the period August 22, 2025, to September 5, 2025, as information.

Carried

b) 2025 Coffee with Council Date

Councillor Tony Bruder 25/421

Moved that due to a scheduling conflict, the November Coffee with Council be moved to Thursday, November 13, 2025, at 6:00 pm at the MD Administration Office.

Carried

c) November/December Council Meetings

Councillor Dave Cox 25/422

Moved that the November 11, 2025, Council meeting be moved to Wednesday, November 12, 2025.

Carried

Councillor Jim Welsch 25/423

Moved that the December 23, 2025, Council meeting be cancelled,

AND THAT should there is an emergent need to have a meeting during this time that an appropriate date and time be set.

Carried

H. CORRESPONDENCE

A. For Action

a) Pincher Creek & District Chamber of Commerce - Request for Sponsorship at Awards of Excellence

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Councillor Dave Cox 25/424

Moved that Council sponsor the Pincher Creek & District Chamber of Commerce Awards of Excellence at the Gold Sponsorship level,

AND THAT the \$800 (plus GST) be taken from Grants to Groups and Organizations.

Carried

- b) Question on Long Term Effects of Industrial Development - Email Request for Information from Heidi Eijgel

Councillor Tony Bruder 25/425

Moved that administration respond to Ms. Eijgel's request for information on how the MD plans to address bankrupt industrial sites and the long-term effects of industrial development.

Carried

- c) Pincher Creek Minor Hockey - Request for Raffle Donation

Administration will provide a raffle donation.

- d) Pincher Creek Emergency Services Commission – Letter of Support

Councillor John MacGarva 25/426

Moved that the MD provide a letter of support for Pincher Creek Emergency Services Commission for the FRIAA (Forestry Resource Improvement Association of Alberta) Grant Application.

Carried

- a) Royal Canadian Legion - Remembrance Day Requests

Reeve Rick Lemire declared that November 5 to 11, 2025, be proclaimed as Veteran Week and recognize November 8, 2025, as Indigenous Veterans Day.

MD also acknowledges the following:

- 1) Pincher Creek Branch #43 Members and Pincher Creek Branch #43 Ladies Auxiliary Members to canvas businesses, individuals and organizations beginning October 16, 2025, for the sale of wreaths and donations to the Royal Canadian Legion Pincher Creek Branch #43 Poppy Fund.
- 2) To distribute poppy boxes, as soon as authorized by Dominion Command, Friday October 31st, 2025.
- 3) Youth Groups to canvas the residential areas with poppies on the first Saturday in November.
- 4) A delegation from the Legion will attend the Council meeting on Tuesday, October 26, to present Poppies to the Reeve and Council Members.

- b) Foothills Little Bow - Meeting September 19, 2025

Councillor Dave Cox 25/427

Moved that administration follow up with Vulcan County regarding the Foothills Little Bow meeting on September 19, 2025:

- Ensure any In Memoriam is updated – name or tribute of any member who has passed away since the last meeting on January 17, 2025
- MD to provide a door prize
- RSVP that 4 Councillors will be attending

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Carried

B. For Information

Councillor Jim Welsch 25/428

Moved that the following be received as information:

- a) Engagement on Managing Agricultural Plastics Waste through a Regulatory Approach
  - Survey Reminder
- b) Implementation Recommendations Report – Pincher Creek Region
  - Report from Quest

Carried

Councillor Tony Bruder 25/429

Moved that the Ag for Life 2025 Mid Year Impact Report, be received as information.

Carried

I. NEW BUSINESS

J. CLOSED SESSION

K. ADJOURNMENT

Councillor John MacGarva 25/430

Moved that Council adjourn the meeting, the time being 5:23 pm.

Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**SPECIAL COUNCIL MEETING**  
**SEPTEMBER 10, 2025**

**100020**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 10, 2025 at 5:00 pm, in the Council Chambers of the Town of Pincher Creek Administration Building, Pincher Creek, Alberta.

Notice of this Special Council Meeting was posted on the MD website and social media.

- PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.
- STAFF** CAO Roland Milligan, Finance Manager Brendan Schlossberger and Executive Assistant Jessica McClelland.
- ALSO** Town of Pincher Creek: Mayor Don Anderberg, Councillors Mark Barber, Garry Cleland, David Green, Sahra Nodge, Brian Wright and Wayne Oliver, CAO Konrad Dunbar, Director of Finance Wendy Catonio and Executive Assistant Carolina Hunsperger.

Reeve Rick Lemire called the meeting to order at 5:00 pm.

**A. ADOPTION OF AGENDA**

Councillor John MacGarva 25/431

Moved that the agenda for the Special Council meeting of September 10, 2025, be approved as presented.

Carried

**B. DELEGATIONS**

**a. SASCI – Grant Writer**

Brett Wuth and David Simmons from the Southwest Alberta Sustainable Community Initiative (SASCI) attended the meeting to discuss the organization's history and explore funding options for the Grant Specialist position.

**Background of the Grant Specialist Position**

- Position established in May of 2018 by a group of community volunteers called the Pincher Creek Community Development Initiative (PCCDI)
- Original funding support came partially from the Joint Council
- Liza Dawber was hired and has been the Grant Specialist to date
- PCCDI merged with SASCI in May of 2019, and SASCI took direct responsibility for supporting the Grant Specialist position
- SASCI established a BRIDGE Builder initiative to oversee the Grant Specialist, as well as establish a temporary position for a Fund Development Specialist
- Funds for BRIDGE Builder were provided by the Joint Council, Alberta's Community Initiatives Program (CIP), and philanthropic and corporate donors

**Summary of Support for the Grant Specialist by the Town & MD of Pincher Creek**

- 2021 \$8K FCSS funds for Grant Specialist
- 2022 \$75K Joint Council funds for Grant Specialist
- 2023 \$80K Joint Council funds for Grant Specialist
- 2024-2029, both Town & MD budgeted \$40K in support per year from for Grant Specialist

SASCI would like to see a 5% pay increase, to cover a budget overage.

The Council inquired whether any of the available grants have been specifically for MD-related projects. It was explained that the Grant Specialist is available to assist

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all community organizations, benefiting both the Town and MD. The primary focus of the Grant Writer would not be on agricultural producers, as there are no suitable programs and opportunities for them. It was suggested that she refer agricultural producers to the Municipality for guidance on producer grants.

SASCI left the meeting at 5:27 pm.

b. Southwest Alberta Regional Search and Rescue Society

Members of Southwest Alberta Regional Search and Rescue Society (SARSAR) attended the meeting at this time to overview the history of the organization and highlight some rescues that took place in 2025.

They overviewed the various grants that they have been awarded that has assisted in purchasing equipment, cover the costs for a space to store equipment, as well as multiple training events for the volunteers. Additional expenses include technology fees, office supplies, and utilities.

Council asked if there was a way Municipalities can assist to promote a payment system to prevent misuse of resources. At present time there isn't a cost recovery system as the fear is people would be hesitant to call for a response.

Council asked how calls are sent out, generally they come through Emergency Services but if contacted directly SARSAR would contact the RCMP to ensure safety for all members involved. This allows for SARSAR to invoice the Province for items such as if a helicopter is needed. This doesn't allow for training grant funding. Council would like to see this change at a Provincial level as SARSAR needs the training to run the program effectively.

It was explained that RCMP has jurisdiction over SARSAR, but currently many calls are not given to SARSAR as sometimes its just dealt with through Parks employees or Fire Department. Council asked if they do water rescue as locally we don't have trained and available staff, SARSAR does but in a limited capacity.

Council asked if SARSAR felt they had enough support for the mental health aspect that the volunteers face. At present time, they do, and bring in specialist to assist the members as needed. They also have trained in house volunteers that specialize in this.

SARSAR members left at 5:59 pm.

c. Pincher Creek Humane Society (SPCA)

Pincher Creek Humane Society board members attended the meeting at this time to review the history of the organization and overview the prior year.

Currently, there are six paid employees and five main volunteers, not including the board, dog walkers, foster homes, and trappers.

Concerns from the organization regarding the increase of animals that have been going through the shelter as they are always over capacity. At present, they only accept Town, MD and Piikani (which pay for the animals they need assistance with). If an outside municipality needs help, it is a fee-for-service. Going forward, they are working with the Crowsnest Pass as they are seeing more and more animals coming from that area, as the local SPCA is not equipped to deal with.

They have a very active fundraising program, between \$80k to \$100k through many avenues. As well as shelter for animals, the SPCA has multiple programs to assist the community members with animal care, feral animals, pet safe keeping, pet food bank, animal snuggle programs for seniors' homes, early learning centre rabbit and guinea pigs visits, microchipping clinics, and the community dog wash.



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A majority of the costs are vet costs, moving forward they are looking at hiring a vet for the shelter to cut back these costs significantly. 2024 vet costs were \$152,427; in-house, we would cut this by 25% to 30%.

The upcoming projects include a dog yard upgrade and a new cat shed, which will serve the feral cat program. An agility run, sponsored by a local family, has raised \$30,000 to date. They hope to add more runs and a sea can. The agility run, which will be held by donation, provides a safe space for community members to run agility with their dogs.

This year's request includes a one-time top-up due to the multiple trapping projects in the MD that have taken place. This demonstrates success, as cats are being captured, sterilized, and confirmed healthy before being released. It was noted that Town Bylaws currently don't permit trap and release programs; the SPCA would like to see this reviewed, as the program can be highly effective.

SPCA would like clarification from Council, as it has been stated they should not turn away any local animals. However, without sufficient space and increased funding, this presents a significant financial burden. The concern the Council had in the past was that local animals were being turned away, while out-of-the-community animals were in care. They understand that this is being addressed, with neighbouring communities being invoiced for utilizing the service.

SPCA Members left at 6:28 pm

d. Pincher Creek and District Municipal Library

Pincher Creek and District Municipal Library staff and board members attended the meeting to discuss the budget request at this time.

Currently, the library offers multiple programs alongside its services, including cross-country and snowshoe lending programs, the CRA Volunteer Tax program, collaboration with Reimagine Architects on expansion plans, and the rental of boardrooms (free for non-profit organizations). Council asked if there were fees for usage of the equipment; there is no charge if you are a Library Member.

Usership statistics from 2022 to today were shown:

- lending items and books increased 12%
- Wi-fi usage increased 16%
- Programming has increased 26%, lower than 2024 but many events had to be cancelled due to inclement weather
- 43% increase of exam and meeting room bookings

The request for funding is an 11% increase for 2026

- 3% for COLA
- 3% to fix the 2023 payroll issue
- 2% to cover cost of Town covering payroll
- 3% increase to cover utility costs

Without the increase, the library would have to reduce hours, cut staffing, and potentially lose staff. Currently there are nine staff members (1 full time, 5 that work less than 20 hours a week, and 3 student part time members).

Pincher Creek and District Municipal Library Members left at 7:03 pm.

e. Pincher Creek and District Historical Society

Colleen Cyr, as the Board President for the Kootenai Brown Pioneer Village (Pincher Creek and District Historical Society), reviewed updates at the museum and discussed future projects.

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The museum received grants totaling \$45,000 from the Community Foundation, which funded the construction of a replica of the original Fire Hall. Additionally, there is a new display for Blackburn Jewellers and a display for Henrys Radio and TV.

Annual maintenance on sidewalks, buildings, and grounds was carried out by summer students. Future plans include exploring development of the old trailer park to establish Stuckys Farm Centre. These plans are challenging in advance because projects depend on donations.

Café needs work; it is open daily for lunches and treats, mainly to serve bus tours. Bus tours have decreased slightly due to the fires in Jasper, but talks are ongoing with the bus company to continue next year.

Considering changing the name to Kootenai Brown Historical Park to better reflect the village's growth.

The Council inquired whether there was a succession plan for Colleen Cyr. They recently elected a Vice President, but she intends to see her plans through with the museum. Both Councillors thanked her for her ongoing dedication and passion over the years she has been involved.

Colleen Cyr left at 7:25 pm.

f. Oldman River Antique Equipment and Threshing Club

Oldman River Antique Equipment and Threshing Club Executive Director and board members attended to discuss their budget request for 2026.

The board noted a rise in visitors and the volunteer base for 2024/2025. The Executive Director began three weeks ago and is enthusiastic about being here. He has experience in grant writing and looks forward to what he can accomplish with the organization.

The history of the organization was reviewed. Heritage Acres was incorporated as a not-for-profit in 1988 and continues to manage 188 acres of land for the placement of buildings and equipment.

Currently, there is only one employee; the rest are volunteers and board executives. The group's sole purpose is to collect, preserve, restore, and demonstrate original farming equipment. The goal is to keep the history of ranching alive.

2025 accomplishments include:

- RCMP Musical Ride
- Annual Show
- Construction of new Harvest Equipment Storage Shed and moving forward to rebuild the 1917 Case Steam Tractor
- Harvest host program

Setbacks in 2025:

- Overall expenses are up, and income streams are down
- Lower general admission
- Lower windmill revenue
- Volunteer shortage/combined employee labor costs
- Lower venue rentals
- Cancellation of the annual horse show (due to weather)

The budget forecast for 2026 shows operating costs of \$258,300 and income streams of \$243,400, resulting in a deficit of \$14,900. They are exploring additional grant streams that could help cover equipment maintenance, which constitutes a significant part of their budget.

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The Executive Director is exploring the installation of power at 10 of the 15 camping sites, which would generate income and offer a service in the area.

Oldman River Antique Equipment and Threshing Club members left at 7:53 pm

J. CLOSED SESSION

Councillor Dave Cox 25/432

Moved that Council move into closed session to discuss the following, the time 8:00 pm.

a) 2026 Group Budget Discussion – ATIA Sec. 19.1

Carried

Councillor John MacGarva 25/433

Moved that Council move out of closed session, the time being 8:37 pm.

Carried

Councillor Tony Bruder 25/434

Moved that Council approve the 2026 Joint Budget amount at 50% with the Town of Pincher Creek, the MD portion totalling \$ 248,628;

AND THAT Council agrees to fund the following organizations through the 2026 Joint Budget process:

	MD Portion	Total
SASCI – Grant Specialist	\$40,000	\$ 80,000
Southwest Alberta Regional Search and Rescue Society	\$11,128	\$ 22,225
Pincher Creek Human Society	\$25,000	\$ 50,000
<i>(* \$40,000 plus a one-time grant of an additional \$ 10,000)</i>		
Pincher Creek and District Municipal Library Board	\$137,500	\$ 275,000
Pincher Creek and District Historical Society	\$17,500	\$ 35,000
Oldman River Antique Equipment and Threshing Club	\$17,500	\$ 35,000

AND THAT funding for 2026 to the Pincher Creek and District Historical Society and the Oldman River Antique Equipment and Threshing Club will be released, subject to receiving the independent external review previously requested.

Carried

Councillor Dave Cox 25/435

Moved that Council approve the 2026 per capita funding, for Joint Council Grant, at \$21.94, the MD portion totalling \$71,085,

AND THAT Council agreed to the following amounts be awarded for the 2026 Joint Council Grant,

Syncline Trails Association	\$ 600	SASCI	\$ 6,000
Mustangs Football	\$ 1,000	Chamber of Commerce, PC	\$ 7,000
Citizens on Patrol	\$ 1,500	Pincher Planters	\$ 7,500
Windsor Heritage Center	\$ 2,000	Care Bears Society	\$10,000
Coalfields Community Centre	\$ 2,500	Twin Butte Community Hall	\$ 10,000
Cowboy Show	\$ 2,500	Community Hall, PC	\$ 15,000
Community Food Bank, PC	\$ 4,950	Handi Bus Society	\$ 15,000
Adaptable Outdoors	\$ 5,000	Allied Arts	\$ 20,000
Agricultural Society, PC	\$ 5,000	Family Centre	\$ 30,000
Group Group Youth	\$ 5,000		

Carried

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Councillor Tony Bruder 25/436

Moved that for the 2027 Joint Budget, applicants be advised that if the estimated budget and the most current independently reviewed financial statement information that is requested are not received in full, the budget request shall be denied.

Carried

K. ADJOURNMENT

Councillor John MacGarva 25/437

Moved that Council adjourn the meeting, the time being 8:40 pm.

Carried

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REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

Coffee with Council – Division 3  
 Tuesday, September 16, 2025  
 6:00 pm  
 Lundbreck Hall

Attendees:

Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch, CAO Roland Milligan, Public Works Manager Alan McRae, Development Officer Laura McKinnon, Community Peace Officer Robyn Potter and Executive Assistant Jessica McClelland.

Audience:

Approximately 13 residents from the Division 5 area

Welcome from Deputy Reeve Tony Bruder

- Welcomed all to the meeting and thanked everyone for coming out.
- Introduced Councillors and MD staff.
- Reminder that the meeting is for all topics.

Councillor John MacGarva chaired the following dialogue:

Water Concerns:

- Updates weekly from Alberta Agriculture and Irrigation.
- New vertical intakes have been installed at the dam.
- Albera Environment is cautiously optimistic that the water level is holding.

Bylaw Officer (Community Peace Officer):

- CPO started in July.
- Will be attending the meeting, but was in the midst of giving a ticket for an overweight vehicle on the road.
- Open house is planned for October 6, 2025
  - Traffic Bylaw will be discussed
  - Community Standards Bylaw will be discussed
- A CPO has the authority to enforce traffic acts and other Provincial acts

Lundbreck Hamlet Study:

- Survey was done through ORRSC
  - Draft results will be out later this fall

New School proposal:

- Livingstone Range School Division has hosted a public meeting
- Concerns around gym size, but due to student numbers the school doesn't qualify for a larger gym.

Community Standards Bylaw:

- Administration clarified that it isn't a new Bylaw, but encompasses noise, unsightly premises, etc.

McKim's thanked Council and the Agricultural Service Board for the nomination to the BMO Farm Family Awards at the Calgary Stampede this year. Mr. McKim then provided an overview of the history of DU Ranch.

Are there any major projects being developed in the MD?

- At present time the MD is under a moratorium for solar/wind projects.
- There are no current applications in at the MD for large industrial projects.

Old Gulf Plant?

- American Bit Coin owns location (but has changed companies at least three times in recent history).
- Currently 800 acres that is already designated “Industrial”
- According to American Bit Coin website, there are plans to build a data centre at this location, but MD has no applications, only rumours.
  - Is this a concern? If so, why?
    - Perception is that a data centre is noisy and uses a lot of water.
    - Until the MD has an application, there is nothing to vote on.
    - MD has already taken steps for applications for large industrial development projects.
    - By utilizing “Direct Control”, the MD can add specific rules around the development.

Wildlife Fencing Project:

- MD was not consulted; this is a Provincial project.

CPO Potter arrived at the meeting at 6:30 pm.

- Introduced herself and reviewed her history with the community.
  - Born and raised in the MD, has been away for about twenty years.
- Informed that concerns can be submitted via email, or call her directly, a form will be on the MD website shortly.

Resident, thank you for the extra work in the hamlet this season, it isn’t going unnoticed.

Are residents responsible for cutting grass on their boulevards now?

- Correct, unless it is unsafe to do so, then the MD will maintain.
  - Resident mentioned that many years ago the MD came around with a load of top soil to help with low spots, asked if the MD would do this again.

What is left on the mortgage on the MD building?

- None – it was paid upon building.

Livingstone Landowners Group representative made note that there is a forestry management plan for this region, and they are having a meeting in Cowley on Wednesday at 7:00 pm.

MD is hosting a Rural Resident Bear Safety Workshop on October 3, 2025, register through the office.

Community Policing Initiative:

- Rural Crime Watch hasn’t been very active.
- MD asking people to assist with the program as we are hearing people are unhappy with how its being administered.
- More volunteers are needed for the success of the program.
- Citizens on Patrol is very active but not able to assist much in the rural area, as they don’t know who’s vehicles belong where.
- RCMP does contact Citizens on Patrol if they can assist.

Are drones legal?

## Coffee with Council – Division 5

Tuesday September 16, 2025

- CPO Potter confirmed that they are not allowed to be flying above roads or over people's personal property.
- Enforcement is through Alberta Transportation.

### Tourism:

- South Canadian Rockies Tourism has a survey out that they are asking residents to give comments on tourism in the area.
- Apps for camping and hunting, if you are a landowner you can go onto the app and remove the pin at your location if you don't want camping to occur there.
- Comment was made that Province should be putting money into assist Municipality with extra costs that tourism causes.
  - Council has been pushing this exact concern with Province.
  - More people mean more vehicles on our roads, increased garbage, dust, trespassing, etc.

### Regional Health Advisory Council:

- Province recently appointed a regional advisory council, with 150 members from 71 communities, which will advise Alberta's four health ministries and the recently refocused health agencies:
  - Primary Care Alberta, Acute Care Alberta, Assisted Living Alberta, and Recovery Alberta.
- Each council will explore solutions to local challenges and identify opportunities for the health system to better support community decision-making.
- Pincher Creek has two appointees, Barbara Boyle and Mayor Don Anderburg.

### Public Works:

- Snowfencing will be starting soon.
- Mowing is still happening; some places need a second mow due to July rains.
- Six capital projects were done this year, with more being planned.
  - Old landfill road will be closed for a portion of time this fall to allow contractors to replace two culverts, the MD will piggyback on the closure and complete a project on the same road.

Meeting concluded at 7:10 pm.



D1a  
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Pincher Creek, AB  
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f. 403.627.5070  
[info@mdpincercreek.ab.ca](mailto:info@mdpincercreek.ab.ca)  
[www.mdpincercreek.ab.ca](http://www.mdpincercreek.ab.ca)

July 14, 2025

Lindsey Johnson  
Coordinator, Pincher Creek & District  
Family and Community Support Services  
[fcss@pincercreek.ca](mailto:fcss@pincercreek.ca)

**Re: Request for Clarification on Healthcare Committee Funding**

Dear Lindsey,

On July 8, 2025, the MD Council reviewed the Healthcare Committee Terms of Reference. The MD requires clarity on the \$10,000 proposed at the Special Meeting in June. We would like to understand further the specific details of the budget, approval process for budget, the criteria for fund distribution, and the role in managing the funds.

We are grateful for your attention to this request and eagerly await your prompt response. If you require any additional information from us, please do not hesitate to contact us.

Yours truly,

Roland Milligan, CAO

cc: Town of Pincher Creek





## Town of Pincher Creek

962 St. John Avenue, Pincher Creek, AB, T0K 1W0

403-627-3156 | [reception@pinchercreek.ca](mailto:reception@pinchercreek.ca) | [pinchercreek.ca](http://pinchercreek.ca)

September 12, 2025

Roland Milligan, Chief Administrative Officer  
Municipal District of Pincher Creek No. 9  
Box 279  
1037 Herron Avenue  
Pincher Creek, AB, T0K 1W0

### **Re: Healthcare Committee Funding Follow Up**

This letter is written in response to your July 14, 2025 letter requesting further clarification on the Healthcare Committee funding. Consideration was given to formulate a policy to further guide potential spending of the Healthcare Committee.

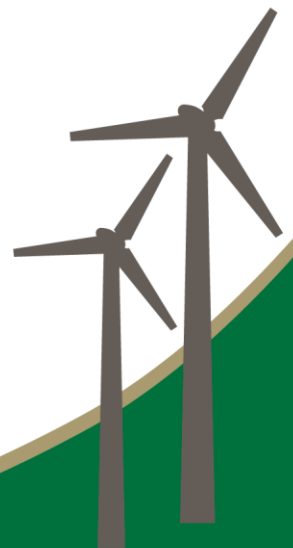
Ultimately, it was determined an additional policy was not required as the Terms of Reference states only the elected municipal officials of the Healthcare Committee could authorize the spending of funds. However, CAO Dunbar will also oversee the potential spending of these funds.

If you require any additional information, please contact CAO Dunbar.

Kind Regards,

Lindsey Johnson, Coordinator  
Family & Community Support Services

cc: Konrad Dunbar, CAO Town of Pincher Creek



# Healthcare Committee

## Terms of Reference

### Committee Name

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Healthcare Committee

### Purpose

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The Healthcare Committee is committed to identifying and understanding the healthcare needs of the community and assisting in the development and implementation of strategies that effectively address the needs within Pincher Creek and district.

The committee will:

- Examine trends and needs, including local, regional, provincial, and national statistics and ongoing initiatives.
- Review legislation and municipal requirements; including suggestions to update existing documentation if required.
- Attract and help retain healthcare professionals
- Be advocates for retaining and enhancing healthcare services
- Build awareness of health care requirements.
- Report activities to Joint Council quarterly.

### Membership

---

The Healthcare Committee shall be composed of the following voting members. The Composition shall be as follows:

Town of Pincher Creek – two (2) Councillors  
Municipal District of Pincher Creek – two (2) Councillors  
Village of Cowley – one (1) Councilor  
Alberta Health Services Local (1)  
Alberta Health Services Regional (1)  
Southern Alberta Recruitment (1)  
One representative from each Clinic, within the Town of Pincher Creek  
Members at large (2)

A member at large of the Committee will be disqualified to serve on the Committee if they:

- Cease to be a resident of Pincher Creek, the M.D. of Pincher Creek or the Village of Cowley.
- Are absent for three (3) meetings unless absences are authorized by the Healthcare Committee.
- Send written notice of resignation to the Town of Pincher Creek.

Frequency of Meetings

The Healthcare Committee will meet monthly, or as required at the discretion of the Chair. Meetings will be conducted in accordance with Procedural Bylaw 1596-21.

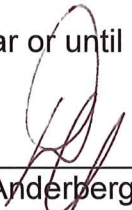
Authority

The Committee shall have the authority to operate on behalf of the Town of Pincher Creek, M.D. of Pincher Creek and the Village of Cowley.

The elected municipal officials of the Committee will authorize the allocation of municipal funds.

Term

One (1) year or until such time as the purpose of the Committee has been fulfilled.

  
\_\_\_\_\_  
Mayor, D. Anderberg





  
\_\_\_\_\_  
CAO, Town of Pincher Creek

July 03. 2025  
\_\_\_\_\_  
Date

Approved by:	Approval/Revision Date:	Motion #
Committee of the Whole for the Town of Pincher Creek	July 02, 2025	COTW 25-074
Title: Healthcare Committee		

# Recommendation to Council

Gla

<b>TITLE: PUBLIC WORKS DEPARTMENT REPORT</b>			
<b>PREPARED BY: Alan McRae</b>		<b>DATE: September 15, 2025</b>	
<b>DEPARTMENT: Public Works</b>			
<b>ATTACHMENTS:</b>			
<b>1.Shop/Fleet Report</b>			
<b>APPROVALS:</b>			
	<b>September 15, 2025</b>		
<b>Public Works Manager</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

## RECOMMENDATION:

**THAT Council accepts the Public Works Department Report for the period of September 1 to September 14, 2025, as information.**

- Gravel road maintenance- Divisional maintenance and private driveway maintenance
- Gravel road maintenance- Gravel retriever training and refresher level 1 training
- Gravel road maintenance- Ditch mowing (Div 5 and Div 2/3 split)
- Hard surface maintenance- Pothole and crack patching on north end of Beaver Drive
- Hard surface maintenance- Section of road rehabilitated in Lundbreck (Twp Rd 74)
- Culvert replacement- Replace failing culvert on seven gates road. Bypass installed for project
- Water delivered to airport and AES shop
- Heritage acres in-kind donation- water road for fall fair (Div 4)
- Hydro-vac to daylight lines for culvert upcoming culvert replacement and ditching on RR29-3
- Hydro-vac to daylight lines for culvert extension and channel rework on RR29-2
- Spread topsoil in ditch on North Pincher Stn project and water it to minimize topsoil loss due to wind
- Lay out coconut matting rolls for erosion protection on North Pincher Stn project.
- Final clean up and signage removal on North Pincher Stn project
- Hydroseed disturbed areas on North Pincher Stn project
- Clear brush around signage by Blue Bridge
- Replace posts and hazard markers on bridge located between Kerr Road and Crook Road (RR29-4)
- Mulching on Spread Eagle Road and hand slashing along fence line
- Mowing at airport- snowdrift mitigation measures

## Recommendation to Council

<b><u>EVENTS</u></b>  -Safety Meeting- September 3 <sup>rd</sup> -JHSC Inspection- September 11 <sup>th</sup>
<b><u>FINANCIAL IMPLICATIONS:</u></b>  NONE



# PUBLIC WORKS REPORT SCHEDULE "A"

## SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: September 15, 2025

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

### SHOP/FLEET OPERATIONS SUMMARY:

#### Graders

**Unit #26 and #59 (mower graders)**-Field call to fix hydraulic leaks and blow out radiators

**Unit #59 (mower grader)**-Secondary steering repair

**Unit #61**-Preventative maintenance checks, operator repair requests (mirrors, fender install)

**Unit #70**-Gravel retriever adjustments

**Unit #82**-Tire repair

#### Heavy Trucks/Trailers/Equipment

**Unit #4 (loader)**- Service and preventative maintenance checks

**Unit # 419 (gravel truck)**-CVIP and repairs, service and preventative maintenance checks, new front brakes

#### Light Duty/Light Trailers/Light Equipment

**Unit #36 (skid steer)**-Sweeper attachment spring replacement

**Unit #36 (skid steer)**-Field call- blow out radiator

**Unit #37 (skid steer)**-Field call- realign track

**Unit #417 (welding truck)**- Install new brakes and tires, replace windshield

**Unit #497 (admin SUV)**-Windshield replacement, faded decal removal and install new decals

**Unit #506 (3/4 ton)**-T/S control module communication issue, replace battery, evap T/S and repair Chainsaw and jumping jack maintenance and repairs



### EVENTS

Safety Meeting- September 3<sup>rd</sup>

JHSC Inspection- September 11<sup>th</sup>

## Recommendation to Council

G1b

<b>TITLE: Bridge File #75481 TWP RD 93B over Olin Creek Tributary – Construction Completion End Date</b>				
<b>PREPARED BY: David Desabrais</b>		<b>DATE: September 11<sup>th</sup>, 2025</b>		
<b>DEPARTMENT: Utilities &amp; Infrastructure</b>				
			<b>ATTACHMENTS:</b> <b>1. Road Alignment Mapping</b>	
<b>Department Supervisor</b>		<b>Date</b>		
<b>APPROVALS:</b>				
				
<b>David Desabrais</b>		<b>Roland Milligan</b>	<b>2025/09/17</b>	
<b>Department Director</b>		<b>CAO</b>	<b>Date</b>	

### RECOMMENDATION:

**That Council approve allowing administration to Tender the BF# 75481 Olin Creek Tributary Culvert Completion project with a 2026 construction completion date.**

### BACKGROUND:

- As per section 248(1) of the MGA, a council resolution is required for any capital work not included in the capital budget
- Design work for the replacement of the 1.5m diameter x 24m L culvert over Olin Creek with dual 1.3m x 36m L culverts was kicked off late 2024 and approved for construction in the 2025 capital budget at a **total project cost of \$370,000**

### Timeline Delays – BF 75481

- Changes in requirements of how Public Lands is processing bed and banks works delayed land kickoff for all Bridge File projects in early 2025 as Administration worked with legal and engineering to get clarity on what could be done to minimize costs for the new process
- Land work was kicked off April 2025 and the related Provincial Roadway Disposition (RDS) submitted in early May. Approval was received in August (3 months later)
- A land package was signed by the landowner and received by the MD in mid-June. This land package was not signed by the MD. Administration gave direction the preferable solution was to fix the road alignment for the entirety of the ¼ section while land work was underway
- This has delayed release of Tender as the tender drawings need to match the legal survey plan. The legal survey has been done but the data has not yet been transferred to the engineering firm
- Tender is ready for release otherwise

## **Recommendation to Council**

### **General Timeline Update – Bridges and Culverts**

There were seven (7) bridge/culvert related capital projects budgeted for construction completion this year:

- Two (2) have gone through final inspection (Meyers, Fisher Bridge 2488)
- Two (2) under construction, with final completion anticipated over coming month (Iron Creek 84261, Yarrow 70175)
- Two (2) fully tendered with contracts signed for completion prior to end of 2025 with reliable contractors, not yet formally kicked off (Landfill 75481, Toney 00470)
- One (1) to be tendered, with risk of going into next year (Olin Creek 75481)

To avoid overly constraining potential bidders and risking excessive tenders, Administration recommends tendering with a completion date of March 31<sup>st</sup>, 2026 as opposed to December 31<sup>st</sup>, 2025, committing the MD to inclusion of the work in the 2026 capital budget should the chosen contractor not complete construction this year.

The work required for this culvert is much less complex then the Screwdriver Creek (75377) Culvert Replacement project constructed in early Winter 2022. The stream is also more likely to stay dry over Winter, easing any stream monitoring requirements.

### **FINANCIAL IMPLICATIONS:**




- Committing work to 2026 Capital Budget
  - Decision will be brought back to Council if low tender exceeds 2025 approved budget





# Recommendation to Council

G2a

<b>TITLE:</b> Legal Fees			
<b>PREPARED BY:</b> Brendan Schlossberger		<b>DATE:</b> September 17, 2025	
<b>DEPARTMENT:</b> Finance			
			<b>ATTACHMENTS:</b> 1. N/A
<b>Department Supervisor</b>		<b>Date</b>	
<b>APPROVALS:</b>			
	<u>Sept 17, 2025</u>		<u>2025/09/17</u>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

## RECOMMENDATION:

That Council approve \$37,000 for the legal fees from Castle River Campground Appeal filing, with said funds coming from the Tax Rate Stabilization Reserve; and further

That Council approve \$15,000 for additional legal fees incurred in 2025 related to the review of the Pincher Creek Emergency Services Membership Agreement, with said funds coming from the Tax Rate Stabilization Reserve.

## BACKGROUND:




- The MD incurred legal fees related to the Castle River Campground appeal. These costs exceed the legal fees approved in the 2025 Budget for Planning.
- Additionally, \$15,000 in legal fees related to the review of the Pincher Creek Emergency Services Commission Membership Agreement incurred throughout 2025 that exceed the legal fees approved in the 2025 Budget for Administration.

## FINANCIAL IMPLICATIONS:

\$52,000 for the legal fees funded through the Tax Rate Stabilization Reserve, with \$37,000 being applied to Planning and \$15,000 to Administration.



## Recommendation to Council

<b>TITLE: CPO Vehicle Capital Expenditure</b>				
<b>PREPARED BY: Brendan Schlossberger</b>			<b>DATE: September 17, 2025</b>	
<b>DEPARTMENT: Finance</b>				
			<b>ATTACHMENTS:</b> 1. 2024 Budget	
<b>Department Supervisor</b>		<b>Date</b>		
<b>APPROVALS:</b>				
 _____ <b>Department Director</b>	_____ <b>Date</b>	 _____ <b>CAO</b>	_____ <b>Date</b>	

**RECOMMENDATION:**

That Council approve the capital expenditure for the purchase of the Community Peace Officer Vehicle, up to a maximum of \$110,000 in 2025 funds, for a total of \$113,400, with said funds coming from the Equipment Reserve.

**BACKGROUND:**

- The Community Peace Officer Vehicle was approved as part of the 2024 Budget for \$130,000.
- The vehicle purchase process started in 2024. The MD incurred \$3,400 in costs in 2024. Manufacturing delays resulted in the vehicle being built and delivered in 2025.
- Expenses incurred in 2025 for the purchase of the vehicle, computer installation, and supporting infrastructure of the vehicle are \$109,658.



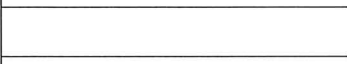

**FINANCIAL IMPLICATIONS:**

\$110,000 in funds from the Equipment Reserve in 2025.

<b>Project Name</b>	<b>Peace Officer Truck</b>
<b>Project Number</b>	
<b>Priority</b>	3 - Medium
<b>Service Area</b>	Public Works - Equipment
<b>Project Description</b>	Purchase of a Peace Officer Truck
<b>Project Cost</b>	\$130,000
<b>Funding Sources</b>	Reserve - Equipment Replacement
<b>Timeline</b>	Complete in 2024
<b>Rationale for Need</b>	<p>Administration will be undergoing a needs assessment to determine the most effective method of bylaw enforcement for the community. If a Peace Officer program is developed the purchase of a specialized enforcement vehicle and the associated equipment are required. The cost split between the vehicle and equipment is 50/50.</p> <p>This purchase is <b>contingent</b> on the Peace Officer position being filled. Further, the MD will attempt to purchase a used Peace Officer vehicle from an alternative source <u>before following through with a new vehicle.</u></p>
<b>Impact on future operating costs</b>	Incremental increase due to vehicle operation costs.
<b>Impact on other departments and deferral</b>	Incremental impact on MD shop for vehicle operation.
<b>Treatment of asset replaced</b>	N/A
<b>Was this included as part of the Asset Management Plan</b>	No New purchase
<b>Other options to Recommendation</b>	

# Recommendation to Council

G3a

<b>TITLE:</b> Community Solar Planning Open House			
<b>PREPARED BY:</b> Laura McKinnon		<b>DATE:</b> September 17, 2025	
<b>DEPARTMENT:</b> Planning and Development			
		<b>ATTACHMENTS:</b>	
<b>Department Supervisor</b>		<b>1. N/A</b>	
<b>Date</b>		<b>Sept 17/25</b>	
<b>APPROVALS:</b>			
			
<b>Department Director</b>		<b>2025/09/17</b>	
<b>Date</b>		<b>CAO</b>	
<b>Date</b>		<b>Date</b>	

## RECOMMENDATION:

**That Council set a date for a Community Solar Planning Open House in October.**

## BACKGROUND:

In 2025, the MD has undergone a Brownfield Solar Analysis Study with assistance from Massif Energy, Tristan Walker. The next steps determined through that study were to undergo a potential business case of a community solar project.

An open house is suggested as way to gauge community interest in a community solar project and is anticipated to collect the following information:

- The interest in the community on using brownfield sites for potential small scale solar
- The interest in the community in investing in a community co-op style model
- Opportunity to volunteer locations for investigation
- Opportunity to engage youth on weed mitigation and fencing structures (paid opportunities)

The opportunity to host an open house will determine the community's interest in the subject and determine next steps.

## FINANCIAL IMPLICATIONS:

None – Grant covered.

**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

September 8, 2025, to September 19, 2025

**Discussion:**

Sept 9	Council Committee and Council Meetings
Sept 10	Special Joint Council Meeting - Joint Budget
Sept 15	Senior Management Team Meeting
Sept 16	Coffee with Council – Div 5, Lundbreck
Sept 18	Mtg with RCMP – Rural Crime Watch Discussion

**Upcoming:**

Sept 22	Ag Service Board Mtg.
Sept 23	Alberta Sheriffs Interdiction Patrol Team, Council Chambers Mtg.
Sept 23	Council Committee and Council Meetings
Sept 24	PCREMO Tabletop Exercise

**RECOMMENDATION:**

That Council receives for information the Chief Administrative Officer's report for the period September 8, 2025, to September 19, 2025.

Prepared by: Roland Milligan, CAO

Date: September 17, 2025

Respectfully presented to: Council

Date: September 23, 2025

## **ADMINISTRATIVE SUPPORT ACTIVITY**

September 5, 2025 to September 18, 2025

### **Correspondence from the Last Council:**

- Pincher Creek Emergency Services - Letter of Support FRIAA Grant
- Resident Concern – Eijgel
- Pincher Creek Legion – Remembrance Day

### **Advertising/Social:**

- Private snow removal deadline for inspection October 1, 2025
- Coffee with Council – Lundbreck
- Culvert replacement – RR 29-3
- Community Peace Officer Open House – October 6, 2025
- Road Closure – Lundbreck
- Notice of Nomination Day – September 22, 2025 at noon
- Bear Safety Workshop – October 3, 2025

### **Other Activities:**

- Joint Council Grant program
- Cowley Dino Day Parade
- Organizing Bear Awareness course with Waterton Biosphere
- Donation baskets for Foothills Little Bow and Hockey Donation
- Organizing Open House with CPO
- Regular Committee, Council
- ASB Package
- Special Council Meeting (Joint Budget)
- Coffee with Council

### **Invites to Council:**

- Invitation to Waterton/ID #4 to Attend Council – they will reach out later this Fall with a presentation and to attend an MD Council meeting
- Invitation to Orphan Well Association – Attending November 12, 2025 Council Meeting

### **Upcoming Dates of Importance:**

- Regular Committee, Council – September 23, 2025
- Public Meeting/CPO/Bylaws – October 6, 2025
- Regular Committee, Council – October 14, 2025
- Election Day – October 20, 2025
- Regular Committee, Council – October 28, 2025





ALBERTA

Forestry and Parks

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*Office of the Minister*  
*MLA, Central Peace - Notley*

SEP 16 2025

23364

Randy Bullock, Reeve  
Cardston County  
P.O. Box 580  
Cardston AB T0K 0K0

Rick Lemire, Reeve  
Municipal District of Pincher Creek  
P.O. Box 279; 1037 Herron Avenue  
Pincher Creek AB T0K 1W0

Dear Reeve Bullock and Reeve Lemire:

Thank you for your letter regarding the current conditions at the Waterton Reservoir Provincial Recreational Area (PRA). As Minister of Forestry and Parks, I appreciate you bringing your concerns to my attention and I welcome the opportunity to respond.

Forestry and Parks shares your observations regarding increasing visitation pressures in Waterton Reservoir PRA. In recognition of increased activity, including from boaters arriving from Waterton Lakes National Park, I'm pleased to confirm that infrastructure upgrades to this site are scheduled to occur over the next two years. This work will include separating the campground and day-use areas to improve user experiences and operations, upgrading the dock and boat launch facilities, expanding parking, and improving signage and waste management. Expanded camping and day use spaces are also being considered to help manage visitor flow more effectively.

Parks are for people, and it is important that safe and enjoyable outdoor recreation experiences are provided to Albertans. In response to increasing safety risks between swimmers and boaters, staff in my ministry will be working with local partners, including your municipalities, to establish authorized swim zones and improved signage in alignment with appropriate legislation and local authorities.

With respect to the threat posed by invasive zebra mussels, Forestry and Parks continues to collaborate with Environment and Protected Areas and regional partners to strengthen watercraft inspection and decontamination protocols. Public education and enforcement remain critical tools, and additional measures are being explored to ensure compliance during peak boating



season. These include distributing posters and engaging users on inspection procedures, including the new proof-of-inspection sticker for watercraft.

I have taken this opportunity to forward your concerns to the regional Alberta Parks management team who is responsible Waterton Reservoir PRA. I have asked staff to follow-up with your municipalities to seek feedback and share information as improvements to support safe, sustainable, and enjoyable recreation at the Waterton Reservoir PRA proceed.

For any immediate follow up questions, your staff are welcome to contact Peter Swain, Regional Director for the Alberta Parks South Region at [Peter.Swain@gov.ab.ca](mailto:Peter.Swain@gov.ab.ca) or at 403-952-9750.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Loewen', with a long horizontal flourish extending to the right.

Honourable Todd Loewen  
Minister  
Forestry and Parks

cc: Peter Swain, Regional Director, Forestry and Parks

WATERTON  
BIOSPHERE REGION

# BEAR SAFETY

## *workshop for*

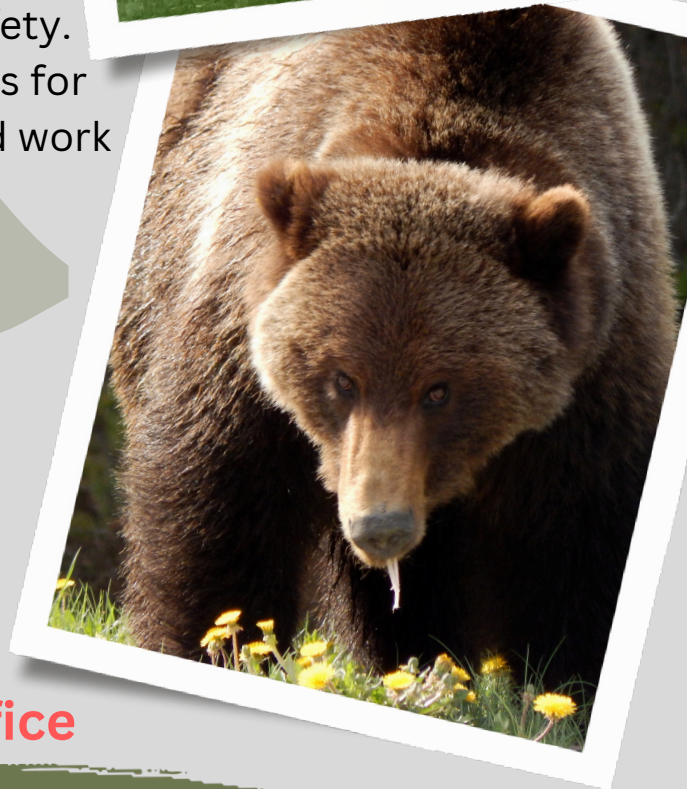
# RURAL FAMILIES

Join us for an evening to learn about bear safety. This **free** workshop addresses safety concerns for rural residents and their families who live and work in bear country.

- On-Farm Attractant Management
- Minimizing & Avoiding Encounters
- What to Do in a Bear Encounter
- Identifying Dangerous Bear Behavior
- Appropriate Situational Responses
- Effective Bear Spray Operation

**Date :** October 3, 2025  
**Time:** 4:00 - 7:00 p.m.  
**Location:** MD Of Pincher Creek Office

To register, please email  
[info@mdpincercreek.ab.ca](mailto:info@mdpincercreek.ab.ca)  
or call the MD office at  
(403) 627-3130



Environment and  
Climate Change Canada



Parks  
Canada

Parcs  
Canada

Alberta  
Government





# MD of Pincher Creek

## Community Peace Officer

### Open House

**Monday, October 6, 2025 from 6:00 pm to 8:00 pm**

**MD Administration Office**



We invite you to drop by, enjoy some refreshments, and participate in open discussions with members of MD Council and the new Community Peace Officer. Discover more about the Enforcement Services Department and what a Community Peace Officer does in the community.

Learn about what the MD Bylaws are and how they might impact you.

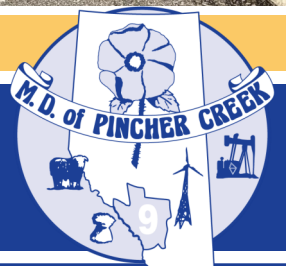
- Bylaw 1365-25 Traffic (New!)
- Bylaw 1366-25 Community Standards (New!)
- Bylaw 1360-25 Animal Control (Revised)
- Specific Provincial Acts & Regulations

**KEEPING OUR COMMUNITY SAFE!**



**[WWW.MDPINCHERCREEK.AB.CA](http://WWW.MDPINCHERCREEK.AB.CA)**

MD of Pincher Creek No. 9  
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## November 7 Assessment Workshop - Updated Register Link

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From LPRT Training <lpert.training@gov.ab.ca>

Date Wed 2025-09-17 8:33 AM

Good morning (bcc),

**Please see the updated Register link, an error occurred when selecting Register.**

The Land and Property Rights Tribunal will be holding a virtual assessment workshop on **Friday, November 7, 2025**. The Fall assessment workshop provides the opportunity for LPRT and Municipal ARB members to discuss matters of interest, including a variety of technical training topics, guest speakers, panel discussions, and legal corner.

Municipal ARBs are invited to provide input into agendas, present information, and participate in panel discussions.

The November 7<sup>th</sup> workshop will take place as CARB season is winding down. Please contact LPRT Training to share any issues that you believe to be of interest to your fellow board members.

**Municipal CAOs – please forward the below registration link to your municipal ARB and members.**

Workshop Details:

- When: Friday, November 7, 2025 – 9:00 a.m. to 12:00 p.m.
- Where: Virtual – Please open the below link to register for the workshop.

[REGISTER](#)

A formal agenda will be circulated closer to the workshop.

LPRT Training



1229-91 Street SW  
Edmonton, AB T6X 1E9  
Business Hours: 8:15 am - 4:30 pm (closed 12:00 pm to 1:00 pm)  
Main: 780-427-2444 (toll free 310-0000)  
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Classification: Protected A