

A

AGENDA
AGRICULTURAL SERVICE BOARD MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
March 4, 2026
1:30 pm

A. ADOPTION OF AGENDA

B. MINUTES

- a) Draft Agricultural Service Board Meeting Minutes – January 14, 2026

C. BUSINESS ARISING FROM THE MINUTES

- a) New Regulations on CFIA
 - Ag Fieldman to research the possibility of hosting an information meeting for producers in the MD of Pincher Creek with the Alberta Beef Producers representative to explain the proposed CFIA changes

D. UNFINISHED BUSINESS

- a) Agricultural and Environmental Service Board Strategic and Operational Plan 2025-2029
 - Draft attached
- b) Wildlife Predation Identification Training
 - ASB Member will bring information
- c) Policy C-AES-001 License of Occupation
 - Being Moved into Traffic Bylaw
 - Still in Review at Council Level
- d) MD Deadstock Bin Update
 - Bins removed until calving season
 - New locations still to be determined
 - Signage installed?
 - Social media request for hosts (attached is copy)
- e) Dams Discussion
 - The board would like to see a meeting scheduled for all dam users downstream from the four dams, with an open discussion on how the water should be managed.

E. AES DEPARTMENTAL REPORT AND CALL LOG

- a) Agricultural Fieldman Reports – February 2026

F. WEED NOTICES

G. CORRESPONDENCE

1. For Action

2. For Information

- a) The Do More Agricultural Foundation
 - February eNews
- b) AB Farm Fresh Producers Association
 - January eNews
- c) Concerns over the closure of the Lacombe Research and Development Centre

H. NEW BUSINESS

a) Policy review

- 1) C-AES-001 License of Occupation
- 2) C-AES-002 Landowners to Assume Responsibility for Weed Control on Municipal Right-of-Ways Adjacent to their Property
- 3) C-AES-003 Weed Free Gravel/Aggregate
- 4) C-AES-004 Weed Control
- 5) C-AES-004B Eradicable Weed Control
- 6) C-AES-005 Weed Control Act and Agricultural Pest Act Appeal Committee
- 7) C-AES-006 Agricultural Pests
- 8) C-AES-007 Soil Conservation Act Appeal Committee
- 9) C-AES-605 Livestock Industry
- 10) C-FIN-529 Fees and Charges (Agriculture and Environmental Services Section)

b) Terms of Reference – last updated November 2024

c) AES Equipment Discussion

- 1) Loading Chute Disrepair
- 2) Potential Purchase of Waterline Pumping Equipment

I. NEXT MEETING – May 6, 2026

J. ADJOURNMENT

Meeting Minutes of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
January 14, 2026

Present: Chair Anna Welsch, Councillor Jim Welsch, and Members Mark Zoratti and Martin Puch.

Also Present: CAO Roland Milligan, Agricultural Fieldman Shane Poulsen, Executive Assistant Jessica McClelland.

Absent: Councillor Tony Bruder

Chair Anna Welsch opened the meeting at 1:30 pm.

A. ADOPTION OF AGENDA

Councillor Tony Bruder 26/001

Moved that agenda for January 14, 2026 be amended to include:

- New Businesses: b) CFIA New Regulations

AND THAT the agenda be approved as amended.

Carried

B. DELEGATION

C. MINUTES

Councillor Jim Welsch 26/002

Moved that the minutes of November 13, 2025, be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

a) Farm Family 2026

- Name was submitted to Stampede for BMO Farm Family Award. Registration for ASB members to attend will be discussed closer to the event.

b) Dams Discussion

- ASB Members asked if the meeting on dam users has been scheduled, nothing to date.
- The board would like to see a meeting scheduled for all dam users downstream from the four dams, with an open discussion on how the water should be managed.

E. UNFINISHED BUSINESS

- a) Agricultural and Environmental Service Board Strategic and Operational Plan 2025-2029
 - Still in draft.
- b) Trade Fair Event
 - Took place December 11, 2025.
 - Board wants to see this an annual event.
 - ASB Fieldman stated he advised past presenters the next event will be December 11, 2026.
- c) Wildlife Predation Identification Training
 - ASB Member will bring information, still being looked at.
- d) Policy C-AES-001 License of Occupation
 - Being moved into new Traffic Bylaw by Council, currently had first reading.
 - Public meetings have taken place.
 - Council to review at next Council meeting.
- g) MD Deadstock Bin Update
 - Bins removed until calving season.
 - New locations still to be determined.
 - Signage installed? No.
 - Social media request for hosts, communications would need verbiage for request.
 - Reason for the program.
 - Expectation as a host.
 - Dates it would be on the land.
 - Specific locations.
 - Currently, there are 2 bins available in Division One.

Councillor Jim Welsch

26/003

Moved that Administration be directed to advertise on social media and in the paper to acquire locations for Dead Stock bins for Divisions 2, 3, 4, and 5.

Carried

F. 2026 AES DEPARTMENT REPORT

Mark Zoratti

26/004

Moved to accept for information the departmental reports from the Agricultural Fieldman for December 2025 and January 2026.

Carried

G. WEED NOTICE

AES Fieldman stated that phone calls start this time of year to discuss weed concerns with leaseholders.

H. CORRESPONDENCE

1. For Action

2. For Information

Mark Zoratti

26/005

Moved that the following be received as information:

- a) The Do More Agricultural Foundation
 - December 2025

Carried

I. NEW BUSINESS

- a) 2026 Provincial ASB Conference

The ASB went through the 2026 proposed resolutions and discussed:

Resolution 1-26: EMERGENCY REGISTRATION OF 2% LIQUID
STRYCHNINE FOR RICHARDSON'S GROUND SQUIRREL (RGS)
CONTROL

- In favor

Resolution 2-26: EXEMPTION OF AGRICULTURE EQUIPMENT FROM
CANADIAN ENVIRONMENTAL PROTECTION ACT, 1999 EMISSION
LIMITS

- In favor

Resolution 3-26: MARKED FUEL PROGRAM REVIEW

- In favor

Resolution 4-26: RURAL WATER DISTRIBUTION AND CONNECTIVITY
FUNDING

- In favor

Resolution PC1-26: MODERNIZING ALBERTA'S RAT CONTROL
PROGRAM

- In favor

Resolution PC2-26: ON-FARM MEAT PROCESSING

- In favor

Resolution PC3-26: LEGAL ENTITY ALIGNED WITH ASBS

- In favor

Resolution PC4-26: URGENT REFORMS TO CFIA AND PMRA

- Needs clarification
- ASB Fieldman to bring back information at next meeting

Resolution E1-26: VACANT BIOLOGICAL CONTROL SCIENTIST POSITION
- In favor

Martin Puch 26/006

Moved that the discussion on the 2026 Provincial Resolutions be received as information.

Carried

b) New Regulations on CFIA

Mark Zoratti 26/007

Moved that the Ag Fieldman research the possibility to host an information meeting for producers in the MD of Pincher Creek with the Alberta Beef Producers representative to explain the proposed CFIA changes,

AND THAT the upcoming Alberta Beef Producers meeting will be shared on the MD social media.

Carried

J. CLOSED SESSION

K. NEXT MEETING – March 4, 2026 at 1:30 pm

L. ADJOURNMENT

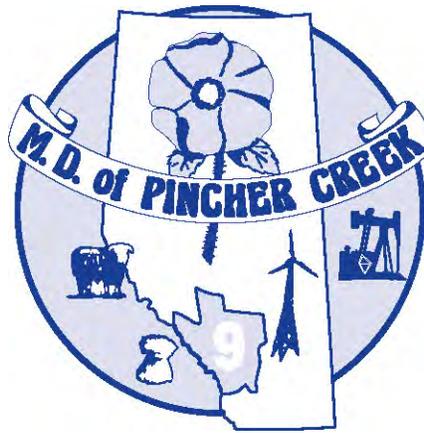
Councillor Jim Welsch 26/008

Moved to adjourn the meeting, the time being 3:30 pm.

Carried

ASB Chairperson

ASB Secretary



MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
AGRICULTURAL & ENVIRONMENTAL SERVICE BOARD
STRATEGIC AND OPERATIONAL PLAN 2025 – 2029

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VISION - Healthy and Productive Land and Water Resources for the Benefit of All

MISSION:

The Agricultural Service Board of the Municipal District of Pincher Creek No.9 is committed to the promotion of sustainable agricultural practices, the protection of our agricultural and ecological resources, with a view to improve the long-term economic outlook for our citizens.

VALUES:

Economic and Ecological Health

The ASB will assist our agricultural citizens in achieving optimum agricultural production and long-term profitability, while promoting protection and enhancement of land and water resources to all citizens and area visitors, to help achieve our vision.

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Working Cooperatively and Effectively With Others

The ASB will encourage and engage participation of citizens, neighboring jurisdictions, private industry, other agricultural and environmental organizations, and various provincial and federal government departments, to help achieve our vision through reaching out both within and beyond our municipal boundaries.

Fair and Equitable Treatment of Residents

The ASB is committed to strengthening relationships through positive interaction. We believe that all producers and residents are valuable and deserving of the highest quality of service. All residents will have access to our expertise and any necessary sanctions carried out by the ASB will be done so without prejudice.

GOALS and STRATEGIES:

1. Develop and/or facilitate efficient and effective activities/programs supporting our vision.

- Develop/deliver/facilitate programs for sustainable land and water use.
- Develop/deliver/facilitate programs for sound management of weeds, rural pests, and livestock disease.

2. Encourage continuing educational opportunities for ASB members, staff, and citizens supporting our vision.

- Obtain/maintain certification training for Agricultural Fieldmen and staff related to ASB programming.
- Access workshop/conference opportunities for ASB members/staff related to ASB programming.
- Sponsor interested citizens to attend relevant workshops/conferences.
- Subscribe to periodicals that relate to ASB programming.
- Utilize the various forms of mass media as a means to communicate with the larger public concerning ASB vision, mission, values, goals, strategies, and actions.

3. Participate in inter-jurisdictional activities, organizations, and initiatives supporting our vision.

- Membership/active participation in relevant non-government organizations/committees.
- Cooperate with provincial/federal government departments whose mandates coincide with ours, and who represent opportunities for partnership.
- Cooperate with other municipal departments to improve overall municipal cooperation.
- Cooperate with local stakeholder groups whose mandates represent opportunities for partnership.
- Cooperate with industry to better understand how their mandates fit in context of our vision.

4. Encourage and recognize excellence from ASB members, ASB staff, and local citizens in carrying out their responsibilities and/or practices supporting our vision.

- Foster atmosphere of excellence in ASB members/staff, with incentive/recognition of creative, effective, efficient work.
- Challenge our citizens to help the ASB achieve its vision, and recognize those contributions privately and/or publicly.

5. Provide quality equipment and materials for use by ASB staff and local citizens supporting our vision.

- Keep up-to-date, well maintained equipment and supplies for use by ASB members and staff.
- Keep up-to-date, well maintained rental equipment and supplies for purchase or use by our citizens.

6. Establish and maintain the MD of Pincher Creek as a priority resource for information and support

- Utilize various forms of media to promote agricultural innovation, best management practices and conservation strategies.
- Deliver high quality educational opportunities to all residents to promote awareness of agricultural and environmental issues and transfer knowledge which will enable them to effectively manage their operations.

DEPARTMENTAL ACTS MANDATE

The Agricultural & Environmental Services Department is accountable to the Chief Administrative Officer and provides support to the Agricultural Service Board (ASB) to implement their decisions, deliver agricultural programming, and enforce applicable agricultural legislation. The Agricultural Service Board Act authorizes the Board to act as an advisory body to

Council on agricultural matters, to promote enhance and protect viable and sustainable agriculture, and to promote and develop agricultural policies to meet the needs of the municipality.

The Board is responsible for municipal support of and adherence to the following Alberta legislation: Alberta Agricultural Service Board (ASB) Act, Alberta Soil Conservation Act (SCA), Alberta Agricultural Pests Act (APA), Alberta Weed Control Act (WCA) and the Alberta Animal Health Act (AHA).

GOAL ONE: Develop and/or facilitate efficient and effective activities/programs supporting our vision

Strategies:

- Develop/deliver/facilitate programs for sustainable land and water use.
- Develop/deliver/facilitate programs for sound management of weeds, rural pests, and livestock disease.

Action	Timeline	Resources	Expected Results/Outcomes
Soil Erosion Prevention/Monitoring Soil Conservation Act Awareness and Enforcement	Ongoing	<ul style="list-style-type: none"> ○ AF enforcement officers under Soil Conservation Act ○ ASB and CAO provide guidance on enforcement ○ Use multimedia awareness campaigns promoting sustainable cropping practices 	<ul style="list-style-type: none"> ○ AF reports to CAO and ASB on erosion events and any enforcement actions recommended to be taken ○ AF reports on multimedia awareness to make citizens aware of the short and long term economic and ecological consequences of soil erosion
Agricultural Service Board Act Enforcement	Ongoing	<ul style="list-style-type: none"> ○ AF designated officers under the ASB Act ○ ASB on advice of AF may recommend MD Council to take private land under supervision, rehabilitation, or reclamation to deal with unchecked weed infestation, soil degradation, or other factors severely limiting productivity of the land or lands adjacent ○ Costs for supervision, rehabilitation, or reclamation are fronted by ASB and subject to appeal can be charged to the landowner 	<ul style="list-style-type: none"> ○ Enforcement of these provisions of the ASB Act would only be taken as a last resort on a property with ongoing problems as described ○ Goal in a potential enforcement situation would be to enter into a voluntary agreement with the landowner to remediate the problems themselves to prevent follow through by the ASB under the Act
South West Invasive Managers (SWIM) between the ASB's from the MD's of Pincher Creek, Willow Creek, Ranchland and Cardston as well as AISC, NCC, Waterton Lakes National Park and Alberta Environment and Parks	Ongoing	<ul style="list-style-type: none"> ○ Approx. 6 meetings per year to direct SWIM activities ○ Yearly workshop or field day hosted by group ○ SWIM carries out scheduled cooperative activities through the CWMA portion of the group ○ Support funding provided by SWIM partners and sponsors 	<ul style="list-style-type: none"> ○ Long term benefits of dealing with weed issues regionally and proactively ○ Keeps managers of Invasive Species current on people and information ○ Helps facilitate cooperation across borders

Action	Timeline	Resources	Expected Results/Outcomes
AAF Crop Production, Weed, Pest, Disease, and Climate Monitoring	Ongoing – bulk of work during summer months	<ul style="list-style-type: none"> ○ AF and designated staff may assist with or carry out surveys in cooperation with AAF and/or Ag. Canada officials ○ Reports may be shared with ASB/media/AAF/Ag Canada ○ Cost shared under ASB grant 	<ul style="list-style-type: none"> ○ May assist local producers in accessing provincial or federal disaster relief or other farm support programs ○ Provides a regional/provincial picture for ASB, citizens, and AAF to address these issues
Assistance and Recommendations With Shelterbelt Trees	Ongoing – Recommendations to Citizens	<ul style="list-style-type: none"> ○ AF facilitates information on obtaining and planting shelterbelt trees for local citizens ○ Have a tree planter available 	<ul style="list-style-type: none"> ○ Shelterbelt trees protect against erosion, retain moisture, and add other value to the landscape both economically and ecologically ○ Encourage citizens to plant/establish/maintain trees
Pest. Container Trailer	Ongoing – bulk of work during summer months	<ul style="list-style-type: none"> ○ Only used for internal disposals and recycling 	<ul style="list-style-type: none"> ○ That containers used by the MD are recycled to the best of our abilities
Weed Control Act – Awareness and Enforcement	Ongoing	<ul style="list-style-type: none"> ○ AF enforcement officer under Alberta Weed Control Act and inspect local private and public lands ○ ASB Members provide guidance on enforcement ○ Use multimedia awareness campaigns on integrated weed management practices ○ Field Crews are first point of contact for rural residents for weed awareness 	<ul style="list-style-type: none"> ○ AF reports to CAO and ASB on weed inspections and any enforcement actions recommended to be taken ○ AF & Field Crews encourage citizens in integrated weed management ○ Multimedia awareness designed to make citizens aware of the short and long term economic and ecological consequences of unmanaged invasive plants

Action	Timeline	Resources	Expected Results/Outcomes
Prohibited Noxious and Noxious Weed Management Program	April – November	<ul style="list-style-type: none"> ○ AF daily crew supervision/direction/training ○ AF coordinates purchase of herbicides and equipment ○ AF coordinates/manages GIS data collected by AF and Field Crews ○ Equipment w/ operational and maintenance costs including herbicide, fuel, and safety ○ Premixed herbicides sold to rural landowners for Prohibited Noxious/Noxious weed control as per AB Env. criteria ○ AF coordinates sponsorship of Ag. Canada Biocontrol research plots 	<ul style="list-style-type: none"> ○ Carry out ongoing, effective Prohibited Noxious and Noxious weed management on all municipal lands including local roads, 'Weed Free' municipal gravel pits, municipal environmental reserves, and municipal and provincial watercourses ○ Maintain ongoing GIS database for area weed infestations ○ AF to report on progress to CAO and ASB as required with input from Field Crews
Roadside Brush Spraying	August or September	<ul style="list-style-type: none"> ○ AF plus designated seasonal staff in consultation with PW staff ○ Related equipment and associated operational and maintenance costs including herbicide, fuel, and safety (refer to Goal 5) 	<ul style="list-style-type: none"> ○ Accomplished through dialogue with MD Public Works department to facilitate removal of roadside brush species that constitute a problem, particularly related to winter snow management
Seed Cleaning Plant Inspections	Ongoing	<ul style="list-style-type: none"> ○ AF to inspect, license, and monitor local permanent and mobile seed cleaning plants 	<ul style="list-style-type: none"> ○ Promotion and protection of integrity of local seed cleaning, which is vital to preventative weed, insect pest, and crop disease management
Agricultural Pests Act – Awareness and Enforcement	Ongoing	<ul style="list-style-type: none"> ○ AF enforcement officers under Agricultural Pests Act ○ AF require certification to distribute vertebrate toxicants ○ Related pesticides, equipment and operational/maintenance costs including fuel and safety (refer to Goal 5) ○ ASB Members provide guidance on enforcement ○ AF use multimedia awareness campaigns on integrated pest management 	<ul style="list-style-type: none"> ○ AF monitors and reports to DDCS and ASB on pest inspections and infestation levels, plus any enforcement actions recommended to be taken ○ AF to assist citizens in integrated management of agricultural and rural pests ○ High variability with pests such as grasshoppers, ground squirrels, coyotes, etc ○ Multimedia awareness make citizens aware of economic and ecological consequences of unmanaged agricultural pests

Animal Health Act Involvement	Ongoing Contingent on direction/agreement w/ provincial/federal livestock disease control officials and ASB	<ul style="list-style-type: none"> ○ Payment of expenses necessary to control livestock disease outbreaks in our municipality as outlined in the Animal Health Act 	<ul style="list-style-type: none"> ○ Highly irregular but always potential for outbreaks to occur ○ Forecasting costs difficult until outbreak is confirmed and agreements with provincial and federal officials are reached
Program Administration, Budgets, Strategic and Operational Plan, Legal Requirements, and Safety	Ongoing	<ul style="list-style-type: none"> ○ AF/CAO/ASB ○ Reports to ASB/AF or other agencies as required 	<ul style="list-style-type: none"> ○ Effective, efficient, legal, and safe administration of all ASB programs and staff

GOAL TWO: Encourage continuing educational opportunities for ASB members, staff, and citizens supporting our vision

Strategies:

- Obtain/maintain certification training for Agricultural Fieldmen and staff related to ASB programming.
- Access workshop/conference opportunities for ASB members/staff related to ASB programming.
- Sponsor interested citizens to attend relevant workshops/conferences.
- Subscribe to periodicals that relate to ASB programming.
- Utilize the various forms of mass media as a means to communicate with the public at large concerning our ASB vision, mission, values, goals, strategies, and actions.

Action	Timeline	Resources	Expected Results/Outcomes
Agricultural Fieldman and Seasonal Crew Certification Training and Recertification	Ongoing	<ul style="list-style-type: none"> ○ AF and staff access training materials and courses that allow them to retain certification in areas such as pesticide application, sales, and usage, plus health/safety ○ AF designated staff req. First Aid certification ○ Training, safety, delegate fees, travel and subsistence, stationery budgets required 	<ul style="list-style-type: none"> ○ Certification results in improved technical expertise and professionalism in staff ○ Ongoing technical updates allow staff to remain current ○ Allows ASB to meet legislated requirements for safety, pesticide application, sales, and usage, etc.
ASB Member and Staff participation in ASB related meetings, conferences, tours, workshops, etc.	Ongoing	<ul style="list-style-type: none"> ○ AF/staff/ASB Members as relevant in consultation with CAO/ASB ○ Training, safety, delegate fees, travel and subsistence, stationery budgets required 	<ul style="list-style-type: none"> ○ Yields improved technical expertise, professionalism, and understanding of issues related to ASB vision and mission in staff and ASB members ○ Ongoing updates allow staff and ASB members to remain current and involved ○ ASB Members and staff expected to give reports on results at regular ASB Meetings ○ Materials and info relevant to citizens shared (multimedia)

Action	Timeline	Resources	Expected Results/Outcomes
Citizen participation in ASB related meetings, conferences, tours, workshops, etc.	Ongoing	<ul style="list-style-type: none"> ○ AF in consultation with CAO/ASB Members may recommend to sponsor citizens to relevant events (delegate fees only); may simply encourage participation ○ Training, safety, delegate fees, travel and subsistence, stationery budgets required 	<ul style="list-style-type: none"> ○ Yields improved technical expertise and understanding of issues related to ASB vision and mission in local citizens ○ Ongoing updates allow citizens to remain current and involved ○ Citizens expected to write reports on sponsored events ○ Materials and info relevant to citizens shared (multimedia)
Relevant Organizational Memberships and Subscriptions To Periodicals	Ongoing	<ul style="list-style-type: none"> ○ Memberships and Subscriptions ○ May be paper or online 	<ul style="list-style-type: none"> ○ Yields improved technical expertise, professionalism, and understanding of issues related to ASB vision and mission in staff and ASB members ○ Ongoing updates allow staff and ASB members to remain current and involved ○ ASB Members and staff expected to give reports on results at regular ASB Meetings ○ Materials and info relevant to citizens shared (multimedia)

GOAL THREE: Participate in inter-jurisdictional activities, organizations, and initiatives supporting our vision.

Strategies:

- Membership/active participation in relevant non-government organizations/committees.
- Cooperate with provincial/federal government departments whose mandates coincide with ours, and who represent opportunities for partnership.
- Cooperate with other municipal departments to improve overall municipal cooperation.
- Cooperate with local stakeholder groups whose mandates represent opportunities for partnership.
- Cooperate with industry to better understand how their mandates fit into the context of our vision.

Action	Timeline	Resources	Expected Results/Outcomes
South West Invasive Managers (SWIM) between the ASB's from the MD's of Pincher Creek, Willow Creek, Ranchland and Cardston as well as AISC, NCC, Waterton Lakes National Park and Alberta Environment and Parks	Ongoing	<ul style="list-style-type: none"> ○ Approx. 6 meetings per year to direct SWIM activities ○ Yearly workshop or field day hosted by group ○ SWIM carries out scheduled cooperative activities throughout the area of the group ○ Support funding provided by SWIM partners and sponsors 	<ul style="list-style-type: none"> ○ Long term benefits of dealing with weed issues regionally and proactively ○ Keeps managers of Invasive Species current on people and information ○ Helps facilitate cooperation across borders
Support local citizen-led initiatives such as local watershed-based community groups who work towards sustainable land and water management in our area	Ongoing	<ul style="list-style-type: none"> ○ Occasional supply support for group activities such as the PCWG Blueweed Blitz ○ Occasional AF participation in meetings and tours to support groups 	<ul style="list-style-type: none"> ○ AF updates at ASB meetings. ○ Ensure groups will continue to form and remain stable and productive.
Association of Alberta Agricultural Fieldmen (AAAF) – Provincial	Ongoing	<ul style="list-style-type: none"> ○ Involves paid membership and participation in provincial AAAF-related business through executive or committee work ○ Facilitate annual AAAF business meeting 	<ul style="list-style-type: none"> ○ AF reports to CAO/ASB on AAAF participation ○ Allows staff to broaden their approach on issues from the local to the provincial level ○ Provide access to relevant Alberta expertise and materials
Association of Alberta Agricultural Fieldmen (AAAF) – South Region	Ongoing	<ul style="list-style-type: none"> ○ Involves paid membership and participation in regional AAAF-related business; usually 2 meetings/year ○ South AAAF host provincial conference every 5 years 	<ul style="list-style-type: none"> ○ AF reports to CAO/ASB on South AAAF participation ○ Allows staff to broaden their approach on issues from the local to the regional level ○ Provide access to Southern Alberta expertise and materials

Action	Timeline	Resources	Expected Results/Outcomes
Cooperative Weed Mgmt Areas (CWMA's) Participation and Support	Ongoing	<ul style="list-style-type: none"> o AF/staff in consultation with CAO/ASB o Currently participating in CWMA's through SWIM 	<ul style="list-style-type: none"> o Goal is to foster management continuity within "Crown of the Continent" (BC/Alberta/Montana) o Chair/AF reports-ASB meetings
Alberta Invasive Species Council (AISC)	Ongoing	<ul style="list-style-type: none"> o AF keeps aware of AISC activities and materials o MD of PC is a founding member of AISC 	<ul style="list-style-type: none"> o AF reports on relevant AISC info to DDCS/ASB
Professional Vegetation Management Association (PVMA)	Ongoing	<ul style="list-style-type: none"> o AF keep current on practices and literature 	<ul style="list-style-type: none"> o PVMA Industry Standards and Good Practices o Access to expertise of public and private vegetation control specialists from around Alberta
Outreach To Local Organizations	Ongoing	<ul style="list-style-type: none"> o AF/ASB Members/staff maintain communications with groups such as the NCC, TU, PC and District Ag. Society, 4-H, etc. 	<ul style="list-style-type: none"> o Professional and cordial relationships that are productive for entire MD o Enhanced communications o Opportunities for partnership
Intra-municipal Cooperation	Ongoing	<ul style="list-style-type: none"> o AF/ASB Members/staff meet with officials from Public Works/Administration on issues of mutual concern; a particular example – Safety o Several meetings/year 	<ul style="list-style-type: none"> o Professional and cordial relationships that are productive for entire MD o Enhanced communications o Opportunities for partnership
Inter-municipal Cooperation	Ongoing	<ul style="list-style-type: none"> o B/w MD's of Willow Creek, Ranchland, Cardston, Piikani Nation, Kainai Nation, Town of Pincher Creek, Village of Cowley, and Crowsnest Pass on ASB issues of mutual concern 	<ul style="list-style-type: none"> o Help to address ASB-related issues on a regional basis across political boundaries o Opportunities for partnership
Involvement With Federal and Provincial Government and NGO's	Ongoing	<ul style="list-style-type: none"> o Work with Waterton Lakes National Park, Alberta Environment & Protected Areas (AEPA), Alberta Forestry & Parks (AFP) and Alberta Transportation o Involves contract weed control work on provincial lands as approved by the ASB o Administration of Deadstock Removal Program with Waterton Biosphere Reserve, CFIA and AAI o Periodic Field Visits and Audits from Ag and Forestry and AEP 	<ul style="list-style-type: none"> o Contract work outlined in ASB Budget and subsequent reports o Improved weed control on provincial lands o Improved communication with WLNP weed strategies o Opportunities for partnership with all concerned in today's agricultural operations

Involvement with Industry	Ongoing	<ul style="list-style-type: none"> ○ AF meet with industry representatives (such as Pieridae Energy Ltd. Waterton Gas Plant, TC Energy, Canadian Pacific Railway, Herbicide Companies, etc.) to discuss issues like weed control 	<ul style="list-style-type: none"> ○ Improved weed control and general land stewardship on industry-controlled lands ○ Improved communication with industry on how our mandate coincides with their mandates ○ Opportunities for partnership
Action	Timeline	Resources	Expected Results/Outcomes
Regular and Special ASB Meetings	Monthly or at discretion of CAO/ASB Chairman in consultation with the Agricultural Fieldman	<ul style="list-style-type: none"> ○ ASB Members, AF, and/or invited guests 	<ul style="list-style-type: none"> ○ Packages delivered to ASB members prior to meeting whenever possible ○ Written reports as required ○ Chance to share info on ASB-related matters ○ Adopted ASB Minutes to AAF
ASB South Region Conference	October/November or as needed	<ul style="list-style-type: none"> ○ ASB members from across Southern Alberta meet on issues of mutual concern; location rotates around Southern Alberta annually 	<ul style="list-style-type: none"> ○ Provide regional forum and process (through South Region ASB Committee) for issues of local/regional concern to be brought forward as ASB Resolutions; stronger message to related stakeholders
ASB Provincial Conference	January/February	<ul style="list-style-type: none"> ○ ASB members from across Alberta meet on issues of mutual concern; Edmonton ○ Hosted b/w five AAAF regions 	<ul style="list-style-type: none"> ○ Provides forum and process (through Provincial ASB Committee) for issues of provincial concern brought forward as ASB Resolutions

GOAL FOUR: Encourage and recognize excellence from ASB members, ASB staff, and local citizens, in carrying out their responsibilities and/or practices supporting our vision

Strategies:

- Foster atmosphere of excellence in ASB members/staff; incentive/recognition of creative, effective, efficient work.
- Challenge our citizens to help the ASB achieve its vision, and recognize those contributions privately and/or publicly.

Action	Timeline	Resources	Expected Results/Outcomes
Recognize quality work of ASB Members, Staff, and Citizens – may be verbally or in writing; personally or publicly if appropriate	Ongoing; Daily	<ul style="list-style-type: none"> o ASB Members and all staff need to make this effort at all times during the year o May require media outreach from advertising budget o May involve flexible work schedules or bonuses if performance warrants additional consideration 	<ul style="list-style-type: none"> o All members and staff should represent the ASB in a positive light whether on or off duty o ASB culture of excellence o Improved morale across organization and in community o Positive profile increase for ASB
Regular and Special ASB Meetings	Monthly or at discretion of CAO/ASB Chairman in consultation with the Agricultural Fieldman	<ul style="list-style-type: none"> o ASB Members, AF, AAF, and/or invited guests 	<ul style="list-style-type: none"> o Achieve increased ASB program relevance, efficiency and effectiveness through discussion and consensus o Recognize quality work of ASB Board members, Fieldmen, and staff as necessary o Constructive, respectful feedback on areas of concern
Calgary Stampede Farm Family Award Nomination	January (selection) July (family attends Stampede)	<ul style="list-style-type: none"> o ASB members nominate an outstanding farm family from the municipality according to award criteria o AF forwards information on the family to the Calgary Stampede organization o Representative from ASB attends as a delegate to the Stampede with the family 	<ul style="list-style-type: none"> o Recognition of outstanding community participation of local farm operations o Positive profile increase for ASB
Summer Shop BBQ's	June - September	<ul style="list-style-type: none"> o ASB members and all staff as available to attend 	<ul style="list-style-type: none"> o Improved MD staff morale and sense of camaraderie
Seasonal Staff Wrap-Up Party	Late August	<ul style="list-style-type: none"> o All staff o BBQ at PW Shop 	<ul style="list-style-type: none"> o Improved staff morale and sense of camaraderie
MD Christmas Party	December	<ul style="list-style-type: none"> o ASB Members and all staff as available to attend o AF generally delivers thanks on behalf of the ASB 	<ul style="list-style-type: none"> o Improved staff morale and sense of camaraderie o Recognition of outstanding contributions of ASB members, staff, and citizens who support the ASB in achieving the vision o Positive profile increase for ASB

GOAL FIVE: Provide quality equipment and materials for use by ASB staff and local citizens supporting our vision

Strategies:

- Keep up-to-date, well maintained equipment and supplies for use by ASB members and staff.
- Keep up-to-date, well maintained rental equipment and supplies for purchase or use by our citizens.

Action	Timeline	Resources	Expected Results/Outcomes
<p>Portable Livestock Equipment Rental – Cattle Squeeze, Loading Chute, Corral Panels, Electronic Scale. Rental Rates \$60/day.</p> <p>Weekends Charged As 1 Day \$20 discount if returned clean.</p> <p>Portable Electric Fencer, Solar Waterer; \$150/two weeks (+GST)</p>	<p>Ongoing (Rentals)</p> <p>Purchase/Construction/Repairs (Ongoing)</p>	<ul style="list-style-type: none"> ○ Purchased through ASB Capital Plan ○ Parts and repairs budgets ○ AF research equipment purchase and replacement with review of CAO/ASB ○ AF and designated staff take bookings and arrange repairs as needed 	<ul style="list-style-type: none"> ○ AF tracks equipment rental stats; assists CAO/ASB w/ purchasing ○ Equipment always in good working order ○ AF and designated staff ensure renters are trained in safe and proper usage of equipment ○ Renters expected to return equipment clean to prevent spread of livestock disease between farms
<p>ASB Crew Weed Control Equipment</p> <p>4 Truck Mounted Spot Sprayers;</p> <p>1 Truck Mounted Boom Sprayer With Raven Injection Equipment;</p> <p>4 Backpack Sprayers</p> <p>2 Power Brush/Weed Cutters</p> <p>All related safety equipment</p>	<p>April – October (Usage)</p> <p>Purchase/Construction/Repairs (Ongoing)</p>	<ul style="list-style-type: none"> ○ ASB Trucks purchased through ASB Capital Plan ○ Sprayer parts/repairs budgets ○ Truck maintenance budget ○ AF research equipment purchase and replacement with review of CAO and ASB ○ AF arranges repairs ○ Safety equipment (details in ASB Safety Manual) through ASB safety budget 	<ul style="list-style-type: none"> ○ Equipment operated by ASB staff (AF/staff) ○ AF tracks equipment condition throughout season; ○ AF/CAO assist ASB members in Capital Plan decisions ○ Spraying and safety equipment always in good working order ○ All staff fully trained and signed off for working with all spraying and safety equipment and related materials such as herbicides and adjuvants
<p>ASB Rural Pest Management Equipment and Supplies</p> <p>Coyote control toxicants (1080)</p> <p>2 Skunk Live Traps – no rental fee; renter charged replacement cost of trap if not returned in good condition within 1 month</p>	<p>March – November (Rentals and Sales)</p> <p>Purchase/Repairs (Ongoing)</p>	<ul style="list-style-type: none"> ○ AF research equipment and supplies purchase and replacement with review of DDCS and ASB ○ Other equipment/supplies purchased/repairs from parts and repairs budgets ○ AF/designated staff/ take bookings and arrange repairs as needed 	<ul style="list-style-type: none"> ○ AF tracks equipment rental and sales statistics; assists CAO and ASB members in Capital Plan ○ Equipment and supplies always in good working order ○ AF/designated staff ensure renters are trained in safe and proper usage of equipment ○ Renters expected to return equipment in good condition

Action	Timeline	Resources	Expected Results/Outcomes
ASB Office Technology and Various Office Furnishings	Ongoing (Usage) Purchase/Repairs (Ongoing)	<ul style="list-style-type: none"> ○ Purchased through ASB Capital Plan ○ Parts and repairs budgets ○ AF research equipment purchase and replacement with review of ASB members ○ AF arrange repairs as needed 	<ul style="list-style-type: none"> ○ AF track equipment condition; assists CAO/ASB members in Capital Reserve Plan ○ AF/staff obtain training in efficient use
ASB Shelterbelt Tree Planter Free Rental; First Come/First Serve	May	<ul style="list-style-type: none"> ○ Purchased through ASB CERP ○ Parts and repairs budgets ○ AF research equipment purchase and replacement with review of ASB members ○ AF/designated staff take bookings and arrange repairs as needed 	<ul style="list-style-type: none"> ○ AF tracks usage; assists CAO/ASB members in Capital Plan ○ AF ensures planter in good working order ○ AF designated staff ensure renters are trained in safe and proper usage of equipment ○ Renters expected to return equipment in good condition

GOAL SIX: Establish and maintain the MD of Pincher Creek as a priority resource for information and support

Strategies:

- Utilize various forms of media to promote agricultural innovation, best management practices and conservation strategies.
- Deliver high quality educational opportunities to all residents to promote awareness of agricultural and environmental issues and transfer knowledge which will enable them to effectively manage their operations.

Action	Timeline	Resources	Expected Results/Outcomes
Distribute Relevant Information to Residents	Ongoing (Usage) Purchase/Repairs (Ongoing)	<ul style="list-style-type: none"> ○ Online and Hardcopy multi-media ○ Website, Social Media and dedicated Webpage 	<ul style="list-style-type: none"> ○ Increase awareness of relevant agricultural and environmental issues
Develop/Deliver/Facilitate High Quality Information Sessions and Workshops	May	<ul style="list-style-type: none"> ○ In house planning and facilitation ○ Relevant speakers and organizations 	<ul style="list-style-type: none"> ○ Increased awareness of agricultural and environmental issues in the community ○ Transfer of knowledge to producers to guide them in decision making processes and project implementation to increase overall efficiency and net profit

MUNICIPAL CHARACTERISTICS

The Municipal District of Pincher Creek is located in the southwest corner of Alberta, and encompasses approximately 860,500 acres. The total population, according to the 2021 Federal Census is 3,165 people that occupy 1,740 private dwellings. There are 342 farms in operation with 249,000 acres in crops, 2200 acres of summer fallow, 115,000 acres in tame or seeded pasture, 395,000 acres of native pasture (including grazing lease acres) and 22,000 acres of woodlands.

There continues to be an increase in the number of country-residential landowners mainly in the areas surrounding the Oldman Reservoir, Waterton Lakes National Park and the Burmis-Lundbreck Corridor. The Agricultural Service Board (ASB) is cognisant of the impacts of changes in land use, and promotes the conservation of productive agricultural lands and environmentally significant lands. The ASB's relationship with new residents is important as they are "stewards of their land" not unlike their more traditionally agricultural neighbours.

There are approximately 1,200 kilometres of roadway in the municipality. The ASB program is responsible for weed and brush control along these road right of ways, as well as 69 gravel pits, five hamlets and numerous municipal reserves. In addition to this, annual inspections are required on private, provincial and industrial managed lands within our region. This includes major river systems and their many tributaries. The watercourses pose a significant challenge due to them being a prolific weed source with limited accessibility. Control work is carried out as per contracts and memorandums of understanding as necessary.

CHALLENGES, AND HIGHLIGHTS OF OUR PROGRAMS

We continue to note increases in the numbers of country-residential landholders, mainly through subdivision, in areas near the Oldman River Dam, Gladstone Valley, Waterton Lakes National Park, and the Burmis/Lundbreck corridor. The ASB's relationship with these citizens is important, as they are "stewards of their land" along with their more traditionally agricultural neighbours.

ENVIRONMENT, WATER, AND EDUCATION

Awareness, promotion, and demonstration of economically and environmentally sustainable land and water use practices continue to be the top priority for our ASB, and influence all our subsequent activities. Local citizen-led initiatives such as the Pincher Creek Watershed Group, which developed in part from encouragement and technical support from our ASB, are making a positive impact towards sustainable range and water management in our area. Our ASB is committed to providing high quality, relevant educational opportunities to our residents. Publication on leading edge innovations, best management practices and stewardship strategies are routinely disseminated through the Agricultural and Environmental Services Department office. In addition to this, the department continues to offer workshops, presentations, and experiential learning opportunities on a wide variety of topics throughout the year.

SOIL

Soil types vary significantly across the municipality, winds routinely achieve 100 km/h, and the terrain can be steep. All these keep soil erosion from wind and water as a major concern in our jurisdiction. Area producers have taken effective measures to reduce these problems over the past two decades, through adoption of conservation farming practices, and sustainable range and water management techniques. **While our first focus is to prevent erosion from occurring through education and awareness campaigns aimed at our citizens, we will use enforcement provisions afforded us under Alberta's Soil Conservation Act to deal with emergency erosion issues in our district as appropriate.**

WEEDS

Our ASB believes that invasive non-native weeds are a large and growing threat to agricultural production and ecological integrity within our district. Their presence on the landscape is often a result of management techniques that favour their introduction and proliferation. Our ASB will employ an integrated approach to invasive weed issues within our district, focusing on prevention, early detection, rapid response to new or emerging weed infestations, and long-term management and containment of existing weed infestations. We maintain the inspection and licensing of our local cooperative seed cleaning plant (on which we have representation on their managing board), as well as inspecting and licensing mobile plants operating in our district. The purchase of weed-free forage and grass seed by individuals and industry is actively encouraged. Multi-media awareness and education campaigns targeted to both citizens and visitors on prevention and management of invasive weeds are crucial components of our overall efforts. Inspections and facilitation of control measures for weeds designated under Alberta's Weed Control Act and municipal bylaw are carried out on private land, municipal highways and grid roads, provincial highways, 5 hamlets, perimeters of the Oldman and Waterton Reservoirs, provincial parks and recreation areas, Canadian Pacific Railway, Pieridae Energy Ltd.-Waterton Gas Plant (including associated pipelines), provincial/municipal/private gravel pits with 'Weed Free' gravel in 2013, municipal and environmental reserves, Forestry and Public Lands, and our major river systems and their many tributaries. **While our first focus is to prevent or minimize effects of invasive weeds from occurring through education and awareness campaigns aimed at our citizens and the visiting public, we will use enforcement provisions afforded us under Alberta's Weed Control Act to deal with weed issues in our area as appropriate.**

PESTS

Rural pests and crop diseases are issues for our area citizens. **Our ASB will strive to educate and inform our citizens on sustainable management strategies for agricultural/rural pests and diseases, employing the enforcement provisions afforded us under Alberta's Agricultural Pests Act as appropriate.**

OTHER SERVICES

Portable, specialized livestock handling equipment has been historically made available by the ASB to our producers. The livestock industry is moving toward better disease prevention and management, as well as achieving a more traceable product from "gate to plate". **The ASB will continue to facilitate provision of equipment to our livestock sector that assists in the shared goal of economic and environmental sustainability. We will also work with provincial and federal livestock disease management officials as required under Alberta's Animal Health Act.**

The loss of Alberta Agriculture's district offices and staffing over the 1990's, 2000's and 2010's added (by default) extra demands on the ASB from our citizens for many services formerly provided by provincial officials. These include:

- Referral and/or access to agricultural/environmental specialists
- Representation for our area on agricultural/environmental issues to all levels of government and industry
- Agronomic and horticultural advice including varietal selection, fertility, diseases/insects, etc
- Environmental, crop pest, and crop production monitoring data for provincial and federal governments
- Assistance in accessing and completing provincial and federal government program forms and information
- General agricultural and environmental education and information availability to students and general public
- Interviews and articles for local/regional/national media on various agricultural and environmental issues

Enhancements to the ASB funding program through AF are viewed by our ASB as a renewal of the unique partnership between ASBs and the provincial government. This renewed and symbiotic relationship is helping us somewhat to address the services outlined above. **Our ASB will continue to help develop the partnership between our two levels of government, in conjunction with other organizations, jurisdictions, and industry, in an effort to bring the best quality agricultural and environmental services to our municipal citizens.**

ASB STRUCTURE (as of March, 2025)

- 3 Agricultural Producers (voting) – appointed by M.D. Council
- 2 Elected Councilors (voting) – appointed by MD Council
- 1 Alberta Agriculture and Irrigation Representative (Key Contact, advisory, appointed by the ASB Program)
- 1 CAO (advisory, appointed by the M.D. Council)
- 1 Agricultural Fieldman (advisory, appointed by the M.D. Council)
- 1 Assistant Agricultural Fieldman
- 1 Recording Secretary

The Board elects a Chairman from their membership annually during their organizational meeting in October, or as needed. Agricultural citizen members are appointed bi-annually, or as required.

Current Members of the Agricultural Service Board (as of March, 2026)

Anna Welsch	Producer Member – Current ASB Chair
Mark Zoratti	Producer Member
Martin Puch	Producer Member
Tony Bruder	Council Member
Jim Welsch	Council Member
Alan Efetha	Alberta Agriculture and Irrigation (advisory)
Roland Milligan	CAO (advisory)
Shane Poulsen	Agricultural Fieldman (advisory)
Ayla Peacock	Assistant Agricultural Fieldman
Jessica McClelland	Recording Secretary

The Agricultural Fieldman manages ASB operations from the Field Office, located at the Pincher Creek Municipal Airport. Additional seasonal staff are hired to implement the ASB programs. Typical positions have included Assistant Agricultural Fieldman, Environmental Services Technician, Ag Foreman, Roadside Sprayer Operator, ASB Yard Person, Municipal Weed Inspectors, Prohibited Noxious/Noxious Spot Weed Control Crew, South Region Weed Coordinator and ALUS Coordinator.

FUNDING: The ASB receives funding for programs from the following sources:

A	2024 Annual ASB Operating Grant	\$ 0
B	2024 Other Revenues (equipment rentals, sales of goods and services, reserve transfers, used equipment sales, other provincial grants for other jurisdictions)	\$ 0
C	2024 Contribution - M.D. Property Taxes (3,165 residents) (varies - dependent upon revenues from B) - From 2024 Actual ASB Operations	\$ 0
D	Total 2024 Actual ASB Program Expenses	\$ 0

Appendix A – Commonly Used Acronyms

AAAF	Association of Alberta Agricultural Fieldmen
AAI	Alberta Agriculture and Irrigation
ACA	Alberta Conservation Association
AEPA	Alberta Environment and Protected Areas
AISC	Alberta Invasive Species Council
ASB	Agricultural Service Board
AF	Agricultural Fieldman
AFP	Alberta Forestry and Parks
CAO	Chief Administrative Officer
CPR	Canadian Pacific Railway
FFGA	Foothills Forage and Grazing Association
MOU	Memorandum of Understanding
NCC	Nature Conservancy of Canada
OWC	Oldman Watershed Council
PVMA	Professional Vegetation Managers Association
PW	Public Works
SALTS	Southern Alberta Land Trust Society
SWIM	South West Invasive Managers
TUC	Trout Unlimited Canada
WBRA	Waterton Biosphere Reserve Association
WLNP	Waterton Lakes National Park
WI	Weed Inspector

Certification and Mandatory Signatures for Application

This Application Form may be signed by an elected official or by another person if authorized by municipal council to sign and a designated officer acting alone if so authorized by council. Alberta Agriculture and Rural Development requires either two signatures or one authorized signature and a seal

<u>Signature</u>	<u>Date</u>	<u>Signature</u>	<u>Date</u>
Shane Poulsen Agricultural Fieldman		Roland Milligan, Chief Administrative Officer (CAO)	

Municipal District of Pincher Creek #9 – Agricultural and Environmental Services Contact Information

Shane Poulsen, Agricultural Fieldman

Office phone: 403-627-4151 Cell phone: 403-339-8741 Fax: 403-627-3075

Email: AESFieldman@mdpincercreek.ab.ca

Mailing address: Box 279. Pincher Creek, Alberta TOK 1W0

Municipal Administration Office Contact Information

Roland Milligan, Chief Administrative Officer, (CAO)

Office: 403-627-3130 Fax: 403-627-5070

Email: CAO@mdpincercreek.ab.ca

Mailing Address: Box 279. Pincher Creek, Alberta TOK 1W0

Schedule "A" Application

Must be submitted with the signed application form and is DUE: January 31st, 2025.

Part A (must be completed for all applications)

Legislative Stream Situation Statement (A brief overview on what informs your ASB program)

Our Vision is for, 'Healthy and Productive Land and Water Resources for the Benefit of All', with our Mission being committed to the promotion of sustainable agricultural practices, the protection of our agricultural and ecological resources with a view to improving the economic outlook for our citizens. Our Values are, , Continuing Education and Understanding, Working Cooperatively and Effectively with Others and Fair and Equitable Treatment of Residents.' We accomplish this with some of the following.

- Inspections & control measures for Prohibited Noxious & Noxious weeds are conducted annually on 921 km of local roads, 270 km of primary and secondary Provincial highways, & 1,737 km of unimproved road allowance.
- The Agricultural and Environmental Services Department also monitors and performs weed control on
- 8 municipal hamlets (Lundbreck, Burmis, Beaver Mines, Castle Mountain, Castle View Heights, Pincher Station, Twin Butte, and Lowland Heights)
- Town of Pincher Creek & Village of Cowley rely on us for inspection & control services
- Oldman Dam (12,000 acres land & water, 6500 acres of land) & Waterton Dam (2300 & 300 acres) which includes surrounding Parks and Environmental Reserves
- Beauvais Lake (850 acres) and Beaver Lake (part of Forestry) Provincial Parks & 14 provincial recreational areas (PRA's)
- Canadian Pacific Railway is 60 miles, prairie to alpine, with very wide and irregular ROW's on much of it
- 60 provincial, municipal, and private gravel pits, with approximately 350 acres of land
- 225,000 acres of Forestry and 25,000 acres of Public Lands areas (approx. 29% of landbase)
- Five river systems (Oldman, Castle, Crowsnest, Carbondale, and Waterton rivers) and their tributaries (this totals well over 500 miles of watercourses).
- Total land base in MD of Pincher Creek is about 860,000 acres of prairie to alpine territory, with only 25% of it having elevation gains of less than 100 meters per kilometre.
- The 2021 census reports that there are about 3240 people in 1801 dwellings, of which about 450 are agricultural, 940 are acreages and 420 are in a Hamlet. There are 342 farms with 249,000 acres in crops, 151 farms/ranches with 115,000 acres in tame of seeded pasture, 360 farms/ranches with 395,000 acres* of natural pasture and 94 farms/ranches with 22,000 acres of woodlands. Of these farms, there are 50 with over 3500 acres, 101 with 1100 - 3500 acres, 105 with 400 - 1100 acres, 124 with 130 - 400 acres and 68 with 10 - 130 acres.
*includes forestry lease acres
- Total Agricultural and Environmental Services Department budgeted expenditures for 2023 were \$622,000 - this figure is the amount for all programming (invasive species inspections & control, environmental stream programs, pest control, education & awareness, Agricultural Service Board activities etc.)

Strategic Agricultural Priorities (add additional rows for priorities as needed)

Priorities are not activities. They are based on the most significant legislated roles and responsibilities for compliance and the economic sustainability of producers and agriculture in your municipality/county informed by your situation statement.

Priority 1

Maintain, manage and enhance an effective governance structure in support of the Agricultural Service Board Act

Priority 2

Maintain, manage and enhance effective pest control programs in support of the Agricultural Pests Act

Priority 3

Maintain, manage and enhance effective weed control programs in support of the Weed Control Act

Priority 4

Maintain, manage and enhance soil conservation programs in support of the Soil Conservation Act

Priority 5

Provide sufficient resources to support the Animal Health Act

Priority 6

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Insert additional rows to identify all priorities that will be addressed in your application under the Legislative Stream.

Goal Area #1: Delivery/Support of the Agricultural Services Board Act (ASBA)

Goal 1-1

Objective

Develop and/or facilitate efficient and effective activities/programs supporting our vision as it relates to the ASB Act.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance an effective governance structure in support of the Agricultural Service Board Act

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Council approved bylaw establishing an ASB, enabling the ASB as a board and advisory body, outlining the board's composition, terms, roles responsibilities and reporting requirements and qualifications
2. Council appoints qualified board members to the ASB as per the bylaw
3. Council, with input from the ASB, appoints a qualified, full-time, Agricultural Fieldman
4. ASB provides Council with an annual report of activities and accomplishments, as identified by the ASB's Strategic Plan that is approved by Council

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Approved Council bylaw enabling ASB as a board and advisory body
2. Approved Council motion with list of current board member appointments that meet ASB Act Boards established in Section 3
3. Approved Council motion is in place for the appointment of a full-time Agricultural Fieldman
4. Approved Council motion accepting ASB annual report

Goal 1-2

Objective

Encourage continuing educational opportunities for ASB members, staff, and citizens supporting our vision.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance an effective governance structure in support of the Agricultural Service Board Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Access workshop/conference opportunities for ASB members/staff related to ASB programming.
2. Council approved Terms of Reference (TOR) exists to train ASB members to administer the requirements as set out in the ASB Act.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Up to 6 members of ASB are able to attend the Regional and Provincial Conferences
2. Members of Service Board are qualified in agriculture and oriented in their responsibilities of the ASB Act

Goal Area #2: Delivery/Support of the *Agricultural Pests Act* (APA)

Goal 2-1

Objective

Develop and facilitate policies, procedures and bylaws to effectively and efficiently carry out activities and programs as outlined in the *Agricultural Pests Act*, while supporting our vision.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance pest control programs in support of the *Agricultural Pests Act*

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Create and maintain agricultural pest (and harmful environmental pest) policies and/or bylaws for regulated and non-regulated pests of concern in the municipality
2. Create and maintain vertebrate pest policies and/or bylaws for target pests
3. Create and maintain supporting procedures for agricultural, environmental and vertebrate pests

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Council approved motion for pest policies and bylaws for agricultural and environmental pests
2. Council approved motion for a vertebrate pest policy and/or bylaw
3. Supporting procedures for agricultural, vertebrate and environmental pests

Goal 2-2

Objective

Provide effective monitoring and control of regulated pests under the *Agricultural Pests Act*

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance pest control programs in support of the *Agricultural Pests Act*

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Appoint pest inspector(s) to support monitoring, inspections and control of agricultural vertebrate pests
2. Establish and conduct an effective, proactive and responsive monitoring and surveillance program for target agricultural pest diseases and insects
3. Respond to identified agricultural pest issues to enable compliance with legislation
4. Monitor identified environmental pest sites to support effective detection and management

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Appoint a minimum of one pest inspector
2. Proactively survey for vertebrate pests,
Decide on a yearly number of sites to be surveyed for agricultural disease and insect pests

3.
4.

Goal 2-3

Objective

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1.
2.
3.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1.
2.
3.

Goal Area #3: Delivery/Support of the *Soil Conservation Act (SCA)*

Goal 3-1

Objective

Establish policies, procedures and bylaws to effectively meet all Soil Conservation Act requirements.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance soil conservation programs in support of the Soil Conservation Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Have municipal lands reclaimed (with pinning straw in exposed soil), seeded, and covered before winter
2. Ensure mitigating activities on bare land have taken place before the frost.
3. Windrowing (using graders) in fields that are bare to stop and slow the movement of soil.
4. Inspections and advice to producers to mitigate soil erosions.
5. Fire prevention.
6. Advice and help on tree plantings through ALUS and other initiatives.
7. Shelterbelt tree planter for rent.
8. Discourage the farming of ditches.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Have all municipal lands, reclaimed, seeded and covered before winter.
2. Number of acres seed to grasses to prevent erosion on bare land before the frost.
3. Number of fields windrowed (using graders) to stop soil erosion. Advice on types of trees and grass best suited to our environment.
4. Number of Soil Erosion Surveys (inspections) completed and number of farmers received advised on erosion control methods.
5. Information on Fire prevention and soil erosion published in the MD News Letter to increase farmers' awareness and education about soil erosion control.
6. Number of trees planted through ALUS and other initiatives.
7. Number of times tree planter was rented
8. Number of farmers discourage farming ditches

Goal Area #4: Delivery/Support of the *Weed Control Act* (WCA)

Goal 4-1

Objective

To prevent the introduction, establishment and/or spread of Prohibited Noxious and Noxious Weeds.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance effective weed control programs in support of the Weed Control Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Appoint an appropriate number of Weed Inspectors/Applicators yearly.
2. Provide proper equipment and PPE for Herbicide Applications.
3. Provide proper training for Weed Inspections and Herbicide Applications.
4. Kms of MD roads, primary and secondary highways and undeveloped roads inspected and sprayed. kms of watercourses and CPR inspected and controlled of regulated weeds, and gravel pits and public land inspected and controlled of regulated weeds.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Hire at least eight Weed Inspectors/Applicators each season.
2. Number of proper equipment and PPE provided for Herbicide Applications.
3. Number of inspectors successfully completed training for Weed Inspections and Herbicide Applications.
4. 921 kms of MD road inspected and sprayed
240 kms of Primary and Secondary Highways inspected (multiple times) and sprayed
200+kms of undeveloped road inspected and sprayed
75 miles of watercourses inspected and controlled (including one 400 acre piece)
60 miles of CPR inspected and 30 miles controlled (for Prohibited Noxious only)
58 gravel pits (350 acres worth) inspected
40 gravel pits sprayed, multiple times
15,000 acres of Public Land (other than Ab. Trans.) Inspected AND Controlled

Goal 4-2

Objective

Eradicate Prohibited Noxious (PN) Weeds, Control Noxious (N) Weeds as per the Alberta Weed Act.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance effective weed control programs in support of the Weed Control Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Use of mapping tools to maintain year to year records of PN & N weed patches.
2. Identify and inspect areas that are susceptible to invasion by invasive weeds.
3. Work closely with all producers and landowners in keeping track of success in control and eradication of weeds.
4. Participation & Support in Cooperative Weed Management Area with neighboring municipalities, Provincial agencies, Reserves and Federal Parks.
5. Have all patches of Invasive Weeds mapped and controlled or eradicated.
6. Inspect all areas that are especially susceptible to Invasive Weeds.
7. Provide a Premixed Herbicide to local landowners to bridge the gap between yard spraying and farm spraying (ie; 10L jugs for acreage spraying).
8. Participate in a group called South West Invasive Managers (SWIM) in a bid for regional eradication of Invasive Weeds.
9. We keep in close contact with our ratepayers and deal with any problems that arise through cooperative means.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Number of PN & N weed patches using of mapping tools to maintain year to year records
2. Number of areas identified and inspected that are susceptible to invasion by invasive weeds.
3. Number of producers and landowners worked with in keeping track of success in control and eradication of weeds.
4. Area of Cooperative Weed Management Area with neighboring municipalities, Provincial agencies, Reserves and Federal Parks that were supported
5. Number of patches of Invasive Weeds mapped and controlled or eradicated.
6. Number of areas dealt with that are susceptible to Invasive Weeds.
7. Amount of Premixed Herbicide to local landowners to bridge the gap between yard spraying and farm spraying (ie; 10L jugs for acreage spraying).
8. Number of times participated in South West Invasive Managers (SWIM) in a bid for regional eradication of Invasive Weeds.
9. Number of ratepayers contacted.

Goal 4-3

Objective

Stop the spread of Invasive Weeds.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance effective weed control programs in support of the Weed Control Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Conduct inspections on local Seed Cleaning Plant for licensing
2. Conduct multiple inspections of seed cleaned at Seed Cleaning Plant
3. Inspect any mobile Seed Cleaning Plants

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Inspected and licensed local Seed Cleaning Plant
2. Number of inspections conducted per year
3. Number of inspected and licensed mobile seed cleaning plants

Goal 4-4

Objective

Establish policies, procedures and bylaws to effectively all WCA and Weed Control Regulation (WCR) requirements on all municipal lands.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance weed control programs in support of the Weed Control Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Develop and maintain weed control bylaws and policies for effectively managing regulated weeds of concern on municipal lands
2. Develop and maintain supporting procedures and records for effectively managing regulated weeds and weeds of concern on all municipal lands.
3. Elevate weeds of concern by municipal bylaw to enable effective management of weeds that are impacting our municipal lands.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Council approved bylaws, policies and procedures including weeds elevated by bylaw.
2. Current weed control and management procedures including weeds elevated by bylaw, herbicide mixing and application procedures and removal and disposal of Prohibited Noxious weeds procedure
3. Number of weeds elevated by bylaw as well as type of weed elevated.

Goal 4-5

Objective

Provide effective monitoring and control of regulated weeds and weed of concern on private land in the municipality.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Maintain, manage and enhance weed control programs in support of the Weed Control Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Appoint sufficient weed inspectors
2. Constantly monitor for weed issues and respond to calls of regulate weeds on all municipal lands
3. Issue notices to ensure compliance when private landowners don't take action to eradicate or control regulated weeds.

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. 1 appointed weed inspector, 8 people doing control of regulated and non-regulated (ie; Sweet Clover) weeds
2. Number of known sites of regulated weeds are confirmed to have been eradicated or controlled.
3. Number of weed notices issued for those that don't eradicate or control, number of enforcement actions.

Goal Area #5: Delivery/Support of the *Animal Health Act* (AHA)

Goal 5-1

Objective

To ensure the MD is available to assist with animal health outbreaks and livestock emergencies.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Provide sufficient resources to support the Animal Health Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Conduct inspections of (and report to veterinarians and Province on) suspected operations where Animal Health may be being compromised
2. Ensure that public feels that our office supports them in reporting of suspected Animal Health issues.
3. Develop policies that describe what the municipality will do to support the Province or Federal Governments in the event of an Animal Health issue.
4. Maintain Livestock Emergency Plan

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Work with local Emergency Response planners to keep Livestock Emergency Plan up to date with latest contact information.
2. Appoint inspectors to monitor Animal Health in the area and to be available in case of an outbreak.
3. Use the Deadstock Program numbers to see if an abnormal increase in numbers indicates that there is potentially a problem.
4. Livestock Emergency Plan is reviewed and maintained by the Emergency Management every two years

Goal 5-2

Objective

Mitigate the spread of disease by keeping dead animals off of the landscape

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Provide sufficient resources to support the Animal Health Act

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Six bear-proof bins deployed along with on-farm pick up
2. Partnership with local Biosphere Reserve to fund, administer and train people for this program.
3. Work with local landowner hosts to manage the bins and with feedlots to compost

Outputs & Targets* (List by activity # described above.) *Only include for activities where you have set a standard for the output.

1. Collect about 400 - 500 deads by either on-farm pick up or in a bear proof bin for pick up by renderer
2. Keep the instance of Human/Predator (mostly Grizzlies) interactions at zero.

3. Have all other operations that are too large compost their deads on-site

Goal Area #6: Support of Outreach Programming for Legislation (Awareness & Education)

By legislation, for each outreach activity, identify if you are directly delivering, partnering (ID municipality or group) or supporting financially another organization to deliver for you (who is doing the activity for you).

Goal 6-1

Objective

Ensure ASB, staff and ratepayers can become knowledgeable with the ASB Act.

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

1. Describe

Agricultural Fieldman, Assistant Agricultural Fieldman, and Seasonal Crew Certification Training and Recertification

Direct Partner Contract

2. Describe

Maintain ASB-related information on MD website

Direct Partner Contract

3. Describe

Post ASB related information on social media

Direct Partner Contract

4. Describe

Post article on ASB activities on the website

Direct Partner Contract

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

1. Ag Fieldman (AF) and Assistant Ag Fieldman (AAF) will participate in AAAF In-service training, staff attends all necessary training and ASB members attend all available educational opportunities

2. Current (upto date) ASB-related information posted on MD website

3. Number of time ASB related information posted on social media

4. Number of articles posted on ASB activities on the website

Goal 6-2

Objective

Ensure ASB, staff and ratepayers can become knowledgeable with the APA.

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

1. Describe

 Direct Partner Contract
2. Describe

 Direct Partner Contract
3. Describe

 Direct Partner Contract
4. Describe

 Direct Partner Contract

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

1.
2.
3.
4.

Goal 6-3

Objective

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

1. Describe

 Direct Partner Contract
2. Describe

 Direct Partner Contract
3. Describe

 Direct Partner Contract

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

1.
2.
3.

Goal 6-4

Objective

Ensure ASB, staff and ratepayers can become knowledgeable with the WCA.

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

- 1. Describe Issue pre-notice letters/information/one-to-one conversations before enforcement. [radio buttons: Direct, Partner, Contract]
2. Describe Keep current info about the WCA on our website and social media. [radio buttons: Direct, Partner, Contract]
3. Describe Deliver extension events to increase awareness on the WCA. [radio buttons: Direct, Partner, Contract]

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

- 1. number of pre-notice letters/information/one-to-one conversations issued before enforcement
2. Number of updates of info about the WCA on our website and social media.
3. Extension events organized to increase awareness on the WCA.

Goal 6-5

Objective

Ensure ASB, staff, and ratepayers can become knowledgeable with the AHA.

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Continuing Education and Understanding

The ASB will strive for ongoing awareness and education of ASB members, staff, and our citizens, in all aspects of ASB programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

- 1. Describe Newspaper Articles about the AHA and agricultural emergency preparedness [radio buttons: Direct, Partner, Contract]
2. Describe Information about the AHA on our website and social media. [radio buttons: Direct, Partner, Contract]
3. Describe One-on-one AHA consultations via email & phone calls [radio buttons: Direct, Partner, Contract]

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

1.
2.
3.

Goal Area #7: Support of Extension Programming to Benefit Producers (Awareness & Education)

For each extension activity, identify if you are directly delivering, partnering (ID municipality or group) or supporting financially another organization to deliver for you (who is doing the activity for you).

Goal 7-1

Objective

Continuing Education and Understanding

• The Agricultural and Environmental Services Department (AES) will strive for ongoing awareness and education of Agricultural Service Board (ASB) members, AES staff, and our municipal citizens, in all aspects of ASB & AES programming, to improve understanding of the land and water management practices necessary to help achieve our vision.

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Membership and active participation in relevant local, provincial and/or national non-governmental organizations (NGO's)

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Participate in inter-jurisdictional activities, organizations, & initiatives supporting our vision

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

1. Describe

We entered into an agreement (SWIM, or SouthWest Invasives Managers) with neighboring jurisdictions to put on workshops for area residents.

Direct Partner Contract

2. Describe

SWIM also hosts cooperative weed pulls every season

Direct Partner Contract

3. Describe

Host 'Weed and Wildflower' walks for our ratepayers.

Direct Partner Contract

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

1. Four to five years of related workshops available to area weed managers.

2. Blurring the boundaries with 'Co-operative Weed Management Area' (CWMA) weed pulls.

3. Working with NGO's to educate producers how to keep Deadstock off of the landscape.

Goal 7-2

Objective

Encourage continuing educational opportunities for ASB members, staff & citizens supporting our vision.

Priority/ies Addressed - Insert as many applicable priorities as needed from the priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Partnering and memberships with local NGO's to put on Producer Events supporting our vision.

Activity & Activity Delivery Method - Select primary method used for each listed activity.

List each activity that will be done to meet the goal/objective. Ensure you have met the minimum activity level for the legislation. Identify name or description of event, partner etc.

1. Describe Direct Partner Contract
2. Describe Direct Partner Contract
3. Describe Direct Partner Contract

Outputs by Activity & Targets* (List by activity # described above.)

*Only include for activities where you have set a standard for the output.

1.
2.
3.
4.
5.
6.

Capital Purchases: for each year, where known, please identify the capital items you intend to purchase to support a goal area. (Maximum \$5,000/year for all capital purchases under Legislative Stream.)

Legislative Stream Goal Areas	Item Description				
	2025	2026	2027	2028	2029
ASB – Goal Area 1			70,000		70,000
APA – Goal Area 2					
SCA – Goal Area 3	16,500				
WCA – Goal Area 4	71,000	22,000		24,000	
AHA – Goal Area 5		15,000		15,000	
Outreach – Goal Area 6					
Extension – Goal Area 7					

Municipal District of Pincher Creek No. 9

Seeking Bin Host Landowners



Seeking landowners interested in hosting a bin for the Waterton Biosphere Carnivores and Communities Program.

Through this program, the removal of dead livestock (deadstock) from ranches and farms has the potential to reduce human-large carnivore conflicts. On-farm disposal, particularly during the spring calving season, is a significant attractant to grizzly and black bears, wolves, and cougars that live in southwestern Alberta.

Currently, the MD is seeking bin hosts in Divisions 2, 3, 4, and 5.

What would a bin host be responsible for?

Bin hosts, in conjunction with the MD's Ag and Environmental Services, would be responsible for:

- Keeping bin and area as clean as possible
- Making sure bin is unlocked for users and renderers (if the host chooses to lock their bin)
- Closing and locking or removing the bin from June 1 to December 15 (dates flexible)
- Contacting the MD if there are issues with the bin (IE, broken latch, no CFIA/CCIA sheets, etc.)
- Ensuring that only cows and calves are put in the bins (call MD if requests for other animals are made)
- Keeping bin accessible to users and renderers (clear snow, keep clear loading and unloading zone)
- Keeping bin from being overfull (only take large cows if the lid can be closed after the animal is put in the bin)
- Helping the MD with keeping only valid users being able to access the bins and keeping good records for the bin
- Making sure bin is always closed to mitigate scavenging by wildlife

For more information on the program or to be a host, please contact the MD Agricultural Fieldman at 403 339-8741, or the main office at 403 627-3130, email info@mdpincercreek.ab.ca, or visit www.watertonbiosphere.com for full program information.

[Return to News & Events](#)

AES, February, 2026

- February 2, staffing (hiring ad info for resumes)
- February 3, data compilation, budget reporting (gravel pits, saleable inventory)
- February 4, PW Safety, data management (phone & computers)
- February 5, AES safety preparation (documents for 2026), mapping, GIS prep
- February 6, Halton Dam gate inspections, updating GIS, Excel for new season
- February 9, Senior Management meeting, policy and procedures, safety binder prep
- February 10, Livestock Emergency Response review, ASB Program Winter Webinar,
- February 10 – 12, Strategic Plan when time allows
- February 11, equipment for upcoming season, picture downloads and prep to get new phone
- February 12, reporting (ALUS, budget, inventory, gravel pits, deadstock, etc.)
- February 13, rental equipment inspections, resume reviews, deadstock
- February 16, STAT
- February 17, seed cleaning plant samples, calls to ratepayers
- February 18, 19, interviews for Assistant Ag Fieldman position
- February 19, deadstock meeting with Waterton Biosphere, shop and GIS, excel records sheets build & repairs
- February 20, documentation for upcoming season, deadstock bin calls, 4 hrs vacation
- February 23, Bistrainer (safety), airport, bill coding, Strategic Plan
- February 24, ASB Agenda, resumes & hiring for summer staff, deadstock
- February 25, ASB Winter Webinar #2
- February 25 – 27, Vacation time taken

Sincerely,

Shane Poulsen,
Agricultural Services Manager



Fw: February eNews | The Do More Agriculture Foundation

From Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Date Thu 2026-02-05 13:56
To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>
Cc Shane Poulsen <ASBFieldman@mdpincercreek.ab.ca>

ASB Info

Roland Milligan

Chief Administrative Officer

M.D. of Pincher Creek No. 9

Box 279

1037 Herron Avenue

Pincher Creek, AB T0K1W0

Phone: 403-627-3130

Email: AdminCAO@mdpincercreek.ab.ca

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From: The Do More Agriculture Foundation <hello@domore.ag>
Sent: February 5, 2026 13:20
To: Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Subject: February eNews | The Do More Agriculture Foundation

The logo for The Do More Agriculture Foundation, featuring the text "The Do More Agriculture Foundation" in a white, sans-serif font on a red background.A large red rectangular graphic with the text "FEBRUARY eNEWS" in bold, black, sans-serif font.



This Black History Month (and every month), we recognize the vital contributions of Black farmers to Canadian agriculture and the work being done to advance equity in our industry.

The Canadian Black Farmers Association (CBFA) is breaking down systemic barriers and empowering Black Canadians to thrive in the agricultural sector through advocacy, education, and community-building initiatives that strengthen resilience and create opportunities for success.

By connecting Black farmers with culturally relevant resources, mentorship, and networks, CBFA helps ensure that all farmers have access to the tools and support they need to thrive.

Learn more at canadianblackfarmers.ca

ANNOUNCEMENTS

**Fresh updates from
The Do More Agriculture Foundation**

The Do More Agriculture Foundation Receives National Mental Health Recognition

We're honoured to share that The Do More Agriculture Foundation has been named the 2025 recipient of the Jordan James Pickell Mental Health Achievement Recognition Award by Mood Disorders Society of Canada (MSDC). This national award recognizes organizations that have made outstanding contributions to mental health education and anti-stigma efforts, including engagement, awareness, and support within their communities. Thank you to MSDC for this valued recognition and to all of our supporters who help make a meaningful difference in the lives of farmers and rural communities.

[Read the full press release.](#)



New Podcast Episode Out Now

Hay Are We Okay? — Episode Five | Shoulder to Shoulder: Men's Sheds in Canada

This episode explores the powerful impact of Men's Sheds—welcoming, hands-on spaces that help reduce isolation and build connection in rural communities. From their beginnings in Australia to their growing presence across Canada, Men's Sheds offer purpose, belonging, and camaraderie through simple shared activities.

Host Merle Massie speaks with Men's Shed leaders Punch Jackson and Brian Sawyer, and Peace River community advocate Marc Boychuk, about how standing

shoulder to shoulder at a workbench can lift spirits, strengthen families, and support mental wellbeing.

Many thanks to our sponsor: [AGCO Agriculture Foundation](#)

Stream Episode 5 on your favourite podcast platform

The Do More Agriculture Foundation

NEW BLOG POST!

This industry is capable of change.
AND TOGETHER, WE ARE DOING MORE.

Co-founder Lesley Kelly tells the story of Do More Ag's first 8 years—how four people turned a question into a movement.

Visit domore.ag to read now

Eight Years of The Do More Agriculture Foundation

Eight years ago, four people asked a simple question: *Why are so many farmers suffering in silence, and what can we do about it?* That question sparked the creation of The Do More Agriculture Foundation (Do More Ag).

Co-founder and farmer, Lesley Kelly, shares the story of how a viral tweet, a vulnerable video, and countless late nights led to a organization dedicated to cultivating mental health in agriculture. Eight years on, we're still building, learning, and deeply grateful for the community that makes our work possible.

[Read Lesley's story of how Do More Ag got started.](#)



Behind Every Bolt just made its first impact!

[Thunderstruck Ag Equipment](#) sold 79 Razors Edge Concaves in November and December—and with their \$100 per item commitment, they're donating \$7,900 to The Do More Agriculture Foundation to support farmer mental health.

That's 79 purchases that directly fund mental health workshops, resources, and support for farming communities across Canada.

Thunderstruck stepped up as our first [Behind Every Bolt](#) partner, proving that businesses can lead the way in supporting mental health while doing what they do best.

To the Thunderstruck team: thank you for your commitment, your leadership, and for showing what's possible when businesses align their work with what matters.

Interested in joining Behind Every Bolt? Reach out to our Partnership Manager, Kaitlyn Kitzan, at kaitlyn@domore.ag.

The 3rd National Survey Farmer & Rancher Mental Health Open Now

Are you a farmer or rancher in Canada? Please complete this survey!

The University of Guelph, in collaboration with the Canadian Centre for Agricultural Wellbeing (CCAW), has launched the 3rd National Survey of Farmer and Rancher

Mental Health in Canada.

This national study invites farmers and ranchers from all commodities and regions to share their experiences related to stress, anxiety, depression, burnout, resilience, and coping. The results will provide updated insights into mental health in agriculture and will be compared with findings from national surveys conducted in **2016 and 2021**, helping identify trends over time.

Broad participation is essential to ensure the findings reflect the diverse realities of farming and ranching across Canada and help inform future research, programs, and policy.

Complete the survey

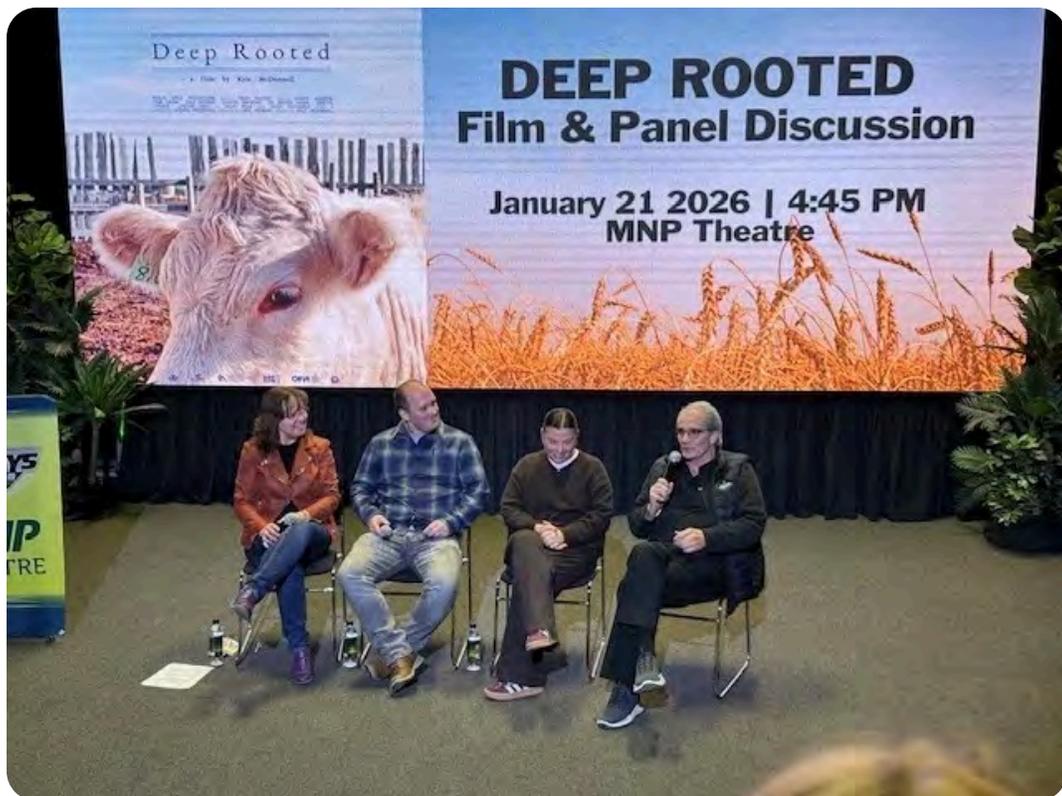


Photo from Manitoba Deep Rooted screening on Jan 21. From left: Dr. Merle Massie, Executive Director of The Do More Agriculture Foundation, Bryce Fisher, Manitoba Farmer, Research Assistant, Centre for Critical Studies of Rural Mental Health, Dr. Briana Hagan, CEO and Lead Scientist with the Canadian Centre for Agricultural Wellbeing, and Gerry Friesen, Co-founder of the Manitoba Farmer Wellness Program.

Deep Rooted Screenings Connect Farmers on Mental Health

Earlier this month, The Do More Agriculture Foundation and partners brought the 33-minute documentary *Deep Rooted* to communities in the Yukon and Manitoba. The film features farmers and ranchers sharing their experiences with mental health, often for the first time, and creates space for reflection, conversation, and connection.

Whitehorse, Yukon — January 17

Hosted at the Kwanlin Dün Cultural Centre, the screening was followed by a community discussion co-hosted with the Yukon Agricultural Association.

Brandon, Manitoba — January 21

At Manitoba Ag Days, attendees joined a screening and panel discussion co-hosted with the Centre for Critical Studies of Rural Mental Health, the Manitoba Farmer Wellness Program, and the Canadian Centre for Agricultural Wellbeing.

Both events highlighted the power of storytelling to spark dialogue, strengthen community, and foster greater understanding of mental health in agriculture.

Haven't seen *Deep Rooted* yet? More screenings are coming soon! Stay tuned to our [Events schedule](#) for upcoming opportunities.

Recording Now Available: Finding Harmony in Farm Transition

A guided conversation on the emotional side of farm transition, presented by AFSC and The Do More Agriculture Foundation.

Farm transitions involve more than land and finances—they carry emotional weight, family dynamics, and big decisions about the future.

In this free online fireside chat, originally hosted in recognition of Farm Transition Appreciation Day, Dr. Merle Massie moderated a conversation with panelists Patti Durand, Lydia Carpenter, and Kelly Sidoryk. Together, they shared insights from years of working with farm and ranch families across Canada, exploring the emotional and relational aspects of transitioning a farm.

Watch the recording

UPCOMING WEBINARS AND EVENTS

Living Well with Loss, Change, and Grief

Exploring turning points, next steps, and how to find meaning and purpose through change.

Life in agriculture—and life in general—brings moments of loss, change, and grief. This month's **Seasons of Change** session, guided by grief specialist and mental health clinician Tracy Young, offers practical tools, strategies, and a supportive space to reflect, listen, and connect with your community.

February 10

9:30 - 11:00 AM CT / 10:30-12:00 PM EST

Online (Zoom)

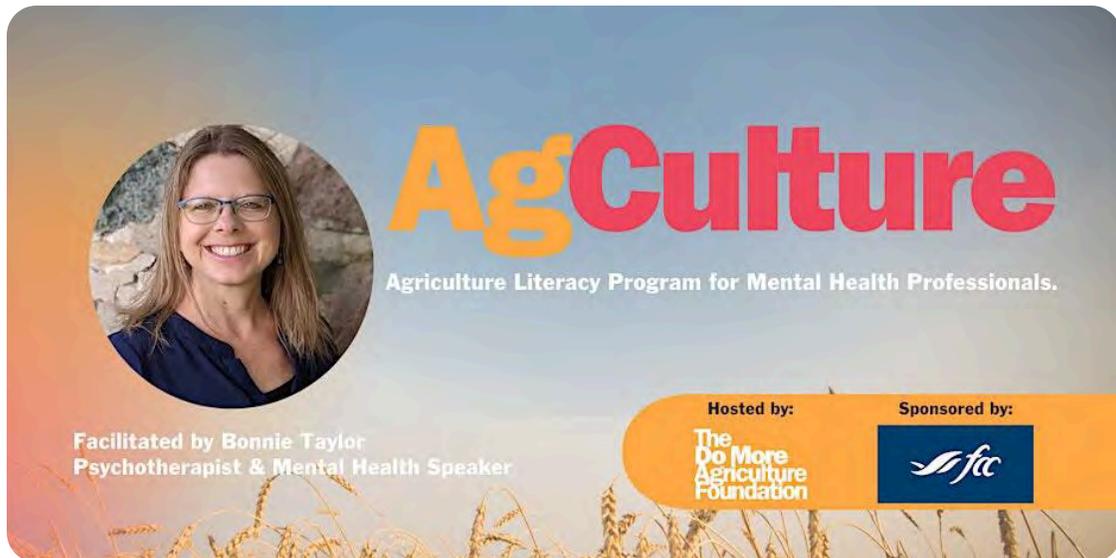
FREE

Sponsored by Farm Credit Canada

[See full details and register here](#)



Join us at the Future of Food, hosted by Farm Credit Canada on Feb 10, as we mark #CdnAgDay and look ahead to the next decade of action. Lucia Stephen, Do More Ag Operations and Outreach Manager, will be there—stop by our booth!



AgCulture 2026 begins!

We're excited to invite mental health professionals to the next **AgCulture** workshop, on February 27, a mental health literacy session designed to explore the unique challenges faced by Canadian farmers and rural communities.

Learn about the unique stressors in agriculture, strengthen therapeutic relationships, and apply practical, culturally competent skills to support farmers' wellbeing.

Facilitator: Bonnie Taylor, Psychotherapist & Registered Social Worker with lived experience in rural and agricultural communities.

February 27, 12–4pm EST

Online (Zoom)

Sponsored by Farm Credit Canada (FCC)

[See full details and register here](#)



Join Executive Director, Merle Massie on February 20th at the International Mental Health Nurses Day program, hosted by the Canadian Federation of Mental Health Nurses. Click the image above for more information.

In the News

- We were pleased to see Do More Ag's work highlighted by **CTV News Winnipeg** this month. Coverage of the *Deep Rooted* screening at Manitoba Ag Days included an interview with Executive Director, Merle Massie. [Watch it here.](#)
- The Manitoba Co-operator recently highlighted the continued support for farmer mental health in the province, [with the Manitoba Farmer Wellness Program receiving \\$300,000 in funding over the next two years.](#) The article noted The Do More Agriculture Foundation's support and praised the Program's work in providing free, confidential mental health services tailored to the Manitoba farming community. [Read it here.](#) We congratulate the

Manitoba Farmer Wellness Program on this well-deserved funding and the important work they continue to do for farmers and their families.



YOUR IMPACT MATTERS

Thank you for standing with us
to Do More for mental health.

With your support, The Do More Agriculture Foundation is driving meaningful change in agricultural communities by promoting awareness, acceptance, and tangible action for mental health. By building connections and creating spaces of support, we're making a real difference in the lives of those who need it most.

Together, we are energizing Canadian agriculture to cultivate a culture of well-being.

[Donate Now](#)

Help us grow the conversation

Know someone who cares about mental health in agriculture? Forward this newsletter to a friend, colleague, or community group. They can subscribe anytime at domore.ag and stay connected to champion mental health in agriculture.

Are you following us? We're active on social media with stories, updates, and tools to support mental well-being across agriculture and rural communities. Just click the icons below to join us.



Disclaimer:

The Do More Agriculture Foundation is not intended to be a substitute for professional medical advice, diagnosis, or treatment. To explore more resources and get help, our [Crisis Resources page](#) is here to guide you.

The Do More Agriculture Foundation, PO Box 31044 Broadway & Taylor, Saskatoon,
Saskatchewan S7H2B0, Canada

[Unsubscribe](#) [Manage preferences](#)



Fw: January 2026 - The Voice of Agritourism

From Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Date Wed 2026-01-28 10:08
To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

ASB Info

Roland Milligan

Chief Administrative Officer
M.D. of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, AB T0K1W0
Phone: 403-627-3130
Email: AdminCAO@mdpincercreek.ab.ca

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From: AB Farm Fresh Producers Association <admin@albertafarmfresh.ccsend.com>
Sent: January 28, 2026 08:30
To: Roland Milligan <AdminCAO@mdpincercreek.ab.ca>
Subject: January 2026 - The Voice of Agritourism

[View as Webpage](#)

Alberta
Farm Fresh
Producers Association



Growing Connections This Spring

As we move toward spring, there's a lot happening at **Alberta Farm Fresh Producers Association**. This season is shaping up to be one about **connection** between farmers and eaters, rural and urban communities, and the people who care deeply about local food in Alberta.

Here are a few highlights we wanted to share with you.

[Prefer to Listen? Click Here](#)



Our March Conference & Tradeshow

Alberta Farm Fresh Producers Association and Organic Alberta are coming together once again for a two-day conference and tradeshow on **March 13th and 14th, 2026 at the Beaumont Community Center**. This annual gathering brings producers, agritourism operators, and industry partners into the same room for practical learning, great conversations, and fresh ideas to take into the season ahead. You won't want to miss this inspiring event!

[Register Today!](#)

Share Your Experience Purchasing Local Food in Alberta and Win \$500

Do you love buying local food here in Alberta? Whether you shop at farmers' markets, enjoy U-pick farms, subscribe to Community Supported Agriculture (CSA), or choose local products at your favourite grocery stores, your experience matters. Alberta Agriculture and Irrigation has hired Malatest, a Canadian research firm, to conduct the 2025–26 **Alberta Local Food Demand Study**. This study helps Alberta farmers and food processors better understand:

- How Albertans purchase and identify local food
- Why consumers choose local
- Preferred ways consumers want to connect with local vendors
- Opportunities to strengthen Alberta's farmers' markets, farm retail, community-supported agriculture, and grocery partnerships.

[Take the Survey](#)



The survey **ends on January 30, 2026**. All responses are confidential and used for research purposes only.

As a thank-you for participating, you will be entered into a draw to win one of four \$500 gift cards, redeemable at a farmers' market of your choice.

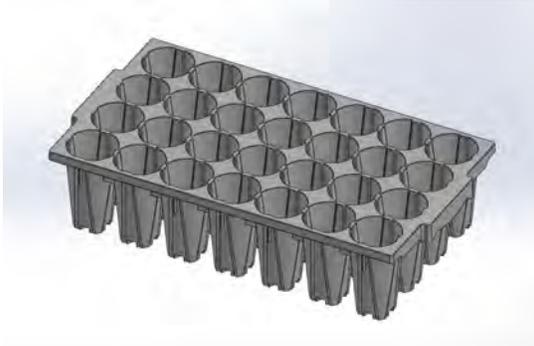


Celebrating Excellence

At our upcoming conference in March, we'll be celebrating the people and farms who are helping shape the future of Alberta's local food and agritourism sector. Our Awards of Excellence recognize leadership, innovation, stewardship, and community impact, from emerging voices to long-standing contributors. These awards are about more than success; they're about the values and dedication that strengthen our food system year after year.

Nominations are now open!

A Spotlight on Innovation and Sustainability: Long-Lasting Seedling Trays by Pacific Injection Molding

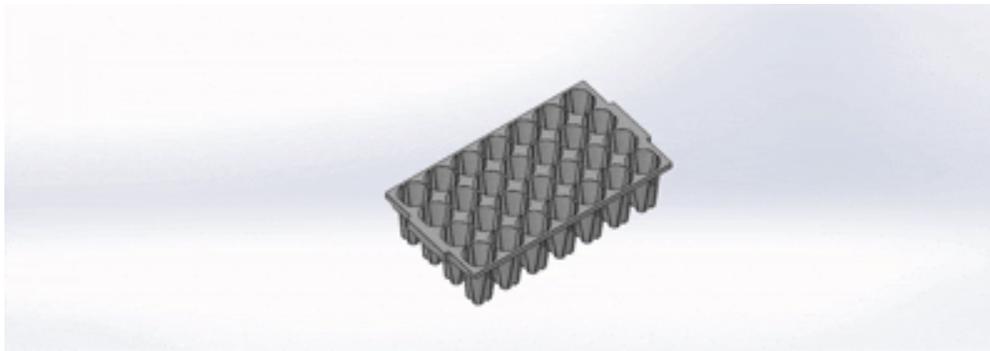


If you're tired of replacing seedling trays every season, this is worth a look. Pacific Injection Molding produces injection-molded seedling trays, a durable alternative to standard thermoformed trays. While thermoformed trays are inexpensive upfront, they're fragile, difficult to recycle, and often only last a single year.

Injection-molded trays are built differently.

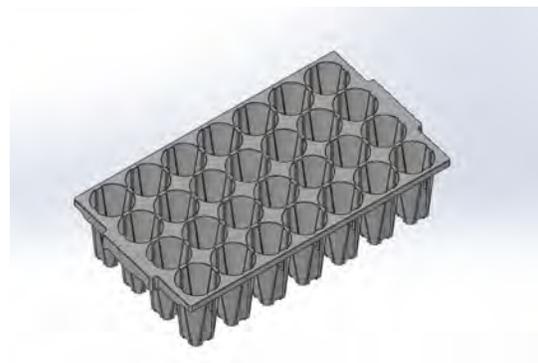
They're designed to last 15–20 years, withstand regular handling, and can be fully recycled at the end of their lifespan. In fact, recycling companies will often pay for the resin, making disposal far simpler and more sustainable.

Yes, the initial cost is higher. But over time, these trays **reduce replacement costs, waste, and frustration.**



By working directly with Pacific Injection Molding, AFFPA members may benefit from reduced pricing, especially as order volumes increase. Custom tray sizes are also available.

This is a practical, long-term investment for **nurseries and farms** looking to reduce waste and improve efficiency.



To learn more or review design options, please contact **Jon Sharp** at **Pacific Injection Molding**

Email: jon@pacinj.com

Phone: (604) 859-5503
Toll Free: 1-800-665-5211

COMMERCIAL MEMBERS

Our Partners Supporting Alberta's Local Food System





As always, thank you for being part of this growing community. Whether you're a producer, a supporter, or simply someone who values local food, we're glad you're here!

Warmly,

The AFFPA team

#ablocalfood #iloveagritourism



www.albertafarmfresh.com

The Alberta Farm Fresh Producers Association | PO Box 10120 RPO Bonnyville East | Bonnyville, AB
T9N 0A6 CA

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February 24, 2026

To: All Chief Administrative Officers
Alberta Municipal Districts and Counties

Re: **Concerns over the closure of the Lacombe Research and Development Centre**

I am writing today on behalf of Lacombe County Council regarding the federal government's announced decision to close the Lacombe Research and Development Centre (LRDC). At our most recent Council meeting, the following resolution was passed:

That Lacombe County request that Alberta's Municipal Districts and Counties advocate to the Government of Canada (Agriculture and Agri-Food Canada) to reverse its decision to close the Lacombe Research and Development Centre.

We are therefore reaching out to request letters of support urging the federal government to reverse this closure.

WHY THIS MATTERS PROVINCIALY

- **Economic Harm:** Loss of more than 100 stable, professional jobs in a small labour market, including the erosion of a major employment anchor for the region.
- **Student Pipeline Loss:** Reduction in hands-on student placements, mentorship, and early-career opportunities that are essential for Canada's agri-food workforce.
- **Research Disruption:** Termination or relocation of long-term scientific trials that cannot be replicated without irreparable loss of data and infrastructure value.
- **Ecosystem Damage:** Undermining the research cluster that connects academia, industry, and public-sector innovation in Central Alberta.
- **National Capacity Risks:** A weakening of Canada's independent agricultural research base at a time of heightened global uncertainty.

ABOUT THE LACOMBE RESEARCH AND DEVELOPMENT CENTRE

For 119 years, the Lacombe Research and Development Centre has been a cornerstone of Canadian agricultural innovation and public-interest research. The Centre currently delivers high-value applied research, including active projects in integrated crop protection, climate-smart agriculture, livestock and crop genetics, production efficiency, and is **Canada's only federally operated meat sciences program**. Its long-term trials and decades of continuous data cannot be transferred or replicated elsewhere without irreparably damaging national research capacity.

The Centre is not only scientifically significant, but also a critical contributor to the identity, sustainability, and economic stability of the City of Lacombe, Lacombe County, and surrounding municipalities.

The proposed closure also comes at a time of global instability, trade pressures, and increasing climate-related agricultural challenges - circumstances that demand more, not less, investment in independent, public-interest agricultural research. Canada relies on robust, science-based information to ensure food security, strengthen competitiveness, and support producers in making informed decisions. The elimination of this centre weakens that capacity at a moment when it is most needed.

REQUEST FOR SUPPORT

We request that your municipality send a letter urging the federal government to reverse its decision to close the Lacombe Research and Development Centre.

If you are supportive of our request, please forward your letters to:

The Honourable Heath MacDonald
Minister of Agriculture and Agri-Food
Agriculture and Agri-Food Canada
1341 Baseline Road
Tower 7, Floor 8
Ottawa, ON K1A 0C5

Please also forward a copy of your letter to your respective MPs and MLAs.

Thank you for supporting this urgent matter affecting Alberta's agricultural future.

Sincerely,



Tim Timmons, CLGM
County Manager, Lacombe County



M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-AES-001

TITLE: LICENSE OF OCCUPATION

Approved by Council
Revised by Council
Revised by Council
Revised by Council

Date: April 28, 2009
Date: October 13, 2015
Date: September 22, 2020
Date: September 14, 2021

PURPOSE OF POLICY

The purpose of this policy is to establish a fair and consistent policy for the use and occupation of undeveloped road allowances in the MD of Pincher Creek pursuant to Licences of Occupation with adjacent landowners.

POLICY STATEMENT

The MD of Pincher Creek Council recognizes that there are some benefits derived from agricultural pursuits on undeveloped road allowances.

DEFINITIONS

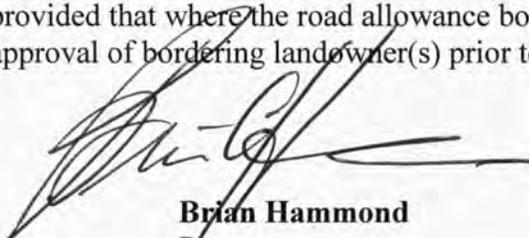
- 1. For the purpose of this policy, the following definitions shall apply:
 - a. "MD" shall mean and refer to the Municipal District of Pincher Creek No. 9.

FEES

Fees are established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges.

CONDITIONS

Municipal road allowances, not presently required for road construction, may be leased under a "license of occupation", Appendix B, by the landowner or interested party for agricultural use provided that where the road allowance borders two or more landowners, the applicant has approval of bordering landowner(s) prior to application, Appendix A.



Brian Hammond
Reeve



Troy A. MacCulloch
Chief Administrative Officer

Appendix A
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
APPLICATION FOR LICENSE OF OCCUPATION

Date: _____

I/We _____ of _____

Print

Address

Hereby apply for a permit to occupy:

a) The following described road allowance

b) The property described as follows:

for _____ purposes.

I control the following lands:

<i>Portion</i>	<i>Section</i>	<i>Township</i>	<i>Range</i>	<i>Meridian</i>
----------------	----------------	-----------------	--------------	-----------------

I/WE have reached an agreement with the occupants of lands adjoining said road allowance/property as to the erection and maintenance of line fences adjoining said road allowance. I/WE agree to be bound by the terms and conditions to the attached License of Occupation form. I/WE have included the prescribed fee established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges for this calendar year.

SIGNATURE OF APPLICANT: _____

CONSENT OF ADJOINING OWNER OR OCCUPANT

I/We _____ hereby consent to the granting of a permit to
_____ to occupy the above described road
allowance/property.

Signature

Print

This information is being collected under the authority of the Municipal Government Act, Part 3; Division 2; and the Freedom of Information and Protection of Privacy Act and will be used to issue a License of Occupation. If you have any questions about the collection of this information contact 403-627-3130.

Appendix B

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

LICENSE OF OCCUPATION

Date: _____

Between the Municipal District of Pincher Creek No. 9 (the Lessor) and _____
(the Lessee).

In consideration of the receipt of a license fee as established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges and subject to the terms and conditions stated below, the Lessor hereby grants a license of occupation to the Lessee on the following described road allowance(s):

_____ for agricultural purposes (e.g. livestock grazing or crop production) .

Terms and Conditions:

1. The Lessee hereby indemnifies and holds harmless the Lessor from any and all claims or causes of action, including personal injury, death, or property damage brought by the Lessee or his/her agent that may arise or result from or in connection with the Lessee's use of the leased land under this license. Without restricting the generality of the foregoing, the Lessee indemnifies and holds harmless the Lessor from any and all claims that may arise as a result of use of the leased land by the Lessee for grazing of livestock.
2. The Lessee shall obtain general public liability insurance of not less than two million (\$2,000,000) dollars for claims brought as a result of personal injury, death, or property damage, occasioned as a result of the use of the road allowance by third parties, provided that such use was authorized by the Lessee and occasioned by or in connection with actions or responsibilities, including the grazing of livestock, of the Lessee.
3. The Lessee shall be responsible for managing and control of noxious and other weeds on the leased lands caused by or in connection with the Lessee's use of the leased lands.
4. The Lessee shall be responsible for prevention and repair of any erosion to soil or waterways caused by or in connection with the Lessee's use of the leased lands.
5. The Lessee may erect and maintain fences or other structures reasonably required in connection with their use of the leased lands under this license, provided that such fences or structures shall not unreasonably impede or prevent legal access by the public and are approved in advance.
6. The Lessee shall not prohibit or unreasonably restrict public access and passage over the road allowance, but may from time to time impose conditions or restrictions on access and use where such conditions are temporary in nature and reasonably necessary or appropriate to the Lessee's operations and responsibilities under this agreement. The Lessee may install a sign to indicate to the public conditions of access.

7. Your new License of Occupation will remain in effect, provided that applicable fees are paid, as well as providing notice to the MD of Pincher Creek when circumstances change with respect to the License of Occupation (i.e. change of ownership *of either the lessee or the consenting adjacent landowner*, no longer require the use of the road allowance, etc.).

8. This license may be revoked or terminated for cause by the Lessor upon three day's written notice to the Lessee, and the Lessee shall immediately cease using and remove any livestock from the road allowance, and this agreement shall be terminated. The Lessee shall have no claim in connection with rightful termination by the Lessor under this section.

Lessee

Lessee

Municipal District of Pincher Creek No. 9

Shane Poulsen, Agricultural Fieldman



M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-AES-002

TITLE: LANDOWNERS ASSUMING RESPONSIBILITY FOR WEED CONTROL
ON MUNICIPAL RIGHT-OF-WAYS ADJACENT TO THEIR PROPERTY

Approved by Council:

Date: March 11, 2014

Revised by Council:

Date: June 25, 2019

Revised by Council:

Date: September 22, 2020

Policy Statement

The M.D. of Pincher Creek No. 9 has established a policy to direct landowners to assume responsibility for weed control on Municipal right-of-ways adjacent to their property.

Background:

The Municipal District of Pincher Creek is responsible for the effective management, on municipal lands, of designated Prohibited Noxious and Noxious weed species under the Alberta Weed Control Act, and other weeds elevated to such status by Municipal District bylaws, and as such, carry out an annual integrated weed management program (including but not limited to, appropriate herbicide treatments for these weeds) on municipal roadside right-of-ways (ROW).

The Municipal District recognizes certain landowners are opposed to herbicide treatments on municipal ROW adjacent to their private property. In an effort to respond to these concerns, the Municipal District may provide opportunity for these landowners to enter into an annually reviewed, conditional agreement (as described below) whereby the landowner assumes responsibility to control weeds on behalf of the Municipal District in designated and appropriately signed municipal ROW adjacent to their private property.

The Municipal District maintains the right to refuse to enter into conditional agreements with any adjacent landowner to manage weeds on municipal ROW, and may cancel an existing agreement under this policy at any time to ensure appropriate weed control actions (including herbicide treatment as required) are implemented on these areas, as required by provincial law under the Alberta Weed Control Act, or related municipal bylaw.

Municipal District of Pincher Creek's Responsibilities under This Policy & Related Agreements:

- Make available signage designating that the landowner adjacent to the municipal ROW is responsible for weed control in the municipal ROW.
- Annually review and record the agreements under this policy as a method of recording all municipal ROW's that will have weeds being controlled by the adjacent landowner.
- Periodically inspect the municipal ROW under this policy and related agreements for any designated Prohibited Noxious and/or Noxious weed species under the Alberta Weed Control Act or related municipal bylaws, to ensure these weeds are being controlled to the satisfaction of the municipality.
- If weed control in the municipal ROW is unsatisfactory at the time of inspection, municipal staff will attempt to make contact with the adjacent landowner responsible for weed control in the municipal ROW.
- If adequate weed control is not carried out within an agreed upon amount of time (between Ag Fieldman and landowner or occupant), municipal staff or designated contractors will carry out control of these weeds using any means deemed necessary by the Municipal District of Pincher Creek, including herbicide treatment.
- If a municipal ROW under agreement as per this policy is inadvertently or intentionally treated with herbicide by municipal staff or designated contractors, the adjacent landowner be notified as soon as practically possible, but the Municipal District of Pincher Creek will not offer compensation for any impacts to a landowner organic certification resulting from herbicide application in the municipal ROW.
- Annually review and, as required, renew or cancel agreements as necessary under the policy.

Landowner Responsibilities under This Policy & Related Agreements:

- Provide the Municipal District of Pincher Creek with a written, legal description of their property adjacent to the municipal ROW for which they wish to assume weed control responsibilities under this policy.
- Sign the agreement describing the areas for which they have agreed to carry out weed control.
- Securely and prominently erect/maintain signage provided by the municipality, as described above, to the fences bordering the municipal ROW and the adjacent land.

- Signs provided to designate areas covered under this policy and related agreements are the property of the Municipal District of Pincher Creek, and are not to be altered in any way.
- Signs provided will be mounted by the landowner in a manner that displays them facing the adjacent municipal ROW, to ensure visibility from all access points to the municipal ROW.
- Control designated Prohibited Noxious and/or Noxious weed species under the Alberta Weed Control Act, or related municipal bylaws, in the municipal ROW adjacent to their property to the satisfaction of the Municipal District of Pincher Creek.
- Understand this policy & related agreements do not grant permission to use the municipal ROW as any portion of "setback" to comply with organic certification standards.
- Understand the Municipal District of Pincher Creek will not offer compensation for any impacts to a landowner's organic certification resulting from herbicide application in the municipal ROW.
- Understand this policy and related agreements are subject to review annually or as required, which may result in renewal or cancellation of agreements at the Municipal District of Pincher Creek's discretion.



Brian Hammond
Reeve



Troy A. MacCulloch
Chief Administrative Officer

AGREEMENT BETWEEN
THE MUNICIPAL DISTRICT OF PINCHER CREEK #9
and
ADJACENT LANDOWNER NAMED BELOW

First Name Last Name

Mailing Address

Home phone/Cell phone Email address

The above parties agree that the adjacent landowner named above and signed below will install & maintain signage as provided by the municipality, and will adequately control all Prohibited Noxious and Noxious weeds under the Alberta Weed Control Act, and related municipal bylaws, to the satisfaction of the Municipal District of Pincher Creek, in the municipal right-of-ways (ROW) immediately adjacent to the legal land description(s) described below:

The above to be carried out as per specific responsibilities described under Municipal District of Pincher Creek Policy #603 - Landowners Assuming Responsibility for Weed Control in Municipal Right-Of-Ways Adjacent to Their Property. This agreement becomes null and void at the end of the calendar year of signing, renewal or date of notification of cancellation by either party, whichever comes first.

Date agreement signed

I have read and fully understand – signature of landowner

Agricultural Fieldman

Director of Operations

Date of last review (initialled by Ag Fieldman or designate)

TITLE: WEED FREE GRAVEL / AGGREGATE POLICY

Approved by Council:

Date: March 11, 2014

Revised by Council:

Date: June 25, 2019

Summary

The Municipal District of Pincher Creek is responsible for the effective management, on municipal lands, of designated prohibited noxious and noxious weed species under the *Alberta Weed Control Act; Weed Control Regulation*, and other weeds elevated to such status by Municipal District bylaws, and as such, carry out an annual integrated weed management program (including, but not limited to, appropriate herbicide treatments for these weeds) on municipal roadside right-of-ways (ROW), gravel pits, municipal reserves and environmental reserves.

With that in mind, the Agricultural and Environmental Services Department wants to be part of the decision of where the municipality distributes its gravel from, in order to control the spread of weeds from gravel pits.

Annual inspection of all municipal and participating private gravel pits (aggregate sources) may ensure all gravel, pit run, and aggregate products used within the municipal boundaries come from a municipally inspected gravel pit to assist in preventing the spread of invasive plants; (*Weed Control Act* Part 1: 4(1) and 5(1)).

Background

The Municipal District of Pincher Creek No. 9 has approximately 900 kms of gravel roads to maintain. Most roads are re-gravelled every three years (MD Draft Policy Road Maintenance) which makes taking this step important in the areas of not only weed control, but in budgeting and yearly costs as well.

TITLE: WEED FREE GRAVEL / AGGREGATE POLICY

Approved by Council:

Date: March 11, 2014

Revised by Council:

Date: June 25, 2019

Requirements

There are four basic requirements to carrying out an effective policy.

- Yearly Inspections – depending on the weed species, there could be as many as four or five different inspections/control per year.
- Program of Integrated Weed Management, with chemical control being the most used component as noxious weed species often flourish in gravel pits, which are highly disturbed areas.
- Communication between all departments of the municipality so that a known weed infestation is not spread from a gravel pit with a viable alternative.
- Communication to anyone in the municipality that may be using gravel from a pit within our borders.

Resources

The Agricultural Fieldman will allocate the appropriate resources to implement this policy. Annually the Fieldman will,

- Designate a crew to inspect each gravel pit.
- Implement an Integrated Control Strategy for each pit, providing all the tools to each crew necessary to carrying out effective control.
- Maintain a list of all Prohibited Noxious and Noxious weeds (as represented in the Weed Act and as locally elevated species) present in the pit.
- Do a minimum of one annual inspection of all gravel pits in the municipality seeking ‘Weed Free’ status.
- Communicate all information to Public Works, Municipal Administration and whoever else makes an inquiry as to the status of their purchased gravel in the MD of Pincher Creek.

TITLE: WEED FREE GRAVEL / AGGREGATE POLICY

Approved by Council:

Date: March 11, 2014

Revised by Council:

Date: June 25, 2019

DISCLAIMER

Due to the disturbed nature of the areas used for gravel/sand/borrow materials, there will be weed and weed seed present in any area certified in this process. Open soils are subject to exposure to weed seeds from uncontrolled machinery and circumstances. While all attempts to control the entry of weed seeds is taken for the 'Class A' certification, there is still the possibility of contamination from other sources, including but not limited to:

- i) all machines associated with the movement of soils and aggregate materials, and all machines used in the gravel crushing process;
- ii) vehicles used in the sale and transport of saleable materials;
- iii) windblown seeds;
- iv) waterborne seeds;
- v) seeds borne by the natural passage of wildlife through the area.

This program is put in place as a 'best practices' procedure, and is carried out with the intention to do everything possible to reduce the amount of seed spread by the movements of the materials in Appendix #2.

REQUIREMENTS

All Municipal District gravel pits and pit materials should be certified to Municipal District Policy 608 standards and inspected by Agricultural and Environmental Services Department officials. Inspection shall include, but not be limited to, surrounding ditches, top soil piles, gravel/sand piles, fence rows, roads, easements and right-of-ways, working areas, storage areas and a buffer zone surrounding the area. Certification shall be based on a reasonable and prudent visual inspection. Any private gravel pits wishing to be certified to these municipal standards of 'Weed Free Gravel' may sign up through the Agricultural and Environmental Services Department to be listed as participants in this program.

This certificate expires one year after date certified or if Prohibited Noxious weeds are detected by an inspector, at any time, in the crush pile, sand pile, borrow materials, pit run or direct access roads.

TITLE: WEED FREE GRAVEL / AGGREGATE POLICY

Approved by Council:

Date: March 11, 2014

Revised by Council:

Date: June 25, 2019

CERTIFICATION STANDARDS

All certified pits will be inspected at a minimum of once per year by a qualified inspector to ensure that:

- i) there are no growing Prohibited Noxious (PN) or Noxious (N) weeds,
- ii) the spraying and picking of any PN or N weeds is done, with the intent of eradication,
- iii) the spraying or picking of any non-listed or annual weeds (as listed in Appendix #1),
- iv) that all Municipal District equipment entering a Certified 'Weed Free' gravel pit from a non-certified pit, be cleaned of all soil and aggregate materials.

Things NOT done include:

- i) inspection of machinery entering and exiting to guarantee the absence of soil borne weed seeds;
- ii) inspection of materials for the presence or absence of wind or water borne weed seeds.

APPENDIX #1 (weeds not listed in the Alberta Weed Act to be controlled if possible) – Bladder Campion (*Silene vulgaris*), Kochia (*Kochia scoparia L.*), Queens Anne's Lace (*Daucus carota*), Wild Caraway (*Carum carvi L.*)

APPENDIX #2 (List of materials to be certified) – all aggregate materials (ie; crushed gravel, sand, pit run) or borrow materials (subsoil & topsoil piles).

Municipal District of Pincher Creek #9 – Certificate of Inspection yy/mm/dd

Inspections (consecutive years)

First Year ___ Second Year ___ Third Year ___ Fourth Year ___ Five or more years (specify) _____.

Weed Free (consecutive years)

One Year ___ Two Years ___ Three Years ___ Four Years ___ Five or more years (specify) _____.

Present Year Data:

Pit Operator _____ Phone #'s _____

Address _____ Town _____ Prov. _____ Postal Code _____ - _____

Pit Owner _____ Phone #'s _____

Address _____ Town _____ Prov. _____ Postal Code _____ - _____

Pit Name & Location _____ 1/4 Sec. _____ Sec. _____ T _____ R _____ Wof _____

Material Description (App.#2) _____

Weeds present _____

Certificate Class*

A. _____ EXCEEDS requirements and certification standards and all gravel/borrow material has no non-native plants noted, and no seed set, in the last _____ years (4 minimum).

B. _____ MEETS requirements and certification standards. This gravel/borrow material contains variable amounts of annual weeds BUT contains no Prohibited Noxious or Noxious weeds (as per Alberta Weed Act, and locally elevated weeds).

Weeds Noted: _____.

C. _____ MINIMUM requirements and certification standards are met. This gravel/borrow material contains no Prohibited Noxious weeds BUT has variable amounts of Noxious weed species which were immature, (no viable seed) when treated to prevent seed formation. These plant parts, although not usually desirable in the gravel/borrow material, are considered unable to begin new infestations.

Weeds Noted: _____.

D. _____ FAILED – Contained Prohibited Noxious weeds, had significant populations of Prohibited Noxious weeds go to seed in the last 3 years, had large concentrations of Noxious weeds present, or other, as explained.

Explanation: _____

Date Certified: _____ Inspector's Signature _____

Dates Inspected: _____

*Based on NAISMA (North American Invasive Species Management Agency) Weed Free Gravel Levels of Certification



TITLE: WEED CONTROL POLICY

Approved by Council:

Date: March 25, 1997

Revised by Council:

Date: June 25, 2019

Summary

The Municipal District of Pincher Creek is responsible for the effective management, on municipal lands, of designated prohibited noxious and noxious weed species under the *Alberta Weed Control Act; Weed Control Regulation*, and other weeds elevated to such status by Municipal District bylaws, and as such, carry out an annual integrated weed management program (including, but not limited to, appropriate herbicide treatments for these weeds) on municipal roadside right-of-ways (ROW), gravel pits, municipal reserves and environmental reserves.

With that in mind, the Agricultural and Environmental Services Department wants to be part of the decision of where the municipality distributes its gravel from, in order to control the spread of weeds from gravel pits.

Annual inspection of all municipal and participating private gravel pits (aggregate sources) may ensure all gravel, pit run, and aggregate products used within the municipal boundaries come from a municipally inspected gravel pit to assist in preventing the spread of invasive plants; (*Weed Control Act* Part 1: 4(1) and 5(1)).

Background

The Municipal District of Pincher Creek No. 9 has approximately 900 kms of gravel roads to maintain. Most roads are re-gravelled every three years (MD Draft Policy Road Maintenance) which makes taking this step important in the areas of not only weed control, but in budgeting and yearly costs as well.

TITLE: WEED CONTROL POLICY

Approved by Council:

Date: March 25, 1997

Revised by Council:

Date: June 25, 2019

Requirements

There are four basic requirements to carrying out an effective policy.

- Yearly Inspections – depending on the weed species, there could be as many as four or five different inspections/control per year.
- Program of Integrated Weed Management, with chemical control being the most used component as noxious weed species often flourish in gravel pits, which are highly disturbed areas.
- Communication between all departments of the municipality so that a known weed infestation is not spread from a gravel pit with a viable alternative.
- Communication to anyone in the municipality that may be using gravel from a pit within our borders.

Resources

The Agricultural Fieldman will allocate the appropriate resources to implement this policy. Annually the Fieldman will,

- Designate a crew to inspect each gravel pit.
- Implement an Integrated Control Strategy for each pit, providing all the tools to each crew necessary to carrying out effective control.
- Maintain a list of all Prohibited Noxious and Noxious weeds (as represented in the Weed Act and as locally elevated species) present in the pit.
- Do a minimum of one annual inspection of all gravel pits in the municipality seeking 'Weed Free' status.
- Communicate all information to Public Works, Municipal Administration and whoever else makes an inquiry as to the status of their purchased gravel in the MD of Pincher Creek.

TITLE: WEED CONTROL POLICY

Approved by Council:

Date: March 25, 1997

Revised by Council:

Date: June 25, 2019

Purpose:

The Agricultural and Environmental Services Department is responsible for developing and delivering an effective weed control program in the Municipal District (MD) of Pincher Creek. This will be accomplished by following the guidelines and recommendations of the *Alberta Weed Control Act*, the *Alberta Agricultural Service Board Act*, and the *Alberta Environmental Protection and Enhancement Act*.

The Department is responsible for weed control on all municipally owned or controlled lands such as developed and undeveloped Right of Ways, owned or leased Gravel Pits, MD owned or leased land and MD Reserve Lands (Environmental, Conservation, Community Services, Municipal, School and Municipal and School), as designated by Municipal Council.

The Department staff will conduct a weed inspection and enforcement program on private land, Crown land, transportation corridors, and industrial sites. In all cases, the landowner is responsible for weed control, with any control measures taken by Department staff on these lands being done at the discretion of the Agricultural Fieldman and/or the Director of Operations, as well as according to Policy C-AES-601B, on a cost recovery basis, or charged at MD rates established by council.

Objectives:

The Weed Control Program's Objectives are to:

- Protect the agricultural productivity of land.
- Prevent the introduction and spread of Prohibited Noxious and Noxious weeds as outlined in the *Alberta Weed Control Act*.
- Eradicate Prohibited Noxious weeds as outlined in the *Alberta Weed Control Act*.

The Agricultural Fieldman (supervisor), Assistant Agricultural Fieldman, Weed Inspectors, and Roadside Spray Crews will work together to carry out the following:

TITLE: WEED CONTROL POLICY

Approved by Council:

Date: March 25, 1997

Revised by Council:

Date: June 25, 2019

Legislated Responsibilities:

- Eradicate, or cause to be eradicated, any Prohibited Noxious weeds as outlined under the *Alberta Weed Control Act* or local Municipal Bylaw. Council may designate some or all of these species as Eradicable Weeds from year to year at their discretion.
- Control, or cause to be controlled, any Noxious weeds as outlined under the *Alberta Weed Control Act* or local Municipal Bylaw. Council may designate certain Noxious and/or other weed species as priority concerns or Eradicable Weeds from year to year at their discretion.
- Properly document and map all weed infestations and activities. Pesticide applicator files must be kept for ALL applications.

Other Responsibilities:

- For the control of Prohibited Noxious and Noxious weeds on small acreage areas, premixed herbicides are available on a cost recovery basis at the discretion of the Agricultural Fieldman.
- Promote education and awareness of proper chemical, mechanical, biological, cultural and integrated weed management techniques.
- Demonstrate weed identification techniques.
- Work in cooperation with neighboring jurisdictions to promote and encourage weed control outside our municipal boundaries (for example; Crowsnest Pass).
- Work in cooperation with industry to develop an effective weed control strategy both within and beyond our municipal boundaries.
- Work in cooperation with Alberta Agriculture & Forestry and Agriculture & Agri-Food Canada research scientists to provide local plots for weed and herbicide demonstrations, as well as technology transfer.
- Provide recommendations for grass seed mixes to reclaim bare ground or disturbed areas, insisting upon and promoting a good seed mix and a Certificate of Seed Analysis.

TITLE: WEED CONTROL POLICY

Approved by Council:

Date: March 25, 1997

Revised by Council:

Date: June 25, 2019

- Conduct regular inspections of the local Seed Cleaning Plant. When requested by the Pincher Creek Seed Cleaning Plant Board, one member of the Agricultural Service Board may sit as an observer.

Pesticide Container Collection:

A temporary site for empty pesticide container is maintained at the Pincher Creek Airport. The site is regularly inspected and certified as safe by the Pesticide Management Branch of Alberta Environment and Sustainable Resource Development from Lethbridge. The storage trailer at the site is periodically emptied at the Crowsnest Pincher Creek Landfill disposal site for pesticide containers where they are shredded and sent for recycling.

Legal Requirements:

Involves acquiring permits for chemical application, handling, & storage of materials, in accordance with the applicable legislation.

The Agricultural Fieldman is a member of the Professional Vegetation Manager's Association (PVMA), an industry driven group of both private and public organizations involved in industrial vegetation control. Their publication Industry Standards and Good Practices is this department's guide for fulfilling legal requirements associated with vegetation control. A copy is available for viewing at the Agricultural Fieldman's office.

Related Legislation:

Federal Pest Control Products Act

Alberta Agricultural Service Board Act

Alberta Weed Control Act

Alberta Environmental Protection & Enhancement Act

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-AES-004

TITLE: WEED CONTROL POLICY

Approved by Council:

Date: March 25, 1997

Revised by Council:

Date: June 25, 2019

Related Policy:

C-AES-002 – Landowners Assuming Responsibility for Weed Control on Municipal Right-of-Ways (ROW) Adjacent to Their Property

C-AES-004B – Eradicable Weed Policy

C-AES-003 – Weed Free Gravel Policy

TITLE: ERADICABLE WEED CONTROL POLICY

Approved by Council:

Date: June 25, 2019

Revised by Council:

Date:

Purpose:

To maintain an excellent working relationship with the ratepayers, landowners and leaseholders of the municipality.

Objectives:

To use municipal resources to establish a program that at the discretion of the Municipal Council, the Agricultural Service Board and the Agricultural Fieldman, can aid private landowners in the eradication and maintenance of Prohibited Noxious Weeds, as listed in the *Alberta Weed Control Act*, and of certain Noxious Weeds (appendix A) as determined possible by the above authorities. Only infestations small enough to be considered eradicable, are eligible for this program. Policy is to be reviewed on a minimum biannual basis with the intentions of;

- 1) Bringing as many Invasive Species as possible to the level of potential eradication
- 2) Keeping the cost to ratepayers at the most reasonable level possible
- 3) Provide for a higher level of involvement among all stakeholders

Basis:

Eradication can only be achieved with full cooperation from all stakeholders. It isn't possible for the municipality to inspect all land in the municipality, nor is that the most effective way of doing it. With a clear and effective policy of cooperation, as set out by the enforcing authorities the Province and the Municipal District of Pincher Creek, all involved can work cooperatively to protect our lands from these Invasive Species.

Legal Requirements:

As mentioned in Policy C-AES-004.

TITLE: ERADICABLE WEED CONTROL POLICY

Approved by Council:

Date: June 25, 2019

Revised by Council:

Date:

Related Legislation:

Federal Pest Control Products Act

Alberta Agricultural Service Board Act

Alberta Weed Control Act

Alberta Environmental Protection & Enhancement Act

Related Policy:

C-AES-002 – Landowners Assuming Responsibility for Weed Control on Municipal Right-of-Ways (ROW) Adjacent to Their Property

C-AES-004 – Weed Control Policy

C-AES-003 – Weed Free Gravel Policy

C-AES-004B APPENDIX A: Weeds to be considered under this policy

1) All Prohibited Noxious Weeds (as listed in the Alberta Weed Control Act)

The following plants are designated as prohibited noxious weeds in Alberta:

1. autumn olive — *Elaeagnus umbellata* Thunberg
2. balsam, Himalayan — *Impatiens glandulifera* Royle
3. barberry, common — *Berberis vulgaris* L.
4. bartsia, red — *Odontites vernus* (Bellardi) Dumortier ssp. *serotinus* (Dumortier) Corbière
5. buckthorn, common — *Rhamnus cathartica* L.
6. cinquefoil, sulphur — *Potentilla recta* L.
7. crupina, common — *Crupina vulgaris* Persoon ex Cassini
8. dyer's woad — *Isatis tinctoria* L.
9. Eurasian water milfoil — *Myriophyllum spicatum* L.
10. flowering rush — *Butomus umbellatus* L.
11. garlic mustard — *Alliaria petiolata* (M. Bieberstein) Cavara & Grande
12. goatgrass, jointed — *Aegilops cylindrica* Host
13. hawkweed, meadow — *Hieracium caespitosum* Dumortier
14. hawkweed, mouse-ear — *Hieracium pilosella* L.
15. hawkweed, orange — *Hieracium aurantiacum* L.
16. hoary alyssum — *Berteroa incana* (L.) DC.
17. hogweed, giant — *Heracleum mantegazzianum* Sommier & Levier
18. iris, pale yellow — *Iris pseudacorus* L.
19. knapweed, bighead — *Centaurea macrocephala* Puschkarew ex Willdenow
20. knapweed, black — *Centaurea nigra* L.
21. knapweed, brown — *Centaurea jacea* L.
22. knapweed, diffuse — *Centaurea diffusa* Lamarck
23. knapweed, hybrid — *Centaurea* × *psammogena* Gáyer
24. knapweed, meadow — *Centaurea* × *moncktonii* C. E. Britton
25. knapweed, Russian — *Acroptilon repens* (L.) DC.
26. knapweed, spotted — *Centaurea stoebe* L. ssp. *micranthos* (Gugler) Hayek
27. knapweed, squarrose — *Centaurea virgata* Lam. ssp. *squarrosa* (Boissier) Gugler
28. knapweed, Tyrol — *Centaurea nigrescens* Willdenow
29. knotweed, giant — *Fallopia sachalinensis* (F. Schmidt) Ronse Decraene
30. knotweed, hybrid Japanese — *Fallopia* × *bohemica* (Chrték & Chrtková) J. P. Bailey
31. knotweed, Japanese — *Fallopia japonica* (Houttuyn) Ronse Decraene
32. loosestrife, purple — *Lythrum salicaria* L.
33. medusahead — *Taeniatherum caput-medusae* (L.) Nevski
34. nutsedge, yellow — *Cyperus esculentus* L.
35. puncturevine — *Tribulus terrestris* L.
36. ragwort, tansy — *Senecio jacobaea* L.
37. rush skeletonweed — *Chondrilla juncea* L.
38. saltcedar — *Tamarix ramosissima* Ledebour
39. saltlover — *Halogeton glomeratus* (M. Bieberstein) C.A. Mey.
40. St John's-wort, common — *Hypericum perforatum* L.
41. starthistle, yellow — *Centaurea solstitialis* L.
42. tamarisk, Chinese — *Tamarix chinensis* de Loureiro
43. tamarisk, smallflower — *Tamarix parviflora* DC.
44. thistle, marsh — *Cirsium palustre* (L.) Scopoli
45. thistle, nodding — *Carduus nutans* L.
46. thistle, plumeless — *Carduus acanthoides* L.

2) Noxious Weeds determined to be eradicable in the MD of Pincher Creek, as of 2019

- Scentless Chamomile – *Tripleurospermum perforatum* syn. *T. inodorum*
- Field Scabious – *Knautia arvensis*



M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-AES-005

TITLE: WEED CONTROL ACT AND AGRICULTURAL PEST ACT APPEAL COMMITTEE

Approved by Council
Revised by Council
Revised by Council

Date: April 23, 2019
Date: October 27, 2020
Date: June 13, 2023

Applicable Provincial Legislation: Weed Control Act
Agricultural Pests Act

Purpose of Policy

To appoint an independent *Weed Control Act and Agricultural Pest Act Appeal* Committee annually, pursuant to the Weed Control Act, and the Agricultural Pests Act.

Purpose:

To hear and determine appeals brought forward to the MD by recipients of notices issued under the aforementioned acts.

Application of this Policy:

The committee will be comprised of three members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both.

Applications will be advertised through local media and/or MD website. Committee members will be appointed annually at the Organizational Meeting of Council.

Remuneration will be paid to members according to the C-CO-01, Council Remuneration and Expenses Policy.

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Officer

TITLE: AGRICULTURAL PESTS POLICY

Approved by Council

Date: May 23, 2017

Revised by Council

Date: January 12, 2021

Related Provincial Legislation: *Agricultural Service Board Act*
Agricultural Pests Act and the *Pest and Nuisance Control Regulation*

Related Federal Legislation: *Pest Control Products Act*

Purpose:

The Agricultural Service Board is committed to assisting residents in mitigating conflict with crop and wildlife *Pests* or *Nuisances*, as identified by the *Alberta Agricultural Pests Act*. Changes in management practices are the preferred method to discourage the damage and/or establishment of these animals, insects or pathogens. When necessary and appropriate, however, other strategies for control will be considered.

Conflict involving all other categories of wildlife will be assigned to Alberta Fish and Wildlife.

Problem Wildlife Management:

AES Department staff, in cooperation with local Fish and Wildlife, will investigate livestock losses or harassment as well as crop, stored grain or water, and property damage due to problem wildlife.

AES Staff will:

- Provide information to residents on control and mitigation of coyotes
 - When deemed absolutely necessary, and under the guidelines of the *Pest Control Products Act*, provide the lethal toxicant Compound 1080.
 - Provide information to residents on control and mitigation of Richardson Ground Squirrels
 - When deemed absolutely necessary, and under the guidelines of the *Pest Control Products Act*, provide the lethal toxicant 2% liquid strychnine to producers dealing with an infestation of Richardson's ground squirrel (until March 4 of 2022)
 - Lethal toxins are a last resort and will be administered under the guidelines of the *Pest Control Products Act*. AES Department Staff will acquire and maintain a Form 7 Certification for these purposes.
 - Communicate with Alberta Fish and Wildlife for all matters concerning large carnivores other than coyotes.
-

TITLE: AGRICULTURAL PESTS POLICY

Approved by Council

Date: May 23, 2017

Revised by Council

Date: January 12, 2021

- Assist residents with information and resources to mitigate large carnivore issues
- Assist with the management and administration of the 'Deadstock Program' to lower the risk of large carnivore conflicts. Current program is in conjunction with the Waterton Biosphere Reserve's Carnivores and Communities Program (CACP).

For other problem wildlife, both under the Act and other, AES Staff will assist or provide;

- Rental of skunk-traps
- Problem bird control traps
- Spread awareness of, inspect for and help eradicate Norway rats
- Provide producers with information on minimizing the effects of Pests and Nuisances as outlined in the *Alberta Agricultural Pests Act*, as well as beavers, muskrats, badgers, other nuisance birds.

Surveys:

AES, in cooperation with the Province and/or Federal Government, will monitor for all *Pests and Nuisances* (listed in Appendix), in accordance with the *Agricultural Pests Act & Pest and Nuisance Control Regulation*. Regular *Pest and Nuisance* surveys done under the Act, both provincially and locally, are; Clubroot, Blackleg and Grasshoppers.

AES Staff assist with annual survey data to Alberta Agriculture and Forestry (AAF) on pests that are of concern to producers in our municipality and to our ASB, and as much as possible, the province, for example; Cutworms, Bertha Armyworm and Wheat Midge.

Awareness & Education:

Accomplished through direct resident contact in the field, information meetings, the media, web site, newsletter, email distribution list, and by working with other community groups and stakeholders. The ASB, through the Agricultural and Environmental Services (AES) Department, also coordinates with AAF, Fish and Wildlife, Alberta Environment and Parks and other relevant stakeholders for all of the above.

Brian Hammond

Reeve



Troy A. MacCulloch

Chief Administrative Officer



TITLE: AGRICULTURAL PESTS POLICY

Approved by Council

Date: May 23, 2017

Revised by Council

Date: *January 12, 2021*

APPENDIX

Schedule 1

Part 1

**Animals, birds, insects, plants and diseases
declared to be Pests throughout Alberta**

Africanized bee — *Apis mellifera adansonii*
Bacterial ring rot — *Clavibacter michiganensis* subsp. *sepedonicus*
Blackleg of canola — *Leptosphaeria maculans*
Chalkbrood — *Ascosphaera aggregata*
Clubroot — *Plasmodiophora brassicae*
Columbia River root knot nematode — *Meloidogyne chitwoodi*
Dutch elm disease — *Ophiostoma ulmi* and *Ophiostoma nova-ulmi*
Dwarf bunt — *Tilletia controversa*
European elm bark beetle — *Scolytus multistriatus*
Fireblight and the causal bacterium — *Erwinia amylovora*
Flag smut of cereals — *Urocystis agropyri*
Golden nematode — *Globodera rostochiensis*
Grasshopper (*Locustidae*)
Gypsy moth — *Lymantria dispar*
Head smut of corn — *Spacelothecia reiliana*
Karnal bunt — *Tilletia indica*
Lesser grain borer — *Rhyzopertha dominica*
Native elm bark beetle — *Hylurgopinus rufipes*
Norway rat and any other rat species or strain derived from the genus *Rattus*
Potato wart — *Synchytrium endobioticum*
Rabies — *Rhabdoviruses*
Stem and bulb nematode — *Ditylenchus dipsaci*
Warble fly — *Hypoderma*
White rot of onions — *Sclerotium cepivorum*

TITLE: AGRICULTURAL PESTS POLICY

Approved by Council

Date: May 23, 2017

Revised by Council

Date: *January 12, 2021*

Part 2

**Animals, birds, insects, plants and diseases
declared to be Nuisances throughout Alberta**

Bushy-tailed wood rat — *Neotoma cinerea*
Columbian ground squirrel — *Spermophilus columbianus*
Coyote — *Canis latrans*
Deer mouse — *Peromyscus maniculatus*
English sparrow — *Passer domesticus*
European starling — *Sturnus vulgaris*
Franklin's ground squirrel — *Spermophilus franklinii*
House mouse — *Mus musculus*
Magpie — *Pica pica*
Meadow vole — *Microtus pennsylvanicus*
Northern pocket gopher — *Thomomys talpoides*
Richardson's ground squirrel — *Spermophilus richardsonii*
Rock dove — *Columba livia*
Skunk — *Mephitis mephitis*
Thirteen-lined ground squirrel — *Spermophilus tridecemlineatus*

AR126/2016 s5



M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-AES-007

TITLE: SOIL CONSERVATION ACT APPEAL COMMITTEE

Approved by Council

Date: June 13, 2023

Applicable Provincial Legislation: Soil Conservation Act

Purpose of Policy

To appoint an independent Soil Conservation Act Appeal Committee annually, pursuant to the Soil Conservation Act.

Purpose:

To hear and determine appeals brought forward to the MD by recipients of notices issued under the aforementioned acts.

Application of this Policy:

The committee will be comprised of three members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both.

Applications will be advertised through local media and/or MD website. Committee members will be appointed annually at the Organizational Meeting of Council.

Remuneration will be paid to members according to the C-CO-01, Council Remuneration and Expenses Policy.

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Officer

TITLE: LIVESTOCK INDUSTRY

Approved by Council
Revised by Council
Revised by Council

Date: March 25, 1997
Date: March 11, 2014
Date: *March 28, 2017*

Related Legislation

Alberta Animal Health Act and Regulations

Purpose:

The Agricultural and Environmental Services Department is committed to providing service to the local livestock industry through the provision of specialized equipment rentals and signage, by working with officials from Alberta Agriculture and Forestry (AAF) and local veterinarians to facilitate the prevention and control of livestock disease, and by facilitating access to the latest innovations, technologies, and experts in the livestock industry.

Enforcement:

Under the direction of AAF, the Department assists in facilitating prevention and control of certain livestock diseases and selected pests if the need for such measures arise.

Livestock Equipment:

The Municipal District makes specialized portable handling equipment available to livestock producers on a cost recovery rental basis. *Rentals are arranged at the discretion of department staff and are subject to:*

- *The Renter owns land within the Municipal District of Pincher Creek*
- *The Renter has acknowledged and agreed to operate the equipment within the guidelines described by the manufacturer*
- *The Renter has signed and dates a waiver/rental agreement*
- *The Renter is in good standing with the Municipal District of Pincher Creek regarding Policy 5.3.2.2 – FINANCIAL – Revenue – Fees and Charges – Accounts Receivable*

Current equipment is as follows:

- Livestock Weighing Scale (Electronic)
 - Livestock Loading Chute
 - Livestock Corral Panels
 - Livestock Squeeze
 - *Livestock Hoof-Trimming Table*
-

TITLE: LIVESTOCK INDUSTRY

Approved by Council

Date: March 25, 1997

Revised by Council

Date: March 11, 2014

Revised by Council

Date: *March 28, 2017*

- *Solar Power Water Trough*
- *Solar Power Electric Fence Unit*

Awareness & Education:

Accomplished through extension initiatives aimed at increasing the awareness of and promoting best management practices. This objective may manifest as printed/electronic publications, workshops, annual open house and availability of department staff for direct contact with residents.

Cattle Drive Signs:

Cattle Drive signs are provided free of charge to producers moving livestock on or across Municipal District or Provincial roads. Aims to improve safety for livestock, ranchers, and motorists during this common chore.



Municipal District of Pincher Creek #9 Agricultural Service Board (ASB) Terms of Reference

Introduction

Under the authority of the *Agricultural Service Board Act*, the Council of the Municipal District of Pincher Creek #9 (MD) has convened an Agricultural Service Board (ASB). The Board is responsible to Council. Its purpose is to advise Council and the responsible for agricultural issues, policy and programs within the municipal district.

The Act reads, in part:

“Agricultural service board duties

2 The duties of an agricultural service board are

- (a) to act as an advisory body and to assist the council and the Minister, in matters of mutual concern,
- (b) to advise on and to help organize and direct weed and pest control and soil and water conservation programs,
- (c) to assist in the control of animal disease under the *Animal Health Act*,
- (d) to promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer, and
- (e) to promote and develop agricultural policies to meet the needs of the municipality.

RSA 2000 cA-10 s2;2007 cA-40.2 s74

Boards established

3(1) A council may establish and appoint members to an agricultural service board and provide that the members of the board be paid, out of the funds of the municipality, reasonable allowances for travelling, subsistence and out-of-pocket expenses incurred in attending meetings of the board.

(2) The council is to determine, the number of members, the voting status and the term of office of the members of the board.

(3) The membership of a board must include persons who are familiar with agricultural concerns and issues and who are qualified to develop policies consistent with this Act.

(4) A board has and must exercise on behalf of a council all the powers and perform all the duties that are conferred on it by the council, under this or any other enactment, with respect to agricultural matters.

- (5) A person who is a member of a board ceases to be a member of the board if, without being authorized by a resolution of the board, the member is absent from 3 consecutive regular meetings of the board.
- (6) A vacancy on the board does not impair the right of the remaining members to act as long as a majority of the members remain.
- (7) A board constituted under this section with respect to a special area is a corporation consisting of the persons who are members of the board.
- (8) A board that exists immediately before June 18, 1997 continues as a board under this Act.”

Functions of the ASB

The ASB is a critical source of policy and advice for the Council of the MD. The Board requires a high level of understanding of the technology, culture and business of agriculture in the region. Board members will be selected for their knowledge of agriculture. During their term of office, Board members must remain aware of the conditions, challenges and opportunities affecting agriculture in general and their impact on agricultural operations within the MD. The Board will use this expertise to fulfill its mandate.

The Board has four primary roles:

- 1) Recommend to Council that it should adopt new policy or provide advice on changes to existing policy as it affects agriculture
- 2) Provide direction to projects and programs instituted by the MD's Administration in response to agricultural policies adopted by Council;
- 3) Use its initiative in the promotion of viable and sustainable agriculture
- 4) Oversee performance with respect to memorandums of agreement that may exist between Council and other cooperating agencies or partnerships that deal with agricultural issues in the MD

Meetings

Meetings will be held bimonthly or as determined by the Chair. An agenda will be circulated one week prior to the meeting. A quorum of 3 voting members that includes the chair or acting chair of the Board, one councilor and one other member at large is necessary for the meeting to make decisions.

Inspections

From time to time agricultural concerns and situations may be brought to the attention of the Agricultural Services Board. The Board has the necessary legislated authority to act on the information by making a recommendation to Council, or by issuing advice, a notification or a decision in accordance with its mandate. Additionally, an appeal Board has been constituted by Council to ensure due process for those that may be affected by any ASB action.

Information is the key element to effective and equitable actions and decisions by the Board. Accordingly, the Board may request respondents to attend a Board meeting or provide a written statement regarding the agricultural issue. Additionally the Board may request the Agricultural and Environmental Services Department to collect further information by attending meetings, or by conducting field inspections and interviews. All information obtained may be used by the Board to issue an advice or notification in accordance with provincial legislation, or municipal policy.

The Agricultural and Environmental Service Department shall be staffed with personnel trained and authorized by the MD to conduct agricultural inspections. Field inspections will be conducted by the Agricultural Fieldman or his/her designate and the CAO. Inspections may be initiated and scheduled in response to a registered complaint, or on direction of the Board, Council or the CAO. Based on the results of the inspection, the Agricultural Fieldman will report to the ASB on the inspection(s) and provide information on the legislation and an assessment on the need to issue a notice that meets the requirements of the *Weed Control Act*, *Agricultural Pest Act* and or *Soil Conservation Act*. A list of all notices issued since the last ASB meeting will be forwarded to the next ASB Meeting as an agenda item.

Policy, Program Direction and Partnerships

The Agricultural Service Board will establish a set of strategic goals for a 5 year term, to be reviewed annually. The review will include a written assessment of progress, and an assessment of the program's strategic alignment with provincial agricultural policy. The Board will also review Agricultural Policies bi-annually with respect to their currency, relevance and alignment with goals of the MD's agricultural program.

The Board in association with MD Administration will prepare an operational and strategic plan prior to budget deliberations. An ASB recommendation to Council to approve the document will be forwarded to Council and once approved the document may be forwarded to the Minister of Agriculture and Rural Development by the Secretary as required.

Partnerships with non-government organizations will be considered and undertaken by the Board if the partnership advances program goals. A memorandum of understanding

or terms of reference will be developed for each partnership along with a briefing note to Council for approval.

Policy, program direction and partnerships, once approved by Council, that have implications to the Agricultural and Environmental Services program delivery will be attached to this Terms of Reference as Appendix A.

Appointment to the Board

The Agricultural Service Board will consist of up to 6 members; comprised of 2 Council members and up to 4 producer members. Appointments will be for a 2 year term to a maximum of 6 years on the board. Member's terms will end on a rotational basis with a goal of no more than 3 members being scheduled to rotate off the Board in one year. Council will nominate producer members to the Board when vacancies occur. Voting members include Council and producer members only. Vacant Board appointments will be made on an annual basis.

An Alberta Agriculture, Forestry and Rural Economic Development, ASB Program, Liaison, the MD's CAO and the Agricultural Fieldman are resource persons to the Board.

Members' Responsibilities

Each Board Member has a responsibility to ensure that the ASB meets its obligation to Council as outlined under Functions of the ASB. Members' responsibilities include:

- Attending and voting at meetings. If a member cannot attend a meeting it is his/her responsibility to inform the secretary prior to the meeting
- Contributing their experience and ideas to Board discussions
- Learning about Agricultural Service Boards
- Listening to producers' concerns or suggestions and bring them to the Board as appropriate
- Participating in program reviews as required
- Providing a briefing to the ASB on workshops, seminars and conventions etc that they have attended
- Participate in the annual review of Policies relevant to the Agricultural and Environmental Services Department of the MD.

Chairperson Responsibilities

One member will be selected by the Board to act as chairperson. The chairperson position is for a one year term. Chairperson responsibilities include:

- Chair all meetings when present
- Prepare an agenda with the assistance of the Board's Secretary
- Ensuring that agenda items are discussed and conclusions are reached
- Ensuring that the meetings start on time, stay on track and that all members have an opportunity to contribute
- Liaising with the other members when planning meetings
- Reporting to Council as necessary
- Representing the Board at meetings, conferences and other functions

Vice-Chairperson Responsibilities

One member will be nominated and elected to be Vice-Chairperson. The Vice-Chairperson's responsibilities include:

- Performing the responsibilities of the Chairperson in the absence of the Chairperson.

Secretary Responsibilities

The MD will provide staff to act as Secretary. Secretary responsibilities include:

- Taking minutes during the ASB, clarifying with members as necessary whatever decisions have been reached
- Preparing the meeting minutes and distributing to CAO and Board
- Compiling an agenda as set by the chairperson, and circulating to members one week prior to the meeting
- Preparing follow-up reports, based on recommendations from the Board to be presented to Council

The Agricultural and Environmental Services Department maintains currency on a wide variety of topics in relation to the needs of agricultural producers and residents. It is the expectation of the Chief Administrative Officer that the ASB will receive the full support of all MD employees. Directors of each department shall ensure that representation is provided as required, and that members of the ASB are given adequate time to fulfill their Board obligations. This is in keeping with our municipality's commitment to provide quality agricultural and environmental services for all.

Approved by Council Resolution # 24/517

Date: November 26, 2024

Policy:

- C-AES-001 License of Occupation, Revised by Council, Dated September 14 2021
- C-AES-002 Landowners Assuming Responsibility for Weed Control on Municipal Right-of-ways Adjacent to Their Property, Revised by Council, Dated September 22, 2020
- C-AES-003 Weed Free Gravel/Aggregate Policy Dated: June 25, 2019
- C-AES-004 Weed Control Policy Dated June 25, 2019
- C-AES-004B Eradicable Weed Control Policy Date: June 25, 2019
- C-AES-005 ASB Appeal Committee Policy Dated October 27, 2020
- C-AES-006 Agricultural Pest Policy Dated January 12, 2021
- C-AES-605 Livestock Industry Policy Dated March 28, 2017

Program:

- ASB Strategic and Operational Plan Dated March, 2019 2020-2024

Partnerships:

- Alternative Land Use Systems (ALUS)
- Alberta Invasive Species Council (AISC)
- Beaver Creek Watershed Group
- Drywood Yarrow Conservation Partnership
- Foothills Forage and Grazing
- Pincher Creek Watershed Group
- SouthWest Invasive's Managers Partnership (SWIM)
- Waterton Biosphere